

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
December 18, 2015

The meeting of the Board of Trustees of Western Illinois University convened at 8:06 A.M. in the Grand Ballroom of the University Union, WIU – Macomb Campus. Chair Roger Clawson presided.

No motion was made to convene open session of the Western Illinois Trustees meeting. Chair Roger Clawson went directly into his remarks.

The following trustees were present and available to answer roll call:

Trustee Roger D. Clawson
Trustee Lyneir R. Cole (attended meeting by phone)
Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller
Trustee William L. Epperly
Trustee Phil G. Hare
Trustee Michael W. Quigley
Trustee Yvonne S. Savala

Also present for the open meeting of the Board of Trustees:

President Jack Thomas
Legal Counsel Representative Rica Calhoun
Board Treasurer and Vice President for Administrative Services Julie DeWees
Administrative Assistant to the Board Kerry McBride
Interim Provost and Academic Vice President Kathy Neumann
Vice President for Advancement and Public Services Brad Bainter
Vice President for Student Services Gary Biller
Vice President for Quad Cities and Planning Joseph Rives

Advisory Group Representatives present:

Council of Administrative Personnel President – Teresa Koltzenburg
Student Government Association President – Wil Gradle
Civil Service Employees Council President – Karen Trusley
Faculty Senate Chair – Christopher Pynes

CHAIRPERSON’S REMARKS

Chair Clawson greeted everyone in attendance with, “Good Morning if we could call the meeting to order. Thank you all for coming.” He continued that there are a few things on the agenda and mentioned the good news of Western Illinois University basketball team beating Wisconsin. President Thomas was awarded an honorary doctorate degree. Western Illinois University was third in the State of Illinois in the *Economist* magazine. Chair Clawson mentioned that this is a busy day and much work to do. He wished everyone an enjoyable commencement weekend and turned the microphone over to President Jack Thomas. Chair Clawson mentioned that he was still learning the process (Robert’s Rules of Order) and called for a roll call to convene in open session.

The following trustees were present to answer roll call:

Trustee Roger D. Clawson
Trustee Lyneir R. Cole (attended meeting by phone)

Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller
Trustee William L. Epperly
Trustee Phil G. Hare
Trustee Michael W. Quigley
Trustee Yvonne S. Savala

REVIEW AND APPROVAL OF OCTOBER 1-2, 2015 BOARD MEETING MINUTES

Trustee Ehlert Fuller moved to approve the October 1 and 2, 2015 Meeting minutes. Trustee Early seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes (via phone)
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

PRESIDENT'S REMARKS

President Thomas extended a welcome and thank you to those in attendance for the meeting. He congratulated the students that would be recognized later at the Honors Convocation and those participating in WIU Commencement exercises beginning the next day. He congratulated Alumni Achievement Award recipients that would be receiving their honor at a reception later that evening and mentioned each by name including the Honorary Doctorate.

President Thomas went on to reference the December 8, 2015 meeting outlining the budget related address to the University community that was a standing-room only event in the University Union Grand Ballroom. He mentioned that this is a very sad time for Western Illinois University as well as adding that the decisions that will have to be made are painful due to the budget impasse and necessary reductions in funding since 2002. The President made mention of the savings to the University through attrition, selective hiring freezes, and zero based budgeting that reduce operating dollars as well as the faculty Union agreeing to a delay in pay increases. Declining enrollment has also affected the University's budgetary status. The administration asked for suggestions from the University community and asked that more suggestions be added to those that are being considered to solve the budget issues.

President Thomas stated that he has asked the Board of Trustees to table the staff reduction authorization resolution on the Board Meeting Agenda so that more alternatives may be explored. The administration met with UPI on December 17, 2015 and has set other dates for discussion and recommendations on January 6, 2016 and January 8, 2016 along with more meetings further along. President Thomas mentioned that the administration would continue to work with UPI leaders and other faculty, staff and administrators in order to exhaust all options and find the best solution possible. The Leadership Team as well as Dean's and others will take a salary reduction for 2016. President Thomas is taking an 8% reduction of his annual salary.

There are meetings scheduled with the Governor of the State of Illinois in January to discuss the budget

impasse. There is a continuous process of reviewing and making reductions as needed. The University has been floating the state with WIU reserve funds when appropriated funding was not sent from the State of Illinois. Currently, as there is no budget, it is understandable that a great deal of pressure has been placed on the University community. President Thomas stated, "We will do our best to offset the costs and even with the list that we have put forth to delete as many names as we can with other types of options that we may engage in our discussions." The University values the faculty, staff and the community. He referenced the mayor's statement, "So goes Western; so goes Macomb." President Thomas mentioned that he is sympathetic toward the faculty and the situation that we are in, but he was glad that there is a discussion with the Governor on the calendar to discuss the issues. President Thomas stated that we should now switch focus and review the "wonderful things that have taken place" since the last BOT meeting.

Western was ranked third out of public universities in the State of Illinois in *The Economist* publication. WIU is still influencing the lives of graduates so that they are ready for career opportunities and ready to contribute to society. WIU has maintained 11 years as a Best Midwestern University by *U.S. News and World Report*. WIU has maintained 12 years as a Best Midwestern College by the *Princeton Review*. *Military Time Edge* magazine considers Western Illinois University a Best for Vets College (6 years). The *GI Jobs* publication holds that WIU is a military friendly institution, and WIU has held this designation for 7 years. Despite difficult budgetary times, WIU continues to rank high.

The students at WIU are still getting national recognition for their achievements. President Thomas named a few of the students who have brought national acclaim to WIU to provide a few examples of the broad spectrum of students receiving national awards as they represent WIU. Changes are necessary, but the opportunities for students to receive a quality education are not going to change. President Thomas thanked everyone for being at the meeting and for continued support and wished everyone a happy holiday season. He followed up by asking were there any questions or comments.

LEGISLATIVE UPDATE

Chair Clawson announced that Jeanette Malafa would provide the Governmental Relations Report. Jeanette Malafa mentioned that not much movement had occurred as of recent. There were a few amendments and appropriation bills introduced but none moved. House Bill 4156 Amendment for MAP Funding and WIU Operating Expenses was introduced but a vote was not taken. There is a bill (Senate Bill 2039) that may change the way that appropriation bills move going forward. This is a piecemeal bill that sets a precedent for other bills that may be agreed upon by both parties and signed by the Governor in a short period of time. The fall activities for public institutions have revolved around advocacy. Alumni and current students at public institutions are being asked to approach the media, voice their concerns to their local legislators, and advocate for the release of state funding for higher education. During legislative session on October 20, 2015 Western Illinois University showed more representation than any other institution in Springfield that day. University Presidents and Chancellors were in the area as well to discuss the implications of the budget impasse with legislative leaders. President Thomas and a few other community college Presidents discussed the budget impasse with Governor Rauner as well in a small group discussion. Amy Spelman was instrumental in organizing the alumni calls to action with other public institutions of higher education which put public institution alumni members in touch with their respective legislators all across the State of Illinois. The nine public institutions are currently working together to form an alumni association advocacy consortium to make advocacy efforts easier moving forward. There is also an effort going forth to create a coalition to support higher education which would theoretically include businesses, labor organizations, and local organizations.

January 13 begins the next legislative session as well as the date on which President Thomas will meet with Governor Rauner. Jeanette extended a thank you and asked were there questions.

GENERAL COMMENTS BY VICE PRESIDENTS

Academic Services

Interim Provost and Academic Vice President Kathy Neumann expressed a thank you and morning greeting. Provost Neumann mentioned that there were 1,030 students graduating during commencement weekend and of those, 87 are BGS students, 246 are graduate students, and 697 are undergraduate students. She mentioned looking forward to participating in and watching the students cross the stage during commencement. The library implemented some new programs to assist students with combatting stress to prepare for final exams such as yoga sessions, free cookies, free coffee, and crossword puzzles among a myriad list of other activities and materials that would allow students to destress. In the future, therapy dogs may be added to the list of stress relievers for finals weeks.

In COFAC the Leathernecks performed at the McDonald's Thanksgiving Parade. Dept. of Broadcasting and Journalism is airing WIU games live on ESPN 3. The Department of Theatre and Dance production—"She Kills Monsters" was selected to represent the State of Illinois in a nationally renowned theatre festival in Milwaukee, Wisconsin. Museum Studies has been approved to participate in the integrated Bachelor's/Master's Program with the Wartburg College Department of History. The College of Arts and Sciences received 10-year accreditation in Nursing with no compliance issues. Dr. Jana Dietz has been instrumental in pipelining students for the third internship in Washington D.C. There were numerous student awards and accolades given mention for students excelling in the sciences. COEHS has been forming partnerships with the teachers at Lincoln Elementary School in Macomb, IL in literacy for elementary schools. The National Teacher of the year, Ms. Hoffman is a two-time alumna from Western Illinois University and will be honored on Good Morning America. The LEAP (Leathernecks Excelling in Athletics and People) Program is going forward. This program provides mental and psychological support for WIU athletes. LEJA has partnered with a few schools in China and will be sending students and a few faculty this summer. CBT has significantly increased enrollment by 27% from fall of 2014. The hybrid MBA has an enrollment of 18 which increase MBA enrollment by 36% from fall 2014. Next year will be the 50th Year Anniversary for CBT. Director Matt Bierman participated in CBT as the Executive in Residence. Nine students are enrolled in the new cyber security focused network technology program. Marketing students have been working with local establishments to assist the businesses with improving their social media presence. Agriculture students were in competition related to their discipline and won \$5000. Engineering Technology students won a \$161K grant from the Carver Charitable Trust Foundation.

The Honors College has been inundated with a record amount of students with an astounding 800 enrolled. The Mock Election was well received with over 3000 participating. Bernie Sanders and Jeb Bush were the nominees. Dr. Mindrup has been working with Academic Affairs on scheduling solutions that will have a significant positive impact for nontraditional students.

Distance Learning International Studies and Outreach has increased international visits to improve international recruitment—visiting over 13 countries, getting 175 applications for intake from India, and a study abroad trip in agri-business led by Kevin Bacon. There will also be a study abroad Harry Potter Social Justice trip lead by Rebecca Buchannan. There have been a lot of camps on the WIU campus out of the outreach efforts during the summer. There will be a Math on the Mississippi Camp on the Quad City campus this summer. L.I.F.E. program continues to be very active in Macomb, and is in the process of starting programming in the Quad Cities. There were over 725 participants in Macomb. IIRA is funneling in grant funding—one grant brought in \$200K, a \$96K grant, and IIRA's Master's Degree Community and Economic Development will begin the fall of 2016.

uTech is still in the process of reorganizing in order to gain efficiency. uTech is working with an outside entity on IT security. Desire2Learn continues to grow as online learning is expanding. Dr. Neumann stated that she was happy to entertain any questions.

Trustee Michael Quigley asked were there any updates on the use of Google Apps? Dr. Neumann responded that it will be presented before the council at their next meeting.

Trustee Bill Epperly asked what was behind the increase in Graduate Students in the School of Business? Dr. Neumann responded that Computer Science has a record number of graduate students at 148. She mentioned that the increase in Computer Science enrollment and MBA enrollment are the culprits.

Chair Roger Clawson asked for help in understanding the “Cyber Class.” Dr. Neumann responded that the Cyber Security with Network Technology is a new option within the Network Technology major. Currently, it is not a part of LEJA, but talks have begun in regard to cross collaboration.

Advancement and Public Services

VP Brad Bainter mentioned that he would concentrate his remarks on marketing. There are 6 thirty-second commercials running to promote WIU in Missouri, Iowa, Wisconsin, and in Illinois in theatres. Print advertisement has been featured in the Springfield State Journal Register, the Tribune and numerous other major newspapers featuring where Western Illinois University is in the rankings. There have also been ads featuring the achievements of various students and athletes in the newspapers. There is now also a dual campus thirty-second commercial with a focus on one University two campuses that will run regionally.

There is a new tuition discount commercial featuring the discount to new admits. This will air in Peoria, the Quad City areas, and in Quincy. There will also be full color ads in newspapers throughout Illinois and direct mail. This is also on YouTube and Hulu.

Western has released the Leatherneck Tartan tie. This product is available in the University Union Bookstore. There are only a few schools registered with the Scottish Register of Tartan’s in Scotland. Colonel Rocky was in the University Union Bookstore for the Col. Rock 2016 calendar promotion. Royalties have reached \$100K and the funding will be used to expand on marketing initiatives. VP Bainter asked were there any questions.

Trustee Quigley asked what tartan was and VP Bainter answered by showing the tie to Trustee Quigley and others in attendance and explained that the pattern was associated with kilts in Scotland. Trustee Clawson thanked VP Bainter and asked were there anymore questions.

Student Services

VP Gary Biller greeted the Board Chair and the members of the Board of Trustees. He continued by stating that he was happy to report that there were over 2000 students involved in the semesters Career Development Center’s 80 workshops. The President and Leadership Team were involved in 3 town hall meetings in the residence halls allowing the students to voice concerns as well as accolades. There was also a meeting with the President’s National Advisory Board at which the enrollment plan was reviewed. Family Day on October 10 was a success. There was big name entertainment providing the music, and the football team won the game.

The Veterans Resource Center hosted another great ceremony this year. There are over 650 veterans served at Western Illinois University. On October 22, 2015 the Women’s Center held its annual “Take Back the Night” rally at which there were over 300 participants. In November, the Housing area hosted a national conference renowned across college and university housing officers (Great Lakes Association of

College and University Housing Officers). There will be housing available to those students who are not returning home over the break.

The student union patio has been effectively repaired so that water is not entering the Union. The Office of Student Activities held a “Make a Difference Day” where 75 students volunteered in the McDonough County area. Leathernecks made it to the second round of the playoffs. The women’s basketball team hosted the second annual Elementary Day on November 24, 2015 which brought in approximately 1,300 fans.

The “Building Connections” mentoring program drew over 200 faculty and staff volunteers. Building Connections has reached a 90% rate of mentees meeting with mentors which in effect should increase retention. The Admissions area has hosted 3 Discover Western programs with programs that are focused on recruitment in St. Louis and Peoria. VP Biller congratulated Ashley Katz Assistant Director of the University Union for receiving the mid-level award for Aspiring Vision from the Association of College Unions International. Higgins and Lamoine Village are still on schedule for demolition. VP Biller said that he would be happy to entertain questions or comments.

Trustee Epperly asked whether or not the University plays a role in making students aware of the importance of the content of their social media posts. Epperly mentioned that more and more business are going to social media to look at potential candidates. VP Biller stated that he did not know whether that topic is specifically discussed in University 100, but he stated he did know that it is reinforced across many areas on the WIU campus. An example would be the Career Services area.

President Thomas added that this is a topic that needs to be addressed even further as students are preparing themselves for careers after college. There were no more questions for VP Biller.

Administrative Services

VP Julie DeWees said thank you and began with the fact that the 2015 fiscal year external audit was nearly complete which includes the financial compliance examination. A pre-exit conference was held with the Office of the Auditor General and external auditors in early November.

The University Risk Committee will be developing goals for the committee during the spring semester, and are currently focusing on past and potential audit findings and looking at ways to prevent and or monitor the progress of correcting findings. We have close to or over 60 employees retiring at the end of December. VP DeWees stated that we should wish them health and happiness and thank them for their many years of service and added that we have a lot of good people leaving.

President Thomas stated that he would like to interject and thank VP DeWees for her many years of service to Western Illinois University and mentioned that this is her last Board meeting. President Thomas mentioned we wish you well and we thank you for your hard work and dedication. He stated as well that VP DeWees will always be a friend to the institution (applause). Chair Clawson said thank you to VP DeWees as well as the other retirees for their service to the University.

Quad Cities and Planning

VP Joe Rives began with a thank you to President Thomas for officiating for former Board member Bill Griffin’s Celebration of Life. He extended a thank you to all of the Trustees in attendance as well. VP Joe Rives added that Trustee Bill Griffin and his dad attended college together, and introduced his dad to VP Joe Rives mother as they attended college. Trustee Griffin was a part of Dr. Rives’ family life since 1955.

