

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
December 19, 2008

The meeting of the Board of Trustees of Western Illinois University convened at 11:00 A.M. in the Capitol Rooms of the University Union on the campus of Western Illinois University – Macomb. Trustee Steven L. Nelson, Chair, presided.

The following trustees were present to answer roll call:

Trustee Blake E. Antonides
Trustee Carolyn J. Ehlert Fuller
Trustee William L. Epperly
Trustee Donald W. “Bill” Griffin
Trustee J. Michael Houston
Trustee Steven L. Nelson

Also present for the open meeting of the Board of Trustees:

Legal Counsel Representative Bruce Biagini
Board Treasurer and Vice President for Administrative Services Jacqueline K. Thompson
Administrative Assistant to the Board Kerry L. Yadgar
Provost and Academic Vice President Jack Thomas
Vice President for Student Services W. Garry Johnson
Vice President for Advancement and Public Services Daniel L. Hendricks
Vice President for Quad Cities, Planning and Technology Joe Rives (via CODEC – Quad Cities)

Advisory Group Representatives present:

Student Government Association President – Robert Dulski
Faculty Senate Chair – Dennis DeVolder
Council of Administrative Personnel President – Schuyler Meixner
Civil Service Employees Council President – Ed Lavin

REVIEW AND APPROVAL OF OCTOBER 17, 2008 BOARD MEETING MINUTES

The minutes of the October 17, 2008 Board of Trustees meeting were approved via unanimous roll call vote.

CHAIRPERSON’S REMARKS

Chair Nelson welcomed everyone. Based upon the weather, I would ask that the comments be brief.

First of all, I would like to commend Al, the vice presidents, faculty and staff for dealing with a very difficult week. I would also like to thank Sodexo for their hospitality this morning with coffee and breakfast and for their ability to have the Alumni luncheon tomorrow at the Rec Center. We really appreciate that.

If it weren’t for the weather, this is a great weekend to be at Western. Later this afternoon, the academic honors convocation will be held and tomorrow there will be two commencements for graduates which will include honoring six distinguished alums, and awarding our first doctorate degrees.

On behalf of the Nelson Family, I want to wish each of you and your families a happy holiday and happy new year.

I would like to welcome Carolyn to her first board meeting as Carolyn Ehlert Fuller.

Periodically, I am told that I need an attitude adjustment and there's no better place for that than this university. My last adjustment was early November when I was honored to attend the scholarship breakfast and meet some of the outstanding students who attend Western. It makes you feel good about their future and the impact they will have not only on their future, the future of others including your own.

Epperly and I never knew about any scholarship breakfast when we attended Western because we were never invited to attend.

I would like to say before I turn it over to Al that I will be turning 60 years of age on December 31st and I have already made my birthday wish and I will let you know if it comes true at the next board meeting.

PRESIDENT'S REMARKS

President Goldfarb commented now I am going to have to find out what that birthday wish is. Thanks, Steve. As Steve pointed out, this has been a very difficult week. I want to thank the vice presidents for the tough week in terms of dealing with issues. We are doing releases in University Relations and Bonnie Barker has been covering for Darcie Shinberger who also needs to be thanked.

We have had weather issues all week to determine what it was going to do for the final exam schedule. Then, we had a threat on Tuesday and I want to thank Bob Fitzgerald for all the work that he did along with all of the police forces in this community. Every one of them was here and present and went through every building and was gracious to our student, faculty and staff and helped alleviate a difficult situation for a threat we had to take seriously and one that we will continue to investigate.

Obviously, this morning we thought we were through the week and we had to make a very quick decision to move the board meeting and school three hours later and final exams to noon and 2PM today to try to get ourselves through the semester and hopefully start the graduation period this afternoon.

I want to particularly thank Jackie because she and I spend more time at 5:30AM on the phone than anybody else. She has been there all week to try to help with all of those decisions.

We also have other difficulties in terms of budget. I think all of you are aware that we were told that we were having 2.5% of our state budget held in reserve which is \$1.5 million. I have been asked how we are dealing with that and I have talked to all our constituency groups. I think all of you are aware that we hold a reserve of a little over 2% of our overall budget which is about \$2.5 million. Then, we usually have carry over funds from our tuition income if we do a little better than predicted. We were able to do that reserve out of the reserve we held within the institution. We cannot go much further though to be frank. We have to continually worry about whether we are going to have a major facilities problem as last year that reserve is how we took care of the chillers in three of our buildings. We continue to hold a little bit more of the reserve and hopefully we will have a decent income year again and will help us out towards the end of the year.

On top of that, Ron Ward will be happy to tell you about the \$20M in unpaid general revenue bills that have not been received from the state, basically our payrolls. We are not the only institution. Ron Ward and Rita Moore attended a meeting with many of the comptrollers around the state. Rita came back saying we look like we looked like we were better shape than most of the other universities in terms of

how we were managing our income fund and working on balancing our budget and meeting our payments. It is going to become very significant and possibly catastrophic if the state does not find a way of paying those bills. If you remember, \$20M is starting to approach almost half of our general revenue dollars. It is about one-third of our general revenue dollars. It is becoming extremely problematic. The University of Illinois has indicated their great concern over this issue as well.

Ron continues to be a strong advocate for the institution. I have seen his e-mails. Sometimes I think he is sending them even though he knows how futile it is to send them. I appreciate the fact that he truly is advocating as strongly as possible trying to convince the state to release funds to Western in this arena.

With all of that, I might as well mention some good news. Since the last board meeting, I think you are aware the engineering program and the four-year nursing program were approved by the Illinois Board of Higher Education. We are very excited about that and we will continue to move forward with that.

Tomorrow as Steve pointed out, we are going to confirm our first doctoral degrees and I think that is a remarkable accomplishment for the institution and a historic one in one that the institution has long been desirous of.

Our Rec Center expansion is just about complete and is a wonderful project and I am very thankful for our students who supported the fee for that along with the fee supporting the Multicultural Center. As you look across the street, it is going up very quickly. We expect an official opening of it around the fall board meeting with probably soft move-ins earlier. At that time, we also want to invite back Dace Richardson who was instrumental on the board in terms of supporting the Multicultural Center.

I know you will hear from Dan that we are like all institutions with problems in terms of loss of value of our endowment. On the other hand, we are having another remarkable fundraising year even in amidst of this economic turnaround.

On top of all that, I am looking forward to the end of graduation tomorrow. This is a week that all of us are ready to end but ending a very positive fashion. Graduation is the best time on campus. We are looking forward to having a little bit of rest time after this past week. Happy Holidays everybody!

Trustee Houston asked with regards to the money that is owed to us from the state, under worse case scenario, are we in a position to be able to borrow on a short term basis in anticipation in receiving the funds? Vice President Thompson stated in January when we come back we are going to sit down and evaluate where we are. We know we will have tuition dollars income fund coming in again. We are going to do some pretty heavy analysis to see where we really are. The state is doing some short term borrowing of \$1.4 billion. Trustee Houston added I think we should know what we can do legally and take steps to have some type of credit facility in place should that be necessary.

Attorney Biagini added we discussed this at our general counsel meeting. Tom Bearrows from the University of Illinois has done a pretty detailed analysis. Private lenders are going to want some kind of collateral. Tom Bearrows from U of I, Jerry Blakemore from SIU and I had a one hour discussion. Champaign is in a real mess. I don't know why they are in worse shape than anybody with over \$300M. There is also a court ruling that says we cannot furlough people and we cannot have a voluntary layoff. Champaign was going to ask everybody to take three days off without pay and found out they can't. We are looking at it but there is going to have to be a chunk of change because we have no collateral. The state owns everything we own.

Trustee Houston asked under a worse case scenario, can we borrow from the foundation? Attorney Biagini replied yes. President Goldfarb added but you have to have the funds available - the liquidity in

the foundation. Vice President Thompson stated then you have to have insurance as if you were able to pay it back.

Budget Director Julie DeWees stated Ron Ward and I sat down yesterday to try to figure how much income fund money we have and how much they owe us with general revenue funds. Right now, we have approximately \$26M of income fund money and we have only spent \$5.5M this year. We are really holding on to the income fund money and that is really good. With the \$21M that they still owe us at the end of December, we will still have approximately \$5M and then in January, we will get another influx of income fund money so then we will approximately have \$35M. Ron Ward added as far as cash flow, the first six months we are basically working with our general revenue funds which are made up of tuition fees, room and board that we collect for the following term. The state frankly has to give us our general revenue appropriation and have not done that. We cannot operate long term without general money. We can make it to the end of fiscal year but what is that going to do to the operations.

Director DeWees commented we have enough income fund money to go probably three or four more months to cover the payrolls so we would not have to worry about borrowing. Hopefully by then, we will start getting more general revenue funds. We have been looking at that and it will be a little while before we do have to borrow. We are really holding spending down on other things.

President Goldfarb added we have been holding our other expenses obviously. Joe Rives, above my shoulder, will tell you we have held on technology purchases. We are holding on any big ticket items hoping to see some freeing up of state dollars.

Director Ron Ward commented this has been going on for two or three years. They are not covering university requests for reimbursements for payroll money out of the general revenue funds. For years, universities, the smart ones, would spend their general revenue funds first. A couple universities just started doing that a couple years ago. We have been doing it for years. Come January, we are going to have \$30M in tuition fees and \$29M in boarding funds. We have investments rolling off - \$5M in January, \$3M in February and \$5M in March. We are trying to keep ourselves cash liquid and trying to avoid borrowing if we have to borrow. If push comes to shove, I am sure we would have to borrow. Illinois does provide a facility to do that.

Trustee Houston added one of the concerns I had is you don't want to make it real convenient for the state to say that you guys don't get the money. The state borrowed that money on short term basis so they have to pay that back before the end of the fiscal year which means they are going into next year's revenues.

Director Ward stated frankly they've got to give us our general revenue money or come next fiscal year what are you going to do.

Vice President Thompson commented it really puts the rock in a hard spot because we have to make our payrolls. They know we have the money so they hold off in reimbursing us and it's frustrating.

