

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
December 18, 2014

The meeting of the Board of Trustees of Western Illinois University convened at 6:50 P.M. in Thompson Hall, WIU – Macomb Campus. Chair Cathy E. Early presided.

The following trustees were present to answer roll call:

Trustee Roger Clawson
Trustee Lyneir Cole
Trustee Cathy Early
Trustee Carolyn Ehlert Fuller
Trustee William Epperly
Trustee Yvonne Savala

Absent:

Trustee Phil Hare
Trustee Michael Quigley

Also present for the open meeting of the Board of Trustees:

President Jack Thomas
Vice President for Student Services Gary Biller
Business Administrative Associate Kerry McBride

Chair Early opened the meeting. The topic for the evening is Admissions.

VP Biller gave a packet of handouts related to the topic of Admissions to the Board. He outlined materials in the packet. We are currently up 909 students applied and 789 students accepted from last year for new freshman. We are down 25 students applied and down 90 in transfer students. We will be making extra efforts at the community colleges in the spring for transfer students.

In the QC, we are up 50 applications and up 29 students that have accepted. Transfer students are down slightly. We believe we can make this up with effort in the spring.

VP Biller explained the cycle for applications. Our applications really jumped in October. Students that apply in August (early) and in April, May and June are those that will often attend WIU. Students in the big applications months are "shoppers" and applying to many schools. Trustee Clawson asked about students paying multiple application fees. VP Biller showed a handout in which it shows the percentage of applicants for whom the fee is waived. Trustee Early mentioned the fee waiver for local students. VP Biller explained that 10 counties around Macomb and 5 counties around the Quad Cities have fees waived. The discussion also included talking about the yield rate differences in times of year.

One chart showed new freshmen by income in 2010 and 2014. VP Biller explained that the new Commitment Scholarship is a combination of merit based and need based. 20 ACT and 3.0 GPA is the starting of the Western Commitment Scholarship.

A marketing piece for the QC Campus was shown. The Trustees discussed the enrollment, average class size and faculty-to-student ratios. How is marketing being done to the QC area? VP Biller outlined the reorganization of Admissions. Allows us to make our enrollment plan, and have increased the number of school visits. A student interested in the QC gets this marketing piece. President Thomas discussed programs that can be in the Quad Cities and alternative times for classes. This should increase the number of students as well as the variety and types of students.

Trustee Epperly discussed perceptions of quality. VP Biller mentioned that raising our admissions standards helps. Trustee Epperly stressed the need to market for quality. Trustee Cole mentioned the need to understand the perceptions of Western. Trustee Clawson asked how we are reaching out to high school counselors. President Thomas explained how we are bringing them to our campus on the train and spending a day here. VP Biller agreed that the relationship with the high school counselors is critical to our ability to attract students. President Thomas also said that we are now using alumni in the area to be a part of this. Need good sync between marketing and admissions.

The Board discussed follow up with applicants - how do we talk to applicants based on their interests, demographics, etc... VP Biller wanted to thank the faculty for their assistance in recruiting.

Three reasons students come to Western: Program, Price, Place

VP Biller showed a sample estimated financial aid for a student. Some students don't read the email with financial aid information, so this is part of a financial aid packet that is sent to students as a hard copy in the mail. This form allows them to see the total costs and how costs break down, options on payment plans, next steps and general information. The letter is personalized to them with 15 hours assumed. When they come in orientation in June, the information is adjusted based upon the number of hours for which they have registered. This sheet is sent in 2 days. It is also specified to the campus.

We have been in 138 more schools than we had been last year at this time.

Trustee Cole asked about the number of students feeding in from Spoon River. VP Biller addressed his question about the number of students that come to WIU.

VP Biller showed the viewbooks and explained what is included. He also showed items that are sent by the University Housing and Dining areas.

Further discussion by the group as to what Western is doing to recruit students from a pool that is getting smaller from both high schools and community colleges. Similar discussion took place regarding the recruitment of international students.

VP Biller, President Thomas and Chair Early gave closing comments.

Meeting adjourned at 8:30 p.m.

Cathy E. Early, Chair

Kerry McBride, Business Administrative Associate to the Board

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WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
December 19, 2014

The meeting of the Board of Trustees of Western Illinois University convened at 8:02 A.M. in the Capitol Room of the University Union, WIU – Macomb Campus. Chair Cathy E. Early presided.

Chair Early said I move that we convene to open session of the Western Illinois Trustees meeting. Trustee Quigley seconded the motion.

The following trustees were present to answer roll call:

Trustee Roger D. Clawson
Trustee Lyneir R. Cole
Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller
Trustee William L. Epperly
Trustee Michael W. Quigley
Trustee Yvonne S. Savala
ABSENT: Trustee Phil G. Hare

Trustee Cole moved to convene to Executive Session to consider personnel, legal collective bargaining and other such issues as covered by Section 2.c. of the Open Meetings Act with plans to reconvene at open session at approximately 9:00 a.m. Trustee Epperly seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

ABSENT: Trustee Hare

Motion carried. The Board convened to Executive Session at 8:02 A.M.

Chair Early said I move that we reconvene the Western Illinois University Board of Trustees meeting in open session at 9:10 A.M. Trustee Epperly seconded the motion.

The following trustees were present to answer roll call:

Trustee Roger D. Clawson
Trustee Lyneir R. Cole
Trustee Cathy E. Early
Trustee Carolyn J. Ehlert Fuller
Trustee William L. Epperly
Trustee Michael W. Quigley
Trustee Yvonne S. Savala
ABSENT: Trustee Phil G. Hare

Also present for the open meeting of the Board of Trustees:

President Jack Thomas
Legal Counsel Representative Matt Kwacala
Board Treasurer and Vice President for Administrative Services Julie DeWees
Administrative Assistant to the Board Kerry McBride
Provost and Academic Vice President Ken Hawkinson
Vice President for Advancement and Public Services Brad Bainter
Vice President for Student Services Gary Biller
Vice President for Quad Cities and Planning Joseph Rives

Advisory Group Representatives present:

Council of Administrative Personnel President – Macomb – Amanda Shoemaker
Student Government Association President – Macomb – David Dunn
Civil Service Employees Council President – Macomb – Wendi Mattson
Faculty Senate Chair – Macomb – Mandeep Singh

REVIEW AND APPROVAL OF OCTOBER 3, 2014 BOARD MEETING MINUTES

Trustee Epperly moved to approve the October 3, 2014 Board Meeting minutes. Trustee Cole seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

CHAIRPERSON’S REMARKS

I want to thank everybody for being here today. Again, it’s one of the best times of the year. It’s the end of the semester, everybody’s happy; students are jubilant, faculty just as much, administrators even more so. And it’s graduation weekend - again, a smaller graduation but at mid-year rather but always an exciting time. The students are nervous and excited and parents are happy. It’s just a great weekend to be here. We get to celebrate several of our alumni with the alumni achievement awards starting with the dinner tonight and then honoring five tomorrow. I think two at the first and 3 – no it’s the other way around - 3 at the first graduation and 2 at the second graduation. Marvelous to have those folks back on campus – a lot of exciting I remember especially with Matt Bills. I remember Matt being on campus - what a great leader he was for SGA. Tremendous guy – I think he was president of SGA sophomore, junior and senior years. Three years in a row – that was pretty amazing. But great to have all 5 of those alumni back on campus. We’ve had a lot of great things happen with our professors - our faculty continues to make strides in research – continue to get national recognition for the papers and research that they do. Our Centennial Honors College continues to grow in population in recognition. We continue to have students nominated for very prestigious national awards and closing in on taking some of those accolades home – wearing the crown so to speak with those. I’m very happy for all the efforts not only in the Centennial Honors College with Rick, but also with all of the professors and staff that help assist our students. Nobody’s an island. It takes a group effort for us to enjoy all the successes that we have. I’m very thankful for those. I want to take this opportunity to wish everybody a Merry Christmas or Happy Holidays, whatever is most appropriate for you. It’s a great time of the year – a time of year

when we focus on our successes and we focus on the things that are most important in our lives. And we focus on our families and those closest to us and rejoice in that. We should do that every day, but this is a special time of year for us to all be able to do that. So I thank all of you for taking time for us to be part of your day, and I want to take this opportunity to thank my fellow trustees for all the hard work that we do all year round – all the extra phone calls that we do – all the extra communications that we do to try and share information and share our points of view. I appreciate the collaborative effort that we have because that’s what helps make the institution move forward. I also want to thank President Thomas and his staff for all the things that they do – all the caring that they have for this institution to move it forward as we go through good times and bad times both challenges and opportunities I guess we say in a positive light. So thank you very much for being here today, and with that, I’m going to turn it over to President Thomas.

PRESIDENT’S REMARKS

President Jack Thomas said thank you Trustee Early. Good morning and welcome to our Board meeting today. First, I would like to congratulate our students who are being recognized this afternoon at the Honors Convocation and those who are graduating and participating in the commencement exercises on tomorrow.

I would also like to congratulate our alumni achievement award recipients – Kristin Address, Rich Beuke, Matt Bills, Nick Padgett and Tom Staf. We appreciate these graduates continued support of our University.

As you all know, earlier during the week I sent out a letter to the University community addressing the incident that took place. And I must say that that letter received overwhelming positive comments and support, so we will move forward as we always do on issues that we face here at the University and move forward.

I would also like to commend the Western Illinois University expanding cultural diversity project - the Center for the Masculinities and Men Development and the Western Organization for Women for orchestrating a solidarity march and rally last Friday afternoon. I’m told that more than 200 people gathered there to show their support for peace and justice.

Also Dr. Rick Carter and I had the privilege to recently attend by invitation the celebration in Washington DC to commemorate the 87th birthday anniversary of the King of Thailand and the National Day of the Kingdom of Thailand. We are proud of our partnership with Thailand, and it is an honor to host the Royal Thai Scholars here at our institution and at that particular gathering we were told that we would receive I think about 20 more students. I may have that number wrong but Rick is smiling at me in the back, so maybe 10 students. 10 students, and I want 20 more, but 10 students will do. By working with these individuals, we continue to get more students and particularly when they have a good learning experience here at our University.

I would like to recognize the graduating senior art major, Linsey Lundeen from Aledo, Illinois for designing the 2014 WIU Foundation Holiday Greeting card. Linsey received the Patricia Bulkeley Scholarship for Art majors, and she has maintained a 3.8 GPA and is a member of Phi Kappa Phi National Honor Society, Kappa Phi Honorary Art Fraternity, and has competed in numerous juried exhibitions. We’re proud of Linsey and all of our talented students who make Western a wonderful place. And I see Brad is marking something out – apparently he has that in his comments. (LAUGHTER).

I have been hosting community college presidents here on our campus, including the presidents of John Wood Community College and Carl Sandburg College to work on collaborations and partnerships and

articulation agreements. When we look at our enrollment when it comes to transfer students, we know that these community colleges are also having a challenge with growing their enrollment. So that enrollment has decreased so we want to make sure that we continue to work with the community colleges to foster more kinds of partnerships to get more of the transfer students into our institution. Last month, the Provost and I hosted the President and Provost of Iowa Wesleyan College, and we signed a Memorandum of Understanding with Iowa Wesleyan College which provides collaborative opportunities to coordinate programs to meet the educational needs of students in the West Central Illinois and Southeastern Iowa region, as well as expanded research opportunities for faculty.

Since our last meeting, I'm very proud to say that for the fifth consecutive year Western has been selected as a 2015 Best for Vets College by *Military Times Edge* magazine. And Western ranked 18th and we are up 19 spots from the 2015 ranking and as the only Illinois 4-year university in the Top 20.

And our School of Nursing has been recognized among the Top 50 online RN to BSN programs in the nation by CollegeChoice.net. Western's RN to BSN program is ranked 27th among the top 50 programs.

On October 24, we know that Governor Pat Quinn announced the \$5 million investment for the Phase III of the Quad Cities Riverfront Campus which will fund Phase III design work.

Finally, we hosted the first ever Centennial Honors Scholarship Interview Day in mid-October where some of the best WIU applicants were invited to compete for the President's scholarship. We had some outstanding, very bright students who were in the Top 1% of their class in rankings in the nation right here on our campus. We can do this. I encourage all of us to help us to work on the quality of the kinds of students that we bring in here as well as the image of Western Illinois University. We can do this. We are a great University. We have moved up in the rankings over the years as you've seen for 10 consecutive years we have ranked in *US News and World Report*, as well as the *Princeton Review* and also in *GI Jobs* magazine and *Military Times Edge* magazine and other rankings. So we have a lot to be proud of here at this institution. We cannot let anybody tarnish the reputation of our University. It takes all of us to make a statement and to tell the Western Illinois University story. We can do this.

Now let me give you a bit of sad news. When we talk about our budget, you know that, well a little good news actually because we have received all of our funding for the reimbursement for FY2014. Normally, we wait all the way up until December 31st, but we got all of our funding back in September or October. I see Matt back there somewhere. And today, in terms of FY15, the State owes us \$23.3 million, and we have received all of our MAP funding. With that being said, thank you all for being here. I would be happy to entertain any questions or comments that you may have. Thank you.

