

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

Meeting Minutes

September 10, 2021

Western Illinois University
Macomb, Illinois

The meeting of the Board of Trustees of Western Illinois University convened at 8:30 a.m. in University Union Heritage Room. Chair Shaw presided.

Trustee moved to convene to open session at 8:30 am. Trustee seconded the motion.

Motion: Trustee Twomey

Second: Trustee Lang

Roll Call

Trustee Erik Dolieslager	Not in attendance
Trustee Kisha Lang	Yes
Trustee Carin Stutz	Yes
Trustee Patrick Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Greg Aguilar	Not in attendance
Trustee Kinsey Tiemann	Yes

Motion approved.

ROLL CALL

The following Trustees were present:

Trustee Doug Shaw
Trustee Kisha Lang
Trustee Polly Radosh
Trustee Carin Stutz
Trustee Kinsey Tiemann
Trustee Patrick Twomey

Also present for the closed meeting of the Board of Trustees:

President Guiyou Huang
University Legal Counsel, Liz Duvall
Interim Provost and Academic Vice President William Clow
Vice President for Enrollment Management Amber Schultz
Vice President for Student Success, Dr. David Braverman
Associate Provost & Associate VP, Academic Affairs, Mark Mossman
Interim Associate Vice President for Budget and Finance, CFO, Shannon Sutton

Assistant to the President for Governmental Relations, Jeanette Malafa
Executive Director of Auxiliary Services & Risk Management, Joe Roselieb
Executive Director of Personnel and Financial Affairs, Ketra Roselieb
Director, Undergraduate Admissions & Enrollment Service, Doug Freed
Director of Intercollegiate Athletics, Danielle Surprenant
Administrative Assistant to the Board, Nicky Friedrichsen
Senior Executive Assistant to the President, Athena Brooks

Advisory Group Representatives present:

Elizabeth Orwig – Student Government Association President (Macomb)
Dr. Ilon Lauer – Chair, Faculty Senate – Macomb
Sara Lytle – President, Council of Administrative Personnel
Nicky Friedrichsen – President, Civil Service Employees Council

PUBLIC COMMENTS

Jen Hamlin: Respectfully asked President to reconsider the best and final offer for an AFSCME raise.

Bill Thompson: Seconded what Jen Hamlin said and proposed that the Board make a bold ask to the IBHE/legislature for funding.

Jay Cremer (AFSCME President): Asked the Board and administration to take care of its employees.

Shakyria Bailey (President of BSA): Expressed disappointment in the lack of progress with race issues at WIU.

Linda Lee Blaine (IIRA): Expressed that she is actively searching for a new job.

Crystal Martin: Expressed desire for salary increases.

Christine Staley: Expressed desire for salary increases.

Charlene Greuel: Supports AFSCME proposal for salary increase.

CHAIRPERSON’S REMARKS

Chair Shaw reflected on his journey at WIU and the journey of the current Board of Trustees, the successes and challenges of the university, and praised the energy and optimism of the campuses.

PRESIDENT’S REMARKS

President Huang gave a progress report on the state of the university.

REVIEW AND APPROVAL OF BOARD MEETING MINUTES

Review and Approval of June 10-11, 2021 open and closed session minutes.

Motion: Trustee Stutz

Second: Trustee Lang

Roll Call

Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes

Motion approved.

Review and Approval of August 2-3, 2021 open and closed session minutes.

Motion: Trustee Stutz

Second: Trustee Lang

Roll Call

Trustee Mark Twomey	Abstain
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes

Motion approved.

FINANCE

Report No. 21.9/1: Purchases of \$100,000-\$499,999.99 or Exempt \$100,000-\$249,999.99

Interim Vice President of Finance and Administration, Shannon Sutton

None of the purchases require Board approval. Trustee Radosh asked if there are new legal cases going into the legal costs and Liz Duvall stated that the expenses are for pending and previous cases.