VP Rives mentioned that regarding WQPT status and the national Emmy of which it was nominated for “Letters Home to Hero Street; Hispanic Communities Experience in War,” WQPT got runner up for that

production. He thanked Mary Pruess for the effort (applause). The call letters for WQPT are “we are Quad City’s Public Television.”

VP Rives mentioned that this is the season of giving. One of the classes on the Quad Cities campus raised \$20K and gave the funds to charity. He mentioned that he is very proud to stand with the other leadership team in giving back a portion of his salary along with the President to assist the University in “weathering this tough” economic time.

Director of Development Paul Plagenz has raised \$386K this fall. He does plan on doubling his efforts through grant proposal submissions. During a visit with AT&T the organization encouraged WIU to apply for a \$250K grant. VP Rives mentioned that Mr. Plagenz is working with Dr. Jana Deitz to secure a grant from Royal Neighbors of America to continue the Ready to Run project which mentors women in running for political office. VP Rives thanked President Thomas and the Trustees who were available to attend the Commencement Reception on the Quad Cities campus. There were 251 graduates that were eligible to walk the stage during the fall semester. This evidences the growth and access on the Quad Cities campus. The speakers were from East Central Illinois, Georgia, and Italy speaking for each degree level. Students all over the globe choose Western Illinois University. He asked were there any questions or comments (and in humor or Christmas bonuses). Chair Clawson mentioned that the women who spoke were very good that spoke at the Graduation Reception-QC, and thanked VP Rives for what he does.

Dr. Pynes mentioned that he would give the consent agenda and then everyone would go in the order in which they were seated with regard to the governance group table.

ADVISORY GROUP REPORTS

Consent Agenda: Civil Service Employees Council, Council of Administrative Personnel, Faculty Senate, and Student Government Association—Christopher Pynes

The four constituency groups formally submit the included report items as part of the consent agenda.

We want to recognize all the leadership groups on campus for the jobs they are doing during these difficult budgetary times. We encourage all leadership groups to continue to work together in an open, civil, and cooperative manner with the aim of achieving our four core values: Academic Excellence, Educational Opportunity, Personal Growth, and Social Responsibility.

We affirm that when we all work together toward a common end of a well-functioning and flourishing Western Illinois University that is what we will achieve.

Student Government Association President—Wil Gradle

In the time since the last Board meeting, the Student Government Association has been both proactive and productive. SGA has worked to better the affairs of students in the following areas:

- In early October, SGA unanimously passed a bill requesting that the VP for Student Services mandate equal representation of students, faculty, and staff in all student judicial program hearings. In that same meeting, SGA granted a senatorial seat to the Veterans’ Club in a concerted effort to represent the interests of our substantial student veteran population.
- On October 20th, SGA led a delegation of approximately 65 students, by far one of the largest university delegations, to Springfield in an effort to effectively lobby legislators to pass a budget.
- Over the course of the last several weeks of the semester, SGA took particular interest in the way new 4-year and transfer students are attracted to the University. SGA requested a reevaluation of

the methodology for selecting signature programs. SGA believes a greater emphasis should be placed on programs that are truly unique to our institution (i.e. Paleontology) or are recognized as better than peer institutions (i.e. Physics). Additionally, SGA passed legislation requesting that the University adopt GradTrac programs for transfer students, effectively expanding the “2+2” agreements to encompass all areas of study.

- On December 1st, SGA articulated the continued need for doorways accessibility for people with disabilities. At present, Bayliss, Henninger, and Tanner halls have limited/no handicap-accessible doorways. SGA passed legislation requesting the University add two handicap accessible doorways to each residential complex.

SGA President Wil Gradle mentioned the presence in Springfield was noticeable for the budget talks and thanked the SGA Chief of staff and the SGA Speaker of the Senate for being instrumental in the visit to Springfield, IL. Wil Gradle asked were there any questions.

Trustee Early stated that she wanted to thank and congratulate Mr. Gradle for going to Springfield, IL and building collaboration with the town of Macomb. Wil Gradle mentioned he wanted to thank MAEDCO for the donation of \$500, Durham School Busses for providing transportation.

President Thomas mentioned that he wanted to thank SGA as well for the impressive number of students attending the budget presence in Springfield, IL as Western had the greatest attendance.

Trustee Epperly asked what the status of the first bullet point was for SGA. Mr. Gradle stated that he was going to defer to Dr. Gary Biller. Dr. Biller stated that VPSS was currently working on equal student representation which includes a two hour-training, notices to attract volunteers, and various concerted efforts to recruit more students.

President Thomas mentioned that when the discussion was brought up in the Student Roundtable meeting that they are working to get other students prepared for the training offered to prepare students to serve on the student judicial committee as well as other committees. Trustee Early mentioned that there were two parts not only ensuring a student is on the board but also considering adding an increased number of students to the judicial board. Are both prongs being considered, asked Trustee Early? Dr. Biller answered yes.

Trustee Michael Quigley mentioned another part of the legislation being presented in SGA—the ability to postpone a hearing if or when a student is not present at the hearing. Trustee Quigley stated that a student/peer should be present anytime a decision is being made as well as more students represented on the board.

President Thomas asked is that a part of the policy for the student to have the option of delaying the hearing until a student can be in attendance who serves on the board? Dr. Biller responded that it is not a part of the policy, but something offered to students at the beginning of each session as well as the student’s option to have an advisor of their choice available during the hearing. Trustee Quigley asked can the provisions be made policy. Dr. Biller explained that there are a limited amount of students (less than 20) and more than 120 cases heard which presents a challenge as it is a significant amount of work for 16 students to hear over 120 cases and meet their academic commitments. Increasing the amount of students who are available as well as having them complete the training will eliminate the challenges. There are numerous hearings each week.

Trustee Lyneir Cole asked how many staff were involved on the committee. There is a breakdown of about a third of each population of students, faculty and staff. In other words there are 15 each of

students, faculty, and staff. The hearings rotate as far as the schedule, and at that point a call for volunteers is placed where the outcome of responses varies depending on who is available to attend the hearings. Trustee Cole added that he was pleased to have worked with VP Julie DeWees and wished her well.

Trustee Epperly referenced foreign language, and Dr. Christopher Pynes mentioned that he would be giving that part of the report shortly.

Council of Administrative Personnel Macomb President – Teresa Koltzenburg

During the Fall 2015 semester, the Council of Administrative Personnel awarded the Fall '15 \$100 COAP Professional Development Scholarship to University Housing and Dining Services Assistant Director of Residence Life for Leadership Development Justin Schuch. The award was used toward his attendance at the Great Lakes Association of College and University Housing Officers (GLACUHO) in November. A reminder for COAP members to send in their applications for the Spring 2016 COAP Professional Development Scholarship was sent December 9 and another will be sent again in early January 2016. The application deadline is January 31.

In late October, COAP co-sponsored a blood drive with the Civil Service Employees Council in the University Union Lincoln Room. Per the Red Cross, the blood drive collected 29 units of blood, which can save up to 87 lives.

Also in late October, the COAP Executive Committee placed food-collection boxes in Sherman Hall, Tillman Hall, and Simpkins Hall to help gather canned and food goods for Sodexo's annual Stuff the Bus food drive. COAP Executive Committee members took the mostly full boxes to the bus (parked in front of Sherman Hall) November 4. The annual Stuff the Bus food drive benefits local food pantries and community organizations.

The COAP Executive Committee continues to showcase the work that COAP employees do at Western via its "COAP Employee Spotlight" series on University Relations' "Beyond the Bell Tower" blog. You can read the latest post about Judy Yeast at <https://wiurelations.wordpress.com/2015/12/14/coap-spotlight-yeast/>.

All COAP Employee spotlights can be found at wiurelations.wordpress.com/category/coap-employee-spotlight/.

Finally, the COAP Executive Committee has scheduled the Spring Open Forum with President Thomas. It is set for **10 a.m. Wednesday, May 4, 2016**, in the University Union Capitol Rooms (Macomb) and QC Complex 1418 (via CODEC to the Quad Cities).

Faculty Senate Chair – Christopher Pynes

The following is a summary of some of the major activities and initiative the Faculty Senate has engaged in since the 2 October 2015 BOT meeting.

- Faculty Senate reviewed its biennial reapportionment, which, prior to scheduled layoffs, did not result in any changes to College representation. The Executive Committee will be considering the reapportionment process in spring 2016, specifically the assignment of the at-large seats.
- The Academic Program Elimination Review Committee election was initiated and ends Friday, 18 December 2015.

- Final revisions were approved for the presidential survey, to include the addition of a new confidentiality statement at the beginning of the evaluation and a letter from the BOT chair expressing the importance of the survey and encouraging faculty to take it.
- Faculty Senate approved a recommendation from CAGAS that the recently-approved change to the Foreign Language/Global Issues Requirement be made effective immediately for all currently-enrolled students. And a process for evaluating GI classes is being undertaken by CIE.
- Budget Director Matt Bierman joined Interim Provost Neumann in a budget discussion with senators on 27 October 2015.
- Writing Instruction in the Disciplines (WID) Committee Chair Nathan Miczo provided Faculty Senate with a report of overenrolled WID courses.
- Andrea Henderson, Director for the Office of Equal Opportunity and Access, proposed mandatory language to be added to syllabi regarding Title IX compliance. Ms. Henderson will endeavor to incorporate the feedback from the Senate discussion and return with a second draft for senators' consideration.
- Faculty Senate voted to create an Ad Hoc Committee on Campus Civility that will consider whether the University needs to develop a policy on mobbing and bullying.
- President Thomas spoke to Faculty Senate about his 2015-16 President's Initiatives and provided an update on the budget situation on 29 September 2015.
- Associate Provost Parsons and FYE Faculty Associate Stacey Macchi spoke to senators about the role of FYE classes now that the extracurricular component has been moved to the revamped UNIV 100 courses.
- Senator Carncross provided information on open educational resources, which are growing as an affordable and increasingly common alternative for professors to choose for their students' textbooks.

Faculty Senate Chair Christopher Pynes read the resolution that was voted on with regard to faculty layoffs. A handout of the Faculty Senate resolution was provided to the Board of Trustees and those in attendance. The rhetoric is featured below.

APPROVED BY FACULTY SENATE – 15 – December 2015 - Faculty Senate Resolution in Response to the University's Recently Announced Faculty Layoffs

RATIONALE

WHEREAS, the concept of the university evolved during the European Middle Ages to designate a guild of master students and teachers and is currently defined by the Oxford English Dictionary as “an institution of higher learning offering tuition in traditionally non-vocational subjects and typically having the power to confer degrees”; and

WHEREAS, a public institution of higher learning in Macomb, Illinois that serves the Western Illinois region and beyond currently operates under the modern designation of University and identifies four core values, the primary of which is “Academic Excellence”; and

WHEREAS, the faculty of Western Illinois University are charged with being stewards of the University's mission and core values through their teaching and primary duties, through their scholarship, and through their service; and

WHEREAS, the administrators of Western Illinois University are charged with being stewards of the University’s mission and core values through personnel decisions that safeguard the quality of the educational experience the University offers its students; and

WHEREAS, the challenges of difficult budgetary circumstances prompted the announcement of faculty layoffs on December 8, 2015 without the concurrent publication of the rubric by which faculty reduction decisions were reached or the sufficient evaluation of contributions made by academic departments, programs, and faculty in the creation of said rubric; and

WHEREAS, the metrics used to review departments and programs in preparation for personnel reductions have failed to account for activities that contribute to the University’s mission of academic excellence but do not contribute to semester credit hour production, including but not limited to offering courses in support of the First-Year Experience Program, the development of WIU-Quad Cities, and the Centennial Honors College.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED THAT the Faculty Senate of Western Illinois University hereby protests the indiscriminate and unilateral elimination of faculty positions as contrary to the mission of academic excellence established in the University’s four core values and detrimental to the educational experience of its students.

BE IT FURTHER RESOLVED, THAT this Resolution be permanently recorded in, and distributed via, the Minutes of the Western Illinois University Faculty Senate.

Oxford English Dictionary, s.v. “university,” <http://www.oed.com> (accessed 13 December 2015).

Chair Pynes asked were there any questions. Trustee Epperly asked about the foreign language requirement. Faculty Senate Chair Pynes explained that the requirement was “watered down” resulting in the Global Issues requirement being allowed to satisfy the Foreign Language requirement and made retroactive for students under a catalog requiring a foreign language be taken in order to graduate. Thus, global issues and foreign language has been combined as one requirement versus two separate ones in which completing one or the other, either a Foreign Language course or a Global Issues course satisfies the combined requirement.

Trustee Quigley asked would graduating seniors be affected and prevented from graduating from Western Illinois University. Chair Pynes explained that there are numerous courses that satisfy the Global Issues/Foreign Language requirement that are a part of the general studies portion of a student’s classes and added that it is highly unlikely that someone would be a senior and not have already satisfied the requirement.

Trustee Hare asked Faculty Senate Chair Pynes to expound on what was meant by “the challenges of difficult budgetary circumstances prompted the announcement of faculty layoffs on December 8, 2015 without the concurrent publication of the rubric by which faculty reduction decisions were reached or the sufficient evaluation of contributions made by academic departments, programs, and faculty in the creation of said rubric” in the resolution presented to the Board of Trustees.

Chair Pynes explained that the Provost and Administration were asked the rationale behind who would be on the layoff list. Faculty Senate does not believe there has been a clear explanation as from their perspective the rationale given did not fit who was placed on the list. He gave the example of Academic

Affairs stating the layoffs would be a result of eliminating faculty in areas of low enrolled programs; however, there were faculty on the list providing instruction in programs that were not “low enrolled programs.” FS Chair Pynes explained that given the fact that there was not clear explanation on how the list was made, after having asked Academic Affairs repeatedly, he stated that the Faculty Senate was unhappy and added that the Faculty Senate is the only voice of the faculty.

Trustee Hare asked was Faculty Senate going to get an answer, and Chair Christopher Pynes responded, “You would have to ask the Provost.”

Trustee Hare continued with asking the Provost will they be given the information they (Faculty Senate) need in order to understanding as to how the list is done.

Provost Neumann stated that there have been discussions and that she encourages the discussion process to go further and continue so that the Faculty Senate can be clear on all of the factors considered to formulate the list.

Trustee Quigley asked will the criteria for the list be made available. Dr. Neumann stated yes and added that the discussions will continue when Faculty Senate reconvenes during the Spring Semester.

President Thomas interjected that in terms of the discussion and factors used to determine the list that Provost Neumann could provide those to Faculty Senate before the Spring Semester.

Chair Clawson stated that Karen Trusley was next on the agenda.

Civil Service Employees Council Macomb President – Karen Trusley

The Civil Service Employee of the Month for November was Amy Clayton, Office Support Specialist in the Advising Center in Knoblauch Hall. The Civil Service Employee of the Month for December is Cindy Lotz. The Civil Service Employee of the Year was awarded at the luncheon to Stacy Dorethy, Office Manager in the Department of Art. We would like to thank all the employees of the month for their service to the University, and to their nominators for helping to recognize them for their outstanding service.

We participated in the Homecoming parade and assisted with handing out water and registration at the Fallen Soldiers 5K Run/Walk.

We held our luncheon with the theme of “Hooray for Hollywood” on December 3rd in the Grand Ballroom with over 200 employees in attendance.

We truly appreciate the support that we receive from the Board of Trustees, President Thomas, VP Julie DeWees, and HR Director Pam Bowman in order for the Council to continue the important work of assisting the WIU Civil Service employees.

Faculty Senate Chair Christopher Pynes mentioned that FS would be posting a copy of the resolution on the University website.

The Board of Trustees took a break at 9:14 a.m.

The Board of Trustees reconvened at 9:32 a.m.

Chair Clawson reconvened after the break.

Trustee Quigley mentioned that Dr. Palmer made a suggestion that may be for consideration to Faculty Senate. Regarding the judicial process—as a part of the Honor’s curriculum, an honor student would be required to serve on the judicial board for one semester. Quigley mentioned that this is just a suggestion as the college is made up of 800 of the best and brightest students.

Chair Clawson stated that next on the agenda would be board committee reports.

Trustee Epperly stated that first he would like to thank VP Julie DeWees. He added best of luck, that the Board was going to miss her and that it was a pleasure working with her. He mentioned that the Board of Trustees does not get paid anything...he stated that they should, but they do not. He added that the past summer at the retreat the majority of all of the Trustees agreed to decline reimbursement. The BOT understand the impact of the budget situation.