LEGISLATIVE UPDATE

Chair Early said great to have you over here from Springfield today, Jeanette. Jeanette Malafa said good morning. It wasn't icy so that was good.

Another Fall veto session just wrapped up during the first week of December. Many debated issues, such as minimum wage were not addressed by the General Assembly at that time.

One bill of interest that does affect public institutions of higher education, House Bill 3796, had its veto overridden by the General Assembly. This legislation amends the Freedom of Information Act regarding voluminous requests. The law will now allow public bodies to charge fees for requests and is not required to copy documents available on its website so that saves us a little money.

In addition to legislation, the reception involving the community college system, the public universities and the private institutions of higher education was held for legislators interested in forming a higher education caucus. If this idea takes off, a group of legislators could form a legislative higher ed caucus which would discuss and perhaps champion higher ed issues during the next General Assembly.

In the end, the House adjourned the second week of veto session sine die meaning that it was officially done with its business for this General Assembly. The Senate did not adjourn sine die and has committee hearings scheduled for January 7 and scheduled to reconvene on January 13. However, yesterday, Governor Quinn issued a proclamation calling for a special session on January 8 to address the issue of the special election for Illinois Comptroller due to the untimely death of Comptroller Judy Baar Topinka. The Governor states in his proclamation that there is currently no process to replace by special election and appoint an Illinois comptroller in law. He calls for consideration, sorry I really liked Judy. She was the first senator I ever staffed. He calls for consideration of any legislative measure that would provide for such a special election. Dates of interest include the inaugural for the Illinois constitutional officers on Monday, January 12 and the inauguration of the 99th General Assembly on January 14. Any questions, sorry? Chair Early replied thank you very much.

GENERAL COMMENTS BY VICE PRESIDENTS

Academic Services

Provost Ken Hawkinson said thank you and good morning. Chair Early added welcome back. Provost Hawkinson replied thank you. I'm glad I made it. Let me begin with some comments about recruiting. Now as I've discussed previously our departments and colleges spent last year developing recruitment plans for undergraduate and graduate students both domestic and international. We're now in the process of implementing those plans. For example, Dr. Nancy Parsons has just met with the directors of all of our graduate programs to discuss graduate recruiting. Our efforts are highlighted in a formal report that will be presented later in this meeting.

I do want to highlight a new program that we believe will have a significant impact on international recruiting in the years to come. You all are aware of the positive effects of our commitment scholarship program that has brought in many more high quality students and has helped in our overall recruiting. The President just recently approved the new commitment or merit scholarship program for high achieving international students, and you'll recall we all discussed this during the Summer. We have increased our students from 240 a few years ago to 511 this year. This new program will help us to bring exceptionally qualified international students to Western and move us much closer to President Thomas' goal of 1,000 international students.

As I stated in my Faculty Assembly address this past August, with mounting budgetary constraints it's necessary to review low enrolled programs to either provide needed support to strengthen the programs or if not feasible to eliminate them and invest their resources in growing programs in other areas. This Fall, I identified 10 majors, 3 graduate programs and 62 minors and other programs for initial review. Deans discussed the programs under review with the chairs of the departments, their school directors, and then met with me to negotiate the future status of many of these programs. I look at things as such as the number of majors and minors over a four-year period - the student credit hour production, and the class enrollments for each class offered. As a result of this review, 25 programs were removed from the list. 17 programs have been put on a watch list and will be working with these programs to determine what needs to be done to strengthen them. We'll review them again next year and 23 programs are currently designated to be eliminated. I will be presenting the full draft of this report in a public meeting early in the Spring semester and will consider any feedback that may come and will adjust my final list as appropriate. Any program elimination will be done in full compliance with our University policies, our

governance protocols and our contractual obligations. I should be able to provide this list to the Board at your March meeting.

New programs – we need to continue to develop and invest in new programs as well as review low performing programs. We have or are in the process of sending to the Illinois Board of Higher Education our new Master of Arts in Community and Economic Development and a Master of Science in Applied Statistics and Decision Analytics. With the completion of Phase II in the Quad Cities, we will be offering several new programs presented in a hybrid or a weekend academy format. We will be offering a post baccalaureate certificate in Event Planning and Administration. This will be an interdisciplinary program with our Recreation, Parks and Tourism Administration department and our Hospitality department. And I've already released a position that will be hired to staff this new program. It is our hope to capture the people who work in the casinos and the hospitality industry in the Quad Cities.

We'll be starting in the Fall a Master's degree in College Student Personnel that will be based in the Quad Cities, and you heard me speak earlier about the audience we have among community colleges and small colleges and universities that are in need of a special programs wherein they both can meet on weekends and also do part of their programs under online and through other means.

And then Interim Dean Kathy Neumann is working with her people on developing an accelerated MBA program that will be offered both face-to-face and through online and that will be on 8-week terms and in special formats to better serve the needs of that audience. We'll capture the working professional, non-traditional students with these new programs. These programs would join our current non-traditional offerings in Education, Law Enforcement and Justice Administration and other areas as well as our many online offerings. Let me add that we are continuing to work on offering additional doctoral programs as resources become available.

Let me just thank you all in advance for your participation in the commencement ceremonies. You'll be joining 1,041 graduates this Fall, 68 of them graduating with Honors. We're very excited about sharing our new Greenhouse research facility with you all later today. I have additional items on the agenda, so will stop here and I'm available for any questions that you might have.

Trustee Ehlert Fuller stated thank you so much for all the work that you've done in looking at programs considering the future planning. That's excellent news. Provost Hawkinson replied thank you, Carolyn. Trustee Ehlert Fuller continued can you give us some sense of the timeline for rolling these out – how many of those will be available for recruiting students for Fall of next year? Provost Hawkinson responded the 3 programs I just mentioned are all being set up so that we can begin them either this Summer or Fall of next year.

Trustee Epperly said two things. Questions – one on the lighter side, maybe you should have a statistics course for gamblers up in the Quad Cities at the casinos instead of teaching them. Provost Hawkinson replied actually, can I say something about that. Trustee Epperly said I need all the help I can get. Provost Hawkinson continued I work with the Chair of Mathematics, Iraj Kalantari. We've been working together about developing a course to teach mathematics through gambling and it is a statistics based course so actually that's not too far out of line. Trustee Epperly added you know how it works. Provost Hawkinson continued our Math department might be developing that. Trustee Epperly asked do you know how many businesses – how many finance companies require their employees to play poker? It's huge in New York – I'm talking in the financial district because of the mathematics involved. Provost Hawkinson replied yep. Trustee Epperly continued on the heavier side I guess – and I was reading there last week or two weeks ago December 2. I guess I'm just challenging our thought process a little bit. I'm a little bit concerned as to our East St. Louis initiatives. And you kind of mention it, there are budgetary constraints and so forth, and I just hope that that's not taking money from I call it – our Quad Cities and

Moline campus. I'm concerned about the financial end and I don't want an answer now – that's something that has to be looked into and also actually towards our Strategic Plan. And we're talking of partnering with East St. Louis which to me is an overnight stay – it's a four-hour drive, etc. and strategically I feel we should really be looking at the Quad Cities, Rock Island, Moline, Galesburg, Quincy but communities within our region. So I guess I'm just hopeful that we're really evaluating this from a return on benefit – return on investment type thing because with budgetary constraints and with what's being coming down the road and so forth. You know is that budgetary wise. I know we're cutting programs in Macomb, but all of a sudden we're expanding there, etc. So I'm sure you note that and so forth but I guess I just have that concern with it. Provost Hawkinson continued I'll just mention that the deans know how adamant I am that we don't offer any course that doesn't meet minimum enrollment numbers. And the first attempt at offering a graduate weekend academy course in East St. Louis. I cancelled because it did not meet minimum enrollment numbers and so if there are the students there and we still want to offer these programs down there. And we believe we could have a market down there for many of our programs, but I won't offer anything that's going to cost us resources if we're not going to gain something out of it.

VP Biller stated I would like to add on Ken's comment. Our recruitment effort in the St. Louis area has been very promising. We use that office as a base, but we go out across the greater metropolitan St. Louis area, and we're getting very good response on recruiting students to our two campuses.

Trustee Epperly continued my only thought there is we still have an office. We've created an office. I assume created a staff. We've created whatever, and do we need to? I don't know. I'm not playing devil's advocate. D'Angelo is down there. With every school that I'm aware of has a metro St. Louis recruiter and but none of them have offices. President Thomas added our competitors. Trustee Epperly stated no - I called Edwardsville – they don't – not in Admissions. And I called Edwardsville; I called SIU; I called Springfield; I called U of I, and none of them have St. Louis offices. They all have St. Louis recruiters and so that's the... Again, and I'm just saying – are we analyzing it from an expense standpoint? You know these are expenses that in these times can be – can we afford them? If you're comfortable, fine, but that's...

Trustee Cole stated so that office has only been open what – 8 months? VP Biller replied it was the end of July. Trustee Cole continued not even that long. I mean shouldn't we give it an opportunity to see what it does before we make a decision on whether to remove? Trustee Epperly responded I'm not saying remove it. I'm just saying are we totally on? An expense is an expense on it, and are we getting a return? Trustee Cole continued but it's only been a 3-month effort (3-full month effort). We really can't say at this point. We have to give it an opportunity to see if it's going to produce anything - 90 days is not enough time to make that decision I would think. I don't know.

Chair Early stated I would definitely look forward to hearing that in the future. Thanks. Trustee Cole added yeah – look at it in June. Trustee Epperly replied yeah. Trustee Cole continued that would definitely be something to look at.

Advancement and Public Services

Vice President Brad Bainter said good morning. We kept very busy this semester as you can imagine. Certainly, the positive things like for Best designation, Best Midwest College and University keeps everyone hopping on getting information out. Last weekend of course kept us very busy, and I want to thank Darcie for her great work in covering the events of the weekend. And as I've told her with Dr. Thomas' approval, Darcie can have the 24th off next month or this month to make up for all the time you put in last Saturday and Sunday, so but I do appreciate your efforts last weekend.

We continue as a division to work with Marketing to move the Think Purple marketing branding campaign forward and to produce new 30-second spots and billboards and other displays around campus, around the community and around the State and even throughout the Midwest.

The 2014 Holiday Greetings video featuring the Madrigal singers and Dr. Thomas is out now. We emailed that to about 33,000 alums earlier this week. And again, I want to thank Dean Billy Clow and his College for all the support they give us not only for that, but throughout the course of the year in everything that we do. We really do appreciate it, and we have so many outstanding students. We try and showcase through events like that and with the student who did our holiday card this year. We're pleased to be able to do that, and we thank them for the support.

The 2015 Rocky calendars are for sale in the Bookstore right now. We went through one box of 300 calendars already there which is a record and another box is over there and opened and being sold right now. So all that money goes to the Rocky Fund, and it's going to allow Joe to buy some nice furniture for the big doghouse that we feature with Rocky right now. So stop in and buy your calendar today.

And then finally, we continue to work with Dr. Thomas on the Facebook, the tweeting, the Twittering and all that stuff. Darcie wanted me to be sure and say that so you can thank her for that. President Thomas said thanks Darcie. VP Bainter continued we do appreciate those efforts, and it's important for us to get Dr. Thomas out in the social media like we're doing currently.

Visual Production Center has kept busy. We've changed all of the - a lot of the different displays on campus that comes through them. And, they work very hard for us.

In Marketing, we have a whole new slew of commercials that are out, including one with our student Trustee Michael Quigley, making its way around the State of Illinois right now. So we have one that is still in the box, we want to feature the Lincoln Laureate award winner, Ashley Luke. An outstanding ball player, but she got quite a black eye early in the season and no amount of makeup would cover that eye. So we're waiting for the black eye to get better, then we'll have a 30-second spot for her as well although I thought it looked quite good in the commercial and for her to do that. So anyway watch for those, they will be featured throughout the holiday break in different ways and at the movie theatres and we're quite pleased with how they turned out so far.

Visual media, we continue to work with our company in the Quad Cities. They're doing a great job. They just gave us the report from our second of three sessions with them. The third one they'll start this Spring, but we think it's doing a good job of actually getting out and reaching the prospective students that are out there through Google, Hulu and all kinds of social media.

And finally, I just want to thank UTV. They save us quite a bit of money in what they do. We script what we're looking for, but UTV kind of comes in and puts the idea out there for us and gets the commercials done. So it's been a pretty busy Fall for us. I'd be happy to take any questions.

Chair Early responded I just say it's kind of nice. I notice when we were at Thompson Hall last night where we ate dinner that they had the napkin holders. There were some that had all kinds of different things on there. They had calendar of events - what was going on/on campus. There was another one that I saw that had the Athletics schedules on them. I think that's really nice. It's like you said you can't get the word out to people in too many ways. You can have it on the web, you can have it in the student newspaper, or you can have it on student planners, but I thought that was really creative. A really nice way to be able to use something that everybody that sits down to eat is going to see that somewhere along the line. I thought that was a very clever thing, so some kind of collaboration in here somewhere but thank you very much for that. I just thought it was a good idea.