Trustee Antonides stated the worse case scenario is we resort to loans. President Goldfarb answered we are not there. The problem is that we have to pay that back and then we would be in the same place the State is in. The ultimate is we have to have some of our state funds because the reality is you cannot build a budget expecting half your budget not to be there. Clearly, we are not the only state institution in figuring out how to deal with this. It is probably the worst I have seen.

President Goldfarb commented about Director Ron Ward's emails in that they are very persuasive. Director Ward added if you communicate then he will work with you but some of these schools are not communicating.

LEGISLATIVE UPDATE

President Goldfarb stated Dave Steelman sends his regrets for not being here today. I think many of you know he had surgery earlier this week on his shoulder.

GENERAL COMMENTS BY VICE PRESIDENTS

Academic Services

Provost Thomas thanked Chair Nelson. I too would like to thank everybody for their help and dedication in making sure that our students are here and getting through their final exams. We want to make sure we complete those final exams today. I particularly want to thank the deans, chairs and faculty.

Coming up on my first year anniversary here at Western, I have had quite an exciting year here. We have done a lot of things in Academic Affairs and no one has thrown shoes at me yet so we are moving forward.

What we decided to do is a mid-year review of our goals for the year. We focused on four main goals which are academic excellence, internationalization, distance education and diversity. We have been quite successful with our new academic programs.

As the President has already mentioned, we just recently received approval for engineering and nursing, as well as liberal studies, museum studies, religious studies and integrated degrees at the baccalaureate and masters level. Currently, we have anthropology at the Illinois Board of Higher Education.

We also carved a niche in our academic programs as I passed out to you some other time. We are under internationalization increasing the number of students who are funding for faculty to teach abroad as well as the number of students. We want to increase the number of students who come here from abroad as well as the number of students who study abroad from Western.

Also we are working on a BS in international studies. We brought our first two dissertation fellows here this fall. I will be presenting to you in our next board meeting updates and I will pass those out to you then.

I am also happy that we have nine doctoral students who will be receiving their degrees. This is the first in history here at Western Illinois University.

Also the BOT/BA degree program currently has 34 community college partnerships and more coming in as we speak. As an extension of this partnership, this December we will have our first BOT/BA graduate who will be participating in the Illinois Central College graduation ceremony. What we want to do is have a presence at those graduations when they do request that so Rick Carter will be going to the first one to represent and presenting the degrees to this graduate.

We have had four candidates for the Dean of College of Education and Human Services and we are concluding that and will be making the decision soon.

We have nine chair searches going on here or nine positions opening in terms of chairs: one in engineering technology, English and journalism, physics, special education, social work, women's studies

and also a decision has been made with the geography chair, an offer has been made with the psychology chair and an offer has been made in history and also been accepted.

The nursing feasibility study has been approved by the Illinois Board of Nursing. A new set of documents were submitted to the Illinois Board of Nursing including a faculty handbook, student handbook and a course description. They will vote on this on January 9, 2009 in Springfield. If it is approved, an on-site visit will be scheduled after that.

At the next meeting, we will be presenting to you, on approval of the President, honorary doctorate individuals that we want to consider.

This concludes my presentation. I see that they have passed some of the goals out to you and the achievements but we will go through those at the next meeting in due of time.

Chair Nelson commented there was some great press coverage when we signed the agreement with the Eastern Iowa Community Colleges for the BOT degree. It was a good move on behalf of Western.

Trustee Antonides asked about the international studies baccalaureate but if you want to go through that next time. What is the scope of that and what does it include?

Provost Thomas replied if you have a question – I can entertain. It is going to be an interdisciplinary program major with a spread of several departments. It is not going to be just housed in international studies but it is going to be a combination of departments involved.

Advancement and Public Services

Vice President Dan Hendricks thanked Chair Nelson. We continue our ambitious marketing campaign and this includes some outdoor advertising that some of you may have seen in Chicago. We have 100 illuminated taxi tops that feature Western. I am sure Bill and others perhaps have had a chance to see them.

We also initiated about a month ago a new alumni stories campaign that focuses on distinguished alums who represent the values of Western. These include in Chicago focusing on Chuck Carey and John Blackburn both of whom occupy as you know very important positions in the State of Illinois. We have a nine design revolving billboards out near the airport O'Hare on 290 with Chuck Carey, John Blackburn together with some of our students. We also prepared two mailings promoting our new engineering programs and our signature programs on behalf of President Goldfarb's office and they have been sent out.

We are beginning directly an advertising campaign in the Quad Cities that will feature Mary Lagerblade. She, as you know, is co-chair of the leadership team up there for the foundation and is quite well known. We are beginning to explore possibilities for outdoor advertising in Chicago and Peoria, as well as Bloomington for the spring semester.

On the institutional auditing front, the foundation has undertaken this past year a much more aggressive risk management strategy. Pursuant to that, we completed a comprehensive mapping of our divisional operations. Then what we did was assign risk factors to those particular operational areas and then we weighted them. As a result of that from a draft letter, the auditors indicate that we are going to have a very strong and positive report from them on our policies and procedures.

The Chairman has asked me also to just briefly comment on the investment environment. I think Ron together with Julie commented on one aspect of that. As you know, this has been a very difficult

financial environment for everyone both in the public and private sector. In about a year, the world has changed profoundly and most of the financial strategies for success that seems to apt and relevant eighteen months ago are now irrelevant and sometimes even troubling. Remember the adage – diversify your portfolio. That doesn't work much anymore because there is no where to hide from some of the declines that have taken place.

Like most other university endowments, we have suffered losses most recently. Our losses to date are about 17.9% in the total asset pool. Specifically in the endowment side, our losses approach 24%. Now that, of course, is sobering in its own right but in the context of the losses in our peer institutions in the state, as well as in the region, we are actually on the lower average range of those losses. Most institutions are reporting losses between about 22-27%. We continue to monitor the situation and we are actually in touch with Hammond & Associates almost on a daily basis to make sure that everyone is paying special attention to our circumstance.

To give you some further context on these losses, if our stock portfolio had been exclusively invested in equities, the declines could have been closer to 40-45% but in the process of diversifying and going into private equity and hedge funds and also maintaining a strong fixed asset base, we have been able to minimize those losses. As I indicated to you last time, we pay out about 4.5% on what is called a rolling three-year average of the value of the asset pool. What that serves to do is to smooth out the rough edges of these extreme increases and decreases so we do not anticipate problems in the near term because we have something in excess of \$5M in highly liquid assets that have performed still on the positive side. We can get access to those if we need to pay out scholarships. There will be no problem this year and no problem we anticipate next year. The other thing to remember is that when we pay out on endowed funds, many of these also are augmented by money that is coming in and we continue to have a relatively strong response from our alumni. I will have a chance to report on the specifics of that later. It appears that despite the downturn we are going to have a very good fundraising year.

On the alumni side, the RockeNetwork continues to grow. We now have about 2,500 registered alums and Kristen our student intern continues to do blog at least twice a week and she is getting a lot of positive responses.

Our alumni achievement awards, as you know, will be presented this weekend. In the last two months, we have had a number of alumni events in Peoria, Chicago, Cincinnati, and we are planning for a big event at the Stepenwolf Theatre early next year.

Our search for an associate director is ongoing and we have already had two interviews for that particular search and we believe four strong candidates.

On the annual fund side, we had a little party to thank the young people for their support of the call center. Again, they worked very hard and were trained extremely well and our new director, Tim Hallinan, has done a superb job. We called 62 days this semester and averaged about \$5,000 income per calling evening. We contacted 13,811 alums and the average gift was \$50.85 compared to about \$42 last year. Despite the fact that economic conditions are difficult, our alums continue to be quite generous to us and we are very grateful. At the end of this semester, we are reporting income about \$310,000 for the phone center alone and that includes the pledges in cash and that compares quite favorably to last year. On the gift end, pledge total I am going to report soon that we have already collected in gifts and pledges this year something approaching \$7M and our goal for the entire year is \$7.5M so we are about 93% of that. Some of that income is represented by very large bequests. It is not unusual but this year we booked a couple last summer – especially the Janus sisters gave us \$2M and has helped us a lot. I anticipate that we will exceed our goal at \$7.5M and if all goes well, we have a bequest that is fulfilled that is pending, and may equal that record breaking income from last year.

I think again it reflects the generosity and the momentum that was built in this campaign beginning three years ago. However, I think we would probably be remiss and somewhat unrealistic if we didn't say next year probably will be much more difficult. We just have to stay on message and continue to engage alums. I was at the CASE Conference this past week in Chicago and I think most people believe and this is certainly my personal commitment that the economy can always be the tail that wags the dog, but if we choose not to allow the tail to wag the dog we continue to do the work that has made us successful in the past and we will make it through.

Student Services

Vice President Garry Johnson commented I will keep mine very short and I just want to thank our entire faculty, staff and students who have stepped up in some difficult times that we have all worked our way through and also my staff over the course of the last semester has been in lots of difficult situations. Much of our work or at least some of it is sort of like a moving target and so we deal with situations and move on to the next thing and they do a phenomenal job of that and I thank them. Other than that, Happy Holidays!

Quad Cities, Planning and Technology

Vice President Joe Rives stated the demand for Quad Cities education continues to increase. Both our applications and acceptances are up 6% compared to last spring. In January, we will be finalizing with Black Hawk College our agreement of what we are calling linkage courses. You might recall that Black Hawk allowed us to provide freshman and sophomore instruction so their students could experience Western and lock in the cost guarantee so we will be finalizing that.

In the area of technology in any given semester, Western Illinois University receives 21,000,000 emails and 800 viral launches against our network. We have worked really closely with the governance groups on technology security enhancements and service provision enhancements. I think rather than getting into a long technical conversation, I will just write up what we are doing and send it to you. I'll keep it short too.

President Goldfarb commented Joe is there because given the fact that we were so concerned about weather I asked him not to come back and stay on the Quad Cities campus to make sure that he was there to deal with any issues this morning.