FINANCE COMMITTEE REPORT

Report on Contributions

The report on contributions was then moved onto by VP Bainter. He stated that the Foundation is moving along the lines of the \$41 and \$45M mark with endowments and assets between \$55 and \$60M. There is an outstanding contribution from Ernie Codilis of \$50K which is comprised of 5 \$10K scholarships to pre-law honor students. Bill McKamy’s family contributed a combined \$150K for scholarships in graduate studies and LEJA. VP Bainter mentioned that it is sad to say goodbye to “good friends, staff and donors” of these donations and gifts to the University. This is the case with Bea Wherly and Jim Wherly. The Wherly’s donations support five different areas of the University.

\$60K was given from the late Dr. Russell Dohner as well as a combined gift from his estate of \$75K to the nursing program. There was \$2K from Dean Johnson, and a mention of other significant gifts which provided scholarship monies to various academic programs at Western Illinois University.

VP Brad Bainter mentioned that he would like to take some time to mention what Foundation does so that their role is not taken for granted. He stated that he appreciates their faith in him. He mentioned that if there ever is a gap in payroll, the Foundation will offer support in terms of a no interest loan to ensure the gaps are covered. The Foundation puts together \$5K in gifts for employees that are retiring from the University, seed money for the Rocky on Parade show, funding for the Fallen Soldier Run, money for art restoration, money to contribute to the new marching band uniforms, monetary support to the R.I.S.E. program in the Biology department, support of the Women in Science initiative, an incentive for the student who designs the holiday card that goes to 1000 donors and friends of the University, and numerous summer research grants to faculty. VP Bainter stated that he commends the Foundation and the Board of Trustees for the support they give to the University.

VP Bainter mentioned he had an opportunity to interview a gentleman who was a WWII soldier who is 95 years old. He came to the area in the 30s and 40s, but had previously been shot down in WWII after his 18th mission and spent 65 days behind enemy lines. He drove here from Rushville, IL and sat outside of the Admissions Office and took some time to reminisce about the names on the plaque honoring the fallen soldiers. He spoke of each person that he knew personally on the list and how they knew each other. VP Bainter asked the gentleman did he ever think he was not going to make it as a prisoner of war and the gentleman responded that he always had hope. He mentioned that the interview is featured on Channel 3 p.m.

Trustee Epperly asked what the annual drive was and stated that he thought it was \$9M. His follow up question was whether or not Western would reach that goal, and VP Bainter responded no. He added that it has been a slow first half of the year. We are currently behind where we generally are this time of year.

The donors are asking with specific programs still be here for students as well as whether or not the University will still be here in 5 years.

Chair Clawson asked could the story VP Bainter told about the WWII veteran be included in the WQPT program VP Rives mentioned about veterans. VP Bainter stated that the story could be used by WQPT as well. VP Bainter mentioned that the foundation and development areas continue to work at levels below peer institutions in funding and staffing.

Report 15.12/2 Purchases of \$100,000-\$500,000

VP Julie DeWees mentioned that there was one purchase on the report. The one item was for the Q-lot parking lot upgrade. She mentioned that if you attend the commencement ceremonies you will be able to see the progress. She asked were there any questions. There were none.

Resolution 15.12/1 Purchases of \$500,000 or Over—Western Hall Lower Bleacher Replacemen

Chair Epperly asked was there a motion. Trustee Cathy Early made the motion and Trustee Ehlert Fuller 2nd the motion. Matt Bierman provided an explanation. It was determined that the bleachers in the lower bowl of Western Hall are too difficult to get out. The funding will come out of the facility enhancement fee. Criteria were reviewed including cost. The facility enhancement fee is supported by the students.

Chair Clawson asked were the new bleachers made to accommodate long legs. Bierman responded yes. There will have to be a reconfiguration of the exits and the upper north bleachers will be upgraded as well. Bierman stated that he would ask Shannon Reed and Lora Lidaywa to further explain. An RFP was posed and the contractor with the design fitting the established criteria won the bid. Lora mentioned that the criteria included pricing but other criteria had to be met as well. There were several people on the evaluation team and each scored the plans according to the criteria. The plan with the highest score was selected as the plan for the upgrade.

Trustee Quigley asked that when the approval was received from SGA were there multiple options available. SGA President Wil Gradle stated that the students were only presented with one option. SGA gave the approval before the bids went out according to Director Bierman. Director Bierman made the point that SGA was told what needed to be done and asked whether or not they would approve up to a certain amount. There were no more questions.

Roll Call

Trustee Clawson	Yes
Trustee Cole	DID NOT ANSWER
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	No
Trustee Savala	Yes

Resolution:

WHEREAS Western Illinois University has a need for Western Hall lower bleacher replacement;
and,

WHEREAS the above mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules:

THEREFORE be it resolved that the Board of Trustees approves the contracting for the

Western Hall Lower Bleacher Replacement

ITEM DESCRIPTION: Provision of all labor, material, and equipment for the removal and replacement of the lower level telescopic bleacher seating system at Western Hall.

COST: Amount not to exceed \$720,000

RECOMMENDED VENDOR:

Carroll Seating Company; Elk Grove Village, IL

FUND SOURCE: Local

SUMMARY OF PROPOSALS:

Requests for proposals were obtained and evaluated based on technical criteria for equipment, service, etc. and pricing. The contract was awarded to the vendor with the most points (200 points possible).

Carroll Seating Company; Elk Grove Village, IL	178 points
Irwin Seating Company; Altamont, IL	167 points

Resolution 15.12/2 Purchases of \$500,000 and Over—Demolition and Deconstruction Projects

This involved Higgins Hall, Lamoine Village and East Village. Trustee Epperly asked is there a motion to pass the resolution. Trustee Ehlert Fuller made the motion and Quigley 2nd the motion.

Trustee Hare asked what the total cost of the total project. Budget Director Bierman answered \$2.71M. Trustee Hare asked that in light of the potential for layoffs is the project necessary. He asked more in-depth whether or not the project could be delayed for 12 to 24 months.

VP Julie DeWees asked to be allowed to explain the difference between AFS budget and other budgetary funding. She went on to explain that the funds allocated for the demolition and deconstruction projects is bond revenue money (AFS money) not appropriated funds or general funds. AFS budget is customarily used for auxiliary and may not be used as unrestricted as general revenue funds may.

AFS budget dollars are restricted funds. If there is no budget in 60 to 90 days the project may indeed be postponed. The bid accepted for the project is one that was great when compared to other bids due to a mistake as it was quoted from the contractor; thus, this is a bid at this discounted rate may not be available if the project were to be delayed.

Trustee Cole asked was the University under contract. The answer was no. Trustee Early mentioned that she discussed the issue with Matt Bierman and she is aware that the water has been shut off, and at this time there is a low safety risk if the buildings were to remain standing temporarily. Scott Coker mentioned that there is a safety concern regarding the roof structures on buildings that have not been occupied for several years now.

Trustee Ehlert Fuller asked is there a way to limit public access to the buildings to reduce the risk of liability. Scott Coker mentioned that the doors are locked and secured; however, if a person or persons wanted to gain entry they would be able to by breaking windows.

Trustee Quigley asked what the maintenance would be to leave the buildings standing for one year versus the \$2.7M to have them demolished. Scott Coker stated that leaving the buildings standing temporarily would not be a significant cost to the University although he agreed with Director Matt Bierman that allowing the bid to expire may cost the University an additional \$1M.

John Biernbaum mentioned that Higgins Hall is one that was discounted the most. If taking one building down versus all three needed to be considered he suggested that Higgins be demolished, and the other structures would most likely get similar bids as were received initially. "The money on the table" was for Higgins Hall; thus, if only Higgins is demolished the University will incur the discounted cost on the project.

As of November 30, 2015 the balance of AFS was \$23M in the auxiliaries which will rise to over \$30M after tuition and fees are credited in January of 2016. The demolition project would utilize \$2.7 of what is added in January.

Trustee Ehlert Fuller asked when the bid was to expire and the answer was 90 days and Facilities Management (FM) was a week into the 90 days. Due to the concerns, the University requested 90 instead of the typical 60 days. Trustee Hare asked was there a way that an extension could be requested. Matt Bierman explained that the bid and the terms of the bid were accepted on the current price of materials. It is unlikely that the contractors would allow for an extension. FM Director Scott Coker added that if an extension was granted that the project would not be completed by summer. As it is in the best interest to have the projects done when school is out of session, delaying would push the project out until next year.

Trustee Early stated that if the project is delayed as a result of holding out to see whether or not there will be a budget would the University be able to back out of the contract. VP Biller asked that the annual bond payment obligation be explained to the Board of Trustees. Dir. Bierman explained that out of the \$30M there are annual debt requirements where two debt payments are required annually. The payments are \$7M per year for AFS. Trustee Ehlert Fuller asked that a further explanation be given regarding telling the bond holders that the funds are being spent on keeping the University open instead of for facilities. She asked what impact this would have on the University's credit rating.

Dir. Bierman explained that the auxiliary system is a closed bond system that was set up approximately 30 years ago with the intent that the University would not fund the system and the University would not request funds from the system outside of the system. This allows for the University has the ability to borrow for facilities that are in the system, and no state funds may be used for the maintenance or improvement of facilities in the closed system. Using AFS funds to support the University's educational side is a "violation of that covenant." The rating agencies would be concerned with any use of funds from the closed system outside of the closed system. The bond holders would have great concerns, possibly the loss of trust between the University and the bond holders, and the long-term implications of challenges in going to the "marketplace" if the University was in a position where it needed to "sell debt again."

VP DeWees explained that any other use of the AFS for non-AFS uses shows the bond holders that the University does not have the capacity to make its payments as this is how the University's ratings are determined. AVP Biernbaum mentioned that the University would be limiting its ability to fund improvements and renovations to buildings as this is not state funded and added, "We've operated like a business for years." Trustee Epperly added that the University's bonds would become "junk bonds." Dir. Bierman stated that it would not be good as the University has positioned itself well "up until this point."

Trustee Cole stated that he would like to move that Higgins be torn down and to modify the resolution so that the funds are still available to make the bond payments. Legal Counsel, Rica Calhoun asked whether or not Trustee Cole was suggesting that the focus be exclusive and toward the demolition of Higgins. Cole responded yes. Higgins should be demolished and the other two projects bid out later if necessary as if the funding is needed for the academic side, and he hoped this would not be the case, that the funds would be available to do so. AVP Biernbaum suggested that an amendment be made to only demolish Higgins Hall.

Trustee Cole made the motion. Trustee Ehlert Fuller seconded the motion, and a question was called.
What exactly is being voted on during this BOT meeting? Higgins was the answer. Trustee Epperly asked that the Board vote.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS Western Illinois University has a need for the demolition and deconstruction of Higgins Hall, Lamoine Village, and East Village; and,

WHEREAS the above mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules:

THEREFORE be it resolved that the Board of Trustees approves the contracting for

Demolition and Deconstruction Projects – Higgins Hall, Lamoine Village, and East Village

ITEM DESCRIPTION: Provision for all labor, material, and equipment necessary for the demolition and deconstruction of Higgins Hall, Lamoine Village, and East Village on the Macomb campus. All three of these projects will be a removal of the entire structure and rehabilitation of the building site back to green space.

COST: TBD

RECOMMENDED VENDOR:
TBD

FUND SOURCE: Local

SUMMARY OF BIDS: Bids open December 10, 2015 at 2:00 PM CST

Trustee Epperly commended the University Housing and Dining for making necessary cuts and conserving funding so that they are able to operate under budget. At the last meeting Trustee Epperly asked what and where the \$4M was and came from that was transferred to University reserves. The answer he stated he received was that the funds were from Housing and Dining.

Resolution 15.12/3: FY2017 Appropriated Capital Budget Recommendations

This was the resolution that was voted down during the October meeting with a 4 to 4 vote. There was a minor change to the resolution and Epperly asked was there a motion to approve. Trustee Ehlert Fuller made the motion to approve; Quigley seconded the motion.

Trustee Ehlert Fuller stated that the point of information of which Dir. Matt Bierman was called upon to explain. He began that the recommendations originated within the framework of the University's Master Plan—and the focus was on the University's goals from a facilities standpoint. During the Board Retreat the list of facilities was developed as to priority. The list is vetted through the Master Plan, then to the University Vice Presidents, and then to the BOT during the retreat.

Trustee Ehlert Fuller asked VP Julie DeWees whether or not she had any comments with respect to history and structure. VP DeWees stated that the resulting list is more of a 15 to 20 year list. It was not developed over a short period of time. The list is formulated and submitted to the IBHE. IBHE is placed on the State of Illinois' Master List. IBHE looks at the priorities of all state schools and determines how the items are to be arranged on the IBHE Master List. As projects are completed, Western Illinois University "slowly" works to the top of the list. Currently, the list is one page. Each phase is further down on the list. If a project changes, special permission from IBHE has to be granted in order to add the project to the list.

In the past the University Library was the last project completed on the list. Sherman Hall was originally on the list, removed, and replaced with the University Library. If a project is removed from the list, it appears that the University does not know what its long-term goals are with respect to growth and development.

Bierman explained that 1 and 2a are on the short list at IBHE. The capital recommendations were due to IBHE by October. Dir. Bierman submitted that list based on the last passed resolution concerning capital recommendations in 2014. President Thomas mentioned that the University tries to maintain consistency by keeping the top items the same from year to year so as not to lose the University's spot on the list. President Thomas added that at one time Western Illinois University was at the top of the list with utility infrastructure and as the item was removed IBHE allowed a special exception to place Science Building Phase I. Since the exception was allowed, more rules have been put into place by IBHE. Trustee Early asked whether or not there has been a time when the State of Illinois changes the order in which projects from Western appeared on the list. In other words, has a lower priority been moved up by the state? Dir. Bierman's answer was yes. The Quad City's projects (Phase I and II) were moved up higher on the list by the State of Illinois.

Dr. Rives mentioned that there are times when fundraising supports a project lower on the list and the project is moved up as a priority. An example Dr. Rives gave was that a project was number 59; fundraising efforts yielded the funding for a quarter of the project resulting in the project being lower on the list to fund. Quad Cities Phase II is another example. The Board called for stability on the Capital Project List. The reason Western Illinois University had not received funding in the past 30 years was due to instability in the list. VP Rives encouraged the Board to exercise stability in the listing.

Trustee Quigley mentioned that he imagined that the discussion stemmed from him trying to change the list during the last Board meeting. He added that he does not feel the list should be changed currently, but in the future there are items that should be placed lower on the list. The question was called by Quigley.

The motion was called to a vote.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS Western Illinois University must prepare annual appropriated capital budget recommendations for the Illinois Board of Higher Education, Illinois State Legislature, and the Governor; and,

WHEREAS Western Illinois University's Fiscal Year 2017 budget recommendations advance institutional progress and sustainability for the University's Strategic Plan, *Higher Values in Higher Education*, Campus Master Plans on the Macomb and Quad Cities campuses, and the Illinois Board of Higher Education's statewide strategic plan for higher education, *IBHE 2012, A Strategic Plan for the Illinois Board of Higher Education*; and,

WHEREAS the Fiscal Year 2017 Appropriated Capital Budget Recommendations require Western Illinois University Board of Trustees approval prior to submission:

THEREFORE be it resolved that the Board of Trustees approves the Fiscal Year 2017 Appropriated Capital Budget Recommendations as presented in the *Fiscal Year 2017 Appropriated Capital Budget Recommendations* document, and be it further resolved that the President be authorized to make technical adjustments in the capital budget recommendations if necessary.

Fiscal Year 2017 Capital Budget Recommendations
Western Illinois University

Western Illinois University recommends \$344.9 million for capital projects to support high-quality academic programs, co-curricular services, and regional economic development for fiscal year 2017. All of the requested funds will support new construction on the Macomb and Moline campuses to address highly needed space for premier academic programs. A total of \$13.2 million in capital renewal funds is also requested to support critical deferred maintenance needs.

Background

Composition of the Recommendation

Western Illinois University operates two distinct campuses, and each has unique capital priorities and needs. The highest facilities priorities are for a Science building for the Macomb campus and Phase III for the Quad Cities.