VP Bainter continued and I might add we are changing the billboards up a little bit throughout the State right now, so one in particular I just saw it the other day because I do get questions about this. And I may have mentioned it in a previous meeting, but I think the very first billboard we ever purchased and put up was over by Princeton just off the exit there. And that was probably three years ago, and I always get kind of a kick out driving by there because it's still there, and we haven't paid for it in two years or something like that right now. They've got no one to replace it I guess so it's still stays in place so lot of advertising for free there.

Chair Early replied yeah it is kind of handy. I mean I know that the three agents in town we did a billboard by Colchester on 136, and we stopped our contract after 6 months and it was up there for almost 3 years because they didn't fill the space to anyone else so great dollars spent. It lowers that cost average down a whole lot. Good job. Thank you very much, Brad.

Student Services

Vice President Gary Biller said thank you Trustee Early, members of the Board. It's a pleasure to report just some of the activities on behalf of the Student Services area.

Let me start with our Career Development Center. They have developed a new database called the Leatherneck Link, and it's for student alumni and employers to use for exchanging information about jobs and internships. They have also hosted 84 workshops this semester with 2,200 people in attendance – trying to match people up with jobs and resume writing and all those kind of things.

Our University Counseling Center, which continues to be a very highly utilized service, implemented a new appointment system to avoid having to go to a wait system, so we can see students in a more timely manner, and as always if there are students in crisis, they are seen immediately by the staff members.

Housing and Dining Services, in addition to everything they do for our own campus, they hosted the annual Great Lakes Association of College and University Housing Officers. It was a very successful conference and compliments to JB and his staff for being able to put that on.

Our break Housing as I mentioned with the number of students staying over break, we've had to increase that this year. We had normally used Corbin/Olson. This year we're expanding beyond that to also include Thompson as part of break housing to accommodate students who need to be here the entire time or just one or two days or what they need. So we're working with them to help that.

Over in the Health Center, we continue to monitor the Ebola issue and we have instituted a patient screening/risk factors. The risk is obviously very low here, but we want to make sure we stay on top of that so they've been working on that.

And Trustee Epperly at last meeting, you wanted to know about our self-insured student program and it's closed out. We did close that out as of July 31, 2014. All claims have now been paid. We had anticipated somewhere in the area of \$400,000 worth of claims on the run out period. And it was \$398,742 on pay out, so we've now paid that out so that system is now closed out.

In Financial Aid, some things that we're doing there I mentioned to the Board in previous meetings that we have developed a new award report letter that is, I think, very specific about especially for new freshmen what your costs will be; what your income will be; what your expenses will be against loans and grants and all those kind of things, and we are mailing those out. We found we get a greater response with that. We're sticking with the Admissions mailer theme, which their outside mailers are purple envelope with Rocky out there. It says "Rocky Said Yes." This one will come with a purple envelope

with Rocky on it, and says “Rocky Says Money” or something like that, so we get the students to find out what they have available for their financial aid. And we will be doing priority processing of Financial Aid applications for freshmen. Those will be done first, and we hope that this is done within like a 2-3 day turnaround time from the time that they do file their Free Application for Financial Aid. And as usual, we are trying to get all our students but especially our new students to turn in that free application as early as possible in January because we know the MAP money runs out at some point in time. Bob Andersen, our Financial Aid Director, informed me that last year we had over 1,000 financial aid applications come in the first 24 hours from midnight January 1st all the way through, so we want to continue that to get those in.

In Athletics of course, you know basketball is in full swing and Summit League play starting in January. Our video board that we used in the football stadium is actually we’re able to disassemble that and bring it in. And we’re going to be hanging that in two separate panels inside Western Hall, so we’ll be able to see those instant replays and see if the referees made the good call or not, you know. I would urge you to come join us for some of that.

In Scholarships, Dr. Thomas mentioned that we held our President’s Scholarship Day in October this year, which has been a change up for us, but we had 52 outstanding scholars on campus. And we got an enormous amount of positive publicity from that and interest from the community. And then five scholars were selected as Presidential Scholars and notices went out to all the local newspapers in that area, and we continue to promote that, which helps our overall recruiting effort. We also held our annual scholarship banquet in November where our donors get to meet with the recipients of the scholarships.

Our Women’s Center is preparing for their 30th anniversary – can you imagine that? They’ll have a kickoff celebration in March.

I was going to tell you about our Best for Vets but Dr. Thomas has already done that. But I want to thank Kathy for the work that she does over in the Veterans Center with over 700 veterans and their dependents that we have there.

Building Connections, our mentoring program, is still looking good. Last year, the number of freshmen that met with their mentors during first semester were 79%. This year, through cooperation with University 100 efforts, that is now up to 85% of our freshmen. That’s important, because we project once we see the fall to spring retention, it provides our projection for fall to fall based on how many of those students will be coming back, so we hope to see good news from that.

And in Admissions, you are going to get further information from Dr. Borst about that, but I did want to say that our plan this year was to expand the number of high schools and community colleges that we are going into and actually talking with students. As of this week, we are up 138 high school visits from last year. We had 747 last year. We are up to 885 this year, so we hope to continue to build that and contact more students.

A couple of personal notes - I would like to congratulate Jim DiTulio. He received the Director of the Year for the American College Counseling Association. That’s quite an honor for his College from all across the United States to recognize him.

And then of course congratulations to Mary Margaret Harris as she in another 6 hours begins her official retirement. (APPLAUSE).

That’s my report. If there are any questions, I’d be happy to entertain those now.

Chair Early stated you know I would just say – jump in before you Michael – just say Tommy’s here in the audience. We’re not going to hear from him later on – I just want to say at graduation you know we talk about the Honors Convocation and how great it is to honor all the students and how happy everybody is on Saturday when they get to walk across the stage and arguably/inarguably one of the strongest stars of our women’s basketball team, Ashley Luke, will be graduating with Honors. She’ll be a Marshall. I think we’ll see her walk across the stage either three or four times during Honors Convocation. And graduating with a double major in Political Science and Journalism – I’m thinking that I’m right with that in 3.5 years while as a student athlete. She’s just a junior on her eligibility, so if she uses up, I assume she’ll use up her eligibility, she’ll end up walking out of here with a master’s degree. And I think she’s also, boy, Rick you may have to bring me up on this. Isn’t she nominated or is she our Lincoln Laureate? Dr. Hardy replied (from the audience) she’s already Lincoln Laureate, and she’s nominated...Dr. Hardy (came to the mic) and continued Trustee Early you just can’t say enough good things about that young lady. She’s fabulous. She was nominated this year for Rhodes Scholarship and one of two, and she was also our Lincoln Laureate. And she’ll be majoring in I believe in graduate school in Economics, so she’s across the board – one of the great ones. Chair Early replied thanks Rick, so I just wanted to mention since that was part of your report, Gary. We’ve got a lot of great students. I’ve singled her out and mentioned her specifically, but we have a lot of great students all the way across campus when we talk about the quality in institution, the quality of the support that we have all away across campus - a great example to foster somebody in this kind of environment, so thanks. Michael. VP Biller replied thank you.

Trustee Quigley added so I believe everyone is completely used to me just constantly hampering/hitting on this internet. Being that it’s a student service, I believe you are the correct person to ask this about. I was just wondering if there are further updates on internet speed, capacity, etc. This is a problem that is continually brought to me. I know I bring it to you in our meetings quite regularly, and I was just wondering if there are any further updates not only for the Board as a whole, but for everybody on the status of the internet speed increases and anything along that line.

Provost Hawkinson responded because of the reorganization in University Technology it’s now under my office. Trustee Early may I invite Dr. Neumann forward to answer the question. Chair Early replied yeah. They pushed you forward first. Dr. Neumann replied Stephen Frazier is our Chief Information Officer, and he’s not here today, but I know that they continue to work. I know we’ve done walk-thrus in academic buildings, especially just recently to get a handle on how many access points updates and wiring and all that kind of stuff we have to do on the academic side of the building. I know they continue to do similar things in the residence halls to see what else can be done.

Trustee Quigley said okay. For clarification, like right now, they’re doing a lot of testing to see where improvements needed and then later there’s going to be improvements. Dr. Neumann replied pending funding. Trustee Quigley continued funding pending. Wonderful. Dr. Neumann added well I don’t know those test runs off the top of my head. I mean Steve gave the status he was here the last time about the increase that happened over the summer in the residence halls. Trustee Quigley stated yeah there was a LAN line increase definitely. WiFi, of course, is perhaps one of students – like the LAN line is great. It’s wonderful – greatly appreciated, and it helps everyone. Particularly, student you know teacher/faculty when they’re teaching their classes, etc., the WiFi, I believe is the students and even many faculty main concern because so many people use laptops, etc. Dr. Neumann replied well that’s what I’m saying - they just got done doing the walk-thru of the academic buildings to identify the buildings that are most efficient in terms of wireless access and what it would take to bring those buildings.

Trustee Quigley stated the final question I have regarding WiFi is the library in particular. This is a complaint, and I do apologize that I’m constantly hampering on this, but this is something that is continually brought to Student Government, continually brought to me as student member of the board of

Trustees so I really feel like it's my duty to the student body to make sure that I continue to hamper on this. But the Library in particular, is continually brought to Student Government Association as an area that has very poor WiFi and has very slow WiFi. And I understand with the, you know obviously that's going to be an area where there's a lot of people using it. However, there's absolutely nothing more devastating than being two hours into research paper and you can't connect to the WiFi. It just drops, etc. So is there anything being done in the Library in particular? I realize that's not an academic building per se. I mean it is, but it isn't you know teaching. You know what I'm saying. Dr. Neumann replied I'm going to have Dean Lorenzen from the Library come up. Trustee Quigley responded wonderful – yes, thank you.

Dean Lorenzen replied we're aware of the many physical limitations of the building which are preventing us from being able to do a lot of the things that we'd like to do for WiFi. Over the last couple years, we've added several new routers in the building to deal with it, and we know that it's helped in certain areas. However, literally, it would take major infrastructure changes to the building itself for us to be able to add more wireless spots. At this time, we can't do it but we continue to look at ways we can do this in the future. And I can send you a more detailed analysis that has some written notes down in my office exactly what we need to do that I can't recall out here but there are things we are looking at.

Trustee Quigley said okay. I do appreciate it. It's very comforting just to know that like there is progress being made, and it's a problem being continually addressed or attempting to be addressed. Again, I know I spend a lot of time talking on this, but I do feel like it's very important that I do that for the student body. Thank you so much.

Trustee Epperly stated a couple of things. #1 – I guess I prompted that question because I have been trying for two hours to get on the internet on my iPad, and I can't get on. I asked Mike is there WiFi in this room. Doug Menke responded there's supposed to be. Trustee Epperly replied okay, but the scary part is and I'd have to think that goes under recruitment a lot. I think I saw recently that almost 80% of all internet traffic is now mobile, and if WiFi, prospective students come here and can't get on WiFi, to me, that would be very not good. That's all I'm saying.

Otherwise, back to Gary, two things. One, the mentoring program in hindsight, and this was your folks' idea, I think is outstanding. I'm a big believer in Gallup to Gallup Research Center, and Gallups come out several times recently stating that the #1 factor in retention of students is there somebody there that cares. VP Biller replied exactly. Trustee Epperly continued and to me caring professors and caring mentors like that, Gallup says that's the number one factor in keeping students, so hats off to that program. VP Biller added I just want to also thank to the 200 volunteers from faculty and staff who step forward every year to do this. We couldn't do it without them. Trustee Epperly said and other thing, and I said this last night, but it hit me again when you were talking there. Is the Career Center involved in Discover Western? VP Biller replied oh yes. Trustee Epperly replied okay. It hit me with my son-in-law and grandson as if the parents are there – they're caring more about their career down the road than they are about tomorrow. And that hit me when my son-in-law made that statement to me when they visited college and beat home about the Career Center and so forth. VP Biller responded yeah. Career Services is involved with Discover Western because we realize that the process in career development goes all the way from deciding what you're going to be to how do you get that internship and how do you get placed and how do you present yourself, so it's a full process and they are available that day. Chair Early said that's great. I think you're done, Dr. Biller. Dr. Biller replied thank you. Chair Early replied you're welcome. Thank you. VP Biller added another two hours from last night. Chair said no.

Administrative Services

Vice President Julie DeWees said the State of Illinois currently owes the University \$23.3M for FY2015 payroll expenses. The University received \$5.4M in October, \$2.8 in November and \$5M in December. And we have been reimbursed for all of our MAP funding. According to the Comptroller's Office, we should receive another \$2.6M by the end of December. So that's only 30% of our appropriation for the first six months of the fiscal year. We're expected to receive 10% each month in January through April, nothing in May, 10% in June and the remaining 25% by the end of September. We are keeping a very close eye on cash flow, and we'll keep you informed of any changes that we have in that. And we like to send out an email when we do receive funding.