Vice President Johnson added and the rest of us voted to support that. Vice President Rives thanked Dr. Johnson.

President Goldfarb added you are living like Survivor. Vice President Rives commented I have not been in Macomb for five days and the weather is fine.

Administrative Services

Vice President Jackie Thompson commented I am not going to go over all the trials and tribulations of this week, but I would like to just let you know where we are today after the ice storm last night. What we did is brought in what we call supplemental third shift crew beginning at about 11:00 last night, including trades folks: electricians, carpenters, plumbers, pipefitters, and utilities and maintenance repairmen, so that we would be able to react to something that happens on campus since many of them live out of town. We did lose power on overhead lines across the Lamoine River so Lamoine Village along with Thompson, Higgins, DPS and Physical Plant were without power. That is where we are focusing our efforts today with crews cutting trees out of power lines. We do have power back to the south side of campus which would be the halls but we are still trying to get power to Lamoine Village.

Vice President Johnson added we have made arrangements for those folks to be in Thompson Hall, so we have coverage.

Vice President Thompson stated if you see trees and things piled on campus, we went around campus and moved things and addressed serious issues but we are really focusing on getting electrical power restored to the villages. We have found some leaks in some buildings and are addressing right now, but we are pretty lucky all in all on campus, we don't have down power lines – just down trees and tree limbs and have electricity which some of this in this room do not right now. I am hoping when this day is over I have electricity. I, too, want to thank everybody this week. There have been some of us who have been on the phone a lot and I am to the point where I don't care if I hear another phone right for awhile, so thank you very much. President Goldfarb commented well it's me on the phone most of the time so thanks.

STRATEGIC PLAN UPDATE

Vice President for Quad Cities, Planning and Technology Joe Rives stated in your board packet what I have highlighted was our application to do a self-study for three special emphases and again that's an opportunity for the institution to use Higher Values in Higher Education to advance. As you read, you read about growing and strengthening our two campuses. You read about distance education and about a team that is going to work on how we can further show evidence of how we demonstrate and measure our core values. The institution has received notification from the NCA that we are good to go and proceed on that special emphases and is quite an honor that we were given that ability.

ADVISORY GROUP REPORTS

Consent Agenda: Civil Service Employees Council, Council of Administrative Personnel, Faculty Senate, and Student Government Association:

The constituency groups support the implementation of the 2009 Master Plan. This plan demonstrates, to the campus community, the commitment of University to augment the living and learning experience, at both the Macomb and Quad Cities campuses.

We support the new University Housing & Dining Services Master Plan. Even though many may hate to see old established buildings & landmarks go, we realize that the cost savings out weight feelings. The new scheduled heating, plumbing, and lighting improvements for Corbin and Olson will enhance the living and learning experience for students here at Western, for many years to come.

We also continue to support Alternative Benefits for Coaches as a major benefit for the University to recruit and retain high-achieving staff.

Faculty Senate Chair – Dennis DeVolder

Chair Dennis DeVolder stated again in the interest of time I will just quickly address the items of business on the report.

Guests:

- Tim Van Alstine, Director of Athletics, addressed the Senate regarding the nature of the National Collegiate Athletic Association (NCAA) and WIU's place therein, graduation rates of student athletes, academic support provided to athletes, and their excellent academic performance in recent semesters.
- President Goldfarb presented a semester update, including details of WIU's budget and the callback of funds.

- Joe Rives, Vice President, Quad Cities, Planning and Technology, and Michael Rodriguez, Chief Technology Security Officer, addressed the Senate regarding the volume of inbound data, number of malicious attacks, and new tools put in place to heighten the security of the University's computing resources.

Business:

- The Senate's Council on General Education reported to the Senate the outcome of their discussion and vote regarding the Illinois Articulation Initiative's regulation allowing transfer students with more than 30 credit hours earned but less than an Associate's Degree to choose to complete the IAI General Education requirements rather than the WIU requirements. The major issue was participation in IAI and compliance with their regulations vs. ownership of the curriculum by the faculty. After careful consideration of the arguments on both sides, the administration decided in favor of compliance with the IAI rule.
- The Faculty Senate passed a resolution that strongly encourages Governor Blagojevich to fill the open positions on the Board of Trustees, and to reappoint the Trustees whose terms have expired. The resolution was forwarded to the Governor.
- The Senate made a recommendation on a request to change the portion of the grading policy that pertains to change of grades. Originating with the Dean's Council, the request asked that the Senate's Council on Admission, Graduation, and Academic Standards (CAGAS) be relieved of the right of approval over grade changes. The primary argument for the change was that the policy reflected a lack of trust in the instructor of record, the department chair, and the dean. After considerable discussion, the Senate Executive Committee drafted a proposal in which the department chair approves the grade changes covered under this policy. In special cases, or if there is a dispute between faculty and chair, the dean is called into the discussion. If a dispute over the grade change continues after the involvement of the dean, the grade change goes to CAGAS for arbitration. The proposal has been forwarded to President Goldfarb for his consideration.
- Faculty members from the Malpass Library brought a proposal for change to the Senate Bylaws. For purposes of Senate representation and voting, the Library participates as part of the College of Arts and Sciences. The proposal requested to change the affiliation of the Library to the College of Fine Arts and Communication. Senators from both colleges gathered feedback from their colleagues. While sympathetic to the concerns of the Library faculty, the departments in the College of Fine Arts and Communication opposed the proposal. The motion for the amendment failed. The Senate anticipates the discussion of creating a designated Senate seat for a representative from the Library in the spring.

Trustee Ehlert Fuller stated I would like to thank the Faculty Senate for the vote of confidence to the Board of Trustees and particularly the prior confidence in current trustees and asking for reappointment.

Chair Nelson commented I would like to point out in the Resolution it says:

Therefore be it resolved that the WIU Faculty Senate urges Governor Blagojevich to make haste in reappointing Trustees Ehlert Fuller and Griffin to the WIU Board of Trustees, and appointing two additional well-qualified individuals whose priority is to support and strengthen Western Illinois University.

So on my behalf, too, I want to thank you for that Resolution.

Student Government Association President – Robert Dulski

President Dulski thanked Chair Nelson and briefed the Board on the following:

Election Night Party – November 4th

- Over 600 people attended, local politicians, students
- Everyone enjoyed a safe, alcohol free, non-partisan atmosphere

SGA's recent stance on JuicyCampus.com

- SGA voted to support the ban of this website on all computers that use the WIU internet server
- Website is extremely demeaning, racist, and inappropriate to the students of WIU
- Totally anonymous, students involuntarily subject their name on the website, not even one beneficial need to keep this site up

Student Fees Committee

- Committee has been selected
- 1st meeting held, committee looking forward to the process

SGA State-Wide Meeting

- Saturday, February 21st, @ University of Illinois-Chicago
- Drafting a constitution, discussing hot topics (i.e. JuicyCampus.com issue – state-wide ban possibly)

Lobby Days

- Meetings have begun, looking forward to lobby for \$ from state legislators and future governor so we can hopefully ease the financial burden on students for higher education

Notebooks

- First week of next semester, handing out over 1,000 notebooks to students in the Union / Residence Halls
- Student Services Director Amy Kallenbach, '07-'08, organized this last year in obtaining the notebooks

TASTE OF MACOMB

- Tentatively set for Father's Weekend – April 17, 18, 19

I want to thank Jackie Thompson for waking me up this morning, so advice to other vice presidents, Monday and Wednesday next semester, I have class at 11:00 so if you want to give me a call at 10:00. I would really appreciate it.

Chair Nelson stated I have started seeing emails that you are starting to meet with student governance groups to discuss fees, etc. President Dulski commented student fees committee has been put together and we have our committee times set for next semester. We met with the persons who are going to be requesting for fee increases. I meet with Al Harris pretty extensively about the process and I am confident it is going to go well.

Civil Service Employees Council – Ed Lavin, President

President Lavin stated I hope everyone is enjoying this fine Midwestern morning and just think winter is not officially here.

CSEC is proud to be a part of the continuous effort in working towards the implementation of the University Strategic Plan, *Higher Values in Higher Education*. With the help of the Vice President of University Service, Human Resources has developed a comprehensive Pay for Exceptional Performance for Civil Service Employees. We are pleased that training will begin in January 2009 for employees and their supervisors to help familiarize them with this program.

The Blood Drive Committee has been working hard to reach our goal of 200 units of blood donated this school year. Our last drive held on October 31, in the Rec Center, received 46 units. This gives us a total of 165 units. We are very proud of the students because they are 99% of the participants in this program, so we thank them for that. Our next blood drive is January 26, 2009 and will be held in Union Grand Ballroom from 10:00 to 4:00. Hopefully we will reach our goal.

We have 3 new Employee of the Month winners: Duane Sidwell is the winner for the month of October; he works at the Physical Plant in the grounds department. Becky Ebey is the winner for the month of November; she works in Human Resources as an office manager. Sandra McVey is the winner for the month of December and works in the library.

We held our winter luncheon on December 12, 2008 in the Union Grand Ballroom; this is one of our major fund drives of the year for our Scholarship Fund. We also acknowledged our 12 Employees of the Month, and announced our employee of the year – Duane Sidwell, who was very instrumental in pumping and digging of Lake Ruth and the chasing of geese and turtles. We also introduced the recipients of our 9 scholarship awards.

Council of Administrative Personnel President – Schuyler Meixner

President Meixner thanked the Board. COAP appreciates the opportunity to serve the University as a constituent group and appreciates your support.

The Council for Administrative Personnel welcomes Johyun Kim to the Executive Board. Jo joins the Board as a representative for employees reporting to the President. Her appointment was initiated by a change in the Vice Presidential structure of the University. Following the creation of a Vice President for Planning, Technology, and Quad Cities, there was a need for board representation of an additional constituent group.

Based on the above, the council Executive Board has suggested changes to the COAP Constitution to be presented to the full membership in the spring. The amended constitution will be sent to COAP members via email; whereby they will be asked to submit their comments and vote for ratification.