Western Illinois University			
Fiscal Year 2017 Capital Recommendation			
(Dollars in Thousands)			
<u>Priority</u>	<u>Description</u>	<u>Project Type</u>	<u>Requested Amount</u>
1	WIU - Macomb Science Phase I	New Construction & Remodeling	\$64,000
2A	WIU - Macomb Science Phase II	Renovation	\$53,800
2B	WIU - QC Phase Three	New Construction	\$37,000
3	WIU - Macomb Visual Arts Center	New Construction	\$68,300
4	WIU – Macomb Education Building	New Construction	\$72,400
5	WIU - Macomb Stipes Building	Renovation	<u>\$49,400</u>
Total Recommendation			\$344,900

A summary statement documenting need for these projects is displayed below. Additional, detailed information on the scope, design, and costs of each project begins on page three of this report.

Priority 1: Western Illinois University-Macomb Science Building Phase I The current College of Arts and Sciences’ three science facilities, Currens Hall, Waggoner Hall, and Tillman Hall, are obsolete in providing high-quality comprehensive instructional laboratories. All three facilities were constructed before modern laboratory standards were developed for acceptable indoor air quality and energy efficiency. Antiquated laboratory fume-hood systems and poor quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. These lead to detrimental impacts on teaching; research; and student, faculty, and staff recruitment and retention. Phase I includes the construction of a new science building, an addition and remodel to Currens Hall. The new science building will consolidate existing and support new academic programs, as Western Illinois University becomes a leading comprehensive university in the United States.

Priority 2A: Western Illinois University-Macomb Science Building Phase II Phase II will continue with the improvements to the science programs at WIU by renovating an existing building. Waggoner Hall will be considered for renovations to improve the overall science facilities.

Priority 2B: Western Illinois University-Quad Cities Riverfront Campus Building Phase Three In 2010, the state committed to building the first two phases on the newly developing Western Illinois University-Quad Cities Riverfront Campus. Building Complex Three will complete the construction of the new campus that serves a

regional population of 400,000 residents and leverages \$175 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

Priority 3: Western Illinois University-Visual Arts Center The current facilities used by the Department of Art include Garwood Hall, Sallee Hall and the Heating Plant Annex and are inadequate instructional and design spaces. This noncontiguous arrangement is not efficient and hinders the development of a cohesive departmental identity. In addition, many of the spaces at present do not meet industry and environmental protection guidelines and are not appropriate for current teaching and learning practices. The overall goal of the project for the Department of Art is to address the shortage of existing space and adequate ventilation for arts programs, and to accommodate the rapid growth and expansion in the number of students, faculty and academic programs. The goal is not limited to providing “space,” but rather aims to create a milieu that is conducive to excellent instruction and enhances academic performance in a single building.

Priority 4: Western Illinois University-Education Building Horrabin Hall was originally constructed in 1965 as a laboratory school and encompassed K-12 grades. The needs of the College of Education and Human Services do not match the current building construction. This project would reconstruct the building on the site of Horrabin Hall.

Priority 5: Western Illinois University- Business Building Renovation Stipes Hall was constructed in 1968 and has had no major renovations or updates. The University through its recent Macomb Facilities Master Plan update and Strategic Building Renovation Matrix has identified the building as a priority for renovation. The building is a high profile, heavily used part of the academic programs on campus and it also has a high deferred maintenance backlog.

Capital Renewal - The University is requesting \$13.2 million in capital renewal funds to be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

Priority Changes from Fiscal Year 2016

The priorities for FY2016 are shown below. There are no changes between our FY16 and FY17 request.

Priority Changes				
Description	Project Type	<u>FY2017</u>	<u>FY2016</u>	
WIU - Macomb Science Phase I	New Construction & Renovation	1	1	
WIU - Macomb Science Phase II	Renovation	2a	2a	
WIU - QC Phase Three	New Construction	2b	2b	
WIU - Macomb Visual Arts Center	New Construction	3	3	
WIU - Macomb Education Building	New Construction	5	4	
WIU - Macomb Stipes Building	Renovation	4	5	

Adhering to Illinois Board of Higher Education guidelines and format, the following recommendations for Western Illinois University’s Fiscal Year 2017 capital projects will be made (pending Western Illinois University Board of Trustees approval).

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB SCIENCE PHASE I

PRIORITY: 1

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 64,000,000 (Planning, Design and Construction)

BACKGROUND DATA

The current College of Arts and Sciences' facilities, Currens Hall (physical sciences, 1970), Waggoner Hall (life sciences, 1968), and Tillman Hall (earth sciences, 1953) are obsolete in providing high-quality instructional laboratories. These facilities were constructed before modern laboratory standards were developed by the American Society of Heating, Refrigerating and Air-Conditioning Engineers. Western Illinois University science facilities fall below acceptable indoor air quality and energy-efficiency standards. The antiquated laboratory fume-hood systems and poor quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. This problem produces detrimental impacts on teaching, research, and student/faculty/staff recruitment and retention.

The basic teaching and laboratory layouts of Western Illinois University's current science facilities are pedagogically obsolete and do not easily allow for the integration of new science technologies. A new facility to house science-based programs will provide the ability to integrate new laboratory technologies with the latest in science pedagogy and will foster multidisciplinary interaction through the consolidation of departments from previously diverse locations. In addition, planning studies were completed to evaluate and program future projects to renovate Currens and Waggoner Halls to allow the College of Arts and Sciences to consolidate academic programs to a single campus locale and provide for additional facility improvements/enhancements for the humanities and social sciences which are critical to the mission of the College of Arts and Sciences.

The new science building and renovation of Currens Hall will also support expanding academic programs. This includes the new forensic chemistry program and a new nursing program as approved by the Western Illinois University Board of Trustees and Illinois Board of Higher Education.

QUANTIFICATION

Western Illinois University completed a space planning and utilization study for a new state-of-the-art science facility during Fiscal Year 2007 and completed an update in Fiscal Year 2014. The building will include both wet and dry instructional laboratories, office space, and classrooms. The facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities. In addition, the project will include the provision for service drives, limited parking, exterior site development, and connections to Currens Hall and all required campus utility infrastructure.

DEPENDENT RELATIONSHIPS

Upon completion of this project, Western Illinois University will seek funds in Science Phase II for the remodel of Waggoner Hall. These actions are consistent with the newly developed Western Illinois University-Macomb campus master plan.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017

CAPITAL REQUEST

PROJECT NAME WIU - Macomb Science Phase I

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
Office	4,040	1.7	6,868	279.85	\$ 1,922.0
Classrooms	650	1.5	975	270.33	\$ 263.6
Instructional Dry Laboratories	11,000	1.64	18,040	302.84	5,463.2
Instructional Wet Laboratories	12,700	1.64	20,828	320.24	6,670.0
Special Use	2,200	1.8	3,960	270.47	1,071.1
Supporting Facilities	400	1.2	480	252.48	121.2
Currens remodel	95,000	1.5	142,500	123.24	17,561.7
1) BASE TOTAL	125,990		193,651		\$ 33,072.7
2) ADDED COSTS:					\$ 11,410.1
a) Historic Preservation Considerations: _____					
b) Green Building Design/LEED Certification Level SILVER_ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					1,984.4
c) Other Energy Efficiencies: _____					
3) BASE COST					\$ 46,467.2
4) ADD ESCALATION COST					3,136.5
(For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.)					
Expected Bid Date: <u>May-18</u> Escalation/month: <u>0.00225</u>					
Number of Months to Bid Date: <u>30</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 49,603.7
6) ADD 10% FOR CONTINGENCIES					4,960.4
SUBTOTAL, BUILDING BUDGET					\$ 54,564.1
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>9.60%</u> *					5,238.2
ON-SITE OBSERVATION:					491.4
NUMBER OF MONTHS <u>24</u>					
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					286.5
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					1,636.9
4) OTHER ADDS (SEE 2 BELOW)					1,466.6
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					272.8
SUB-TOTAL, BUDGET ADDS					\$ 9,392.4
TOTAL, BUILDING BUDGET					\$ 63,956.5

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 1,216.6
Number of additional staff: <u>8</u>	Salaries and Related	406.2
	Utilities	379.9
	Repairs and Maintenance	430.5

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE Science Building Programming Study, Ratio Architects

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION Scott Coker

PHONE NUMBER 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

1 Added costs include: FFE (18%), LEED (6%), Sophisticated Piping (1%) and site/utilities work (15.5%)

2 Added costs include: building commissioning, testing and balancing, and technology infrastructure

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB SCIENCE PHASE II

PRIORITY: 2A

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 53,800,000 (Planning, Design and Construction)

BACKGROUND DATA

The current College of Arts and Sciences' facilities, Currens Hall (physical sciences, 1970), Waggoner Hall (life sciences, 1968), and Tillman Hall (earth sciences, 1953) are obsolete in providing high-quality instructional laboratories. These facilities were constructed before modern laboratory standards were developed by the American Society of Heating, Refrigerating and Air-Conditioning Engineers. Western Illinois University science facilities fall below acceptable indoor air quality and energy-efficiency standards. The antiquated laboratory fume-hood systems and poor quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. This problem produces extremely detrimental impacts on teaching, research, and student/faculty/staff recruitment and retention.

The basic teaching and laboratory layouts of Western Illinois University's current science facilities are pedagogically obsolete and do not easily allow for the integration of new science technologies. A new facility to house science-based programs will provide the ability to integrate new laboratory technologies with the latest in science pedagogy and will foster multidisciplinary interaction through the consolidation of departments from previously diverse locations. In addition, planning studies were completed to evaluate and program future projects to renovate Currens and Waggoner Halls to allow the College of Arts and Sciences to consolidate academic programs to a single campus locale and provide for additional facility improvements/enhancements for the humanities and social sciences which are critical to the mission of the College of Arts and Sciences.

The new science building and renovation of Currens Hall will also support new academic programs. This includes the new forensic chemistry program and a new nursing program as approved by the Western Illinois University Board of Trustees and Illinois Board of Higher Education.

QUANTIFICATION

Western Illinois University completed a space planning and utilization study for a new state-of-the-art science facility during Fiscal Year 2007 with an update completed in Fiscal Year 2014. This project will continue the Science Facilities project by remodeling Waggoner Hall.

DEPENDENT RELATIONSHIPS

This project would commence upon completion of the Macomb Science Phase I.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017
CAPITAL REQUEST
PROJECT NAME WIU - Macomb Science Phase II
(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
Building Remodel	102,000	1.5	142,000	215.7	\$ 30,629.4
1) BASE TOTAL	102,000		142,000		\$ 30,629.4
2) ADDED COSTS:					\$ 7,351.1
a) Historic Preservation Considerations: _____					
b) Green Building Design/LEED Certification Level SILVER_ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					1,837.8
c) Other Energy Efficiencies. _____					
3) BASE COST					\$ 39,818.2
4) ADD ESCALATION COST (For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.) Expected Bid Date: <u>May-18</u> Escalation/month: <u>0.00225</u> Number of Months to Bid Date: <u>30</u>					2,687.7
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 42,505.9
6) ADD 10% FOR CONTINGENCIES					4,250.6
SUBTOTAL, BUILDING BUDGET					\$ 46,756.5
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>6.76%</u> *					3,160.7
ON-SITE OBSERVATION:					491.4
NUMBER OF MONTHS <u>24</u>					
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					182.6
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					1,402.7
4) OTHER ADDS (SEE 2 BELOW)					1,531.5
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					233.8
SUB-TOTAL, BUDGET ADDS					\$ 7,002.7
TOTAL, BUILDING BUDGET					\$ 53,759.2

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$	-
Number of additional staff: <u>0</u>	Salaries and Related		-
	Utilities		-
	Repairs and Maintenance		-

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION Scott Coker
PHONE NUMBER 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

- Added costs include: FFE (18%), LEED (6%), Sophisticated Piping (1%) and Asbestos abatement (5%)
- Added costs include: building commissioning, testing and balancing, and technology infrastructure (5%)

PROJECT: WESTERN ILLINOIS UNIVERSITY - QUAD CITIES
RIVERFRONT CAMPUS BUILDING COMPLEX THREE

PRIORITY: 2B

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$37,000,000

BACKGROUND DATA

Western Illinois University-Quad Cities Riverfront Campus Phase III

Western Illinois University-Quad Cities (WIU-QC) is the only public university in a metropolitan area of over 375,000 residents. In recognizing the growth and capacity limits of WIU-QC at its previous location, the State supported the first two (of three) phases for construction of the Western Illinois University-Quad Cities Riverfront Campus to achieve *Illinois Public Agenda* Goal 4 of better integrating Illinois' educational, research, and innovation assets to meet economic needs of the state and its regions.

Post-Phase II operations will generate economic impacts for the region of 330 jobs and \$13.0 million in labor income. Phase III will complete the construction of the new campus that serves as an educational and economic stimulus. In total, the Western Illinois University-Quad Cities Riverfront Campus will leverage a total of \$175.0 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

Successful redevelopment of adjacent property to the campus known as "RiverTech" will create a \$100.0 million taxable base; attract 2,000 new and existing jobs with a one-time construction impact in excess of \$150.0million. Current projects that the State of Illinois helped cultivate by developing the Western Illinois University-Quad Cities Riverfront Campus by virtue of the new campus location include:

- A \$50.0 million project by the KONE Corporation to house their North American Operation Center on the Mississippi Riverfront. This new construction completes a three-phase \$71.0 million mixed-use development known as Bass Street Landing.
- A \$45.0 million Transit Oriented Development/Amtrak Station that will include an intermodal pedestrian transport center and a new high rise office structure with retail and food service amenities.
- A \$5.0 million new facility for research and development by public and private sectors.
- A \$12.0 million, 90-unit work-live urban lofts, with retail and businesses located on the lower floors.
- A \$3.0 million new Healthcare Center for those underserved in the Hispanic community.

A fully completed Riverfront Campus is the "cornerstone" to these developments, and Western will continue to be a conservative steward of state resources. Phase III exclusively focuses on the academic mission of the University. All ancillary services such as bookstores, retail, and food service will be privately developed to support the local economy and new job creation.

QUANTIFICATION

Phase III will complete the new Western Illinois University-Quad Cities Riverfront Campus, and provide the infrastructure to support 5,000 students. Phase III is essential for academic programs and support services; lab and research space; and facilities to support technology, patent transfer, and community events.

DEPENDENT RELATIONSHIPS

There are no dependent relationships between this project and any other state-funded capital project. However, there are significant educational and economic development gains to be noted. The completed Western Illinois University-Quad Cities Riverfront Campus will have an economic impact of over \$50 million annually and will double the number of college graduates to 500 annually.

Phase III provides the necessary facilities to increase enrollment and meet *Illinois Public Agenda Goal 1* of increasing educational attainment to match best-performing states. Without essential space, the University will not be able to increase enrollment and degree attainment. An educated community is especially important to a host county that earns 81.8 percent of the state's median family income. Moreover, spatial access is necessary to achieve *Illinois Public Agenda Goal 4* of increasing the number of high-quality post-secondary credentials to meet the demands of the economy and an increasingly global society.