Our FY2015 financial statements were submitted on time. We had an employee leave right before our financial statements were due, but we did get those done on time. The draft audit of the FY2014 financial statements are done and the external auditors are finishing the compliance audit. They should have that done probably in the next month.

We convened the campus no smoking policy committee. It's a pretty big committee, but we'll have a policy to you sometime in Spring. It probably will be March, and we'll need your approval on that.

And Scott Coker will be providing a Facilities report later in the meeting, so I'll let him talk about some of the projects that we're working on. I'd be happy to answer any questions, if you have anything.

Trustee Epperly said just a question I asked earlier about 60th Street. Can you clarify where we are at on the 60th Street building because several of us we're talking and weren't quite sure what the status was. VP DeWees replied right now we hope that the move will occur in January, so we'll get everything out of the building the first part of January. We have to have a major moving company come and move some of the equipment down from there to the Macomb campus. And what we've been doing with some of the equipment that we have on this campus, if it's really old, then we send it to CMS. So we have to make room for the equipment from there, so we're taking the good equipment, trying to get rid of stuff that's probably 50-60 years old that's sitting in inventory. So it's a huge undertaking. And we have an RFP ready to go out to a realtor so we can get that on the market.

Quad Cities and Planning

Vice President Joe Rives said good morning. As we discuss 60th Street, has received all legislative approval to engage in the sale, and thank you to Jeanette for really working hard behind the scenes to make that happen. Julie just discussed with you the RFP process and where we are coordinating between her area and my area and Ken's area. And it really is a really big effort, so we greatly appreciate the teamwork.

Thank you to the trustees in attendance as well as President Thomas for our second annual graduation reception. We have over 200 in attendance, and it was a really wonderful event and we're going to need more space which is a great issue to have. I feel it's a very fitting end to a very successful semester and thank everybody for your attendance at events or the folks behind me for their representation at governance meetings as well.

In the area of University Planning, it also has been very successful. Due to the strong effort of the COEHS Dean's office and the program faculty in Reading and Educational Leadership, we had our five-year review from the Higher Learning Commission on the quality and consistency of off campus programs. The University received 5 years of reaffirmation with no follow ups or no additional actions necessary. That is the highest level an institution could achieve. And I was hoping the Board would give Erskine and his team a round of applause. (APPLAUSE)

Next up in University Planning is the campus evaluation visit associated with closing 60th Street and promoting Riverfront. That's an item and later in this morning's agenda so I'll yield for holiday accolades. (LAUGHTER) Chair Early replied ho-ho-ho. Wow – you're skating off easy right now. VP Rives replied right. Chair Early stated I said right now. That's great.

The Board of Trustees took a break at 10:03 a.m.

The Board of Trustees reconvened at 10:14 a.m.

ADVISORY GROUP REPORTS

Consent Agenda: Civil Service Employees Council, Council of Administrative Personnel, Faculty Senate, and Student Government Association:

Mandeep Singh said thank you and good morning, everybody - just a couple of highlights coming out of my report - three things in particular. The first faculty initiative was received by the Faculty Senate which emerged from the President's Roundtable. The initiative essentially requested that diplomas have graduating seniors majors listed on that. The Senate approved that and moved it onto the administration for consideration. The Senate sent a chunk of its time this semester weighing in on University wide technology initiatives that has implications that our campus wide. Two in particular – one was the adoption of an Adobe enterprise licensing program. And the second was Google apps for education and that essentially became a larger proposal in terms of Cloud based computing on campus. The Senate has weighed in on both and moved those proposals to the upper administration. Finally, I'll make a remark by stating not unlike my predecessors I think our investment in wireless broadband access needs to be on a war footing. Our infrastructure is losing – it's basically fighting a losing proposition. We are working with a bandwidth that probably was created for a single device where most of us are now carrying multiple wireless devices, and I think that needs to be expedited on war footing so that rather than any snazzy marketing campaign or slogan – this really does have a significance and everybody who comes to campus is impacted by that. So I hope that Trustee Quigley keeps the pressure on and so does everybody else. Thank you. I'll take any questions at this time.

Chair Early responded I think you can count on Trustee Quigley to keep carrying that banter. Trustee Quigley added I promise I won't stop. Chair Early replied that's great. Thank you very much.

Faculty Senate Report:

The constituency groups commend the University Cabinet and the Board of Trustees for their leadership during these challenging times and continued efforts on closely monitoring the budget. We appreciate the budget updates that continue to be shared with the campus community.

We at WIU are particularly thrilled with our upward movement in the rankings from various ranking agencies:

- *U.S. News and World Report* ranked WIU 39th from a cohort of 109 public and private schools.
- *U.S. News and World Report* has named Western Illinois University a "**Best Midwestern University.**"
- The Princeton Review has named WIU a "**Best Midwestern College.**"
- WIU was designated a "Military Friendly School" for the sixth consecutive year and will again be featured in "G.I. Jobs Guide to Military Friendly Schools," among other Victory Media publications.
- Western Illinois University has been selected as a 2015 "Best for Vets College" by Military Times *EDGE* magazine. Western, ranked 18th (up 19 spots from the 2014 ranking) and we are the only Illinois four-year university in the top 20.

- The School of Nursing at WIU was recognized among the top 50 online RN to BSN programs in the nation by CollegeChoice.net.

We are delighted at the continued support of the WIU-QC campus and are especially excited for the release of the \$5 million investment funding the phase III design work. The constituency groups commend the leadership and the state and federal legislators for their continued commitment to providing the residents of this area with access to a public university.

We would like to congratulate all of the 2014 Alumni Achievement Award Recipients and wish everyone a Blessed and Joyous Holiday Season.

Student Government Association Macomb President – David Dunn

David Dunn said first I'd just like to reiterate Trustee Quigley's concerns about the internet access, especially in the Library. It's really something we never stop hearing about and definitely one of the top concerns – the top concern of the student body. Other than that, I've submitted my report in writing and to save the Board's time, I'll accept any questions about that now. Alright seeing none, that's my report. Thank you. Chair Early replied that's great. Congratulations on another semester under your belt.

SGA Report:

The Student Government Association successfully completed the first half of the 46th Legislative Session on December 2. SGA is delighted with the work we have done on behalf of students this semester and the challenges that we have met.

SGA was notified earlier in the semester of problems regarding mold growth in family housing units at East Village. With the cooperation of University Housing and Dining Services and Facilities Management, SGA was able to ensure that the problem was resolved and that substantial work is now being done to remove any traces of mold from the area.

SGA provided its endorsement for University Technology's proposed adoption of Google Apps for Education. Students wholeheartedly support the proposal to make WIU a more technologically competitive institution and it was overwhelmingly backed by the SGA Senate.

SGA is pleased to announce that delegates from our organization attended the American Student Government Association officer training conference on October 25. Our delegates met with student leaders from other universities and discussed ways to improve our organization and university.

SGA would like to thank our administration and Trustees for all the work they continue to do for the student body and the campus as a whole. The students of Western Illinois University benefit greatly from the efforts of our campus leadership and those efforts do not go unnoticed. We look forward to the coming New Year and the continued success of our campus community.

Civil Service Employees Council Macomb President – Wendi Mattson

Wendi Mattson said good morning. The Civil Service Employees Council recently held their Winter Luncheon. We had over 200 participants in that. We would like to thank Julie DeWees for her support during that event. We would like to wish everyone a happy holiday season. I have submitted my report and would be happy to answer any questions. Chair Early replied wow – two of you in a row. That's pretty good. Thank you very much, Wendi.

CSEC Report:

The Civil Service Employee of the Month for October 2014 was Ann Lascelles. November's EOM was Jerel Jones, Officer in the Investigative Division of OPS. December's EOM was Noelle Ebert, Library

Specialist at the Quad Cities campus. The Employee of the Year which was announced on December 4 at our winter luncheon is Denise Sprinkle, a route driver for the Western Illinois University Office of Document and Publication Services (DPS). We would like to thank all the employees of the month for their service to the University and to their nominators for helping to recognize them for their outstanding service.

The Winter Luncheon was held on December 4, 2014 in the Sherman Hall Auditorium. This year's theme was "Westernopoly". The large group of approximately 200 enjoyed a delicious lunch, music, a photo booth, and many prizes. We appreciate the support we received this year to help fund our scholarships which are given to dependents of WIU civil service employees.

Council of Administrative Personnel Macomb President – Amanda Shoemaker

Amanda Shoemaker said good morning. We submitted our report and it goes into detail regarding new professional development and awards that we will be implementing starting January 1st, as well as information about our outreach and marketing subcommittee who organized help for the Stuff the Bus campaign. If you have any questions, I'd be happy to answer them for you.

Chair Early asked – how did Stuff the Bus go? Amanda replied it went very well. Chair Early added great - a lot of fun and more visibility for the Go West system, but also for all the volunteer work. You got some nice press in the paper and I think I even saw a picture or two on Facebook too, so good job.

COAP Report:

The Council of Administrative Personnel held the Fall General Membership meeting on October 28. President Jack Thomas addressed the group. We appreciate this time with the University administration and are thankful for their commitment to the COAP employees of this institution. At that meeting, a question was brought up regarding payroll deduction donations to COAP. The executive board reviewed that question and decided it would be advantageous to offer professional development awards for the fall and spring semester, with the first award of \$100 being given during the spring 2015 semester.

The COAP Professional Development Committee is working on the next professional development program about Organizational Culture and Effectiveness: "How the Culture of Your Organization Affects Productivity and Performance." It will be presented by Carrie A. Belsito, Assistant Professor in Management and Marketing at Western Illinois University. The program will be held on Wednesday, February 11, 2015 from 1:00pm-2:00pm in Horrabin Hall 1.

A new Outreach/Marketing subcommittee continues to work on spreading awareness about COAP on campus. In November, the COAP Marketing and Outreach Committee coordinated an effort to place boxes in various locations around the WIU campus to help with Stuff the Bus, the annual food drive at WIU, which is sponsored by Sodexo and Go West Transit. COAP executive board members placed the boxes in their individual buildings about a week before the Stuff the Bus Food Drive, and the boxes were collected by Stuff the Bus volunteers the day of the food drive, Nov. 5, 2014.

COAP wishes to extend congratulations to the fall 2014 graduates and their families. We also send best wishes for a wonderful holiday season to the entire University community.

Faculty Senate Chair – Mandeep Singh

The following is a summary of some of the major initiatives that the Faculty Senate considered this fall semester:

- A change was approved to the Summer School Committee bylaws which would require them to only conduct summer school surveys and report the results every two years rather than annually.

- The first Faculty Initiatives request was reviewed and approved. The senate recommended that the University consider specifying graduates' majors on all diplomas.
- Faculty Senate heard presentations from Office of Public Safety Director Scott Harris and Karen Trusley, the Program Assistant in the Office of Equal Opportunity and Access, about Title IX and Campus Safety.
- Faculty Senate accepted a report from CIT recommending purchase of Adobe Enterprise licensing for the University, which would allow this software to be placed on every computer on campus.

Faculty Senate voted to approve the Council for Instructional Technology report, which expresses support for Google Apps for Education but also recommends that the University conduct a comparison with other cloud-based systems prior to making a final decision.

FINANCE COMMITTEE REPORT

Report on Contributions

Vice President Brad Bainter said if you look at your Board report we submitted our figures about a month ago, and we were at about \$4.57 I think it was. Yeah \$4.57M in and at a month later we are at \$5.57M in. We've had a great month. We're having a great year - record setting year at this point, so I certainly congratulate all those involved at the Foundation/Development fundraising efforts at the University for their efforts. Just to highlight a few gifts, Archer Daniels Midland - \$100,000 and \$950,000 from the Estate of Dale and Esther Armstrong - for those of you who remember Dale and Esther Armstrong here in Macomb; Ann Conklin \$127,000; Glattly Foundation \$70,000; Deere Foundation \$500,000; pledge from Jim Shipp on the President's National Advisory Board of \$100,000; Dave Lumley on the President's National Advisory Board - a gift of \$100,000; Moline Foundation \$250,000.

And a couple of special events, the Fallen Soldier 5K Run has turned into quite a significant event on campus, and I want the trustees to be aware of that. In only its third year, we had over 500 registrants this year - a record for any running event here in McDonough County and \$20,000 was raised from that event and directed to Veterans Assistance programs here on campus. And it's really campus collaboration for this event. It doesn't fall under one particular person, but I would recognize Digger Oster, who is here, as one of people who was involved in it. Digger is out of Julie's office. Holly Fecht out of my office and Judy Yeast out of Gary's division are the three that really coordinate and run this. We've already got the date selected next year and looking for another record setting event. The account's endowed now for the Veterans Assistance program. We just keep adding to it every year. So it's really a very special event on this campus. It has taken on quite a great meaning for all those involved.

