



Bruce Rauner, Governor

Illinois Department of Human Services

James T. Dimas, Secretary-designate

823 East Monroe • Springfield, IL 62701

MEMORADUM

TO: EI Providers

FROM: Ann M. Freiburg
Bureau of Early Intervention

DATE: September 4, 2015

RE: IMPACT Enrollment

As many of you know, a new Provider Enrollment process began through the Illinois Department of Healthcare & Family Services (HFS) called IMPACT. Early Intervention (EI) had posted information regarding the new process but with a statement that additional instructions would be forthcoming. The goal of EI for this new process was to provide clearer and precise instructions based on how EI Providers interact within the HFS systems. This function has been seamless and behind the scenes for EI Providers for many years but the new requirements to meet the Affordable Care Act using IMPACT required a new process.

EI has been working with IMPACT and the HFS teams throughout the process. While the timing was not a choice and the impact on the EI Provider enrollment process was definitely felt, we are working through the newness.

We have posted the EI Flow Chart for you to review and determine best steps for choosing the Provider Type and Associations correctly. We would have preferred to have these available sooner but the intricacies of the new IMPACT system required additional reviews from all stakeholders. While many EI Providers chose to hold out for the instructions, others have pursued the new system without the guidance and clarification or skill set of EI to ensure correctness. This has resulted in many IMPACT applications that are not showing up for EI Provider Connections to approve as part of the re-validation process or new enrollment process.

We require anyone who has entered an application in IMPACT to go into IMPACT as quickly as possible – following the EI Flow Chart posted on the EI Provider Connections website – and review for correctness. Unless the application is correctly entered, EI Provider Connections will not receive your application for approval to continue to be or be a new EI Provider.

Should you have any additional questions, please feel free to contact either EI Provider Connections for Provider Types/Association questions at 1-800-701-0995 or IMPACT for system-related issues at IMPACT.Help@Illinois.gov or call 1-877-782-5565 (select option #1).



823 East Monroe • Springfield, IL 62701

MEMORADUM

TO: EI Providers

FROM: Ann M. Freiburg
Bureau of Early Intervention

DATE: September 4, 2015

RE: Additional Clarification of IMPACT Enrollment

Early Intervention (EI) has received additional information which will assist you in ensuring your IMPACT application is correctly completed and ready for EI to do their part:

"Approved" IMPACT Application status:

If you have received an e-mail notification from IMPACT that your application has been approved, understand that your status of "approval" is only within the HFS eligibility for being a provider, not the approval you need from EI to consider being active within our system.

EI Enrollment:

If you have not received notification from EI that your application is EI Approved, you must review your enrollment in IMPACT and correct any issues such as the MCO Association to EI MCO as indicated on the Manage Provider Checklist question "Are you planning to provide services reimbursable through DoA, DCFS, DSCC, DHS/DASA, DHS/ORS, DHS/DMH, DHS/EI, DHS/DDD? If yes, complete 'Associate MCO Plan' step in Business Process Wizard". This question should be marked Yes and you must associate yourself to the EI MCO # 3000005.

- If your IMPACT Enrollment indicates an Approved status, you must return to IMPACT and Modify your application to ensure you have correctly completed all the necessary areas and associations as outlined in the Early Intervention IMPACT Enrollment Guidelines on the EI Provider Connections website released early September 2015.
- If your IMPACT Enrollment indicates an In Review status, you must contact the IMPACT Help Desk and indicate you need the application moved to In Process status so you can make the necessary changes outlined in the Early Intervention IMPACT Enrollment Guidelines on the EI Provider Connections website.
- If your IMPACT Enrollment indicates and In Process status, you must go into the application and make the necessary changes to ensure you are properly enrolling based on the Early Intervention IMPACT Enrollment Guidelines on the EI Provider Connections website.

Should you have any additional questions, please feel free to contact either EI Provider Connections for Provider Types/Association questions at 1-800-701-0995 or IMPACT for system-related issues at IMPACT.Help@Illinois.gov or call 1-877-782-5565 (select option #1).