Report No. 21.9/2: Office of Sponsored Projects

Interim Provost and Academic Vice President, Billy Clow

Report No. 21.9/3: Externally Sponsored Grants and Contracts

Interim Vice President of Finance and Administration, Shannon Sutton

Report No. 21.9/4: Report on External Audits

Executive Director of Financial Affairs, Ketra Roselieb

No questions on the report.

Report No. 21.9/5: Enrollment Management Report

Vice President for Enrollment Management, Dr. Amber Schultz

Dr. Schultz said that flat enrollment is the new projection in higher education because growth is rare. 7455 is total head count enrollment and International student enrollment is up.

Report No. 21.9/6: Report on Contributions

Executive Officer of the Foundation, Brad Bainter

Thanked Foundation board and President Huang for the support.

Report No. 21.9/7: Facility Assessment Report

Interim Assistant Vice President of Facilities Management, Troy Rhoads

WIU has been recognized as Tree Campus USA and has been since 2012.

Chair Radosh asked if we could rectify flat roofs on campus due to maintenance costs. AVP Rhoads said that the flat roofs are more economical if maintenance is not deferred.

The biggest facility concerns are building envelope issues, masonry surfaces, aging mechanical systems.

Trustee Radosh expressed appreciation for the facilities facelift as it aids in recruitment and morale.

Report No. 21.9/8: Budget and Financial Data for Quarter Ended June 30, 2021

Interim Vice President of Finance and Administration, Shannon Sutton

No questions were asked.

ADVISORY GROUP REPORTS AND COMMENTS

Student Government Association –

Elizabeth Orwig, President – Macomb

SGA is growing and will have a full cabinet. SGA will continue to enforce the Governor’s mandate for vaccination and testing.

Dr. Ilon Lauer –Chair, Faculty Senate – Macomb

The Senate held its first meeting last week and are working on restructuring. Trustee Stutz asked what is Dr. Lauer’s viewpoint on the student to faculty ratio. He said that he believes that 22:1 is a bit high and some things may be lost and focus on a particular number may also distract from what is important. More faculty = more courses and a broader experience.

Sara Lytle – President, Council of Administrative Personnel

Meet with constituents across campus and goals are professional development and open lines of communication.

Nicky Friedrichsen – President, Civil Service Employees Council

Reported on the frustrations of Civil Service employees and their request for a salary increase.

OTHER REPORTS & UPDATES

Interim Provost and Academic Vice President, Billy Clow report highlights are as follows:

We are at roughly 30% online classes, similar to where we were this time last year. Students overwhelmingly want to be in person.

Vice President for Student Success, Dr. David Braverman report highlights are as follows:

Dr. Braverman has been immersing in campus life, meeting students, enjoying the beginning of the semester. Staff are coming together to support the pandemic fight. Student organizations are active and though the activities look different they are happening.

Trustee Twomey asked what the plan is with noncompliance with testing or vaccination. Dr. Braverman said that there will be letters of concern issued to those who have not complied.

Assistant Vice President of Academic Affairs and Interim Administrator in Charge QC, Dr. Kristi Mindrup reported as follows:

The Strategic Planning Committee has met and continues to fine-tune the plan.

Director, Institutional Research and Planning, Angela Bonifas

Ms. Bonifas explained the role of Institutional Research and explained the difference between Dual Credit and Dual Enrollment.

Director, Intercollegiate Athletics, Danielle Surprenant

Director Surprenant gave an overview of the athlete numbers, academic achievements, activities and a hiring update.

Assistant to the President for Governmental Relations, Jeanette Malafa

Ms. Malafa summarized the representation of WIU by Joe Roselieb to the general assembly. The general assembly has been called back to session and there are many WIU initiatives that are included in the spending bill.

GENERAL DISCUSSION AND ACTION ITEMS

Resolution No. 21.9/1: FY 2022 All-Funds Budget

Interim Vice President of Finance and Administration, Shannon Sutton

Trustee Lang asked if the HEERF funds could be used for salary increases and the answer is yes but that is not sustainable.

Motion: Trustee Twomey

Second: Trustee Lang

Roll Call

Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes

Motion approved.