Later today, the naming ceremony for the Dr. Bill Brattain Lounge right next door will happen. That's also been significant to us. Dr. Brattain has certainly touched many, many lives throughout his tenure here at Western. And \$100,000 was raised in honor of Dr. Brattain for this event today. I'd be happy to take any questions. Chair Early added I guess I'd just say again with that Fallen Soldier event - that's a really tremendous community campus wide. The Fallen Soldier event is a big event in Macomb - not just on the WIU campus and it's due to, as you said, the collaborative efforts across the vice presidential areas for getting that going on. And it was really neat this year that two of the soldiers that they had families members. We had the widow and children of one of our soldiers that we always name and then mom of another. I got to spend a little extra time with them, and it was really fantastic. They very much appreciate all the efforts and the Lieutenant, and I'm not going to say his name right, Dobogai. VP Bainter replied yeah - close enough - Dobogai. Chair Early continued I put the accent on the wrong syllable, so his mom said she and I were talking later on and she told me - you know when he talked about coming back to Western, I never understood how he could just leave home and leave all that stuff behind and be so excited about coming to Western and seeing the people there. And she said you know now that I come back and I'm getting to know people - she said now I understand. She said I didn't have

a connection to Western other than he went there. And now when I come here, I feel like I have friends that I'm coming to visit. And that's a real testament to the organization, to the committee, and to all the efforts that people have put into it to create that environment for their families. So I just wanted to make sure we gave you a special thank you on that and please share that.

Trustee Epperly said and I understand that you said record year. VP Bainter replied so far. Trustee Epperly responded just remember from a sales background that benchmarks always moving up. VP Bainter stated that's why I said so far. Trustee Epperly continued the benchmark will be higher.

Purchases of \$100,000 - \$499,999.99 Receiving Presidential Approval

Trustee Epperly said I did ask – actually called Matt and asked Matt to explain the 2 because I had no idea what WEOG stood for. Matt Bierman replied yeah – WEOG stands for the Western Equal Opportunity Grant – this is institutional money – appropriated dollars so it comes from either the State or tuition that we give out to students with need. So it's supplemental income – supplemental scholarship income that we use for students who have high need. And they have to have certain academic requirements as well.

ACADEMIC & STUDENT SERVICES COMMITTEE

Enrollment, Retention and Graduation Rate Information

Dr. Borst stated you have the report in front of you so I'm happy to answer any questions.

Trustee Epperly said you mention in there and it's been mentioned kind of several times this morning I think the Provost's Office had mentioned it. You know new courses and this and that. How do we go about gathering data as to what courses are needed? Like in the Quad Cities, and I use the specific there because my son received his masters online. He received his educational administrator certificate online. And in his case, Western offered neither one online. And he's in the Quad Cities, so he went to UIS online. How do we gather that? How do we decide what we need? I'm just curious.

Provost Hawkinson replied we're very methodical in what we do. It's largely a data driven process. When a program is contemplated, a department will conduct the feasibility study. They will develop an instrument and they will survey students and others throughout the area. For example, when I developed Museum Studies, the first thing I did was contact the National Organization for Museums. They sent me a listing which they have 184 museum entities in the whole Western Illinois region. I contacted every one of those entities and asked for their interest in a master's program, so that's the kind of thing that happens at the department level. We then benchmark in terms of what other universities do and whether these programs are successful at other universities. And then we also look at the value added aspect or the uniqueness of the need in a certain area. For example the casino industry and hospitality industry, the potential market for an accelerated MBA you know the things that I have explained already. And those are the things that we add into the feasibility studies and the benchmarking at other institutions.

Chair Epperly said I assume you gather input from faculty and administrators. Provost Hawkinson responded yes. There has to be a strong motivation on the part of the faculty and the department to move forward. And so that also is evaluated and of course, we have to look at resources. How expensive is it going to be in terms of the return? Chair Epperly replied right. Are you aware that the University of Iowa is building a MBA facility in Davenport? And which is to me going to be a major, major competitor for that degree in the Quad Cities, I assume thereon it. Provost Hawkinson responded it will be.

Trustee Clawson said Andy you had brought up the graduate enrollment in the majority of classes. It was quite a decrease in the Quad Cities – is that partially because of the education masters? Dr. Borst replied that's a response to the market after the recession with fewer students – fewer schools paying for teachers

to continue their master's degrees or doing professional development, as well as the State of Illinois having higher standards for teachers. That's had a dramatic impact over our total enrollment, especially in graduate enrollment and especially in the Quad Cities. So that's not just a Western impact – that's impacted all universities. Trustee Clawson replied okay.

Trustee Cole asked so are you able to measure what affect first experience is having on the retention? Dr. Borst replied we're not able to directly parcel out the impact of first year experience but with the creation of University 100 with the Building Connections program with some of the programming that is done in the residence halls, the fact that our first retention went from had a 9% jump is a pretty impressive statistic. And we received a national award for that increase and it's more students who stayed.

Trustee Epperly said Georgia State I saw recently had developed a software package of their own, a predictive analysis package to identify students at risk. Do we have something like that? VP Rives replied yeah. We are involved in Higher Learning Commission's Persistence and Competition Academy. There are three teams – one for the Macomb campus, one for Distance Learning and one for the Quad Cities campus. Each three of the teams right now are doing exactly what you say. What are the risk factors associated with attrition – students leaving before completion. That's used in what's called the predictive analytic framework to do exactly what you say. It also triangulates good efforts being done in Student Services across the University. VP Biller added the college student inventory that you took. Trustee Epperly replied right. VP Biller continued that's one of the analytics that we use to help us understand the preparation level of commitment so from that we can look at students who have a high predictability success or lower. Trustee Epperly asked now are we able to address those issues then? I mean – and Georgia State what they were saying was that they were able to increase their retention substantially by identifying those students. And in their case give them some grants \$250-\$500 that made the difference of that student staying in school or not. VP Biller replied yeah – we are able to do that. And that's the model that we've used for the new Western Commitment scholarship – part merit based/part need based. We're able to do that, and also we're able to do that through services. These students complete the survey before they ever get here in August and then there's a list of services that they have a high need for – that they're looking for. And I'll mention Career Services because I talked about that before. We have their profile the entire freshman class that's coming up that Career Services is something they are looking for. Then our Career Services office gears up and gets ready to start intervening as soon as possible with those students.

Provost Hawkinson stated, if I may add, our office of Student Activities, our OAS program also identifies students at risk before they come to Western based on high school performance and ACT scores. And it's very intrusive advising meeting with the students every two weeks and various other programs to provide every service we can to help those students succeed.

Trustee Ehlert Fuller said these are very important and looking good to us. I assume the other hand to enrollment is marketing and so that you probably have a strong working relationship with the Marketing group. And because of the increasing competition, it's going to be really important that we have a top shelf first class finely tuned marketing plan and that it's executed.

Dr. Borst replied marketing is the messengers of the piece that's being developed and so with the materials that we distributed at the last meeting, those were designed by Vice President Bainter's team, so we are able not only promote that as part of recruitment, but you see a lot of similarities and consistency between recruitment message and the marketing messages.

Trustee Cole asked so Andy are we – so are you working with the Quad Cities with that also? Because we should be sending the same message – everything should be the same whether it be marketing or what's coming out of Admissions should all be same? Are you all working in conjunction with each

other on that? Dr. Borst replied the President merged the recruitment staff between the Quad Cities and Macomb, and we send the message of one University with two campuses.

Trustee Quigley said so during the - when I was reading this report something that particularly to me stuck out was that I didn't personally see any goals or projections that predicted growth. And I understand projections not predicting growth, but there was no - I did not see goals showing growth which is somewhat worrying to me that even our goals that were published here; there weren't growth even in the goals. So I was wondering if you could speak to that if there are, and I missed them, or how is the incentivizing of growth? Because the report very much basically says we're projected to lose about 2% again and so I was kind of interested in how the goal - you know what I'm saying, or do we have a goal for growth because it's if we're just projecting loss, what is that project I guess?

Dr. Borst responded so within this projection that you have within the report, where our total enrollment has declined for the last nine years, and that is in part it's occurring to us in terms of the overall market and so we're creating initiatives to have strategic interventions to try and level out. So I would say before we have a focus on growth, we first off have to stop the bleeding and level our total enrollment. With the projections that we put in the report, those are based on all else being equal. So if we continue with the path that we've hit, then we will likely be about 2% down again. I am fairly confident that we will be able to hit that projection. If some of the interventions start to take hold with the Western Commitment scholarship, with our retention initiatives and you saw consistent messages, people are doing very well with international growth in their efforts that both Rick Carter has made in his office, as well as President Thomas being very involved in the recruitment process. Our growth that is likely to happen is probably going to happen within the international population. That would be us working with this dream. So I would say that our goals for growth are segmented into specific populations but before we can grow total enrollment, we first have to level total enrollment. Trustee Quigley replied okay.

Trustee Savala said just one quick question. With reference to the casinos and additional education there, making the assumption we've reached out to that sort of area - the casinos, the hospitality, the iWireless Center that sort of thing, for just a jumpstart as opposed I guess some support to initiate that, just probably have done so but I guess I just wanted to ask. Provost Hawkinson answered one of the reasons that we put Assistant Deans into the Quad Cities - one was to coordinate with the faculty and the vice president, but also it's to take the lead on promoting new programs. And once these programs reach a further stage of development, they're currently being developed now, we will through Academic Affairs - do a major marketing effort and it's our, be our desire for Assistant Dean of those areas to actually go to those entities and have a marketing materials that will be developed to share with them and to actively recruit. And that will be working with Andy's people and the Graduate school people as well to help us bring students into the program. Trustee Savala said so this is an opportunity for me to throw in there will there be evening courses, weekend courses for that type of student. Provost Hawkinson responded all of these programs will be weekend academy and hybrid programs, so it will be geared to those to have to work fulltime and only have weekends free. Trustee Savala replied alright - thank you.

Trustee Ehlert Fuller said we were just passed out the calendar. I think that we have heard that when surveying students, we heard that Rocky was the #1 favored image of Western among students and potential students. Could we afford to send this to students or people who have committed to next year or other segments of the group that we're targeting for enrollment? This is very well done. Dr. Borst replied we can look at our current recruiting resources and see if we can get that in. Trustee Ehlert Fuller added I'm just thinking about the marketing campaign again. President Thomas stated we'll ask our Vice President for Advancement and Public Services to make sure that happens. Trustee Ehlert Fuller said you have that in your budget. VP Bainter laughed along with audience. VP Biller added right now we're at 2,980 new students for next year so that's a lot of catalogs.

Trustee Clawson said you made mention that the Illinois two-year colleges were increasing substantially. The enrollment was up there quite a bit – was that mainly because of the economy and affordability? Dr. Borst replied historically within higher education when the economy goes down, enrollment at two-year institutions goes up - people going back for continuing education or looking for alternatives. Coming out of the recession now, that's why community colleges are seeing their enrollment coming down off of the 2010 mark. And so it is typical for our number of new transfers to follow the number of enrollment at community colleges. Trustee Clawson replied okay – thanks.

Fiscal Year 2015 Performance Report

VP Rives said this is the report that benchmarks institutional performance on strategic plan measures, including enrollment, retention and graduation. You can see that we do favorably well on different comparisons, and we fall where we should as an institution of opportunity and access and affordability. It's been 10 years since we've looked at the benchmark groups, so the President's leadership team is currently looking at who should be the peers for Western as we move into the next decade of excellence. You heard earlier this morning that we've advanced in national ranking systems and so now it's time to look at that next set of peer groups. We're all here to answer your questions.

Western Illinois University-Quad Cities Campus Evaluation Visit by the Higher Learning Commission-North Central Association of Colleges and Schools

VP Rives said I know it's so exciting you just couldn't wait to get to it, right? As said earlier this morning, we have to have visit by the Higher Learning Commission since we've relocated our branch campus in the Quad Cities, I will be sending you a link to a website as we get it ready that has all the background materials and details. I do want you to know that this is as comprehensive as our 2010 reaffirmation of accreditation and there's been a huge team effort to prepare and mobilize, and we look forward to your engagement in the process. And we're well positioned to do well on this visit.

Trustee Epperly said I'm curious when somebody like that comes into evaluate – do they make recommendations of any kind as to courses and fields of development or that? VP Rives replied no. The Higher Learning Commission sticks to the institutional level not the programmatic level. Trustee Epperly replied okay. VP Rives continued one thing they will look programmatically is the educational experience consistent across the campuses. So for example as our assessment assume learning classes the same no matter where the students live, but not to the individual level. Thank you.

Advising Implementation and Action Plan

Provost Hawkinson said I'd like to invite Dr. Williams and Director Yager to join me. That's right – she's not able to be here. Provost Hawkinson continued as you know we engaged in a comprehensive review of our advising programs working with Dr. Biller and his staff and various others. And we brought in an external reviewer, we received her report and as promised here before you is the conclusions from that experience. Thanks Ron.

Resolution No. 14.12/1: Open Access Task Force

Provost Hawkinson stated I'd like to invite Dr. Lorenzen forward, and he'll give you a brief report on the process that he went through to develop this report.

Dr. Lorenzen replied thank you. Last year, the State of Illinois passed the Open Access to Research Articles Act, which required every public university in the State to appoint a task force to look at issues relating to open access and scholarly publishing by public employees. This task force was appointed at Western last December by this Board, and I was appointed Chair.