DESIRED COMPLETION DATE

This project will be completed as soon as possible after funds have been released. A traditional planning then construction approach will take up to 45 months to complete.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017
CAPITAL REQUEST
PROJECT NAME WIU-QC Riverfront Phase III
(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
Office	4,600.0	1.70	7,820	\$279.85	\$ 2,188.4
Classrooms	16,000.0	1.50	24000	270.33	\$ 6,487.9
Instructional Wet Laboratories	2,800.0	1.64	4,592	320.24	\$ 1,470.5
Supporting Facilities	5,000.0	1.20	6,000	252.48	\$ 1,514.9
Research Lab (Wet)	2,800.0	1.67	4,676	424.17	\$ 1,983.4
Special Use	2,575.0	1.80	4,635	270.47	\$ 1,253.6
General Use	12,000.0	1.90	22800	323.13	\$ 7,367.4
1) BASE TOTAL	45,775		74,523		\$ 22,266.2
2) ADDED COSTS: see 1 below					\$ 4,787.2
a) Historic Preservation Considerations: _____.					
b) Green Building Design/LEED Certification Level _____ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					
c) Other Energy Efficiencies: _____.					
3) BASE COST					\$ 27,053.4
4) ADD ESCALATION COST					\$ 1,826.1
(For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.)					
Expected Bid Date: <u>May-18</u> Escalation/month: <u>0.00225</u>					
Number of Months to Bid Date: <u>30</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 28,879.5
6) ADD 10% FOR CONTINGENCIES					2,888.0
SUBTOTAL, BUILDING BUDGET					\$ 31,767.5
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>7.5</u> *					2,382.6
ON-SITE OBSERVATION:					314.0
NUMBER OF MONTHS <u>15</u>					
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					134.8
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					953.0
4) OTHER ADDS see 2 below (ADA, Asbestos, Hazardous Materials, etc. -- please specify)					1,332.5
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					158.8
SUB-TOTAL, BUDGET ADDS					\$ 5,275.7
TOTAL, BUILDING BUDGET					\$ 37,043.2

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ 400.4
Number of additional staff: <u>3</u>	Salaries and Related	<u>140.2</u>
	Utilities	<u>166.3</u>
	Repairs and Maintenance	<u>93.9</u>
	All Other	<u> </u>

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE WIU Riverfront Campus
NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION William Brewer
PHONE NUMBER 309-762-9481

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

1 Added costs include: FFE (7%), LEED (6%), site work (3.5%) and Data Center (5%)

2 Added costs include: building commissioning, testing and balancing, technology infrastructure

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB VISUAL ARTS CENTER

PRIORITY: 3

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 68,300,000 (Planning, Design and Construction)

BACKGROUND DATA

The Department of Art is an important and active player in the local and regional artistic scene through its outreach activities, visiting artist programs, and frequent exhibitions. WIU faculty and students exhibit their work and creative research throughout the United States. The department's graduates provide the majority of local and regional art instruction in community colleges, private schools, and art centers. The vital role that the department plays in this community has brought strong support for its programs and a commitment to the creation of a new facility.

The current facilities used by the Department of Art include Garwood Hall, Sallee Hall and Heating Plant Annex. This noncontiguous arrangement is not efficient and hinders the development of a cohesive departmental identity. In addition, many of the spaces at present do not meet industry and environmental protection guidelines and are not appropriate for current teaching and learning practices.

QUANTIFICATION

Western Illinois University recently completed a space planning and utilization study for a new state-of-the-art visual arts center. The building will provide instructional classrooms and studios, research studios, and faculty and departmental offices, as well as a Student Gallery and the University Art Gallery. In addition to traditional studios, digital media studios and an environmental studio will be provided as these are growing areas of the Visual Arts program. The new Department of Art classrooms and studios will be designed for the unique environmental, technical and safety needs of the studio arts programs. The facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities. In addition, the project will include the provision for service drives, limited parking, exterior site development, and connections to all required campus utility infrastructure.

The overall goal of the program for the Department of Art is to address the shortage of existing space and adequate ventilation for arts programs, and to accommodate the rapid growth and expansion in the number of students, faculty and academic programs. The goal is not limited to providing "space," but rather aims to create a milieu that is conducive to excellent instruction and enhances academic performance in a single building.

DEPENDENT RELATIONSHIPS

These actions are consistent with the newly developed Western Illinois University-Macomb campus master plan.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017
CAPITAL REQUEST
PROJECT NAME WIU- Macomb Visual Art Center
 (IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
General Use	6,470	1.90	12,293	\$ 323.13	\$ 3,972.2
Supporting Facilities	1,430	1.20	1,716	252.48	433.3
Classrooms	4,800	1.50	7,200	270.33	1,946.4
Special Use	59,331	1.80	106,796	270.47	28,885.1
Offices	5,940	1.70	10,098	279.85	2,825.9
1) BASE TOTAL	77,971		138,103		\$ 38,062.9
2) ADDED COSTS:					10,277.0
a) Historic Preservation Considerations: _____.					
b) Green Building Design/LEED Certification Level _____ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					2,283.8
c) Other Energy Efficiencies: _____.					
3) BASE COST					\$ 50,623.7
4) ADD ESCALATION COST					\$ 3,417.1
(For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.)					
Expected Bid Date: <u>May-18</u> Escalation/month: <u>0.00225</u>					
Number of Months to Bid Date: <u>30</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 54,040.8
6) ADD 10% FOR CONTINGENCIES					540.4
SUBTOTAL, BUILDING BUDGET					\$ 59,444.8
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>7.50%</u> *					4,458.4
ON-SITE OBSERVATION:					502.2
NUMBER OF MONTHS <u>30</u>					
DAYS PER WEEK <u>4</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					248.0
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					1,783.3
4) OTHER ADDS _see 2 below_ (ADA, Asbestos, Hazardous Materials, etc. -- please specify)					1,607.8
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					297.2
SUB-TOTAL, BUDGET ADDS					\$ 8,897.0
TOTAL, BUILDING BUDGET					\$ 68,341.8

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE		TOTAL	\$ 1,216.6
Number of additional staff: <u>8</u>	Salaries and Related	<u>406.2</u>	
	Utilities	<u>379.9</u>	
	Repairs and Maintenance	<u>430.5</u>	
	All Other	<u> </u>	

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE Visual Arts Facility Predesign Document, HammelGreen & Abrahamson
 NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION Scott Coker
 PHONE NUMBER 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

- 1 Added costs include: FFE (12%), LEED (6%), and site/utilities work (15.0%)
- 2 Added costs include: building commissioning, testing and balancing, and technology infrastructure

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB EDUCATION BUILDING

PRIORITY: 4

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 72,400,000 (Planning, Design and Construction)

BACKGROUND DATA

Horrabin Hall was constructed in 1965 as a laboratory school housing K-12 grade. Horrabin has not had any major renovations or retrofits in 50 years. The College of Education and Human Services is housed in the 150,000 square feet of classrooms and offices in Horrabin.

QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Horrabin Hall was identified as a high priority for renovation due to high critical deferred maintenance, containing University signature programs and facilities not matching the current needs of the College. Updated academic facilities will benefit the academic mission of the College and the University.

The proposed building would be constructed on the existing site of Horrabin Hall with design features to promote the latest in teaching styles, electronic classrooms and student/faculty interaction.

The new facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

DEPENDENT RELATIONSHIPS

This project would construct the new Education building on the current site of Horrabin Hall.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017
CAPITAL REQUEST

PROJECT NAME WIU-Education Building

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
Building	100,000	1.5	150,000	270.3	\$ 40,545.0
1) BASE TOTAL	100,000		150,000		\$ 40,545.0
2) ADDED COSTS:					\$ 10,947.2
a) Historic Preservation Considerations: _____					
b) Green Building Design/LEED Certification Level SILVER_ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					2,432.7
c) Other Energy Efficiencies: _____					
3) BASE COST					\$ 53,924.9
4) ADD ESCALATION COST					3,639.9
(For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.)					
Expected Bid Date: <u>May-16</u> Escalation/month: <u>0.00225</u>					
Number of Months to Bid Date: <u>30</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 57,564.8
6) ADD 10% FOR CONTINGENCIES					5,756.5
SUBTOTAL, BUILDING BUDGET					\$ 63,321.3
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>6.34%</u> *					4,014.6
ON-SITE OBSERVATION:					491.4
NUMBER OF MONTHS <u>24</u>					
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					225.3
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					1,899.6
4) OTHER ADDS (SEE 2 BELOW)					2,157.0
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					316.6
SUB-TOTAL, BUDGET ADDS					\$ 9,104.5
TOTAL, BUILDING BUDGET					\$ 72,425.8

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE	TOTAL	\$ -
Number of additional staff: <u>0</u>	Salaries and Related	-
	Utilities	-
	Repairs and Maintenance	-

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE

NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION Scott Coker

PHONE NUMBER 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.

** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

2 Added costs include: building commissioning, testing and balancing, and technology infrastructure (4%)

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB STIPES BUILDING REMODEL
PRIORITY: 5

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 49,400,000 (Planning, Design and Construction)

BACKGROUND DATA

Stipes Hall was constructed in 1968. Stipes Hall has not had any renovations or major remodeling since its opening over 45 years ago. The University, through its recent Macomb Campus Master Plan update and Strategic Building Renovation matrix, has identified Stipes as a high priority for renovation. Stipes Hall has over 140,000 square feet of classroom and office space and houses the College of Business and Technology.

QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Stipes Hall is a high profile building on campus, has high critical deferred maintenance and houses University Signature programs. Updated academic facilities will benefit the academic mission of the University.

The remodeled facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

DEPENDENT RELATIONSHIPS

These actions are consistent with the newly developed Western Illinois University-Macomb campus master plan.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

TABLE C104
BUDGET YEAR BUILDING BUDGET ESTIMATION FORM

FISCAL YEAR 2017
CAPITAL REQUEST
PROJECT NAME WIU-Stipes Remodel

(IN THOUSANDS OF DOLLARS)

SPACE TYPE	NASF	MULTIPLIER FACTOR	GSF	FY2017 \$/GSF*	COST
Building	100,000	1.7	142,000	157.1	\$ 22,308.2
1) BASE TOTAL	100,000		142,000		\$ 22,308.2
2) ADDED COSTS:					\$ 12,715.7
a) Historic Preservation Considerations: _____					
b) Green Building Design/LEED Certification Level SILVER_ (Cert., Silver, Gold, Platinum) (Please use 6% of Base Total to estimate the cost of LEED design.)					1,338.5
c) Other Energy Efficiencies: _____					
3) BASE COST					\$ 36,362.4
4) ADD ESCALATION COST					2,454.5
(For monthly escalation costs, use Statewide Average: 2.7 percent per year, or .225 percent per month from base to bid date.)					
Expected Bid Date: <u>May-18</u> Escalation/month: <u>0.00225</u>					
Number of Months to Bid Date: <u>30</u>					
5) ESCALATED BUILDING BUDGET (BASE PLUS ESCALATION)					\$ 38,816.8
6) ADD 10% FOR CONTINGENCIES					3,881.7
SUBTOTAL, BUILDING BUDGET					\$ 42,698.5
ADDITIONAL BUDGET ADDS:					
1) A/E FEES <u>7.26%</u> *					3,099.9
ON-SITE OBSERVATION:					491.4
NUMBER OF MONTHS <u>24</u>					
DAYS PER WEEK <u>5</u>					
2) REIMBURSABLES (5% of A/E fees unless better estimate available)					179.6
3) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**					1,281.0
4) OTHER ADDS (SEE 2 BELOW)					1,454.5
5) ART IN ARCHITECTURE (As Applicable) -- ONE-HALF OF ONE PERCENT					213.5
SUB-TOTAL, BUDGET ADDS					\$ 6,719.8
TOTAL, BUILDING BUDGET					\$ 49,418.3

OTHER:

PROVIDE AN ESTIMATE OF ANNUAL STATE SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE

Number of additional staff: <u>0</u>	TOTAL	\$ <u>-</u>
	Salaries and Related	<u>-</u>
	Utilities	<u>-</u>
	Repairs and Maintenance	<u>-</u>

PROVIDE AN EXPLANATION OF ALL DEVIATIONS FROM COST GUIDELINES

SOURCE OF COST ESTIMATE _____
 NAME OF PERSON TO CONTACT FOR FURTHER INFORMATION Scott Coker
 PHONE NUMBER 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.
 ** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.
 1 Added costs include: FFE (7%), LEED (6%) and Asbestos Abatement (5%)
 2 Added costs include: building commissioning, testing and balancing, and technology infrastructure (4%)

PROJECT: WESTERN ILLINOIS UNIVERSITY – MACOMB
CAPITAL RENEWAL

RAMP BUDGET CATEGORY: Remodeling and Rehabilitation

REQUESTED FUNDING: \$13,200,000

BACKGROUND DATA

Higher Values in Higher Education, Western Illinois University’s Strategic Plan, states:

“Provide safe, accessible, responsible campus environments that meet the needs of University constituencies and reflect the core values of the University.”

Providing a safe, accessible, and responsive campus environment conducive to learning is directly linked to responsive upkeep and repair of facilities. In addition to operating funds, Capital Renewal funds are used to address deferred maintenance needs on campuses. Since Fiscal Year 2004 Western Illinois University has only received \$3.6 million to address critical campus-wide elevator maintenance, utility infrastructure repairs, and numerous other needs on campus. The University currently estimates a total deferred maintenance and capital renewal backlog of over \$500 million. As is the case on all campuses in Illinois, there are many projects that have been critically needed for a substantial period of time and are negatively impacting the learning environment.

QUANTIFICATION

The University is making a strong commitment toward improving the campus physical environment. A reduction in the deferred maintenance liability is viewed as integral to achieving that objective. An increase in the Permanent Improvement budget will allow the University to address the increasing backlog of deferred maintenance projects.

Funds will be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

DEPENDENT RELATIONSHIPS

There are no other projects that this proposal is dependent.

DESIRED COMPLETION DATE

Design would commence as soon as funds are received.

Resolution No. 15.12/4 Property Easement

Trustee Savala made the motion to approve. Trustee Cole seconded the motion.

Mr. Digger Oster, Assistant to the VP for Administrative Services, stated that the easement would allow access to locations south of Lamoine Village for utility service lines. Trustee Epperly said that he understood that the power lines would be buried, and Mr. Oster answered yes. Trustee Epperly added that the overhead lines would be taken out after the lines were buried beneath and the project was done, and Mr. Oster answered that this was correct. Trustee Ehlert Fuller stated that this would also save with regard to maintenance on the road. Trustee Quigley called the question.

Roll Call

Trustee Clawson	No
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes

Trustee Epperly	No
Trustee Phil G. Hare	Yes
Trustee Quigley	No
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS the City of Macomb is requesting a Permanent Easement as part of the following tract:
 Western Illinois University 4th Addition to the City of Macomb, McDonough County, Illinois;
 AND Lots One, Three, Five and Seven of Woodland Hills Subdivision, to the City of Macomb,
 McDonough County, Illinois except that portion of the Southwest corner of Lot One known as the
 Coop 3rd Addition to the City of Macomb, McDonough County, Illinois; and,

WHEREAS the City of Macomb is requesting a Utility Easement as part of the following tract: Western
 Illinois University 4th Addition to the City of Macomb, McDonough County, Illinois; AND Lots
 One, Three, Five and Seven of Woodland Hills Subdivision, to the City of Macomb, McDonough
 County, Illinois except that portion of the Southwest corner of Lot One known as the Coop 3rd
 Addition to the City of Macomb, McDonough County, Illinois; and,

WHEREAS the City of Macomb is requesting the easements for the purpose of running utilities to a
 sanitary lift station; and,

THEREFORE be it resolved that the Board of Trustees agrees to grant and convey a Permanent
 Easement and a Utility Easement to the City of Macomb, Illinois the tracts described and attached
 hereto.

Resolution No. 15.12/5: Approved Signatories

Trustee Epperly asked was there a motion to approve. Trustee Savala made the motion to approve.
 Trustee Early seconded the motion. Epperly asked were there any questions or comments to discuss. As
 there were none, the roll was called to vote.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Phil G. Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Resolution:

WHEREAS the Vice President for Administrative Services is responsible for depositories and major
 accounts; and,

WHEREAS as of January 1, 2016, the following University positions and names to withdraw funds is
 being requested: Interim Vice President for Administrative Services, Matthew Bierman, and
 President, Jack Thomas; and,

WHEREAS guidelines established by the President were followed; and,

THEREFORE be it resolved that the Board of Trustees approves the signature authority as presented.

Trustee Epperly stated that this concluded his segment (Finance Committee) of the BOT meeting and Chair Clawson stated thank you.

ACADEMIC AND STUDENT SERVICES COMMITTEE

Report No. 15.12/3: Enrollment, Retention and Graduation Rate information

Trustee Early called on VP for Student Services, Dr. Gary Biller, to give the report.

VP Biller called upon Dr. Borst who called upon Institutional Research and Planning Director, Angela Bonifas. Dir. Bonifas stated that she was not certain where Dr. Borst went and proceeded to mention that the Board had the report in front of them and asked were there any questions.