COAP secretary Lisa Melz has been working on a new website for the organization which will be unveiled in the Spring. In addition, COAP President Schuyler Meixner will be working on formal compilation of items for an electronic Handbook for Administrative Personnel to be distributed to the full membership. This document will be linked to the COAP website and is intended to raise awareness about University policy in preparation for the NCA Criterion I report.

Joe Rives, Michael Rodriguez, Dan Romano, and Mike Dickson met with the Executive Board at the December meeting to discuss updates to University Technology security. Their presentation and comments regarding future updates and technology security enhancements met with a favorable endorsement by the board.

The COAP Executive Board continues the process of fundraising for the COAP Professional Development Grant. This is an initiative that will enable the council to award travel and/or registration fees for conference participation by COAP members. This program is designed to raise awareness about COAP as a constituent group and provide members with additional benefits beyond those which are inherent to membership.

FINANCE COMMITTEE REPORT

Trustee Ehlert Fuller noted a short agenda for the Finance Committee which consists of four reports.

Budget and Financial Data for Period Ended September 30, 2008

Vice President Thompson stated we have almost reported on this with what Julie, Ron and I were talking about earlier. Chair Nelson commented we are looking at a window of June to wait.

Director DeWees replied we have received \$20M from them already so we could go probably not until June, but May. I am not terribly worried and Al knows that I worry about everything. President Goldfarb added I am a little worried and the question is what we believe in terms of balances, basically your payrolls and not much else, then it becomes okay we can make it through that time period. Clearly, if we are going to have other emergencies, each time that occurs, it incurs costs without general revenue funds it is impossible to operate. The reality is even if we can make it to the end of the fiscal year it creates a disaster. I am always glad to hear that Julie says she is not as worried because she is usually in my office.

Director DeWees added they also have to balance out if there are payments to vendors. For instance, small businesses in Macomb, we have to use our income fund money because we know if we use general revenue funds, they are not going to get paid and we cannot do that. We do have to spend a little bit of our income fund for things like that. Chair Nelson requested letting us know when legal does its business. President Goldfarb added is that going to appear in the minutes? VP Johnson commented maybe they will read it in Springfield. VP Thompson replied Springfield knows and it's not that we haven't told them about it.

Report on Investment Activities

Director Ron Ward pointed out the report on page 116, the summary sheet, we need to correct date – it should say September instead of June there. One good thing going to the APS system is it is more automated and more control over the numbers. This summary sheet, the report is an Excel generated report, and a lot of maintenance is required with it and that is probably what happened with this date not being corrected or updated. It just requires a lot of hands-on manipulation. Eventually, what we will try to get with this APS system is data on the summary sheet given enough time and building up the files, so we will be able to use that to actually generate this cover sheet, but we have not developed the history to do that yet. It will be a positive thing coming out of this system.

Our high point last fiscal year we got \$4M in interest money, and we are going to be struggling to earn \$1M this year. When the rates are down, our benchmark is down to 1.49% as of September. As of December, 3-month Treasury bill is like .02 so as we go throughout the rest of the quarters here, it is really going to get ridiculous unless they start raising interest rates back up.

Report on Income Producing Grants and Contracts for the First Quarter

Director Beth Seaton commented the report in front of you shows we have decreases this year in our activity proposals and external agencies are down also. I just looked at the figures this morning for November month end and it doesn't look much better. I think the explanation partially is because of the State of Illinois; we have seen so many appropriation cuts and lots of grants we formerly got were through the Board of Higher Education, Illinois State Board of Education and the Department of Human Services in Springfield. A lot of the projects that are in the report this quarter are continuations of projects that we have had going on for a long time. I did want to highlight one project that was funded on page 124, Drs. Richard Musser & Sue Hum-Musser in the Department of Biology received \$350,000 grant from the National Science Foundation and that is a very competitive program and very prestigious grant. I just thought I should draw your attention to it because they are both younger faculty members and they will support a lot of graduate students with this really important National Science Foundation project.

Chair Nelson asked if there are any grants being cancelled. Director Seaton replied no that has not been happening. Programs at the federal level, too, have been cut wherein programs that have been on the books for twenty years we are seeing not get reappropriated. A lot of it has to do with the time and we are at war. It will be interesting to see what happens with the new administration.

VP Thompson added then we get an across the board cut on the grants of 20%. Director Seaton stated they said it was going to be 20% but it did not really affect us that way – it depended on the program and how the awards were made.

Report on Contributions

Vice President Dan Hendricks commented you have it on page 126 – I just wanted to update the actual total to date is \$6,995,119. On the reverse side, we have 1,302 prospects assigned and we are approximately 30% of our goal for contacts this year which is slightly down but we will catch up I am sure. On the campaign front, just to give you an update, to date toward our campaign goal of \$60M, we have raised \$29,637,000 which represents 49.39% of goal. We were hoping in the first quarter of next year to exceed the 50% so I think we are on goal at this stage in terms of our timetable which incidentally is more money than we raised in the previous campaign incurred.

ACADEMIC & STUDENT SERVICES COMMITTEE REPORT

Trustee Griffin noted two reports for the Academic & Student Services Committee.

First Year Experience Program (FYE)

Provost Thomas stated this report is an update from the report given last year. When I arrived here, discussion was about assessing student learning outcomes and effectiveness of the FYE program. Much discussion was going on in the Faculty Senate when I arrived and a lot of changes have been made, but at this point I want to turn it over to Judi and Tera.

Associate Provost Dallinger commented that Dr. Thomas asked what sounds like a very simple question, which is – “what are the goals?” Of course, the goal is to help students be successful. Based on the way we developed the FYE on a number of years at multiple faculty committees and student services committees combined, I found at least five different documents that was to goals. Each one had several different goals so we thought maybe 33 or 50 goals might be too many to track. Under the leadership of Dr. Thomas, we revised our goals to be very clear. We know it is extremely important for students to make connections to be successful at the university level. Even good students, who might make all As, if they do not make that connection to Western, will not stay here.

Our first two goals have to do with being engaged and forming those relationships, which is the basis of getting students to stay at a university and be successful. Beyond that, we want them to have the skills they need to succeed academically and socially. All of the components of FYE lead to those four goals in one way or another. We like to talk about three core components of FYE and I know we have talked to you about them before, so I have listed them as primary components. We also wanted to update you about additional FYE programming and related programming. Actually at many other universities some of these things I have listed are their FYE program. Western really has an addition to what many other universities have as FYE programming. Tera is going to talk a few minutes about FYE residential component.

Director Monroe stated we have three residence halls/complexes that house our FYE program: Thompson Hall, Bayliss-Henninger and Wetzel Hall. Within those, there are FYE seminars that are instructed over the first eight weeks of the semester. Those are taught by our master’s level hall directors and complex

directors and sub-taught with actual students who come in as resident assistants and help teach that as peer student teaching in those seminars. Those seminars range from everything from study skills, test taking, to relationships 101 – our most popular session, along with finals preparation, wellness, making good choices, and financial responsibility as a college student. We have had record success with those this year. Our numbers were up as well as we partner with the University to Making Achievement Possible, which is an assessment survey to look at student success. This year, I am proud to say that we had a 95% return rate on that survey and assessment, where students go in within the first three weeks of school and self-assess themselves as far as what they want to get out of college, whether that be in relationships, academics, co-curriculars or how they went get involved, if they think they will retain themselves here at Western, or do they think they will graduate in four years? They get their results instantly. It calculated it and they can log on and see how they compare to Western Illinois freshmen and they are benchmarked against other freshmen in the class. We had a huge return rate, again 95% of our freshmen participated in record numbers, the EBI benchmarking Institute that said we were leading the pack in the nation with that survey. Those are the big components of the residential programs.

Associate Provost Dallinger added even though Tera and I are talking about different parts, we work very closely together, with Student Services, a lot of people who report to Dr. Johnson and Academic Affairs reporting to Dr. Thomas. We have lots of committees that combine both to do all parts of these programs. In the academic side, we tried to support more this year with use of these surveys and the seminars.

We have continued to do our FYE classes. The big change is in the spring, Faculty Senate decided to make it a requirement that all students take and pass FYE classes. The past four years we have been offering the opportunity to students to do these classes. As you know, they are very small classes – 20 students – only freshmen, but based on academic areas, which is different than many universities. Many universities have what Tera and her people are doing in the residence halls as their FYE classes. We have that but all students have the opportunity for them as well as these classes that we are requiring them to take. Now students are required to take and pass them and we are working on what to do when they drop out or fail them. I don't think Blake would have wanted to take an FYE class as a senior just because he did not finish one when he was a freshman. It requires a little thought.

We have also worked a lot harder with our peer mentors. You probably remember each class has a peer mentor, an upper division student, who works with the faculty member, particularly to do those co-curricular activities we have students do outside of class. We work a lot more with peer mentors – making them be more accountable and giving them a lot more training and information. We work more with our faculty as well. We realize that maybe not all of our faculty was familiar with what we were expecting in these FYE classes as I would have assumed they would have been.

Just to comment on the book, we read Smashed. We think more students read it. They seem to connect with this and you probably heard we had Koren Zailckas, the speaker on campus in September and was very well attended. It has a good message – don't spend your college years getting drunk and that is what we want our students to know and understand.

We work very closely with Student Services and Academic Affairs to provide help centers in the freshmen residence halls to allow students to have the opportunity to come and get help. We would not turn away a sophomore of course, but FYE money supports having graduate students and student tutors in those halls in the evenings when student want help. We do have other help centers on campus. That is another thing we do not call FYE because they are not open always when students want to get the help. We added one in the library with Phyllis Self's help and been very well attended.

We had the best FYE Kick Off ever had this year in part due to an incoming freshman who created a video of fellow incoming students and returning students. You can imagine all these students are here and

they are up on the screen and seeing themselves. That was pretty exciting. Sean Ingrassia, who was not even enrolled in classes yet, came in the summer and worked with Tera to create that video and it was wonderful. We also had a speaker, Mark Hartley, brought in who was good and Dr. Johnson paid for t-shirts for every incoming student which was extremely popular and kept them there to get their purple t-shirt and you saw them around a lot on campus.