We've met under the provisions of the Open Meeting Law Act multiple times in the spring and fall semester to look at different open access issues. We also had a series of public hearings where everybody

on campus was invited to come and speak to us and give us feedback on the draft we were working on. In addition as Chair, I did visit and discuss this with the Faculty Senate and the Council of Chairs. So today, I'm presenting the final report of the Open Access Task Force.

I'd like to just summarize some of the main recommendations of the report. I will read these as they are little technical, and I want to make sure I get the wording right. But some of the first things that the Task Force was recommending that any Open Access policy has an opt-out provision that would allow faculty to continue to be able to exercise their academic freedom to publish the scholarly journals of their choice. Second - that any open access policy adopted in the future, be in accord with University policies on copyright and intellectual property rights. Also that Western and other state universities create institutional repositories to make it easy to collect and allow access to University Open Access scholarly creations and that the State provide funding for the creation and operation of these repositories. We also ask that great care is taken in the development and implementation of any open access policy that takes into account the different publishing practices and different academic fields. And also that the preferred version of research articles made publicly accessible via open access be the final post print version of the article. So this as well as some other recommendations are in the report, and this is what we are sending to the State for their consideration, state government. This is just advisory, our recommendations for things that they should look at. And there will be other reports being submitted by the other public universities in the State. So at this point, I would like to ask the Board to vote to accept receipt of the report. If you do so, we will distribute this to the Governor, the Senate, the House and the Illinois Board of Higher Education as mandated in law requiring this report. I'd be happy to answer any questions you have pertaining to the final report of the Task Force.

Chair Early asked does that report represent a change in any procedure from prior? Dr. Lorenzen replied no. This does not implement any changes in procedures on campus. This is just a research paper we were asked to write by the State. Chair Early replied lucky you.

Trustee Epperly asked is this a one-time report? I assume the committee is done now. Dean Lorenzen replied correct. Trustee Epperly responded okay.

Trustee Cole added so you all have put everything in there that you require, or that you feel is necessary? Dean Lorenzen replied yes. I think the Task Force did a great job. We had a real good representation of people on campus and we spent a lot of time on this, and I think it shows in the report. I seen some of the other university draft reports, and I think we have one of the better ones.

Trustee Cole said one of the things that you did have in there was the payment by the State. You know do you think that's going to be possible with the financial situation of the State and whether that recommendation is actually something that come to fruition. Dean Lorenzen replied our thinking on this was that it's expensive to set up an institutional repository. It requires software. It requires employees to actually make it work. There's personnel costs involved as well, and it's an ongoing thing. It's not a one-time cost - it's something that's done year to year. Since the State asked us to make this report, if the State decides in the future they want to mandate that we have something like an institutional repository, our thought would be that maybe the State should provide the funding. Whether or not that politically can happen, I don't know but we're giving our best opinion. Trustee Cole stated I just received my packet this morning, so I'm kind of naïve to what all of this says. So has there been some form of budget attached to it, so that we know exactly what would be requested to fund the program of this nature? Dean Lorenzen replied at this point - there's no requirement from the State that we do this that we have an institutional repository, so there's nothing being funded by the State. We have some ideas what it would cost here - yes. We have some estimates on costs and software and what some of the personnel might cost. So if we ever decided or we're told we needed to, we do have an idea and a plan and where we

would need to go to get started in doing an institutional repository. Trustee Cole said okay and that was my question - okay.

Trustee Epperly said clarification here also. This report goes back to who. Dean Lorenzen replied this is going to the Governor, the House, the Senate and the Illinois Board of Higher Education. Trustee Epperly asked who acts on it first? Dean Lorenzen replied there's no requirement that they act on this at all. Trustee Epperly said so all this effort's been done – will we, and I assume every school in the State had to do this. Dean Lorenzen added all the public universities, correct. Trustee Epperly continued and will we look at it a later date and analyze if anything was done? Dean Lorenzen responded I would like to think regardless of whether the State does anything with this or not, it's still been a worthwhile exercise. That this is an important issue that we need to consider open accesses and changes to the scholarly publications in the way that it is happening in higher education and the way the entire publishing industry has changed. So yes, I think that we will use this to inform our own conversations and will revisit in the future regardless with what the State does with it. Trustee Epperly added well I guess where I'm heading is as a citizen – is if we're requiring reports like this and all the time, effort and money to go into creating a report like this, and nothing happens – shouldn't I as a citizen write the State and tell them what I think. Dean Lorenzen replied you can do that. (LAUGHTER) Provost Hawkinson stated Malafa can explain the legislative history very briefly.

Jeanette Malafa said so very briefly this is Senate Bill 1900. It originally was a mandate on the universities. And the best thing you can do is sometimes negotiate down to a task force, so in order to not create a mandate on the University – poor Michael then had to do all this work which may or may not be acted on by the General Assembly. Trustee Epperly said thank you.

Trustee Quigley moved to accept and approve Resolution 14.12/1 as given as handout at today's meeting. Trustee Ehlert Fuller seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Motion Carried.

Resolution No. 14.12/2: Honorary Doctorate – Dr. Hyuk Jong Kim

Provost Hawkinson said Dr. Kim has a long and distinguished relationship with Western Illinois University, and so this Resolution is before you for your consideration.

Trustee Quigley moved to approve Resolution 14.12/2. Trustee Early seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Motion Carried.

Resolution:

WHEREAS Dr. Hyuk Jong Kim received his bachelor’s degree from Sungkyunkwan University, and his master of science in education degree from Western Illinois University, and his doctorate in Educational Policy & Administration from University of Kansas; and,

WHEREAS Dr. Hyuk Jong Kim has served as president of Gwangju University since 2003. He has been dedicated to improve educational and academic performance at Gwangju University. He has sent students from Gwangju University to Western Illinois University each summer to further enhance their English skills and learn about American culture; and,

WHEREAS Dr. Hyuk Jong Kim hosted delegations of Western faculty and administrators at Gwangju University. In Korea, he has served as a board member of the Korean University Education Association and the Daedong Cultural Foundation, chair of the Gwangju-Jeonnam University Presidents Association and as a member of the promotion committee for the Gwangju World Women’s Forum for Peace. He is also currently serving as a committee board member for the Gwangju 2015 Summer Universiade. Dr. Kim was named the inaugural recipient of the WIU International Alumni Achievement Award in 2010; and,

THEREFORE be it resolved that the Board of Trustees of Western Illinois University approves the conferral of a Doctor of Humane Letters upon Dr. Hyuk Jong Kim at Western Illinois University’s Commencement Ceremonies.

AUDIT COMMITTEE

Resolution No. 14.12/3: Annual Presentation of Auditing Department Charter

Trustee Clawson said I’ve been deferred to Resolution No. 14.12/3 - Rita Moore will share this with you.

Rita Moore said the Resolution has been presented before you. This is an annual requirement for us to be in compliance with international standards that we required to be to follow based upon the Illinois State Internal Auditing Board recommendation. We are to follow the international standards, and it is required to be presented on an annual basis. There are basically no changes to the Charter. It basically indicates what our responsibilities are, what are reporting relationship is and are independence within the organization.

Trustee Early moved to approve Resolution No. 14.12/3. Trustee Quigley seconded the motion.

Trustee Cole asked can you come back. I’m reading. Kerry McBride said okay – I can come back to you.

Roll Call

- Trustee Clawson Yes
- Trustee Early Yes
- Trustee Ehlert Fuller Yes
- Trustee Epperly Yes
- Trustee Quigley Yes
- Trustee Savala Yes
- Trustee Cole Yes

Motion Carried.

Resolution:

WHEREAS Western Illinois University has a need to periodically review and present the Internal Auditing Department Charter to the Senior Leadership team and the Board of Trustees (Board) to

be in compliance with regulatory requirements and the Institute of Internal Auditors' *International Standards for the Professional Practice of Internal Auditing*; and

WHEREAS the Internal Auditing Department Charter includes the purpose of the Internal Auditing Department, the organizational structure and authority of the department, the statement of professional practice, the state of independence and objectivity, the types of audit services, the audit department objectives, the duties and responsibilities of the Internal Auditing Department; and

WHEREAS the Internal Auditing Department Charter includes the primary responsibilities of the audit department, including: the planning of a two-year risk based audit schedule that is created and updated annually; performing the audit engagements by completing the planning, fieldwork and issuing reports of the findings, risks, recommendations and management's action plans; and providing a summary of the Auditing Departments activities to the President and Audit Committee on an annual basis by September 30;

THEREFORE be it resolved that the Board of Trustees is presented the Internal Auditing Department Charter for annual review.

Western Illinois University Internal Auditing Department Charter

Mission: The Internal Auditing Department is dedicated to improving University and Foundation operations by providing independent, objective assurance and consulting services.

Purpose: Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

The internal audit function is an integral part of the organization's control system; however, the internal audit review and appraisal process does not in any way relieve other University or Foundation personnel of the responsibilities assigned to them.

Organization and Authority: The Internal Auditing Department is a vital part of the University and Foundation. The Department functions in accordance with University Policies and the Fiscal Control and Internal Auditing Act (FCIAA) enacted by the State of Illinois (Illinois Compiled Statutes, 30 ILCS 10).

The Internal Auditing Department reports administratively to the President of the University and functionally to the Audit Committee for the Board of Trustees of the University. The Department provides results of reports relating to the WIU Foundation activities to their Audit Committee. This permits independent and unbiased judgments essential to the proper conduct of audits. The Internal Auditing Department has free and unrestricted communication with management and members of the Audit committees.

In carrying out their duties and responsibilities, internal auditors will have full, free, and unrestricted access to all University and Foundation activities, records, property and personnel. No officer, administrator, or staff member may prohibit the internal auditors from examining any University or Foundation record, or access to personnel which is deemed pertinent to the audit, review or investigation.

Internal auditors will handle any information obtained during a review in the same prudent manner as the custodian of such information.

Statement of Professional Practice: Western Illinois University is committed to the professional practice of internal auditing. The Internal Audit Department will function in compliance with the FCIAA and follow the by-laws and requirements established by the State of Illinois Internal Auditing Advisory Board. This includes upholding the principles of integrity, objectivity, confidentiality and competency as defined in the Institute of Internal Auditors (IIA) *Code of Ethics*, and adhere to the *International Standards for the Professional Practice of Internal Auditing (Standards)* adopted by the IIA. Standards or guidance issued by the American Institute of Certified Public Accountants, the General Accounting Office or other governing agencies may also be followed if appropriate.

Independence/Objectivity: Internal auditing staff will be independent of the activities that they review. The internal auditor has no direct responsibility or any authority over the activities or operation he/she reviews. Independence requires that the internal auditor carry out work freely and objectively. The internal auditor should not implement accounting procedures, controls or prepare financial records that could compromise the auditor's independence. Internal auditors may act in a consulting, advisory role without adversely affecting their objectivity.

Auditing Objectives: The objective of the Internal Auditing Department is to assist management in the effective discharge of their responsibilities to meet organization goals and objectives. To accomplish this, the Department will furnish management with analyses, recommendations, counsel and pertinent information concerning the activities reviewed or investigated. The attainment of this overall objective involves such activities as:

1. Determining if the overall system of internal control and the controls in each activity under audit are adequate, effective, efficient and functioning.
2. Determining the reliability and adequacy of the accounting, financial, technology and reporting systems and procedures.
3. Ensuring risks are identified and managed.
4. Developing the skill set and competence of the internal auditing staff.
5. Determining if University and Foundation activities are in conformity with generally accepted accounting principles; policies and procedures; state and federal laws and regulations; contractual obligations and good business practices.
6. Ascertaining the extent to which the organizations assets exist, are properly accounted for and are safeguarded from losses through theft, fraud or other means.
7. Recommending operational improvements.

Audit Services:

The Department of Internal Auditing performs internal operational, technology, compliance and financial related audits of programs, functions, services, departments and accounts under the budget authority of the University or Foundation. There are four primary types of audit services provided:

1. Assurance Services: Assurance Services provide an objective review and examination of evidence for the purpose of providing an independent assessment. The scope and nature of services include review and evaluation of: operational efficiencies and effectiveness; adequacy of policies and procedures; reliability of financial and operational systems; compliance with regulatory requirements at the University, State and Federal levels; safeguarding of assets and

accomplishment against stated goals and objectives. Information Technology reviews may be included as part of the assurance services.

2. Consulting Services: Consulting Services are advisory in nature and include such items as: assisting in the recommendation of standards and techniques of control to be applied in developing systems and procedures; lending assistance in systematic analysis of operations, activities or data; or providing limited training relating to controls, compliance and/or governance processes or frameworks. The nature of consulting services will be agreed upon with management. This may also include serving in an advisory capacity on committees. When performing consulting services, Internal Auditing will not assume management's responsibilities in order to maintain their objectivity and independence.
3. Special Investigations: Investigations evaluate and examine allegations, or observed symptoms or patterns of unethical business practices, and/or financial or operational misconduct to determine if the allegations are substantiated or that behaviors are actually inappropriate. These steps are also taken to prevent additional occurrences from happening.
4. Follow-up Engagements: Follow-up engagements evaluate plans and actions taken to correct reported conditions or deficiencies.

