BIOLOGY 170
Syllabus

Introduction to Health Professions
Fall 2014

Class Hrs. 12-12:50 MW
Classroom: 003 Waggoner Hall
Instructor: Dr. Richard O. Musser
Office: Room 358 Waggoner Hall
Phone: (309) 298-1096
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Office Hrs: 1:00-3:00 MW; 11am-1pm T
Other hours by appointment

Class requirements:
1. Class Attendance and Participation- 35% of grade. Attendance at all classes is required. **You will write half a page discussing what you learned from the seminar speaker during each class period.** In case of an illness, the student must present a medical excuse and is responsible for making up any missed material. All other reasons for absence should be directed to Student Development and Orientation Services.

PLEASE NOTE: Two (2) unexcused absences will result in a drop of your final grade by one letter grade (ex. an A with 2 unexcused absences would be a B).

**Four (4) or more unexcused absences will result in a grade of F for the course.**

Participation grade includes participation in the discussion and reaction paragraphs. **Three or more excused absences will result in one letter grade drop.**

2. Class reports on careers 1 or 2 pages of questions for each assignment out of text book- 45% of grade. **(I will only accept handwritten answers)**

3. Asking questions in class- 5%

4. Final Exam- 15%

GRADING SCALE

Grades- Undergraduate student grades are calculated on a semi standard scale based on the percentage points you received in relation to total points possible (above) (A=93-100%; A-=89-92%; B+=85-88% B=81-84%; B-=78-80%; C+= 75-77%; C=71-74%; C-=68-70%; D+=65-67%; D= 62-64%; D-=55-61; F= <55%),

An average of 54 or below will result in a grade of F.
SPECIAL NEEDS /ADA STATEMENT
Students with disabilities who require special arrangements or accommodation should speak to me immediately. I will make every effort to try to accommodate them.

PLAGIARISM / ACADEMIC DISHONESTY
All forms of academic dishonesty will be treated according to University policy. For more information see http://www.wiu.edu/policies/ugdishst.shtml

Definition of Plagiarism
The faculty of the Department of Biological Sciences ascribes to a definition of plagiarism as expressed by V. E. McMillan in Writing Papers in the Biological Sciences (Bedford/St.Martin’s Press, New York, pg 16)

“Plagiarism is the theft of someone else’s words, work, or ideas. It includes such acts as (1) turning in a friend’s paper and saying it is yours; (2) using another person’s data or ideas without acknowledgement; (3) copying an author’s exact words and putting them in your paper without quotation marks; and (4) using wording that is very similar to that of the original source but passing it off as entirely your own even while acknowledging the source.”

This includes information in textbooks or laboratory manuals, honors and masters theses, all writing assignments, and images. The faculty of the Department attempt to monitor student writing assignments (essay exams, papers, laboratory reports, and other writing assignments or exercises) for incidence of plagiarism. If plagiarism is found, the faculty will discuss the situation with the student and indicate to the student the penalty for this academic dishonesty. Potential penalties include those cited in the academic dishonesty section of the WIU web page, http://www.wiu.edu/policies/ugdishst.shtml

Required Web-Sites
Students are required to check the Biology 170 Western On-line website regularly for announcements.

It is the student’s responsibility to be familiar with the information (including required forms, definitions, and time lines) contained in the following university web sites. Each student should access these web sites and carefully read the information they contain, your instructors will hold you responsible for knowing this information. If you have questions about any of the information contained in the web sites, ask your instructor:
Students Rights and Responsibilities: http://www.wiu.edu/provost/student/
University Final Exam Policy: http://www.wiu.edu/users/mivpas/handbook/policies/finexam.shtml
Grade Appeal Policy: http://www.wiu.edu/policies/gradeapp.shtm