I highlighted some of the programs, like other universities include this as part of their FYE, the President's Convocation and Picnic, Summer Orientation and Registration, are extremely good academic advising on this campus and many universities would count that. The Provost was just reminding me I did not mention, we align very closely the University theme with FYE, so we always pick an FYE book that relates to the University theme. The University Theme Committee tries to bring the author of the FYE book here and therefore all the themed events are related to FYE, because they just overlap so much. Provost Thomas added and the theme is Health and Wellness for those who were sitting at the table with me last night. Trustee Houston added it does not mean all of us are going to eat fruit.

Next year is Dollars and Sense from personal finance to world poverty and of course we picked that two years ago before we knew that is going to be the topic of the day, so that is going to be great. We will pick our book to go with it and I hope Tera will just keep doing all this work she is doing to make all this FYE work.

Trustee Antonides commented I don't have a question related to FYE - I think it is a great program. One thing we are dealing with in SGA is that while we have this incoming student program, we do not really have a centralized outgoing student program. We have some departments but I don't think every single department has an actual coordinator and I think a lot of students find themselves lost trying to find internships. We have Career Services and it deals very centralized for students. Provost Thomas replied Al Waters is working on this now and he has come around to Academic Affairs and talked with Garry Johnson on trying to start with freshmen and include all students and work with departments as well. Judi has been working with him as well in Career Services, so they are really trying to reach out to students and it is one way they are trying to make sure students do have internships. From what he was telling me is a lot of students, for whatever reason, are not aware of the opportunities that are there. VP Johnson added I think they are probably are at least initially aware because they went to classes very early in the process and talked about the need to get involved, but I think they are going to be much more aggressive in Academic Affairs to try to get students involved in understanding their career expiration needs to start when they are freshman. Part of that whole process includes looking for a program that requires internship and work on that process for three years before they get to their senior year. I think over the course of the next year or so we will see an evolution of how we can be more comprehensive. Certainly, we are committed to working together to make that reality because we know that is going to be important in the work place today to make sure we connect our students as best we possibly can. Trustee Antonides stated I think the University itself can have a large role in aggressively seeking internships with companies or different groups in the government. VP Johnson suggested that folks do a pretty good job at that. One of the reasons it has been decentralized is because the folks in the academic disciplines tend to have the best contacts with people who need internships in discipline oriented areas. Again, if we can work with that and Career Services and have them help students move through that process earlier, it will open more doors and we can accomplish pretty good things working together to do that. One comment I would make in the interest of truth and advertising is Jack passed the ethics test with flying colors so I have to do that with great sincerity. On page 136, there is a note here about the t-shirts we provided for all of our freshmen. The President, Tim Van Alstine and I shared the cost of doing that to make it a reality and we saw it as a major responsibility. Tera Monroe is the one who actually designed it and we will do that each year because our goal is to find ways to make sure students understand that purple and gold are our school colors and make them become prouder and prouder of that every day they are here. I think we are doing a pretty good job of that. Jessica Butcher, who is my assistant, was the one who

ordered, organized and distributed them and made it all happen. Again, from the Student Services perspective, we are committed to continue seeing our FYE program and flourish because it is designed to help our students be successful on, as Judi said, day 1. I always talk about that as a Student Services perspective that is our goal and the duration help students be successful and go about their business of being students. Altogether I think we do a great job of that and we will continue to see it grow and develop over the course of the next number of years.

President Goldfarb addressed Blake's question. Obviously we spend a lot of time on FYE and keep focused. SGA might ask Faculty Senate to ask departments as you get to those upper levels to centralize. Many student disciplines say what the appropriate capstone experience is for each student in the major. For example, my own program is performance work or certain kind of design work. If you are in the academic side of theatre it is dramatory or liturgical work, but they deal with the departments for internship.

Trustee Antonides stated I don't think centralization is what I was looking for but a more developed way of doing it. Maybe each department can handle it separately but it seems less students get their placement after college of what they want to do. There is not as much consistency as there is for incoming students.

President Goldfarb replied but it is also an issue of capstone - what is appropriate and what would make someone successful. It is a conversation that we will eventually have with the Provost and Faculty Senate. Usually, your first goal is to figure out what to do with students as you bring them in and then see how they progress. Capstone is usually departmentally connected. I think the reality is if we inventoried our departments – many of them already have capstone experiences.

VP Johnson added one of the issues we are dealing with and have had numerous discussions over the course of time is sophomore experience. We spend all this time and energy on freshmen and they are very attended to and we try to do everything we possibly can. We are finding if we want to make sure that we retain students from freshmen and sophomore year - we simply can't just drop them then and say okay we are done with you now we are going to move on to the next first year group again, so we have been having discussions about what to do with sophomores to make sure that they stay connected. It is one thing to keep them connected but all of a sudden then to just cut the umbilical cord and say now you are on your own, is problematic, because first and second year retention is one of the issues that is most critical. There are programs nationally that are looking at the sophomore year experience and over the course of the next couple years we will be taking a long hard look at that in terms of how we need to be addressing some of those issues.

Provost Thomas stated and also Blake if you look across the distance from one college to another there are various kinds of capstone courses that we have as well as career kinds of activities, such as internships that are available and tied to the department of disciplines here. You can talk to any of the deans I am sure. They are nodding their heads about different kinds of activities that we do have here in the colleges.

Trustee Houston commented as we talk in terms of retention between freshmen and sophomore on the percentage basis, do we have data and what has been the experience in the four years that we have had the program in terms of the three where we have completed.

President Goldfarb replied in terms of first year, there was a slight decrease. We have been up the last two years in terms of retention. We never set a specific goal. Our retention rate is about 73.2%. 75-80% is a very good retention rate for institutions. I have never said that campus wide but that is the kind of figures look at in terms of trying to make a suggestion.

The Associate Provost added we dropped a little bit when we started the FYE program, but we also did several other things like summer SOAR program which we think is positive, but our ACT scores were not quite as good that year and we all know that is very related to retention as well. It is so complex and kind of difficult to know which exact thing leads to retention. President Goldfarb added the increase has been in the last two years.

Trustee Houston commented I think that number is very important giving the amount of money we are providing into the program to judge what the results are.

VP Johnson stated to address that very issue the Provost and Dr. Smith last week met for the first time with our new Retention Committee. We will continue to work with that group to address those concerns which is an ongoing committee.

President Goldfarb added the other issue I have talked with Judi as well – once you set smaller classes and have much greater focus on students, the academic expectations may actually become even higher for students initially. It is hard to determine why there was a decrease initially, but I would argue that once you are in those kinds of environments the expectations become even more intense. Now we are seeing the movement in the other direction so we are looking at four year program and a little bit of time for it to shake out.

Provost Thomas included it is important to have clear defined goals as well as looking at assessing the student learning outcome and coming up with a mechanism assessing the effectiveness of the FYE program.

University Housing and Dining Master Plan

VP Johnson asked John Biernbaum, Assistant Vice President for Student Services – Student Life, to join him for the report as well as Matt Bierman, Director of Residential Facilities.

VP Johnson stated we want to bring you up to speed in the course of developing a university facilities master plan and housing and dining. We have about 2.5 million square feet of space that we can manage over the course of the year so we wanted to take a look at where we were on the facilities and issues. We thought it was time to bring someone in from the outside and help us do a real audit of our facilities so we could begin to make some long range plans as to what our housing and dining opportunities would look like over the course of time. Initially, a number of years ago we took down a couple of residence halls and eventually replaced those buildings with what is now Grote Hall as a test to see if that is where we are relative to our notions about the future housing. We think it has worked well for us. We have found some major renovations in dining centers and have some plans that will come into play in the near future.

What we basically want to do is present you a broad brush of what we see as a result of the facilities audit we went through. We are not asking for the total plan to be approved. We will bring to you as we implement parts of the plan for your approval and support the pieces of the plan because things could change so approving a broader plan and having to come back and change it for our perspective, does not make a lot of sense. We would like to have some flexibility as we work our way through and you have to approve everything we do any way so we will do it project by project. I would ask J.B. and Matt to walk us through this and then discussion relative to that and then we will answer questions.

Asst. VP Biernbaum commented we will be brief as we can so we can answer any questions. I think you all have seen this document before. A couple years ago when Dr. Rives started the Campus Master Plan, we thought it would be wise at that time to formalize a near term plan for ourselves that would dovetail into the Campus Master Plan and hopefully that is what this does. I asked Matt Bierman, who is our Director of Residential Facilities, a little over a year ago to get a committee together of various

constituents around campus including physical plant, students, housing staff, and finance folks to take a look at what opportunities we can take advantage of given our current status with our buildings and deferred maintenance. Matt did that, and as I am sure Dr. Rives can attest to, when you get a group like that together it is very challenging when you hear all the different opinions and I think the results are good results. Obviously, the things I would highlight that are very near term are Wetzel Hall closing and being taken offline this fall 2009 and moving our freshmen from that building to Tanner Hall, so we are consolidating some space there. We do that without giving up too many singles. Currently, Western provides the most single rooms in the State of Illinois. I think we will still do that even going forward after closing Wetzel's doors this fall. It will just be a little lower than what we currently have and that gives us an opportunity to take advantage of refurbishing some of our buildings on campus like Corbin/Olson which is the next thing we will do. Most of this was based off the consultant's report that was done by Wolpert. They did a facilities condition report and did it for the bond buildings and also for the other side of the house for the academic and appropriated buildings on campus. I turn it over to Matt to highlight any further beyond Wetzel and Corbin which is where we are at in the near term future.