Primary Duties and Responsibilities:

1. Prior to June 30 of each year, develop and have approved by the University President and the Boards of Trustees-Audit Committee a flexible, two-year, risk-based audit plan identifying audits scheduled for the pending fiscal periods. The plan should include risks and control concerns identified by management and address compliance requirements from the FCIAA process.
2. Implement the plan by performing internal operational, compliance, technology and/or financial audits of programs, functions, services, departments and accounts that are under the budget authority of the University and the Foundation.
3. Adjust the plan and address special request audits, reviews or investigations as requested by management or deemed necessary by regulations or risk assessment.
4. Ensure major information systems of internal and accounting administrative controls are reviewed at least once every two years. This includes review of the design of major new information systems and major modifications of those systems before their installation.
5. Report all material results of audits, reviews, or investigations to the appropriate levels of management and the Audit committees.
6. Prepare an annual report by September 30, summarizing the scope, results and status of implemented action plans; and the results and activities of the Internal Auditing Department activities throughout the previous fiscal year.
7. Report annually to the President and the University regarding the accomplishments of the Department, the Audit Plan, operational activities, budget, and staffing of the Internal Auditing Department.
8. Establish and reporting a follow-up process to monitor and identify if management actions have been effectively implemented, or that senior management has accepted the risk of not taking any action. This includes proper disclosure to the Audit Committee when risks have been accepted.
9. Coordinate with external auditors and regulatory agencies concerning the scope of work to be performed to reduce duplication and optimize audit coverage.
10. Assist management in the coordination of the FCIAA certification of internal controls for the University and Foundation.

11. Assist in the investigation of potentially fraudulent activities and ensure due diligence is performed to identify fraud in planned audits.
12. Periodically communicate and meet with the Senior Cabinet and Audit Committee to provide results of audits, investigations and reviews.
13. On an annual basis provide the Internal Audit Charter and to the Senior Cabinet and Audit Committees for review and approval.

GENERAL DISCUSSION AND ACTION ITEMS

Facility Assessment Report

Scott Coker said the report is in your packet – the written report, and I also have a short PowerPoint. Doug’s getting the computer up and running. While the projector is warming up, are there any questions regarding the written report? VP DeWees asked Scott – are you going to tell them about the chillers? Scott Coker replied I can. VP DeWees added can you just give them a brief update how you. Scott Coker stated Julie just asked me to, in our written report, third paragraph – we found out about a chiller at Northern Illinois University that they were not using. It’s similar to one that we purchased a couple years ago that cost about \$250,000. We were able to get the chiller free through CMS. Any property – state property goes back to CMS and other universities can receive that. So for moving the chiller, getting – it hadn’t been run for a couple of years – getting it up and running, we’re spending about \$40,000 and we’ll be able to use it as a portable chiller. It’s on a semi-trailer to take around campus, so it’s something that’s worked out very well.

VP DeWees added we will be able to use that chiller – it’s a community effort. For instance, if McDonough District has a problem, we can move it to the hospital or things like that. It’s very positive.

Scott Coker asked for any other questions on the written report. Trustee Quigley said of course I’m going to hit on it again. There’s nothing in here about internet, WiFi, anything. With that, that would be part of this report typically – am I correct? Scott Coker replied not usually. That’s under uTech, so we support uTech with providing power for their devices, but they do all the wiring and the technology. Trustee Quigley said well that would explain why they’re not in here. Scott Coker said yeah – that’s UTech.

Provost Hawkinson replied Michael – that does fall under one of my major goals for the year that I presented in my Faculty Assembly speech, so we do have that laid out. Trustee Quigley said okay.

Trustee Epperly said I have a couple of questions but can we do this? Scott Coker said yeah we can do this and yep absolutely.

So back to the first one which Doug already flipped over – I wanted to do the PowerPoint because I think pictures are worth a 1000 words, and I have a great person, Tim Schroll, that takes pictures around campus and the projector doesn’t show it real well, but great picture of Thompson with the remodeling we just completed two years ago.

So last year, I talked about a lot of our planning initiatives. Here’s a real short agenda I’m going to go through - one of the main things if facility condition assessments. I’m going to show a slide of grant funds we’ve received – talk about our space study and our science building and go through just a short list of projects that we have worked on.

For our facility condition assessments, this was originally completed in 2009. It was a pretty large effort at that time, so every 5 years I’d like to update that. We’ve had some major projects on campus. We’ve had escalation in costs so kind of tells us what our deferred maintenance needs are for our campus.

There's three main categories that we deal with that you'll see in the report. On the next slide, one is renovation, modernization and restoration. So if we were to take a building and totally remodel it to new functionality, that's that cost. Critical deferred maintenance are things that if something breaks in the building, for example, the chiller or a boiler or something, then that building is going to be shut down for some time until we can fix it. So that's things that have been deferred over time that haven't been replaced. And then the last category is super critical deferred maintenance and that's what I would call campus wide deferred maintenance, and we've made a lot of effort in the last few years. Heating Plant, steam lines, so if those break or shut down, we're shutting down sections of campus.

So this slide shows a graph of our results over the last 5 years. I've broken it down by entity, so right here on these left two are AFS which is Housing, Union. And you can see from 2009 to 2014, those have been decreased, and the reason for those is we've taken buildings offline. Housing made a concerted effort to reduce deferred maintenance, and one way to do that is take Wetzel offline, Higgins offline and Lamoine Village have been taken offline. Also, they have done quite a few projects – remodeling projects – Thompson Hall, Corbin/Olson and some here at the Union, so deferred maintenance has been going down for AFS. Unfortunately, on the appropriated side, it's going up because we haven't had those large projects and we still have the same number of buildings. So the changes that you see here is through escalation as things have gotten more expensive.

So overall if I group both entities together, so our total modernization if we could go around and remodel our buildings to get new functionality, get the internet access that you want, Michael – you know do everything to if we were to build a new building – what would that get – how would we get that functionality in our buildings? So that's what you see here on the left with the first one. Total critical deferred maintenance – you know it's gone down a little bit overall but it's still \$300M. It's a very large number. And then on the right are super critical which is the things that affect all of campus together and we've reduced this with steam line replacements, work in the Heating Plant. We've just completed an electrical infrastructure upgrade at our switch yard which was a CDB project. So that was good news that we – I feel we have a lot of the you know things that's going to shut down our entire campus done, so that's good.

And then my last graph shows the grant money that we've received, and we're going to really double down on this in the future as another funding source. This very large one right here upwards of \$700,000 was when we bid a lot of projects – Thompson Hall remodeling, Corbin/Olson – that was in that timeframe. So we just did things by doing the remodeling – we get funds for doing that through DCEO.

For over the last six years, we've received about \$1.8M, so we're going to have a person that's going to be committed to doing this. Bill's mentioned in the past the Illinois Clean Energy Foundation. More than 5 years ago, we'd get a lot of funds from them. It's kind of changed – their program, but we're going to continue to work with them to try to get more funds.

We've just completed our space utilization study for this campus. I have this report. It's going to be available on our webpage if anyone wants to see the details. It's one of our planning initiatives. We've also completed the science building programming update. So right now, this Currens Hall, this is Waggoner Hall to kind of give you a prospective of where we're at. Our programming study shows putting a new science building – this is an update from the one 5 years ago which we need to refreshen it because costs have changed and what programs we need there have changed. And also an addition on to the front on to the east side of Currens is shown within this programming. This is #1 on our capital request list to the State.

So this is a rendering and so this is standing about at Waggoner looking back. And it's very difficult to see because we're trying not to show Currens too much, but this is Currens back here. A new front on Currens and then the new science building so it's very prominently shown on Western Avenue.

So this is Currens – this is looking back from about Morgan back at Currens in this area – a new science building and then a new front science commons on the front of Currens. So that programming study went very well and worked with the Dean of Arts and Sciences to get this completed. So we were able to update this for our capital request this last summer.

I have a few projects that have gone recently on campus. Of course, the Brophy tennis courts – the now purples ones – I know there's some folks in here that contributed to making them purple. Thank you for that.

The Greenhouse, which once again the projector is not doing the picture justice, but Tim got out there before – he gets here very early and goes out and has lots of pictures in the morning, so it looks really cool. And we'll go out there at 1:30 today for the ribbon cutting.

And then of course, the CPA parking lot which has turned out very well. This is in our Master Plan. We identified as Western Avenue intersection is one of our secondary entrances to campus, so now we have two columns there with our historic W shown backlit on them. It looks very nice.

One of the items in our Master Plan that we completed a few years ago was to have what we called a Varsity Plaza, so this is Western Hall and the Rec Center – this is Q lot over here – here's Brophy on the other side of the street – University Drive. So the plaza concept was to change how all this pedestrian and intersection works – how the intersection with University Drive works. That was in our Master Plan.

So we're going to start Phase I this coming summer and this is Q lot right here. Here's the edge of Western Hall – Brophy is up here across the street. Any one that has been there in Q lot after an event at Western Hall, this is a terrible intersection. Students walk across the street and they kind of – there's no sidewalk from here over to Western Hall so the plan that everybody – we've had rave reviews about this is to change this so there's not a vehicular entrance here at Q lot. We would move it down, and there's actually one here – it's been closed for several years – straight across from the Brophy parking lot. So you would enter into Q lot here, and you could come down to Western Hall or go on to the Rec Center, but it's really strengthening this pedestrian walkway across here. This is Phase I that we implement this coming summer.

And then our final full project which is some time at a later point, we would mirror the proposals – mirror the Brophy Plaza here – cross both sides and make this a more landscaped area here in Q lot – bus pull outs, so this is down the road, but we want to whatever we want to do with this point – we want to make sure that it fits into this long term plan.

Another project that we've worked very closely with the City with – the City has been applying for grant dollars for several years for West Adams. So I know this is a real small snapshot, but here on the right side would be Lafayette Street or 67. There's a gas station right here on the bottom side and there's a bank up here. So they're going to improve Adams Street from Lafayette down to Johnson Street – new concrete, new sidewalks. And there was a study done several years ago, about a type of median here – some kind of entrance. This is once again one of our other secondary entrances to our campus, so we've worked with the City, and we're going to have a median here. The City is going to build the median. We're going to put some of our signature elements in here, so we'll have another of our columns here with the W. There will be a singular column right here at the front. We'll have some of our pavers – some plantings going to go right here in the front and the back. Two of our light poles are going to be

right there, so it's going to show another place when you first come. You know it's away from campus a little bit, but a lot of folks come down Adams to get to our campus, so it's been a great effort working with the City to make this happen. And the plan for this is they're going to put this out for bid in spring, and it will happen next summer. They are going to do construction in the summer.

Oh, we need a new projector. So this is one thing that has been going around campus – we've been putting in water bottle filling stations. We've put them in 14 buildings so far. We have 3 more. We're going around putting one in each of our academic buildings and our residence halls. And so the Department of Theatre when we put one in Browne Hall, they made this poster which it looks really great and it looks a lot better than our projector is showing, but it's been great to highlight this and you can go to our webpage and see this.

And of course, my last slide – I want to show the Center for Performing Arts. The plan is that we'll go out for bids on January 5, and that by the middle of February they'll open bids and with spring time hopefully it'll be moving. Any questions?

Trustee Epperly said you say long term evaluation of East Village. Scott Coker replied yes. We've been working with Housing on this. Joe and JB are going to be presenting something to leadership. I don't know if you guys want to come up. JB stated we've had some remediation issues we took care of this fall. In working with those issues in Physical Plant or Facilities Management, there's a lot of things out there that we need to take a look at. So we are investigating the totality of whether it's worth it to go forth – what that would cost to go forward to and can we keep a rate that the students that live there, would pay depending on what that number is. So we're hoping to get something early this spring to Leadership. Trustee Epperly replied okay. Elevator controls – you said Waggoner and Morgan. Is there elevator problems? Scott Coker replied no. They're original relays from when the buildings were constructed so we're putting new brains basically behind the scenes for those two elevators just to improve reliability. We have had some issues in Morgan with it going down, but we just fix it and move on. So it's just updating them. The Morgan car will look new on the inside, so there'll be some aesthetic things also. Trustee Epperly asked so when you say the electrical – is that the major guts of an elevator? Scott Coker replied up in the penthouse – yes, there's this big box with lots of switches that tells the elevator how to operate. So we're going from a mechanical system which was installed 40 years ago to basically a computer modern style control for it. Trustee Epperly said and I assume because ADA that would be a huge issue if you only have functioning elevators. Scott Coker responded I don't – from the operator's – from the person entering the elevator, they won't see anything different really. I mean it just ensures – yes the fact that we make sure that the elevators reliable – yes, that's correct. Trustee Epperly said and this isn't your area but we touched on it before. I just think grants – are grants expensive to go after because of the people hour involved in preparing the grant? Scott Coker replied some of them are. The DCEO – Department of Commerce and Economic Opportunity, they have prescriptive grants which are pretty easy so we go and replace a motor and they just give us a certain amount of dollar for that. Now there is – a matching almost all of them are matching, so we have to have funds to do the work. But some grants go beyond the prescriptive for custom grants – yes, they are pretty labor intensive – time intensive. Trustee Epperly asked most of them are matching. Scott Coker replied most of them are matching - yes. Trustee Epperly asked and do we add on some kind of a fee to cover I call it, lack of a better term, administrator's costs there. Is there a? Scott Coker replied no – I don't think so. Our grant office, here on campus, no – there's no cost for that. Trustee Epperly replied okay.