VP Biller mentioned that the Board received the regions and areas assigned to each admissions counselor at the last meeting. VP Biller mentioned that admissions staff would be in over 1500 high schools by the end of this year. This figure was in addition to the community college at which Western Illinois University does recruitment. He stated that the University has an aggressive plan in action. Applications have increased; they are lower than normal this time of year.

Dir. Borst picked up where Dr. Biller ended and highlighted information in the report. He stated that as the admissions standards increased students below the 20 ACT and 3.0 G.P.A. decreased and at or above that threshold student numbers increased. There has been an increase in scholarship to those above the threshold in significant numbers to meet their academic needs. The current price point was pricing out students below the threshold and thus the vote to reduce tuition will help to get more students recruited.

Trustee Early asked was the reason that students were not being able to return, affecting the retention numbers, financial. Dir. Borst answered yes. Dr. Biller added that there is usually a gap in how much school costs and the financial aid received of \$6K or more. Many with this gap in financial aid decide not to attend Western Illinois University and the students that do decide to attend with the gap are not usually able to be retained—resulting in their becoming and attrition statistic.

Trustee Epperly asked whether or not signature programs were working to the benefit of recruiting students to Western. Dir. Borst stated that he does believe it helps when admissions staff talks to school counselors. He stated that this likely draws a potential student's initial attention but not necessarily with the decision to enroll. Trustee Epperly brought up Cyber Security. He believes that this will certainly attract students to Western. He added that Cyber Security is nationwide and in the news media every day. Trustee Epperly said that today it was Cyber Security, but a few years ago it was Forensic Science. At this time there is one course, but he said there is much more potential and added that he encouraged more courses to develop a program in this area.

Trustee Quigley mentioned a question that he would like to pull from Faculty Senate's last report that was presented at the last meeting. He asked how credit hour production was calculated for the Macomb and QC campuses for online coursework. Dir. Angela Bonifas stated that the credit hour production was calculated by course number. As students register for WIU QC campus course numbers the credit hour production goes to QC faculty and as students register for WIU Macomb campus course number the credit hour production is counted for the Macomb faculty.

Dir. Bonifas mentioned that there is another manner in which credit hour production may be calculated. Students enrolled through the Macomb campus would generate Macomb credit hour production and students enrolled through the Quad Cities campus would generate Quad City's credit hour production including extension courses if the majority of the student's courses are on one campus or the other. With regard to extension hours that students may be enrolled for the extension hours come out of the "bucket" whether or not a QC or Macomb faculty member teaches the course.

VP Rives confirmed for Trustee Quigley that this was the correct manner in which to calculate credit hour production according the Illinois Board of Higher Education (IBHE). Faculty Senate President Christopher Pynes asked whether or not credit hour production was still split by course number between campuses. The answer Dir. Bonifas gave was no.

Dr. Rives mentioned that there are two ways in which to calculate credit hour production—the student credit hour or the course credit hour. IBHE confirmed that the manner in which WIU calculates credit hour production is consistent with best practices. FS President Pynes asked why things changed in 2009 resulting in two different extension buckets (one for each campus). Dr. Rives explained that in the QC students enrolled in the General Studies Students enrolled in Macomb were from across the U.S. and students enrolled in the QC were actually from the local QC area. The difference in statistics was very useful in determining the capital projects list. Dir. Bonifas added that this is the most accurate manner in which to calculate credit hour production as well.

Trustee Early moved on to the next report.

Report No. 15.12/4: Fiscal Year 2016 Performance Report

VP Rives mentioned that this performance report is based on benchmarking the University in areas based on non-salary comparisons. This took into account WIU's Strategic Plan implementation versus upper echelon schools that WIU chose to compare itself against. He asked were there any questions.

Report No. 15.12/5: Iowa Re-Certification for Museum Studies and Distance Education

VP Rives mentioned that this recertification must occur every two years. The Museum Studies certificate and program are based out of the Figge Museum, and internationally renowned museum. Dr. Rives mentioned that the paperwork required for the recertification was quite extensive and demanding. On Trustee Ehlert Fuller's request, he held up one of four of the files demonstrating that each of the individual files was approximately 3 inches in thickness.

Trustee Epperly asked how the museum studies program was "turning out." Provost and Academic VP Kathy Neumann stated that she would have to refer to the number of students enrolled, but the program is currently gaining in popularity. She mentioned that with the pending and some of the existing partnership agreements that the program, Museum Studies, was continuing to grow.

Trustee Ehlert Fuller added that at a Quad Cities reception for graduate studies that the Director mentioned that the programs is a success and some of the adjunct faculty mentioned how "pleased" they were with the success of the Museum Studies Program.

Report No. 15.12/6: State Authorization Reciprocity Act and Interregional Guidelines for the Evaluation of Distance Education Programs

Dr. Rives stated that the interregional guidelines for the evaluation of distance education programs are the field's best practices. There was a committee formed with Dr. Nancy Parsons, Dr. Angela Lynn, and Dr. Rick Carter and several faculty that worked in a collaborative effort to ensure Western Illinois University met the guidelines in delivery and support. Meeting the guidelines are important in order to receive the NC-SARA (National Council for State Authorization and Reciprocity Act) consortium membership.

There are currently 38 states involved in the consortium which allows for Western to get blanket approval for membership which saves time and money in administrative efficiency.

Report No. 15.12/7: Memorandum of Understanding with Ashford University

Report 15.12/7 allows for Western Illinois University to partner with Ashford University, an institution of higher education that we (WIU) do not usually partner with under regular circumstances. Due to the closure of the Clinton, Iowa campus, is approximately 30 minutes from the QC campus. Western has programs that students displaced by the closure of the Ashford campus will be able to take advantage of on the ground. Western Illinois University will accept the students who are academically qualified from Ashford University through the transfer process. Nine students from Ashford University have already made contact with personnel on our QC campus. Western, in this case scenario is serving as a “teach out” institution.

Resolution No 15.12/12: FY2017 Tuition Recommendation

Director Matt Bierman stated that he would make a few comments and allow those who participated on the taskforce to provide more details. President Thomas asked the taskforce to consider what cost may be pricing out students and negatively affecting enrollment. Dr. Bill Polley from the Department of Economics and Dir. Angela Bonifas pulled data together in an effort to identify economic preventing some students that fit certain demographics from choosing Western. The taskforce decided to lower the cost to attend the University and offer a discount to students. This resolution represents an effort to make college more affordable to students, empowers signature programs to reach “far beyond Western’s borders” for recruitment, and get athlete scholars from other areas to choose Western.

Trustee Early asked how the proposal affects students who already attend the University, in other words current students. Director Bierman stated that the rate of tuition would not change for existing and returning students, only new students. Based on the Truth in Tuition Act, the agreement has already been set for existing students.

Trustee Quigley posed a case scenario in which a student stops out a semester and reapplies. He asked would the student who stopped out a semester get the discounted rate. Director Bierman stated that a student in this situation would return and be charged the new rate. Dir. Bierman said that if enrollment remained flat this would mean a \$500 to \$750K reduction in overall revenue. The goal is to gain the type of attention that results in growth in enrollment; however, the risk is \$500 to \$750K if enrollment remains flat. Dr. Biller added that hopefully this will send a message to other institutions that “all other factors out there, we are priced at a range that is too high.” Students in Illinois are choosing institutions that offer better incentives out-of-state and incidentally are also priced lower. In order to be competitive, Western has to lower prices and offer more incentives to students.

Dir. Bierman mentioned that the tuition reduction seems counterintuitive, and based on what has been observed and what is known but changes must be implemented to attract more students to Western Illinois University. This is a well-studied test to see whether or not lowering tuition will improve the existing enrollment strategies. Trustee Early added that pricing is one of the reasons students are not being retained. Dir. Bierman said that tuition reduction helps a broader range of students and gets more students onto campus who have below the 20 ACT who would not be eligible for the Western Commitment scholarship program. A vast majority of the students who have an 18 to just below 20 ACT score have G.P.A.s that would indicate they also have an opportunity to be successful at WIU. This reduction helps those students. Dr. Biller mentioned that the tuition reduction is just one piece of the total cost that the taskforce is considering for further implications and mentioned as did Dir. Bierman that data analysis will continue.

Trustee Quigley stated that the resolution should pass as this is something (tuition reductions) that the University should be doing on behalf of the students. Quigley called the question.

Trustee Early called for a motion and Trustee Cole made the motion and Trustee Epperly seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Trustee Epperly commented after the vote that he met a young lady on the plane who was a former student that explained that she had been an LEJA major at Western Illinois University who could not afford to continue her education at WIU, but planned to return after she finished community college in Florida. He added that she was an example of a student who stopped out due to Western's pricing.

At 10:51 a.m. Chair Clawson moved that the Board of Trustees recess for 10 minutes and Trustee Quigley seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The meeting resumed at 11:08 a.m.

AUDIT COMMITTEE

Chair Clawson called the meeting back to order.

Resolution No. 15.12/6: Annual Presentation of Auditing Department Charter

Director of Auditing Michael Sartorius presented the resolution representing the Universities compliance with the annual review of the auditing department charter. The internal audit defines the purpose, authority, and intent of audit activity at Western Illinois University. Internal auditing satisfies a statutory requirement to the State of Illinois. The IIA (International Internal Auditing) rules require that the internal auditor reviews the audit charter with the administration and the Board of Trustees periodically. The charter was updated to show two mandatory requirements as it currently references the core principles for the professional practice of internal auditing and the code of ethics for internal auditors. Dir. Sartorius asked were there any questions.

Chair Clawson called for the motion Trustee Cathy Early made the motion and Trustee Yvonne Savala seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Phil G. Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Resolution:

WHEREAS Western Illinois University has a need to periodically review and present the Internal Auditing Department Charter to the Senior Leadership team and the Board of Trustees to be in compliance with regulatory requirements and the Institute of Internal Auditors *International Standards for the Professional Practice of Internal Auditing*; and

WHEREAS the WIU Internal Auditing Charter includes the purpose of the Internal Auditing Department; organizational structure and authority of the department; statement of professional practice; statement of independence and objectivity; the types of internal audit services provided; departmental objectives; and the duties and responsibilities of the department; and

WHEREAS the Internal Auditing Charter includes the primary responsibilities of the Internal Audit Department, including: the planning of a two-year risk based audit schedule that is created and updated annually; performing the audit engagements by completing the planning, fieldwork and issuing reports of the findings, risks, recommendations and management’s action plans; and providing a summary of the Internal Auditing Department activities to the President and Audit Committee on an annual basis by September 30th;

THEREFORE be it resolved that the Board of Trustees is presented the Internal Auditing Department Charter for annual review.

GENERAL DISCUSSION AND ACTION ITEMS

Report No. 15.12/8: Facility Assessment Report

Director of Facilities Management, Scott Coker, stated he would be giving a PowerPoint presentation. He asked would anyone like to pose questions on the BOT packet written report (Report No. 15.12/8) before he began with the slide presentation. He began his slide presentation with the Sherman Hall Cupola project. The cupola has been repaired and this emblem known to characterize the image of the University has been restored to its original glory.

Facility condition assessments were first conducted in 2009. The overall structures on campus were examined using three evaluative cost perspectives, renovation, modernization, and restoration. There were other standards to consider with a heightened sense of urgency and those were considered to be critical deferred maintenance or facility issues that would result in shutting down and otherwise operational

building and super critical deferred maintenance. Items that made the super critical deferred maintenance list would be items that would virtually shut down the entire campus were they to be in disrepair like main steam lines, the heating plant, and resources the whole campus community depends on in order to operate. The renovations of Thompson Hall and Corbin-Olson Hall, the University Union renovation, as well as taking facilities offline worked well to reduce the items on the deferred maintenance list.

The facilities on the deferred maintenance list that is funded through appropriated funding has increased while AFS funded projects have decreased in number. The campus as a whole has declined slightly in modernization as well as critical deferred maintenance. Super critical deferred maintenance is currently zero. Director Coker added that the University is alright with critical deferred maintenance.

Phase II has been completed of the Beu remodeling project. The Sherman Hall Cupola restoration project went well. Composite materials made of plastic which have a 100-year lifespan have replaced the formerly wooden columns that were a part of the cupola structure. Water had been further deteriorating the cupola and the third floor auditorium ceiling in Sherman Hall. The project was completed to save the cupola from being a total loss.

The west side of the stadium has been painted at Hanson Field along with graphics updating and modernizing this area. Tanner lobby has been remodeled. Solar lighting has been added to the entryway along Adams Street in front of Lincoln and Washington Halls. Stipes, Morgan, Waggoner and Horrabin technology has been updated in 24 classrooms and these buildings have received new wireless access points and technology updates. There is new lighting along Murray Street and Western Avenue which include Western Illinois University banners. Q-lot improvements have been made to block off an old entrance in order to improve traffic flow, reduce congestion, and improve pedestrian crossing safety in the area in front of Western and Brophy Halls.

A collaborative effort between Western and the City of Macomb resulted in an additional entry to the Western Illinois Macomb campus. This entry displays the signature columns. The alumni house project which included the addition of new handrails has been completed as well as new balusters railings at the top of the Alumni House. He showed the Center for Performing Arts (CPA) building slide and mentioned that the wait on state funding to move forward costs the University approximately \$180K per month. When funding does become available the project will need to be scaled back or the University will need additional funding to complete the CPA.

The demolition of the offline residence halls and Western Hall seating will be on the list for next year's projects. The Macomb Beautiful organization recognized Western Illinois University for the landscaping. The campus also received the Governor's award for sustainability. Since 2008 the utility usage has been reduced by approximately \$3M from \$9M in 2008 to \$6M used in utilities currently. Half of the funding for utilities comes from auxiliary funding and the other half comes from appropriated funding.

The square footage is being utilized as well as the population on campus has reduced in size. The water usage and the energy usage are much more efficient than in the past which was represented in the graphs Dir. Coker presented in his slide presentation. The University as a whole is using less water and energy per person when compared to years in the past. Facilities Management is in the middle of an energy audit after which the area plans to implement even greater cost savings in energy. There has been a great deal of funding through DCEO (Department of Commerce and Economic Opportunity) grants that have helped facility improvement. The grants currently are being held by Governor Rauner, but hopes are that the DCEO grant funding will be released soon. The final slide featured Rocky on Parade and there are 37 total Rocky's around the Macomb area and there is one the QC campus and 9 on campus.

Trustee Epperly asked whether or not the replacement of older bulbs that require more energy reached 100% as of yet and Scott Coker answered not at all as this has been a gradual process. Now the lights are being replaced with LED light bulbs which offer even greater energy efficiency. LED bulbs offer an approximate 30 year lifespan, use less energy, and are great to place in hard to reach spaces as they need to be replaced much less. Upon receiving more DCEO grant funding this project to replace lights with LED bulbs will continue. Within 5 years, Facilities Management plans to have the project complete.

Trustee Quigley mentioned that he is happy about the upgrades to the internet and wireless access points. He added that the four buildings affected “are amazing.” Dir. Coker gave credit to the Provost and uTech for working in collaboration with FM to improve internet wireless technology access across campus.

Report No. 15.12/9: Fiscal Year 2016 Master Plan Update

VP Rives prompted the computer technologist to display the slide presentation for the Master Plan Update and mentioned that although some of the slides are the same this method is used as a system of checks and balances to ensure the University is making progress as planned and outlined in the Master Plan. VP Rives mentioned that both campuses have Master Plans and that he would first present the Macomb Master Plan and continue with the Quad Cities Master Plan.

The Board of Trustees approved five themes that serve as a framework for Master Plan activity. The first theme focuses on Academic Excellence and Educational Opportunity. The Greenhouse is representative of the first theme. Students are able to use this area to cultivate increased knowledge and practice from the natural sciences and Agriculture Department and characterize what they have learned nationally in conferences resulting in achievements and awards for Western Illinois University beating out the University of Florida, the University of Missouri, and other prominent universities.

There were 29 tech upgrades to classroom spaces on the WIU campus in ten buildings. The podium in each classroom large or small has the same configuration and offers a consistent classroom experience and opportunity for all WIU students and faculty. There were 21 renovations to classrooms in ten academic buildings shown on the slides as well which offer a light, bright, airy classroom environment conducive to active and engaged learning.

