

PAPER CHARGES					
Weight	Paper	8.5x11	8.5x14	11x17	12x18
20#	White	\$.01	\$.01	\$.02	
20#	Colors	.01	.01	.02	
20#	Brights	.02			
60#	Whites & Colors	.02	.03	.04	
60#	Brights	.02		.04	
70#	Whites & Colors	.02	.03	.04	
<b>Special Paper</b>					
24/60#	Watermarked-Letterhead	.04			
60#	Parchment	.03	.04	.06	
60/70#	Linen-White & Colors	.03	.04		
70#	Crushed Leaf White & Colors	.03	.04	.07	
80# t	Crushed Leaf Sparkle	.05		.10	
<b>Special Papers - Color Machines</b>					
24#	Laser-Navigator	.04	.06	.08	
28#	Laser - Technisource			.06	.07
80# t	Gloss Text - Brown Box			.08	.10
100# t	Ultra/Gloss Text - Sterling & Technisource	.05		.10	.15
80# c	Business Card Stock - Technisource			.15	.20
80# c	2 side Super Gl Ct Cv - Technisource			.15	.20
8 pt c	1 side Super Gl Ct Cv - Xerox			.20	.20
10 pt c	1 side Super Gl Ct Cv - Technisource			.25	.25
12 pt c	Laser High Gl Ct Cv - Xerox			.27	.27
<b>Index</b>					
75#	Reply Card Stock	.05		.10	
90#	Index - White & Colors	.05		.10	
110#	Index - White & Colors	.05		.10	
<b>Cover Stock</b>					
65#	White - Starbright	.05		.10	
65#	Regular & Bright Colors	.05		.10	
65#	Parchment/Linen	.08		.16	
80# c	Crushed Leaf White & Colors	.08		.16	
80# c	Crushed Leaf Sparkle	.10		.20	
<b>NCR - Carbonless Paper</b>					
All weights	price + padding @ \$1.00/1000 sheets	.03	.04		

ENVELOPES			
Number	1-100	101-499	500 +
A2 Baronial, 5 1/2 Baronial, 5 RSVP	.15	.14	.12

*The prices listed here do not reflect the cost of specialty or letterhead envelopes.*

1. All requests for duplicating must be SIGNED by an authorized person. The account number of the department or organization must be included on the request form.
2. No copyrighted material will be duplicated without written permission.
3. Cash copying/printing may be done at DPS. Orders may be purchased with Western Plan points. A Western Illinois University ID is required before placing orders to be charged to an external account. There will be \$1.00 minimum charge for authorized external charging. Bills will be sent monthly by the Cashier's Office.
4. Funded and Non-Funded organizations must be authorized by the Cashier's Office and have a current authorization sheet on file to charge to an account.

For estimates or billing concerns, contact Kim Sedgwick, Billing Specialist, at 298-1917.