

College Student Personnel Western Illinois University
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How to apply!

Admissions Requirements

An applicant for admission to the College Student Personnel program must also complete the application process in the School of Graduate and International Studies. Application materials will be sent from that office or may be available on the web at www.wiu.edu/grad/ and www.wiu.edu/csp

The School of Graduate and International Studies requires:

1. Application for admission to the graduate school
(<http://www.wiu.edu/grad/students/prospect.htm>)
2. Official transcripts of all previous college course work
3. An application for an assistantship

The College Student Personnel Program requires:

1. The personal data sheet (*a link to the PDF file*)
2. A one-two page essay titled “My Interest in College Personnel Work”
3. A current résumé
4. A copy of your unofficial transcripts
5. Three letters of recommendation* (*a link to the PDF file*)
6. A personal interview**

Completed applications will be reviewed by faculty as they are received. A pool of candidates will be invited for on-campus interviews. The department will notify candidates of their admission status shortly after the personal interview. An official letter from WIU’s School of Graduate and International Studies will follow.

Please send current résumé, your personal essay, unofficial transcripts, the three completed letters of recommendation, and the personal data form to:

College Student Personnel Recruitment
Horrabin Hall 80
1 University Circle
Macomb, IL 61455

*Three letters of recommendation. The recommendation should be from individuals able to provide pertinent information regarding the candidate's skills, potential for success in the field of student affairs, maturity, and level of responsibility. At least one reference should be from a faculty member familiar with the applicant's academic performance. Letters submitted as part of the graduate assistant application may be used.

**A personal interview. The interview is the final stage of the admission process. It will be scheduled to coincide with assistantship interviews on campus. Candidates should be aware that attending one of our 2-day "CSP Days" interview events (typically one in late February and one in mid March) is critical to their candidacy.

Affirmative Action / ADA Compliance

Western Illinois University complies fully with applicable federal and state nondiscrimination laws, orders, and regulations. The University is an Affirmative Action and Equal Opportunity institution and affirms its commitment to nondiscrimination on the basis of race, color, religion, sex, age, sexual orientation, marital status, national origin, disability, or status as disabled veteran in employment, programs, and services. WIU's commitment to nondiscrimination and Affirmative Action embraces the entire University community including faculty, staff, and students. The University also has policies on sexual harassment and racial and ethnic harassment. Inquiries regarding these policies and regulations may be directed to the Affirmative Action / ADA Compliance Office, Sherman Hall 202, 309-298-1977.