The second theme that the Board approved encompasses Personal Growth and Social Responsibility. This includes dining and the AFS system reference earlier in the Board meeting. Colonel Rock’s Bistro, Knoblauch Café, and the Thompson Hall lobby are all evidence of Master Plan projects that enhance and help to nurture the campus community’s personal growth and social responsibility. Improvements have been made to the Tanner lobby area, Henninger Hall to prevent water infiltration, improvements of wireless infrastructure campus wide, and campus identity and branding was reinforced all across campus.

Several properties were purchased to protect the integrity of the entryways to campus. The four properties purchased have been transformed into green space. Godfather’s Pizza building has been removed to protect the integrity of the grand entrance to campus on highway 67. There was a slide showing the Rocky on Parade statues that were added to that campaign.

The Alumni House has shown much progress in the effort to beautify campus as the combined Western Wall, landscaping and most recent construction of a new patio adds functionality for outside programing. There are bronze markers “that dedicate the historical prominence of Western Illinois University.”

The fourth theme the Board approved encompassed health and wellness and economic development. OPS was recognized for implementing best practices by the State of Illinois. Both campuses are now smoke free. There have been vast improvements to the Beu Health Center lab. Western Illinois University was one of 19 institutions that won the sustainability award. The result of establishing Wetzel Park from the

demolition of Wetzel Hall is one of the reasons Western received the sustainability award. The University has recycled 1M pounds over the last nine years. Western has the first electronic charging station in McDonough County. Electronic fill-ups to electronic cars cost 50 cents. The other slides featured new trees, the Macomb bypass, and many other achievements, accomplishments, initiatives, and improvements that are in alignment with the University's Master Plan. Each slide represents a new way in which the Master Plan is moving forward.

At the time capital funding is released, the University will enter the process of having some projects that have yet to be realized rebid to account for the changes in costs for materials, labor, etc. VP Rives encouraged everyone in attendance to applaud the funding made possible to upgrades and improvements needed for Western Hall which is used for many purposes through the student generated institutional funds.

The Quad Cities' Master Plan featured 4 priorities. The 60th Street Facility is on the market. The Riverfront experience has been enhanced. The enhancement of the QC campus encompasses everything from identity to sustainability. Chair Clawson purchased the Rocky on Parade statue that was placed on the QC campus. It was unveiled on December 17, 2015. VP Rives thanked him for the gift to the QC campus. Donor money has made it possible for the QC campus to expand, improve, and feature a consistent branding of display of the core values, WIU signage, a Wall of Fame, and banners throughout the buildings and across the campus. There is the Goldfarb Atrium featuring international flags. The QC Complex Atrium features out-of-state flags. A community member donated a 7 foot Christmas tree. The Moline Foundation allowed WIU to name a room.

All of the rooms and offices on the QC campus have thumb locks which allows for the rooms to be locked from the inside which was suggested by the UPI Safety Committee and implemented campus wide. AED machines (defibrillators) have been installed around campus with signage pointing to the location of each. Permanent signage has been added for storm shelter areas. There has been a battery recycling station added. The WeCare event on the QC campus includes an additional Renew Moline Day who works with the United Way where both organizations get involved on the WIU QC campus.

Happy Joe's Pizza Grill had its grand opening on December 17, 2015 which offers burgers as well as an adult dining atmosphere for WIU students to enjoy. Milltown Coffee is a quarter of a mile east of the Riverfront campus. Both establishments referenced those locations in close proximity to the WIU QC campus which evidences the impact and influence on economic growth and development Western has on this area. The construction of the Riverfront campus resulted in completing of the project with \$5M left. When capital funding has been released, the conceptual drawing for an annex to house engineering space is already done. The other slides showed the possibilities for a Phase III of growth and further development of the WIU Riverfront campus. Whether or not the Riverfront campus has is a LEED Gold or LEED Silver facility will not be determined until after capital funding is received as well. There have been more private funds made available to complete the branding on the sky bridge. \$160K was received from the Carver Foundation to create a CAD classroom and an innovation library.

There will be 150 new housing units going into the Mills at Riverbend Commons Apartments which is adjacent to the QC campus and serves as a housing option for the QC campus students. There will be an Asian Bistro coming into the Mills establishment as well. Both the slide presentation given by FM Director Scott Coker and the presentation given by VP for Quad Cities and Planning Joe Rives represent the projects, implementation plans, outcomes, and results of the various elements that were approved and followed in alignment with the University's Master Plan. He mentioned that Scott Coker was available to answer any questions.

Report No. 15.12/10: Higher Learning Commission-North Central Association of Colleges and Schools Quality Initiative Report

The Higher Learning Commission (HLC) has a new accreditation process which is best shown in a slide presentation as it is very complex. If the University ever was not accredited by the HLC the students' degrees and credit hours would not be transferrable, and the institution would not be able to receive financial aid. Federal Student Aid is received by 75% of the WIU student population. The quality initiative put forth by HLC stating that the University must take on something that is of major importance. The initiative has to take place between years 5 and 9 of the accreditation cycle; WIU is in year 6. Whatever initiative is chosen will not be a part of the next accreditation visit. In other words, that initiative, challenge, or issue may not be evaluated by the HLC during the visit as it is in the pipeline for completion.

The Leadership Team, based on the three tenets, made a collective decision to focus on the current the fiscal situation the University is in while maintaining consistency and transparency in order to move forward. During the first year of the plan three task forces have been established. The three taskforces are the Academic Taskforce headed by Provost and Academic VP Kathy Neumann, the Student Price Taskforce headed by VP for Student Services Gary Biller, and the third taskforce is the Social Responsibility Taskforce headed by VP for Quad Cities and Planning Joe Rives. One of the additional items identified to work on outside of the taskforce is improving quality of experience for WIU students. The Student Price Taskforce has established that tuition is one part of the equation in recruitment. All of the taskforces are reporting back to President Thomas and making recommendations. Next year there will be the formulation of a new strategic action plan. The work of the taskforces will serve as a foundation to guide the formulation of the strategic plan. The process will be the same as in the past which involves getting feedback from the campus community, governance groups, and then bringing the proposals to the Board for approval. After approval the persistence and completion teams will place the approved strategic plan into action. Debbie Kepple-Mamros made VP Rives aware that Western's Persistence and Completion Commission has been asked to present our work done on the commission nationally. As things continue to move forward the materials and work compiled will be presented to the accreditation assurance team in two years and serve as the basis for Western Illinois University's accreditation by the HLC.

The choice of using the initiative placed in motion allows for the HLC to provide constructive criticism and feedback in five years instead of evaluating the fiscal challenges, declining enrollment, and increased cost of education as a basis for accreditation. This allows for time and circumstance to preserve WIU's accreditation status, good name and reputation as a quality institution of higher learning. The next team will use the suggestions made by the HLC to formulate the next strategic action plan. Dr. Rives offered an opportunity for the Board to view the actual slide presentation at lunch after the meeting or sometime one-on-one in the near future as the slide presentation was not available at the time of the meeting. VP Rives stated that he hoped the Board was able to understand that the method developed was a very linear and focused approach directed to improve student enrollment, persistence, and graduation, and asked were there any questions. There were no questions posed.

Report No. 15.12/11: Quarterly Long Term Planning Update

The Board asked that VP Rives reach out to local corporate entities to forge relationships that would be beneficial to increase enrollment on both WIU campuses. Director of Development WIU QC, Paul Plagenz and VP Rives have made contact with 13 firms in the Quad Cities. WIU alumni are woven throughout this network of corporations. The AT&T call center is headed by a Western alum who mentioned that she had countless numbers that make up the workforce in the call center that are less than a semester away from completing their degree program. She mentioned that recruiting her workers would be an opportunity for the workers to finish and be eligible for promotion. At all of the corporate visits the

administrators and leadership mentioned that they are “watching” Western and “believe” in the institution. VP Rives and Dir. Plagenz are extending the effort to ensure the relationships developing with the corporate partners are maintained so that these employers can offer Western programs that the companies want, the quality they expect, and are motivated to pay for in order to educate and improve their workforce. Each employer is provided with a catalog so that they may review the current course offerings and see where and when courses take place, and they are also provided with information on sponsored credit where the employer covers the cost of the course or courses and have the ability to decide where and when the course offering will be. Helena Lira has worked with the employers to arrange 40 new enrollments. As a result of this corporate outreach, there will likely be 100 enrollments this year. Genesis Health Systems, a corporate entity that had been contacted 4 years back, has changed its decision and instead of partnering with another private institution is considering partnering with WIU’s BSN and RN BSN candidates. These partnerships are currently yielding enrollment and will yield private donorships as well. VP Rives asked was there any feedback, comments, or questions.

Trustee Savala stated that she agreed that the Quad Cities area is now being offered the partnerships and opportunities that the area has desired for some time now. Trustee Savala stated that she could see the sustainability and growth potential in the corporate outreach initiative Western has started in the QC area.

Trustee Quigley asked whether or not the climate research was complete. Dr. Neumann interjected to explain what Trustee Quigley was inquiring about, and stated that it was a feasibility study. Provost Neumann added that there was a status call earlier in the week. At the end of January or the beginning of February more substantive information will be available to report to the Board.

Resolution No. 15.12/7: Release of October 1, 2015 Closed Session Meeting Minutes

Trustee Hare made the motion to accept and Trustee Early seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS pursuant to Section 2.06(c) of the Open Meetings Act, the Board of Trustees of Western Illinois University has reviewed the minutes of the closed session minutes of October 1, 2015, to determine whether the need for confidentiality still exists with respect to all or part of the minutes:

THEREFORE be it resolved that the Board of Trustees of Western Illinois University approves for public disclosure at this time the following closed session minutes: October 1, 2015.

Resolution No. 15.12/8: Revision to Board Regulations, II.B.10.e., Contract Modification – Second Reading

Trustee Quigley mentioned that it was explained to him previously but asked for further clarification. Legal Counsel Rica Calhoun stated that there is a provision for reassignment and another for termination. She stated that for contract modification there is no notice provision and that this resolution will provide notice provision in the Board Regulations. The notice provision “mirrors” reassignment. Administrative Assistant to the Board Kerry McBride stated that after the first reading the resolution was posted online and there was no feedback. Trustee Ehlert Fuller made the motion to approve, and the motion was seconded by Trustee Early.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Motion carried.

Resolution:

WHEREAS Pursuant to 110 ILCS 690/35-45, Western Illinois University’s Board of Trustees must make regulations for the management of the University; and,

WHEREAS Western Illinois University wishes to implement procedures for the modification of employment contracts for university personnel in situations other than financial exigency; and,

WHEREAS Western Illinois University wishes to change the Reassignment and Termination provision;

THEREFORE be it resolved that the Board of Trustees approves the second reading of the following revision to the *Regulations* Section II.B.10. – Reassignment and Termination:

II. Employees (continued)

B. Faculty and Administrative Employees (continued)

10. Reassignment, Termination, and Contract Modification (continued)

e. Contract Modification

The appropriate Vice President may modify an employee’s employment contract in conditions other than financial exigency. Modifications may include, but are not limited to, a reduction of contract for not more than two months within an academic break in an academic year. In conditions other than financial exigency, employees shall receive written notice of contract modifications that result in the reduction of annual income as currently provided for in Section II.B.10.a herein:

(1) In the first year of employment at the University, not later than one month prior to the effective date of contract modification.

(2) In the second or subsequent year of employment at the University, not later than three

months prior to the effective date of the contract modification.

Such notice shall be sent from the appropriate Vice President. If a state of financial exigency is declared, notice provisions enumerated in this section shall not apply.

Resolution No. 15.12/9: Revision to Board Bylaws, IV.D., Remote Attendance Procedures—First Reading

Legal Counsel Calhoun stated that as the resolution is concerning a bylaw it may be approved on the first reading. The language mirrors the Open Meetings Act and provides for the attendance of those who are remote attenders. Trustee Quigley moved to approve and Trustee Savala seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

WHEREAS Pursuant to 110 ILCS 690/35-45, Western Illinois University’s Board of Trustees must make bylaws for the management of the University; and,

WHEREAS Western Illinois University wishes to implement procedures for remote attendance; and,

WHEREAS Western Illinois University wishes to amend Section IV. Meetings:

THEREFORE be it resolved that the Board of Trustees approves the following revision to the Board of Trustees Bylaws Section IV. Meetings:

Section IV. Meetings

D. Pursuant to 5 ILCS 120/7, the Board may permit Member attendance by means other than physical presence when the Member’s absence is a result of personal illness or disability, employment or board related business, or a family or other emergency. “Other means” is by audio or video conference. A quorum of the Board must be physically present and assent to such remote attendance for the Member by majority vote. The Member must notify the Secretary of his/her absence before the meeting, unless advance notice is impractical.

Resolution No. 15.12/10: Revision to Board Bylaws, VI.C., Tie Procedures – First Reading

Ms. Calhoun stated again for the Board that this resolution may be accepted on the first reading and explained that she added one sentence at the end of the bylaw. Trustee Quigley moved to approve the resolution and Trustee Hare seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes

Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS Pursuant to 110 ILCS 690/35-45, Western Illinois University’s Board of Trustees must make bylaws for the management of the University; and,

WHEREAS Western Illinois University wishes to implement procedures for the event of a tie vote on any matter; and,

WHEREAS Western Illinois University wishes to amend Section VI. Rules of Order:

THEREFORE be it resolved that the Board of Trustees approves the following revision to the Board of Trustees Bylaws Section VI. – Rules of Order (C):

Section VI. Rules of Order

C. A record vote of the Board shall be had (and preserved in the Minutes) on all propositions involving the creation of indebtedness; the sale, purchase, or leasing of any real estate; or any contract for the construction, alteration, or repair of any building or area which requires Board action; and/or on any adoption of or amendment to the Bylaws or Regulations of the Board. *In the event of a tie vote on any matter, the proposition shall fail.*

Resolution No. 15.12/11: Officer Appreciation – Julie DeWees

Chair Clawson read the resolution. The motion was made by Trustee Early and the motion was seconded by Trustee Savala.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS Ms. DeWees has diligently served as a dedicated employee of the Western Illinois University community beginning in March of 1986 as an accounting clerk in Human Resources, and subsequently demonstrated her strength as a team member as a budget analyst who was

promoted to an assistant budget officer, and continued on her upward trajectory and deservedly named the Director of Western Illinois University's Budget Office; and,

WHEREAS Ms. DeWees conscientiously contributed her vision and ideas as an integral member of Western Illinois University's Administrative Leadership team as the Vice President for Administrative services where she was responsible for vital divisions essential to the operation and many of the achievements, successes, and outstanding reputation of Western Illinois University—Business and Financial Services, Mail and Printing Services, Human Resources, the Illinois Law Enforcement and Training Standards Board, Facilities Management and the Office of Public Safety, the University's insurance coverage, state mandated ethics training; and,

WHEREAS Ms. DeWees during her tenure, consulted with Administrative Services directors, various contractors, and University Union and Facilities Management administrators to implement and make the University Union renovations a reality as well as the completion of the renovation and recladding of Thompson Hall, the installation of Connexio signage across our campus, the installation of the Grand Entrance to the Western Illinois University Macomb campus, and the restoration of the historical cupola that we all admire as the Sherman Bell Tower; and,

WHEREAS Ms. DeWees has faithfully served and provided outstanding guidance and leadership while collaborating and consulting as the administrative liaison to the Council of Administrative Personnel, liaison to the Civil Service Employees Council, and as the treasurer to Western Illinois University's Board of Trustees; and,

WHEREAS Ms. DeWees in partnership with the Board of Trustees and President Jack Thomas provided financial oversight for millions of dollars in capital funding for numerous programs and projects that required her unique and innovative executive approach, knowledge, and ability to see initiatives through from the conceptual stages through to a significant number of Western's accomplishments:

THEREFORE be it resolved that the Western Illinois University Board of Trustees expresses its heartfelt appreciation and congratulations for the invaluable service, leadership, and vision that Vice President Julie DeWees has provided to Western Illinois University, the Board of Trustees, and the State of Illinois as a member of the Western Illinois University Administrative Leadership Team and as Treasurer to the Board of Trustees from July 1, 2011 – December 31, 2015.