Director Bierman stated at this point the plan will be to take Wetzel Hall off line fall 2009. We have also begun a process where we are developing scope statements for the renovation of Corbin/Olson Hall and the dining center that is attached to those two buildings. That renovation will be significant to that facility and right now our target numbers around \$20M to those three entities. Then we are going to take a look at our Lincoln/Washington buildings. Those right now are super single environments. We want to consider if we want to keep them super single environments or change some of those into double capacity buildings again and do some furniture renovation. It might allow us to do some bathroom renovations to that facility as well that all in preparation for the fall of 2012. As you all are very aware January 1, 2013 is the date the State has set for us to sprinkle our facilities or not occupy them. For the fall of 2012, our goal will be Corbin/Olson renovated and back online with more students in the south quad area and more doubles. It will give us the opportunity to take Higgins Hall offline which will avoid us putting well over \$1M in sprinklers in that facility and well over \$1M in two new elevators for that facility. Really this whole plan allows us to concentrate our efforts on certain buildings that we feel like we need to use. We will decrease our number of singles slightly but given our occupancy right now we can afford to do that without too much pain and going forward it really will help us in the long term focus our attention on the buildings that we are going to as we keep up.

VP Johnson added the recommendations that we have are based on factors we outlined here, basically our admission trends and issues, again the result of the facilities audit which was a critical part, the fact we do have excess capacity and we are trying to address some of those issues. We want to keep our first year students together because we feel that is an important part of our FYE program and our desire to operate the highest quality housing program that we can operate. Corbin/Olson, even though they are probably some of our oldest buildings on campus, are the soundest buildings we have but there is a lot of work that needs to be done in there. In order to do that, we will have to take offline to make that happen. Right now, Olson is partially offline but the reality is we cannot do anything in there because as a result of Memorial Hall being offline, we have Counseling Center and Advising Center in that building now. They will be in there until such time as Memorial Hall comes back online and they can move back in. What might happen, and we will have to see how this works out and see if it is feasible, we might try to take Corbin off and start working there even sooner than we originally planned so we can get it completed and tie that to Memorial Hall project being completed. We would not lose a full year or more and be able to do Corbin and the dining center and get the folks into Memorial Hall we might be able to immediately begin the process of Olson Hall. There are a number of things in the offer that we are looking at to best make all of it work. We will not use Wetzel Hall this fall – or even we decide that we are going to take that building down which is one of the recommendations – we will have to spend some time removing asbestos and other things from the building before we even can do that. Time will need to be devoted to taking care of those issues.

Director Bierman stated this plan really does call for no reduction in our occupancy in terms of what we can house. It is just changing – with us being almost 50% singles – we have a lot of flexibility of space in the residence halls. The other piece for the fall 2012 is bringing closure to the Lamoine Village complex which is apartments that house many graduate and international students and some families. That facility is quickly coming to a state where it needs significantly investment. The reinvestment in that facility would make it difficult for us to charge rent to be able to make up any renovation for that facility. The people who live there are there because of the rent we charge so that one is a tough decision. The committee wrestled with that for several weeks, but ultimately decided that was the right decision to reduce our apartment housing on our campus.

VP Johnson added that will not all happen at one time. It will be a phased process. Asst. VP Biernbaum pointed out one of the things that this plan gives us a chance to do is greatly and aggressively reduce our deferred maintenance which is minimally \$240M. We can cut that nearly in half over five years which would be very aggressive but this plan gives us that opportunity and would really help us out quite a bit. I would also say that if we reduce the number of single rooms and reconfigure it – we would certainly become more efficient. We do so at a time when the number of single rooms that we will have requested will become less and less given the current economic state. We sort of saw that a little bit this year with our first year students. There is usually more demand for private rooms. I think that demand will continue to lower as long as this economy stays where it is at in this point in time, because those are premium rooms at premium room rates. I would also say that one of the things that this plan does is gives us a chance to take advantage of the burdening of the south part of campus with the potential at some point of the fine arts facility being over there. We do have a fine arts programming on those residence hall floors and it really gives us a chance to do what Tera and Judi were talking about which is bring Academics and Student Services on that part of campus with living learning communities, so that is one of the other supporting thoughts.

Trustee Ehlert Fuller commented first of all it is very gratifying to see this long term plan and that you have spent this much time considering it and seems to be well thought out. One thing, with respect to Washington/Lincoln, but it seems to me that it wasn't all that long ago when we had a renovation and went to super singles there. My question is - are we reversing the investment we made in those halls. Director Bierman replied in 1995 the difference is what they did at that time was take some furniture out and carpet so it was an aesthetic upgrade. We had put in some flexible type furniture which students greatly desire. I would like to address some bathroom upgrades which have not been addressed. I would like to address electric and lighting at the same time much like we did over in the Bayliss/Henninger area and that is not to mention any mechanical systems that really could use some help in that complex as well as all of our complexes and more extensive than what they did in 1995. VP Johnson added Tera was a resident over there. Director Bierman added as far as occupancy it is well reverting back to that. VP Thompson included I remember too with Lincoln/Washington that the water pipes were on the outside of the building and I can't explain why but look at the weather we are having. If you have really bad weather, you have frozen pipes.

President Goldfarb commented by the way given the weather, once this over I need to talk to JB for a second, we just got contacted by the hospital. Asst. VP Biernbaum replied they are getting ready to staff it as we speak for a warming center in Corbin. VP Johnson added we already did it and we were doing that while Joe was presenting. President Goldfarb stated a number of the senior citizen complexes nearby, including the one my mother-in-law is in, are without power and are needing heating and warming centers, so obviously we were the first place contacted.

Trustee Epperly asked for the definition of offline. The way I view this is, and that is where I am confused, is that if we are taking Wetzel offline, my thought process would be to hopefully demolish as

quickly as possible. VP Johnson replied that would be my process too except we do have to do a bunch of work before we can. Our goal was to make the decision to take it offline a number of weeks ago because when we start reapplication for students we could not allow them to reapply for that building if we were not going to have it availability. The intent would be you have to take it offline for next year and begin the process of decommissioning and ultimately taking it down.

Trustee Epperly questioned occupancy. In 2012, all three of these are taken offline – what percentage of buildings or potential capacity are we going to have? Director Bierman replied I can house almost 7,000 students tomorrow if I needed to in doubles if we can get more beds. Trustee Epperly added so basically you are saying switching everything back to doubles will keep us at almost the same. Director Bierman responded today – in the future is where we are going - is going to be more like 5,000 – 4,800 our target number for housing through residence hall occupancy. Asst. VP Biernbaum added those will not be all doubles. Director Bierman stated the committee really talked about that 4,800 as our target occupancy and it is an ideal operating occupancy for us. For this coming fall, I am expecting to be on 10th day around 4,200 so we are much below that right now so we need to grow to get back up to that point.

Asst. VP Biernbaum commented it should be pointed out our retention of residence hall students has remain constant for several years, despite the off campus market. Trustee Epperly asked for 2012 target. Asst. VP Biernbaum responded in the 4,200-4,400 range plus or minus 100 every year. It is confusing and cumbersome because I change a number of rooms into singles and change our on campus occupancy but it is not our true capacity. A lot of institutions and housing programs talk about they are 92% capacity well what does that mean for us? I can house 7,000 people so does that mean I am really 50% or 60% capacity well not really because the way our program is built.

VP Johnson added part of what we have been trying to do over the course of when we did Lincoln/Washington is try to make them much more flexible with movable furniture. In the past, everything was bolted to the wall. When the buildings were originally built, part of the bonds dictated that you can only use bond money if it was for fixed asset building and anything fixed to it so that is why everything was built in.

Asst. VP Biernbaum commented this plan hopefully makes us more efficient so that we can reinvest back in the program. We could probably be more aggressive than this but we are trying to strike a balance of what makes sense for the program, university and students. Certainly, folks' feedback on that is welcome. Since this plan has been out, I have heard around town we need to build more apartments and I seen a document very recently that says the market saturation for student housing in this town is saturated. It would be very difficult to build and make it right now this town if you were building for student housing. I think they think when we are talking about Wetzell offline that we are reducing the number of students that are living in the residence halls and that is simply not true. We have no intention to reduce the number of people that live in residence halls because frankly we know that students in residence halls academically do very well. We had 800 students last fall that made 3.6 GPAs or above and over 350 of those were 4.0s so we know there is academic success in our residence halls.

Trustee Nelson added make sure when you tear down a building you get the name of the contractor that tore down ABC Roofing in Moline. They had two bids – one was the cost of \$1.25M paid by the city and the other one was the demolition company paid the city \$325,000 to tear the building down. So there are companies out there that will pay to demolish buildings because there are recycled products in that building. Director Bierman added I actually talked to some folks about that because there is a ton of copper in our buildings. I will market that when we do get to that point.

GENERAL DISCUSSION AND ACTION ITEMS

FY09 Master Plan Update

Vice President Rives started off with PowerPoint. Our Master Plan is tied to our Strategic Plan and when we set up the Master Plan, it was whole campus environments which encompassed complete learning on our two campuses. The Master Plan itself is facilities, grounds, technology and infrastructure.

To give you a notion on electronic classrooms, here is a listing of the electronic classrooms that we will be getting this year. I am actually kind of glad I am doing the board meeting up here so you can have electronic classroom experience. Waggoner 171, Stipes 120 and Sallee 101 are rooms that we are currently finishing prior to holiday. It is really exciting. We have worked really closely with Physical Plant so when they do permanent improvements to a classroom we are going in and doing technology so we can concert our efforts and do it together.

This is Horrabin 26 before and you can see the effect being dramatic. Tillman 307, which is a very dated room as you can see, the permanent improvements have been done and technology is being installed as we speak literally.

Student Services has graciously extended electronic classrooms into the residence halls through the great partnership between Academic Affairs and Student Services. We were able to take a Sallee classroom offline and have people take class in the Sandburg Theatre which helped us greatly, so we did not have to do all the electronic classroom work over the summer time.

Another initiative in the area of technology you have been supporting is faculty computers. As you might recall, our goal was to get rid of 1999 and before computers and get more computers that are current to a four-year rotation. We are getting rid of those old ones and I just signed off on getting rid of the last of the 1998 and we have made nice progression. Once budget clarifies, we will again move forward with this program.