Resolution No. 21.9/2: Appropriated Operating Budget Recommendations

Interim Vice President of Finance and Administration, Shannon Sutton

Motion: Trustee Stutz

Second: Trustee Twomey

Discussion was held on whether or not to increase the funding amounts requested from the IBHE. The proposal has to be submitted to IBHE by October 15.

Roll Call

Trustee Kinsey Tiemann	No
Trustee Kisha Lang	No
Trustee Mark Twomey	No
Trustee Polly Radosh	No
Trustee Doug Shaw	No
Trustee Carin Stutz	No

Motion failed.

Motion to amend Resolution 21.9/2 to include an increase in Diversity, Equity and Inclusion initiatives funding by \$200,000 and all other amounts to remain the same.

Motion: Trustee Radosh

Second: Trustee Lang

Roll Call

Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes

Motion approved.

Resolution No. 21.9/3: FY 2023 Appropriated Capital Budget Recommendations

Interim Vice President of Finance and Administration, Shannon Sutton

Interim VP Sutton explained the award process for projects.

Motion: Trustee Radosh

Second: Trustee Tiemann

Roll Call

Trustee Carin Stutz	Yes
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Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes

Motion approved.

Resolution No. 21.9/4: Approved Depositories and Signatories

Interim Vice President of Finance and Administration, Shannon Sutton

Motion: Trustee Twomey
Second: Trustee Tiemann

Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes

Motion approved.

Resolution No. 21.9/5: Revision to Board Regulations, II.B.12.d and II.C.7.C Holidays

President Guiyou Huang

This Resolution adds Juneteenth and Veteran’s Day as university holidays.

Motion: Trustee Twomey
Second: Trustee Lang

Roll Call

Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes

Motion approved.

Resolution No. 21.9/6: Resolution to Approve the Administrative Structure

President Guiyou Huang

Motion: Trustee Stutz
Second: Trustee Lang

Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes

Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes

Motion approved.

Resolution No. 21.9/7: FY2022 Repair and Maintenance of the Official Residence

Interim Associate Vice President of Facilities Management, Troy Rhoads

Motion: Trustee Twomey

Second: Trustee Tiemann

A discussion was held on whether or not it would be better to remodel the full kitchen or just provide appliances at this time.

Roll Call

Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	No
Trustee Polly Radosh	Yes

Motion approved.

Resolution No. 21.9/8: Presentation of Internal Auditing Department Charter

Director, Internal Auditing, Michael Sowinski

Motion: Trustee Lang

Second: Trustee Tiemann

Roll Call

Trustee Kinsey Tiemann	Yes
Trustee Kisha Lang	Yes
Trustee Mark Twomey	Yes
Trustee Polly Radosh	Yes
Trustee Doug Shaw	Yes
Trustee Carin Stutz	Yes

Motion approved.

OLD BUSINESS

Trustee Lang pointed out that every building on campus has a name except the Multicultural Center. She is proposing that the Multicultural Center be named the Gwendolyn Brooks Multicultural Center. Discussion was held on how to conduct an exploration of this and on how to solicit input from campus.

NEW BUSINESS

Trustee Radosh said that the Distinguished Service Professor guidelines should be more explicit.

Trustee Lang asked what is the plan for turning Interim positions into permanent positions. VPFA search is ongoing (January 1 appointment), Provost search will launch this fall, AVP for Facilities search is ongoing. President Huang also added that there is no internal mechanism to promote internally due to search requirements.

Next Meeting

December 1-2, 2021 – University Union Heritage Room

ADJOURN ACTION

Trustee Twomey made a motion to adjourn the meeting of the Board at 2:12 p.m., seconded by Trustee Lang.

Trustee Carin Stutz	Yes
Trustee Kinsey Tiemann	Yes
Trustee Doug Shaw	Yes
Trustee Polly Radosh	Yes
Trustee Mark Twomey	Yes
Trustee Kisha Lang	Yes

Motion approved.

Doug Shaw, Chair
Nicky Friedrichsen, Administrative Assistant to the Board