Resolution No. 15.12/13: Staff Reduction Authorization

Trustee Savala moved that the Board adopt the resolution, and Trustee Early seconded the motion. Trustee Ehlert Fuller moved that when the meeting adjourned that it adjourns to meet for a special meeting in January of 2016 with a date, time, and location to be announced in accordance with the Open Meetings Act. Trustee Early seconded the motion.

Trustee Quigley stated that he was confused about what the Board was voting on as it was presented for a vote. Ms. Calhoun stated that the Board is voting on a time at which to adjourn. The motion is to postpone, and the Board agrees on when to fix the time (January 2016). Trustee Cole stated that he was not at full volume and asked not to be placed on low volume on the call in to the meeting.

Trustee Epperly stated that he was confused when his name was called for the vote. Ms. Calhoun explained that the Board is voting "to fix the time at which to adjourn so that if you were to postpone you would know the date at which to postpone to." Trustee Epperly asked whether or not the Board was voting on Trustee Ehlert Fuller's motion. Ms. Calhoun stated yes.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Trustee Savala moved to postpone the question until the special meeting in January 2016 with a specific time and date to be announced in accordance with the Open Meetings Act. Trustee Early seconded the motion.

Trustee Cole held contention with the use of the word “postponed” and suggested that the word tabled be used in its place. He added that the Board was tabling the vote until more information was provided. Ms. Calhoun stated that the Board is not adjourning simply fixing (changing) the time at which to adjourn as the meeting will reconvene in January of 2016. Ms. Calhoun added that to table would mean that the resolution had to be taken up in the current session. This is the reason the resolution is being postponed instead of tabled.

Ms. Calhoun asked Chair Clawson to enter into discussion regarding the date of the Special Board Meeting. Trustee Quigley asked for further clarification and Ms. Calhoun said that the Board is voting to continue during the next “special meeting” versus the next “regular meeting.” Trustee Hare asked when the January meeting would take place. Trustee Savala stated that there would at least be a 48 hour notice.

Trustee Savala stated that the date and time in January 2016 will be determined based on further discussion between collective bargaining units and the administration.

Trustee Epperly stated that the Board should meet after school is in session. Trustee Hare stated that it would be after January 15, 2016. Trustee Hare stated that he would like to clarify for himself and asked whether the date would be determined as the administration and the union met to choose a date and then asked is the likelihood that the date will be after January 15, 2016. President Thomas stated yes. President Thomas mentioned that the administration had already met with collective bargaining and determined that the meeting would be later. Trustee Cole asked was there a letter stating this agreement. President Thomas answered no. The next meeting between the administration and UPI is scheduled for January 6, 2016 at which time further discussion of the date will occur.

UPI President Bill Thompson stated that UPI has agreed to meet with the administration on January 6 and 8, 2016. On each of those days there will be two bargaining sessions—10 a.m. until Noon and 2:30 p.m. until 4:30 p.m. The substance of those sessions will be focused on staff reduction.

Trustee Cole recommended that if there is not a letter of understanding submitted by January 12, 2016 that the Board meet to make a decision on staff reduction. Ms. Calhoun asked was that a comment or a request and Trustee Cole stated that he actually made a motion. Ms. Calhoun asked trustee was his motion to amend the date and time. Trustee Cole answered yes.

Ms. Calhoun collected the language for the motion requesting a memorandum of agreement by January 12, 2016 as a result of discussions between Western’s administration and the faculty’s collective bargaining unit. Ms. Calhoun asked was there a second for Trustee Cole’s amendment. Trustee Quigley stated that he did not fully understand the amendment.

Trustee Early stated that she would second the amendment for the purpose of discussion. The motion Trustee Cole made was to add an amendment that a memorandum of agreement be signed by UPI and the administration before January 12, 2016. Trustee Early stated that she would like to rescind her second of the amendment. As there was no second to the motion the amendment could not come to the floor.

As to the original motion, Trustee Savala read the language, had already made the motion, and Trustee Hare seconded the motion after Trustee Early had already seconded the original motion before Trustee Cole suggested an amendment to the motion. This was the original motion—Trustee Savala moved to postpone the question until the special meeting in January 2016 with a specific time and date to be announced in accordance with the Open Meetings Act. Trustee Early seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Motion carried. Trustee Quigley made a motion to take a 10 minute recess. Trustee Early seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

As the break ended the meeting was called to order at 11:08 a.m.

Individuals representing the faculty at Western Illinois University asked to come forward to present prior to Resolution No. 15.12/14 being brought to the floor. Twenty minutes was allotted for the collective to present their individual comments before the Board. They were asked to refrain from personal comments regarding any individual and redundancy.

Individuals Who Requested Time to Address the Board of Trustees:

Professor Bill Thompson was the first to speak and stated that he was the President of UPI. He read a narrative focused on the layoffs of 44 faculty members. He stated that he was surprised and said that this was not discussed with UPI “this fall.” Professor Thompson said that he would not dwell on the violations as they would be adjudicated in due course in a more appropriate forum.

Professor Thompson said that he would like to talk about a series of surprises that involved students, faculty, and the community. He espoused that faculty make new knowledge for the students and the community at large. Professor Thompson said the University is a different place today (December 18, 2015) than it was on December 8, 2015...a “diminished and impoverished University.” Professor Thompson said that students “will never know what the faculty knows.” All access to the faculty’s expertise will be lost. Professor Thompson stated that their (the faculty members being laid off) classes will never be taught. The expertise they brought to their classes will be absent. Professor Thompson added that when a faculty member is hired it is for “specific skills and knowledge.”

Students will never be able to have the faculty as their mentors. He went on to further describe and characterize what he believes the loss of 44 faculty represents. Professor Thompson made the statement that “WIU is qualitatively a worse university today for students than it was 10 days ago. Layoffs do not improve a university.” “We are in the process—it feels like to me—of destroying the University in order to allegedly save it. Perhaps a lower tuition rate is in order as absent these 44 faculty, there will be less to learn at WIU.” “Universities should not be places of less when it comes to learning but of more. Less is not more when it comes to learning.”

Betsy Perabo was the second to speak. She stated that Professor Thompson made her aware just prior to the Board meeting that she would be allowed to address the Board. She stated that she wanted to make it clear that she is not speaking on behalf of all of her colleagues. She stated that they all have different concerns and she hopes the Board will listen prior to any layoff resolutions. Professor Perabo stated that she is an associate professor in the Department of Philosophy and Religious Studies since 2005. She had taught many more students than the graduates participating in commencement the next day. Professor Perabo stated that she loved Western and she loved her students. Despite concerns about the administration’s recent decisions, she was not at the Board meeting to attack anyone. She stated that she believes the President, Provost, and other deans and administrators have the best interest of Western Illinois Students at heart. Professor Perabo’s intent is to do what is best for her students. Professor Perabo stated that it is clear that keeping her dedicated and talented colleagues at Western will accomplish that.

Last week more than 40 faculty received layoff notices. Their children were born here in Macomb, and fill the classrooms at Edison and Lincoln Elementary Schools in Macomb. They pay taxes in Macomb and McDonough County, and contribute time and money to local charities. They patronize numerous local businesses. Western Illinois University faculty are a part of the community. “Their (the faculty) departure and the departure of many of the administrative staff who have also suffered cutbacks this year will be devastating to the community in so many ways.” Professor Perabo said, “As President Thomas said earlier this morning, as goes Western, so goes Macomb.” Support for the resolution allowing for layoffs would be damaging to Western’s reputation. She stated that everyone is aware of the dire financial state of the University due to declining enrollment and lack of state funding. Staff positions have been eliminated or reduced. Faculty and staff have dealt with more work. Formal program reviews have been prepared for program reductions, collaboration, and eliminations. Professor Perabo stated that everyone in the campus community has to be involved in the process yielding program eliminations and layoffs. The process must be transparent. Careful negotiations are needed. She added that although tenure is not the only important issue, she is concerned that disregard for tenure will damage faculty retention and recruitment. Professor Perabo urged the Board of Trustees to take concerns raised in Faculty Senate and the College of Arts and Sciences Faculty Council in all considerations of actions on layoffs. She ended that the quality of the University and the experiences of future generations of students are at stake.

Susan Czechowski was the next faculty member to speak. Professor Czechowski began by stating that the process involved in determining layoffs is “nonsensical.” She said that she has been employed at Western Illinois University for 15 years and has tenure and loves the University. She added that due to her tenure, her being on the layoff list does not make sense especially with regard to her being a member of the UPI.

Professor Czechowski went on to say that “tenure is a status awarded by the Board of Trustees. You are the Board of Trustees” as tenure follows an extensive evaluation process. She further emphasized that she does not understand why she is one of the tenured professors on the layoff list. Provost Neumann and VP Biller spoke of wonderful programs and accomplishments. Some administrators are not accurately representing the Art Department. Professor Czechowski mentioned First Wednesday and other achievements and accomplishments in the Department of Art for which she was responsible for beginning in an effort to increase recruitment and retention efforts. She believes her impact at Western has been felt campus-wide as well as the Macomb area community. She attributes First Wednesdays with engaging over 500 hundred campus and community individuals in art activities over the last three months.

Each year for the last 12 years, Professor Czechowski has taken students to New York through a travel and study abroad course without direct payment from Western. There are many Museum Studies students that take that particular travel and study abroad course. She stated that she has introduced these students to the museums and galleries in New York City and they are better people for the experience. She mentioned one of her student’s work that is featured in the Chicago Room of the University Union across the hall from the Board meeting. She added that this student is one of the best and brightest produced by the Western’s Art Department and that this student is now teaching students at the college level in Detroit Michigan in the creative studies discipline. She added that this student’s work has been sold at a prestigious art museum for a very large sum of money. Whenever the student is featured in a news publication or periodical she always references Western Illinois University and Professor Czechowski. The work of Professor Czechowski’s students is featured all over campus. She stated that she has touched many lives. Professor Czechowski mentioned that she would be attending commencement ceremonies the next day to honor the students that have taken art coursework. She reiterated that she does not understand why she is on the layoff list and that the process of formulating the list has not been made clear to her. She thanked the Board for their time.

Robert Hironimus Wendt was the last faculty member to speak. He began by stating that he is opposed to layoffs. Professor Hironimus Wendt stated that he would like to speak to the potential effect of different layoff models. He stated that the President’s plan would yield 50 layoffs and \$2.5M in cuts. He added that he has been laid off twice at two different universities. He went on to say that he would like to look forward past the trees that represent faculty to the forest that represent McDonough County and the surrounding counties that faculty “live and breathe.” As a sociologist he said that if the University lays off 50 workers it would be laying off 40 spouses, 80 children and severing 40 mortgages. Professor Hironimus Wendt added that he has better plans in mind such as furloughs, pay cuts, and similar concessions to avoid layoffs.

Professor Hironimus Wendt said that if you follow the process of 24-40 the faculty is throwing unit B under the bus. Unit B is paid less so to arrive at \$2.5M so to come up with the cost savings instead of laying off 50 workers 110 Unit B personnel would need to be laid off which equates to laying off 85 spouses, 160 children from the school system, and end 80 mortgages in and around McDonough County. He stated that as a feminist scholar, women would suffer the majority of cuts with either plan the plan proposed by the administration to the Board or the plan characterized by UPI’s 24-40. Professor Hironimus Went mentioned “last hired; first fired always punishes women and minorities too.” He stated that the Board of Trustees has to make a tough decision and he does not envy the board. He would prefer furloughs and pay cuts as would many faculty on the Western Illinois University campus. He added that if furloughs and pay cuts are not on the table that the Board should think critically and carefully about the impact to the community at large. \$10M would be leaving the region’s economy, and the personal and social costs of the President’s plan and UPI’s plan are dramatically different. He stated the plan laid out by UPI causes much more “pain.”

Professor Bill Thompson returned to the podium and stated that there is no Union plan. There is just a contract between UPI and the University. He emphasized that there is no union plan. “The contract is the contract is the contract that you and we agreed on. We share that.”

Chair Clawson thanked the faculty members for their comments. He asked the Board were there any comments that they would like to add. Trustee Cole stated that we (the faculty, the Board, and the administration) are trying to get on the same page. Trustee Cole mentioned that he does believe that furloughs are on the table as a measure to prevent anyone from being laid off. He encouraged the union and the administration to work together to create a reasonable compromise to minimize the negative impact on the campus and surrounding communities. Trustee Cole stated that the circumstances that created this situation are due to the State of Illinois not the President, UPI, the Board of Trustees, or the faculty and asked that the situation with the budget impasse created by the state be kept in mind during negotiations.

Resolution No. 15.12/14: Budget Impasse

Trustee Hare made the motion to accept the resolution. Trustee Ehlert Fuller seconded the motion.

Trustee Cole asked that the resolution be repeated. Legal Counsel Rica Calhoun stated that the resolution was up for discussion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

The motion carried.

Resolution:

WHEREAS Western Illinois University is the comprehensive public university located in west central Illinois offering bachelor's and master's degree programs, pre-professional programs, doctoral degrees, and certificate programs to more than 11,000 students; and,

WHEREAS Western Illinois University is the economic engine for west central Illinois, generating an estimated \$366 million in economic output; and,

WHEREAS we have been responsive to the needs of the state and our region by providing quality graduates for Illinois' employers; and,

WHEREAS we continue to evaluate our procedures and programming to ensure that we are operating with efficiency, productivity, and responsiveness to the State of Illinois; and,

WHEREAS our mission of quality education, access, and affordability to the citizens of Illinois continues despite the challenges of the current budget impasse. However, the longer the stalemate continues the more difficult it is to continue to meet our mission; and,

WHEREAS Western Illinois University is endeavoring to manage its cash flow without a state appropriation or MAP funding, while still making higher education available for students:

THEREFORE be it resolved that the Board of Trustees of Western Illinois University urges adoption of a Fiscal Year 2016 State Budget that reflects an adequate funding level to support a quality education for the students of Western Illinois University and the citizens of this state and beyond; and that a copy of this resolution be forwarded to the Governor, the leaders of the General Assembly, and the Illinois Board of Higher Education.

OLD BUSINESS

No old business reported.

NEW BUSINESS

Chair Roger Clawson stated that he received a resolution from the Illinois State House of Representatives. They sent a resolution showing appreciation and congratulating Trustee Bill Epperly for his longtime service on Western Illinois University's Board of Trustees after having served as the second longest member from April 1, 2004 to December 18, 2015. The resolution mentioned his many accomplishments while serving as chair to several committees, chair of the Board, and chairing the committee during the presidential search that selected President Jack Thomas. The resolution also mentioned the various facility updates, renovations, and growth and development that took place on Western Illinois University campuses as Trustee Epperly served as a member who approved the projects along with the Board. Trustee Epperly's hallmark is the environmental sustainability effort and involvement seen on both WIU campuses. Trustee Epperly is credited with creating the format for which Board meetings are conducted to make meetings more efficient as well as creating the Board's Statement of Mutual Expectations. The copy of the resolution was presented in its entirety to Trustee Bill Epperly. President Thomas thanked Trustee Epperly for his dedicated service to Western and the Board of Trustees as well as his being known as a "diehard" Leatherneck and fan of Western. He was presented with a Rock Hanson sweater.

Trustee Epperly responded that it had been 13 years of service and thanked the University, administration and campus community for the opportunity. He stated that it had been a wonderful time (serving at Western). He added that he was moving to Florida and extended an invitation to make contact if anyone is in Florida visiting. Chair Clawson stated that he left the Macomb campus in 1977 and has not known anyone as dedicated to Western. He mentioned that Trustee Epperly always could be seen wearing purple for Western. He added thank you (Trustee Epperly) for all you have done.

President Thomas mentioned that he would like to acknowledge the passing of Trustee Bill Griffin, who was dedicated to Western Illinois University as a faculty emeritus and former Board of Trustees member. He stated that he wanted to honor his memory on the record and encouraged the campus community to keep Mrs. Mary Ann Griffin in their thoughts.

NEXT MEETING

Trustee Ehlert Fuller motioned and Trustee Cole seconded the motion to adjourn at 1:04 p.m. and to reconvene in a special Board meeting to be announced in January of 2016 in accordance with the Open Meetings Act.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes

Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Hare	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Roger D. Clawson, Chair
Kerry McBride, Administrative Assistant to the Board

mmf