In terms of the age of faculty computers maybe a better way to see it is 40% of faculty computers are four years old or less when we started the program a year ago. That has moved up to 3/5 of our faculty computers are now four years olds or less, so we are building to that four-year rotation that you agreed to.

The Performing Arts Center planning continues and this is the model that the architects brought back to campus. The Multicultural Center photo shows before the windows went in – if you look at the Sallee side you can see how labor intensive the project is. It obviously looks much more advanced than this now.

We consolidated University Technology in one administrative area and signage will be in the University Library where we are located so we are open for business in the Malpass Library. Last year I left you with a promise that Dividends coffee bar would take off and is located in Stipes Hall. The Student Recreation Center, where you had your Board dinner last time, has the new track and new windows. I just love the vistas that you see throughout our beautiful campus.

We now have a premiere volleyball court in Brophy Hall. Western Hall has resurfaced its playing court. There have been several enhancements to the softball stadium. The University Bookstore has new flooring and lighting and the University Technology Store is now located in the Union.

J.B. talked to you today about the Housing and Dining Services Plan. Of course, our Master Plan was predicated on creating University partnerships with the City of Macomb. Charles Darnell, Bill Brewer and several others from Physical Plant, as well as VP Thompson are working on several community

projects, including Adams Street and addressing several key issues – what is the inventory and what makes out that study area – is it family housing or is it commercial – base lining what is that condition of the housing on that study area, pinpointing challenges to the approach to campus and the study area.

As well you might remember the Master Plan calls for an “S” curve or the dark part on the map so people can navigate through Macomb without transversing in the campus if that is what they so desire. This is the part that is being planned with the City right now. This is the current road when you are coming up Western Drive.

Next is the City of Moline and our Quad Cities campus. This is the Scott County electronic classroom which was a \$50,000 gift from the State of Iowa. We have several seminar rooms on the Quad Cities campus which are smaller rooms for graduate studies and we are upgrading those as well.

On Riverfront Campus, we are working with the City of Moline to connect the piping so the storm water will continue on into City piping and then they will cover up this water basin. The advantages are construction trucks can come right up to the building and will add for additional parking on the Riverfront Campus when it opens.

We put out a request for purchase earlier this summer for engineering space. The bids were due back last week and right now processing bids and one of three potential areas you might remember from the last Board meeting I indicated that an engineering space needed to be somewhere in Renew Moline Development Board – downtown Moline and one potential opportunity is Flextech. You heard Steve talk about ABC Siding and this will be the new home of Flextech. Another opportunity is here in the middle which we discussed in other board meetings and another option would be downtown Moline itself. The week of January 20th we will be evaluating the bids and going forward from there.

Our Museum Studies program is housed in the Figge Museum which is right by the Radisson in Davenport. The University Theme will be sponsoring Jean Kilbourne who is a noted Social Psychologist in Advertising and Body Exposure which will be coming in February.

We are going to have an ACT and Military Credit Testing Center sign the paperwork with the Arsenal and will have an official signing in January. They are allocating space so we can bring our classes on base and they are working with us to relax security restrictions that we have talked about in the past.

Clearly, our Master Planning continues and an integral part is our sustainability efforts. This past year you have seen many including Lake Ruth, recycling initiatives, our LEED signs, and We Care. We did really well in Recyclemania this year. Active educational programming associated with sustainability was has been held on both campuses. Our partnership with the Corp of Engineers continues.

The new design for Hanson Stadium is lovely with a living learning complex which is two-levels. On the first floor would be the academic athletic support service in addition to other things. This would be a way to use Hanson Field 365. The coach’s offices will double up as donor suites and press access. Imagine yourself sitting here - again 365 day facility reinforcing the values of both the Master Plan and Higher Values in Higher Education.

Resolution No. 08.12/1: Release of October 17, 2008 Executive Session Meeting Minutes

Resolution:

WHEREAS pursuant to Section 2.06(c) of the Open Meetings Act, the Board of Trustees of Western Illinois University has reviewed the minutes of the executive session to determine whether the need for confidentiality still exists with respect to all or part of the minutes:

THEREFORE be it resolved that the Board of Trustees of Western Illinois University approves for public disclosure at this time the following executive session minutes:

October 17, 2008

Trustee Epperly moved that the Board approve Resolution No. 08.12/1: Release of October 17, 2008 Executive Session Meeting Minutes. Trustee Ehlert Fuller seconded the motion.

Roll Call

Trustee Antonides	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Houston	Yes
Trustee Nelson	Yes

Motion carried.

Resolution No. 08.12/2: Revision to Board Regulations, IV.C., Residency Status – First Reading

Vice President Thompson stated as we started through this we realized it was a little dated and archaic and every time Bruce helped us look through it we crossed out more sections. It seemed that when this was written under the Board of Governors that they put in a lot of information that really did not need to be there. We really had to clean this up and one example I will give is if you are an adopted child, you are still a child. You do not need to define an adopted child in the regulations. We tried to clean up. Al was great with the history and tried to make sure it reflected how we operate today. Hopefully, this is going to be a little more modern and efficient.

President Goldfarb pointed out Southern Illinois University's Board just recently passed an in-state out-of-state tuition. This is becoming a much more aggressive issue in the State of Illinois, particularly those schools that are on borders of other states. To be very frank, they called us because this Board was in support of dealing with border counties as well as border states. Actually, I didn't tell the Board on occasion I wanted to be more aggressive but it is clear what will happen with Carbondale and Edwardsville will become a greater aggressiveness and another reason for reviewing this at this point.

Director DeRoos commented I really don't have anything to say except to answer any questions. One of the biggest changes is the old policy was you had to live in the State of Illinois for six months. It was a very difficult thing to police. Students would come into my office and say right after high school I moved in with grandma and grandpa and on the farm – would you like a note from grandpa? So what the practice has been after direction of the Provost's office for the last fifteen years is if a student came into my office and had legal bona fide documentation such as voter's registration, driver's license and an Illinois address on file with me, then I could proceed and do an affidavit and switch their residency. The change in this policy, the wording, reflects that practice.

Attorney Biagini added there was a lot of redundancy too. We had a different standard for adoptive child and natural born child. Well, there is no difference legally. Once the child is adopted, it is your child. The things that were thirty years old, conceptually, we cleaned up.

Trustee Houston questioned on page 153 under section d. – the last sentence of the paragraph. Before they were talking in terms of people who moved outside the United States now we switched it to say Illinois. VP Thompson confirmed with Attorney Biagini for clarification – this is one of the areas you wanted to change because you said you could be outside the United States if you are outside State of Illinois. Attorney Biagini agreed yes now we have the issue with military where they are transferred to a base in Panama and they are still residents of Illinois, so where they live physically may or may not be typical of residence. I wanted to make it as broad as possible so the Registrar’s office could evaluate on a case by case basis.

Trustee Houston questioned if someone was in 8th grade and the parents move to California, they could come back on an in-state business as a freshman. Attorney Biagini answered with proper documentation. VP Thompson added parents could be residents of Illinois but through the military and stationed at different bases throughout the United States or the world and they would still be qualified. Director DeRoos stated and it is very rare that it ever comes into play in 33 years of doing this maybe once or twice - our military situation is just not very often.

Provost Thomas recognized Al DeRoos who has announced his retirement as of March 1, 2009 and I want to thank him for his 33 years of service, but I think he just walked out. President Goldfarb added rewriting the policy did not lead to his retirement.

Trustee Houston moved to pass Resolution 08.12/2 Revision to Board Regulations, IV.C, Residency Status – First Reading. Trustee Ehlert Fuller seconded the motion.

Roll Call

Trustee Antonides	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Houston	Yes
Trustee Nelson	Yes

Motion carried.

Resolution:

WHEREAS the Western Illinois University Board of Trustees Bylaws and Regulations establish the standards for determining residency requirements for students, and;

WHEREAS the Residency Status section of the current Board of Trustees *Bylaws and Regulations* need to be changed to reflect the current practice of establishing residency, and;

WHEREAS the Board of Trustees have from time to time made changes to the Residency Requirements that are not reflected in the *Bylaws and Regulations*:

THEREFORE be it resolved that Section IV.C., Residency Status of the Western Illinois Board of Trustees *Bylaws and Regulations* be changed to read as follows.

IV. Students (continued)

C. Residency Status

1. Definitions

For purposes of this regulation, the following definitions pertain:

- a. An "adult student" is a student who is eighteen or more years of age.
- b. A "minor student" is a student who is less than eighteen years of age.
- c. An "emancipated minor student" is a completely self-supporting student who is less than eighteen years of age. Marriage or active military service shall be regarded as effecting the emancipation of minors ~~whether male or female~~ for the purposes of this regulation.
- d. "Residence" means legal domicile. Voter registration, filing of tax returns, proper license and registration for driving or ownership of a vehicle, and other such transactions may verify intent of residence in a state. Neither length of university attendance nor continued presence in the university community during vacation periods shall be construed to be proof of Illinois residence. Except as otherwise provided in this regulation, no parent or legal or natural guardian will be considered a resident unless the parent or guardian maintains a bona fide and permanent residence in Illinois, except when temporarily absent from Illinois, with no intention of changing his or her legal residence to some other state or country.

2. Residency Determination

The University shall determine the residency status of each student enrolled in the University for the purpose of determining whether the student is assessed in-state or out-of-state tuition. Each applicant for admission shall submit at the time of application evidence for determination of residency *in accordance with this regulation*. The office responsible for admissions shall make a determination of residency status.

- V. If a non-resident is classified by error as a resident, a change in tuition charges shall be applicable beginning with the term following reclassification. If the erroneous resident classification is caused by false information submitted by the student, a change in tuition charges shall be applicable for each term in which tuition charges were based on such false information. In addition, the student who has submitted false information may be subject to appropriate disciplinary action.
- b. If a resident is classified by error as a non-resident, a change in tuition charges shall be applicable during the term in which the reclassification occurs, provided that the student has ~~filed a written request for review~~ *proven residency* in accordance with this regulation.