Trustee Cole said Scott I see that looking at the following projects that you have planned for FY2015 – man, can we put the Union Hotel guest rooms on there, please? (LAUGHTER) All I care about is you can just change the mattresses man there. Trustee Clawson added he needs to sleep. Scott Coker replied what I would say is we'll build anything funding so I would have to talk with Ann about that. Trustee Cole added well let's talk to Ann – we just change the mattresses and I'll be fine. I'm just saying that.

They give me the same room, and it's horrible. President Thomas added I had asked that some time ago and they did start a couple of the rooms that they did upgrade, and what I'm told is that they're going to do this as we receive funding to go through the rest of the rooms. We have done two. Scott Coker continued the two suite rooms have been remodeled. Trustee Cole said yeah – I've stayed in the Trustee Suite – it is very nice, so I know it's nice. The Presidential Suite is nice, but the other rooms. Scott Coker stated since Ann is not in here – I will make sure she gets that. Trustee Cole said I'll call Ann – don't worry about it. Scott Coker added at 3 o'clock I think she'll be at the dedication. Trustee Cole said I'll call Ann.

Trustee Clawson said you've got the Alumni House patio. Scott Coker replied it's a mistake – it's the north patio on the front of the house. We're going to be doing that this summer is the plan. Trustee Clawson replied great – thank you. Scott Coker added I didn't proofread that very well. Thank you for your time.

Fiscal Year 2015 Master Plan Update

VP Rives said we prepared a PowerPoint for you again. In the Master Plan Update Scott and I had several years ago, designed that first you heard about facilities in current status and that's the report you just received. And then this one updates you on the Master Plan kind of things is new and holds us accountable to getting the job done. So Doug's getting the computer ready for all of you. Darcie – would you mind hitting the lights? Thank you.

So you approved the Master Plan in June of 2012, and just to remind you there are the five actionable items that you ask that we concert on the Macomb campus from enlightening the academic environment to making small projects that have big impact. And so as Doug clicks what we're going to do is go through those five priority areas that you identified and see where they have been changes over the last 12 months.

As Scott said, we had a great day with the final release of the funding to get the Performing Arts Center. And as Scott said on the next slide, we're excited to see the project move forward. As Scott said, there's much preparation work to be done for the Center of Performing Arts including the new entryway columns that you can see, as well as the parking lot that Scott referenced and all electrical work to support this new very large facility.

You will be going out and seeing the new Greenhouse later this afternoon. Also in the Master Plan, there is a new residence for Horn Field Campus which is greatly, greatly needed. It's always nice to talk about Horn Field to remind you kind of the different types of activities that are sponsored out at the campus. It's a good reminder – somebody remarked to me the other day that Horn's really a hidden asset of Western Illinois University. And it's got a long and distinguished history. I did want to put a picture up of Professor Lupton up because as Doug clicks that's the current lodge, and I know that the Department of RPTA and the College of Education and Human Services has a vision for the new lodge – modern and contemporary.

Classroom renovations have been going on over the Summer so this was Tillman 208 at the start of the summer, and you can see the difference at the end of the Summer. Here was a Waggoner room in process, and you can see how sleek and modern it is. And these classroom renovations do occur with University Technology to bring in the needed technology to the facilities.

If you like seeing our new painted rooms and would like to a self-guided tour on campus today, I'd encourage you to stop by and see any of these rooms. Here's an example to get you excited to want to do that.

New entryway doors make a big difference, and you can see we have clear entryway doors instead of scratched plexiglass that Western used to have. And as you're self-guiding, you can see those new doorways in these facilities.

Your second priority was that we do things to enhance the student experience. The Union Grand Reopening/Ribbon Cutting happened after your last Board meeting. Just to remind you, this was the Food Court – cold, dark, uninviting and this is the Food Court – modern, sleek. This is where we left last year on the Murray Street Café, and this is what it looks like now - impressive. This is where we left on the Lamoine Room – that's incredible. This is where we left you on the North Terrace – and now there's a spot that can be used day and night for activity.

We also had after the last Board meeting, Thompson Hall Ribbon Cutting. This was the elevator bank where we left you last year, and if you were to go over to Thompson today, you would see this – a total transformation. Then you would also see a modern welcoming environment.

Western Hall, at your summer retreat the floor was just being laid, so the completion and renaming of the floor has occurred. The old scoreboard and as we all know, we have a new modern scoreboard with video board, and as Vice President Biller – the video board is now being used in Western Hall.

You also asked in your third priority that we continue to strengthen the identity of the Macomb campus. Our most iconic building has some wall repair – the facility was actually leaning, and it's been hence corrected.

As Roger pointed out this morning, there was a Phase I renovation to the Alumni House with the welcome wall and the new landscape. And as Brad successfully raised a six-figure gift, the north patio will occur as you heard this morning.

We turned purple, and many of you contributed to that effort – the new banners along University Drive and other areas on campus as well. The feather flags, signifying high profile university events and our tradition of Painting the Paws continues.

Our fourth priority was that you ask that we embrace what *Higher Values in Higher Education* says as related to facilities.

If you were to stand outside Sherman Hall, you will see new accessible handrails going into Sherman Hall. That's also material that doesn't require painting, so there won't be that deferred maintenance cost into the future. As you self-guide around campus, you will also see these new handrails in various locations. You will also, if you self-guide, see a new stairway at the Rec Center.

In addition, and again this goes to part of the technology question, University Technology has worked hard to upgrade and keep things competitive.

And Scott and his team have kept the campus grounds looking incredibly well. You'll see we're ahead in the number of trees planted versus those removed. You can also see that proactive efforts of Tara and emerald ash borer saved 57 trees as well.

And for the, I believe it's the second consecutive year, we're a Tree Campus USA as Julie announced at a couple of board meetings ago, and a reminder of those criteria.

And then we celebrated with the Governor as he announced the release of funds for the Macomb bypass as part of the economic stimulus for Macomb, Illinois.

Finally, you asked that we do small projects that have big impact. If you were to walk into the Beu Health Center this summer, you would be wondering what's going on. You'll see a modern contemporary entryway, and there was many other parts of this facility. And I really encourage you to go over and check it out.

The Seal Hall courtyard project was led by Joe Roselieb and a really cool effort to buy bricks to furnish the patio. And again, what a big difference it makes when you look over at Seal Hall. Wetzel Park, that's a crushed granite walkway - so those are all of our accomplishments. Scott gave you many of the actions in progress. And we just wanted to be sure you had a couple more in mind.

So it's going to be really exciting over the next few years to watch the space of the Center for Performing Arts go from this to this – a total transformation. You have engaged us as a University to move forward on these projects through the capital funding request. So again, Scott and I wanted to reinforce the science building is moving ahead. You can see what is current and the land where the new science building could go as it transforms and we get funding into something miraculous.

You had also asked that we work on the Visual Arts Center. You had also asked that we work on Stipes and the new education building and to remind the legislators it has been since 1970 – that's the Brady Bunch – that's my attempt at humor – I hope people will laugh now. (LAUGHTER) Thank you. I feel better. To remind folks in Springfield, it's been since 1970 and these projects have not had the State support for maintenance.

It's also, as Scott said, very important and these projects aren't glamorous. They're not sexy, but it's very important that we get the capital renewal funding for if we do not, this room would be dark because those projects are the lights, the energy and the water.

A Master Plan Team led by Ted Renner and Scott Coker, over 35 individuals across campus, in addition to all of the workforce, made all of what you saw possible. So you can see it's a real team effort to take our facilities and move them into the next generation of excellence.

We're now going to look at the Quad Cities. This is part of us at our last day on campus at 60th Street in August. And see we went away, but we had to go to the Grand Opening of Phase II. I wanted to show – no, no, no. Dang – that was the grand reveal. I wanted you to see that blank pallet of land, because that blank pallet of land is where Phase II is going to be – is, excuse me. What a transformation and what a commitment to the Quad Cities workforce.

We had a Facilities Implementation Team you just saw one for Macomb. These are the folks in the Quad Cities that keep us moving and keep us on time and on target. And as you look, you'll see there's representation for both campuses because it truly takes a University to accomplish this greatness.

And as President Thomas said this morning, we did have the announcement for the Phase III design and in part why we will receive the funding as we did a programming study to identify early design work. And again, it took people from both campuses to make this a successful effort. And last, private development is being spurred on by the growth of Western Illinois University in the Quad Cities. These are the privately owned apartments next to campus.

With that, Doug's going to click and we're all here to answer your questions and hope you found this informative. The end – lights. The thanks goes to the people behind me.

Chair Early stated it appears as though we are going to take a brief 5-minute break – having lost a couple people – 5 minutes, so I have 11:25 – 11:30 I’m banging the gavel. The meeting reconvened at 11:31 a.m.

Long Term Planning Update

Chair Early stated again VP Joe Rives – king of all things strategic. VP Rives replied you go girl. This quarter’s Long Term Planning Update provides you an update on the Persistence and Completion Academy and it really goes – all the words go to what Trustee Epperly said that we’re now positioned to do predict it – additional predictive work in addition to what’s being done now. I had a conference call yesterday with Higher Education liaisons from the Commission - again citing Western Illinois University as a Best Practice institution for engaging the trustees and all of our commission related activities, so thank you. Thank you for that effort, and we figured it was important to put in retentions and set the key to the long term sustainability to the institution. With that, I yield for any questions.

Resolution No. 14.12/4: Release of October 3, 2014 Closed Session Meeting Minutes

Trustee Early moved to approve Resolution 14.12/4. Trustee Ehlert Fuller seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

Motion Carried.

Resolution:

WHEREAS pursuant to Section 2.06(c) of the Open Meetings Act, the Board of Trustees of Western Illinois University has reviewed the minutes of the closed session minutes of October 3, 2014, to determine whether the need for confidentiality still exists with respect to all or part of the minutes:

THEREFORE be it resolved the Board of Trustees of Western Illinois University has determined that the need for confidentiality still exists and it will review the October 3, 2014, minutes again at the March 27, 2015, Board Meeting to make a final determination with regard to its release.

Resolution No. 14.12/5: International Union of Operating Engineers Local 399

VP DeWees said this is an extension of the current contract with 399. The salary increases are the same as what non-negotiated employees received. I’d be happy to answer any questions.

Trustee Ehlert Fuller moved to approve Resolution 14.12/5. Trustee Cole seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes

Trustee Quigley Yes
Trustee Savala Yes

Motion Carried.

Resolution:

WHEREAS the Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS an agreement was reached on October 15, 2014, and was ratified on November 12, 2014, by the International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit):

THEREFORE be it resolved that the Board of Trustees approve the agreement as presented.

International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit)

An agreement was reached on October 15, 2014, and was ratified on November 12, 2014, for the period of August 1, 2014 through July 31, 2019, with the International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit) representing approximately 30 employees. This five year agreement contains language governing increases each year of the contract.

Contractual Language

The contract contains all provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to continue the benefits, insurance, and other related matters currently in effect for employees under the Board Regulations.

Wage Settlement

The parties agreed to salary increases effective August 1 of each year. The percentage available for increases in the first three years shall be 2% in Year 1, 2% in Year 2, and 1% in Year 3. The percentage available for increases in Year 4 and Year 5 shall be the percentage given as an across-the-board increase to non-represented civil service employees for the fiscal year in which the effective date falls. These increases shall be implemented as a percent across-the-board adjustment in base wages.

OLD BUSINESS

Chair Early asked is there any old business that anyone would like to bring up?

NEW BUSINESS

Chair Early asked any new business on our agenda? We're clicking right through this last part. It's good.

NEXT MEETING

Chair Early stated the next meeting of the Board of Trustees is March 27, 2015, at the Macomb Campus.

I just want to remind everybody special events today – we got the Ribbon Cutting at the Ag Greenhouse at 1:30 and at 3:00 we have the Brattain Lounge dedication. I believe at 4:00 the ROTC commissioning

and at 5:30 the Honors Convocation. And then 6:30/7:00 the Alumni Achievement dinner, so that's the rest of our schedule for today. Tomorrow morning, first graduation is at 9:30 followed by the Alumni luncheon followed by the 1:00 graduation, so just reminding everybody of our schedule for the next day and a half. And with that, I would like for a motion to adjourn.

Thank you everybody for being here today. We appreciate your time and again Merry Christmas – Happy Holidays!

There being no further business to come before the Board a motion was made and duly processed to adjourn the meeting of the Board at 11:35 A.M.

Cathy E. Early, Chair
Kerry McBride, Administrative Assistant to the Board

pjr