3. Residency Requirements

a. Adult Students

To be considered a resident, an adult student must ~~have been~~ *be* a bona fide resident of Illinois ~~for a period of at least six consecutive months immediately preceding the beginning of any term for which the individual registers at the University and must continue to maintain a bona fide residence in Illinois as defined in IV.C.1.d.~~ In the case of adult students who reside with their parent (s) ~~(or one of them if only one parent is living or the parents are separated or divorced)~~, the student will be considered a resident if *one of* the parents ~~have~~ *has* established and ~~are~~ *is* maintaining a bona fide residence in Illinois.

IV. Students (continued)

C. Residency Status (continued)

To be considered a resident for the first year of attendance, an adult student not residing in Illinois must be a bona fide resident of one of the approved counties outside of Illinois. The Board of Trustees will approve the appropriate counties which will be listed in the cost section of the official Western Illinois University catalog.

b. Minor Students

The residence of a minor student shall be considered to be the same as *that of his/her parents or that of either parent if the parents are separated or divorced or that of his/her legally appointed or natural guardian such as a grandparent, adult brother or adult sister, adult uncle or adult aunt by whom the minor has been supported.* and change with the following:

- ~~1. That of the minor's parents if they are living together, or the living parent if one is deceased; or~~
- ~~2. If the parents are separated or divorced, that of the parent to whom custody of the minor has been awarded by court decree or order, or, in the absence of a court decree or order, that of the father unless the minor has continuously resided with the mother for a period of at least six consecutive months immediately preceding the minor's registration at the university, in which latter case the minor's residence shall be considered to be that of the mother; or~~
- ~~1. If the minor has been legally adopted, that of the adoptive parents, and, in the event the adoptive parents become divorced or separated, that of the adoptive parent whose residence would govern under the foregoing rules if the parent had been a natural parent; or~~
- ~~4. That of the legally appointed guardian of the person; or~~
- ~~5. That of a "natural" guardian such as a grandparent, adult brother or adult sister, adult uncle or aunt, or other adult with whom the minor has resided and by whom the minor has been supported for a period of at least six consecutive months immediately preceding the minor's registration at the University for any term if the minor's parents are deceased or have abandoned the minor and if no legal guardian of the minor has been appointed and qualified.~~

c. Emancipated Minors

If emancipated minors actually reside in Illinois, such minors shall be considered residents even though their parents or guardians may not reside in Illinois. ~~Emancipated minors who are completely self supporting shall be considered residents if they have maintained a dwelling place within Illinois uninterruptedly for a period of at least six consecutive months immediately preceding the beginning of any term for which they register at the university. Emancipated minors who reside with their parents and whose parents (or one of them if one parent is living or the parents are separated or divorced) have established and are maintaining a bona fide Illinois residence shall be regarded as residents.~~

d. Minor Children of Parents Transferred outside ~~the United States~~ *of the State of Illinois*

The minor children of persons who have resided in Illinois ~~for at least twelve consecutive months~~ immediately prior to a transfer by their employers to some location outside of the

~~United States~~ *State of Illinois* shall be considered residents. This rule shall apply, however, only when the minor children of such parents enroll in the University within five years of the time their parents are transferred by their employer to a location outside the ~~United States~~ *State of Illinois*.

IV. Students

D. Residency Status (continued)

3. Residency Requirements (continued)

e. Married Students

A non-resident student, whether minor or adult, who is married to a person who meets and complies with all of the applicable requirements of these regulations to establish residence status, shall be classified as a resident.

f. Armed Forces Personnel

Non-residents of Illinois who are on active duty with one of the services of the Armed Forces of the United States who are stationed in Illinois and who submit evidence of such service and station, as well as the spouses and dependent children of such persons, shall be considered residents as long as such persons remain stationed in Illinois and the spouses and/or dependent children of such persons also reside in Illinois. If such persons are transferred to a post outside the continental United States but such persons remain registered at the university, residency status shall continue until such time as these persons are stationed within a state other than Illinois within the continental United States.

g. Staff Members of the University, Allied Agencies, and Faculty of State-Supported Institutions in Illinois

Staff members of the University and of allied agencies, and faculties of state-supported institutions of higher education in Illinois, holding appointment of at least one-quarter time, and their spouses and dependent children, shall be treated as residents.

h. Teachers in Public and Private Illinois Schools

Teachers in the public and private elementary and secondary schools of Illinois shall, if subject to payment of tuition, be assessed at the resident rate during any term in which they hold an appointment of at least one-quarter time, including the summer session immediately following the term in which the appointment was effective.

IV. Students

E. Residency Status

3. Residency Requirements

4. Residency Status Appeal Procedure

Students who take exception to their residency status classification shall pay the tuition assessed ~~but may file a claim in writing to the university office responsible for reconsideration of residency status.~~ **but may appeal to the University Registrar by proving Illinois residency in accordance with these regulations.** The ~~written claim appeal~~ **appeal** must be filed within ~~thirty (30)~~ **sixty (60)** calendar days from the date of the tuition bill or the student loses all rights to a change of residency status for the term in question. If the student is dissatisfied with the ruling in response to the ~~written claim appeal~~ **appeal** made within said period, the student may file a written appeal within ~~ten (10)~~ **thirty (30)** calendar days of receipt of the

decision to the ~~responsible university office.~~ *Administrative Hearing Committee*, Such ~~written appeals shall be forwarded to the appropriate university vice president, who~~ *which* shall consider all evidence submitted in connection with the case and render a decision which shall be final.

5. Special Situations

~~Upon recommendation of The President the Board~~ may, in special situations, grant residency status to categories of persons otherwise classified as non-residents under this regulation.

Resolution No. 08.12/3: Revision to Board Regulations, II.B.12.j., Alternative Benefits for Coaches – Second Reading

Vice President Johnson stated I would be happy to answer any questions. Kerry Yadgar added we received no comments from the University community.

Trustee Ehlert Fuller moved to pass Resolution 08.12/3 Revision to Board Regulations, II.B.12.j., Alternative Benefits for Coaches – Second Reading. Trustee Griffin seconded the motion.

Roll Call

Trustee Antonides	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Houston	Yes
Trustee Nelson	Yes

Motion carried.

Resolution:

WHEREAS the Western Illinois University Board of Trustees has previously reviewed a first reading of a suggested amendment to the *Bylaws and Regulations*, Section II.B.12.j. Alternative Benefits for Coaches; and

WHEREAS the Board of Trustees approved the amendment during its meeting of October 17, 2008; and,

WHEREAS the proposed changes were electronically available to the campus community with a deadline date of December 9, 2008, for receiving written comments prior to final Board action:

THEREFORE be it resolved that the Board approves the second and final reading of revisions as presented below.

j. ~~Alternative~~ Benefits for Coaches

The following provisions shall apply only to coaches, who for purposes of this subsection are defined as temporary administrative appointments for terms of not longer than twelve months, and more than half of whose assignment is coaching intercollegiate athletics.

- (1) Notwithstanding any of the other benefits provisions of these Regulations, coaches may be given an appointment which entitles them to the employee benefits described in Section II.A.9. and Section II.B.12. above, (subject to the requirements thereof concerning application and eligibility), but with the following ~~exceptions~~ *benefits*:

~~(a) Instead of the vacation leave described in Section II.B.12.a. and b., coaches appointed hereunder shall be entitled to non-cumulative vacation leave which shall be earned at the rate of two days per month for each month in the term of appointment. This vacation leave shall be used during the term of appointment, and there shall be no lump sum payment or other benefit provided to such coaches for unused vacation leave at the end of their term.~~

Coaches appointed hereunder shall be entitled to cumulative vacation leave which shall be earned at the rate of two days per month for each month in the term of appointment. Vacation leave may be accrued up to a maximum of 48 days. [An employee who accrues the maximum will earn no further vacation leave until the employee's use of vacation leave reduces the accrual below the maximum.] Upon termination of employment, and provided that the employee is not reemployed at the same place of employment within 30 calendar days, they shall receive lump sum payment for unused vacation leave at the end of their term.

~~(b) Instead of the sick leave described in Section II.B.12.a. and c., coaches appointed hereunder shall be entitled to non-cumulative sick leave of one day per month of appointment (credited at the beginning of the appointment). There shall be no lump sum payment or other benefit provided to such coaches for unused sick leave at the end of their term of appointment.~~

Coaches appointed hereunder shall be entitled to cumulative sick leave of one day per month of appointment. The employee may accrue cumulative sick leave up to a maximum of 360 Work days and may use accumulated sick leave only when the employee is prevented from performing assigned duties because of illness, injury, or temporary disabilities. The employee may use up to twelve (12) days of earned sick leave per calendar year for absences resulting from the illness or injury of a parent, spouse, domestic partner, or child. Upon approval of the President, or the President's designee, an employee may use additional accrued sick leave for such absences. [Employees covered by a collective bargaining agreement with different sick leave benefits will receive those benefits according to their agreement.] Deductions of sick leave shall not be made during any Board approved holiday. No lump sum payment shall be made for cumulative sick leave earned after January 1, 1998. No more than five days of sick leave shall be deducted in any one calendar week.

(2) ~~The appointment of coaches with the above alternative benefits is an option which may be exercised by the President with the exception that this option shall not be exercised to change the benefits entitlement of any employee where such a change would reduce his or her current benefits.~~

Trustee Nelson moved to convene the Board to Executive Session to consider personnel, legal, collective bargaining and other such issues as are covered by Section 2.c. of the Open Meetings Act with plans to reconvene in open session at approximately 2:00 P.M. Trustee Ehlert Fuller seconded the motion.

Roll Call

Trustee Antonides	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Griffin	Yes
Trustee Houston	Yes
Trustee Nelson	Yes

Motion carried.

OLD BUSINESS

No old business was reported.

NEW BUSINESS

No new business was reported.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees will be **March 27, 2009**, at the Macomb campus.

There being no further business to come before the Board, a motion was made and duly processed to adjourn the meeting of the Board **at 2:00 P.M.**

Steven L. Nelson, Chair

Kerry L. Yadgar, Administrative Assistant to the Board

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