

# College Writing I

ENG 180, section 019

Fall 2013 / T, Th 11:00-12:15 / Simpkins 324 (class) & 321 (lab)

Instructor: Tanya Juhasz

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Office Hour: Thurs. 3:30-4:30; and by appointment

“The role of a writer is not to say what we all can say, but what we are unable to say.”

**Anais Nin**

## Course Description

For a complete list of the standard objectives for English 180, see the Writing Program’s handout provided in .pdf form here:

[http://www.wiu.edu/cas/english\\_and\\_journalism/writing.php](http://www.wiu.edu/cas/english_and_journalism/writing.php).

Writing is an act that is both personal and public—we write to express ourselves but also to share our ideas with others. In this course we will learn to write prose that is rooted in personal experience but that seeks to move, convince, and motivate a wider audience. Together we will explore the process of writing, both personal and academic, within the context of Ethics and Morality. We will stress the process of writing: choosing and developing topics, drafting, editing and revising, proofreading and formatting. Readings will focus on issues in Applied Ethics, with an emphasis on individual fields of study.

Note: If you were force-enrolled in this course, you will need the permission of the instructor and the Director of Writing in order to drop. If you wish to drop this course you will need to speak with me first, and I will forward your request to the Director for consideration (permission is not granted automatically). Because you need permission to drop, you should begin the drop process early.

## Required Texts

Hacker, Diana. *A Pocket Style Manual with 2009 MLA Update*. 5<sup>th</sup> ed. New York: Bedford/St. Martin’s, 2009.

Palmquist, Mike. *Joining the Conversation: Writing in College and Beyond*. 1<sup>st</sup> ed. New York: Bedford/St. Martin’s, 2010.

WIU English Department. *Guide to English 180*. 1st ed. Southlake, TX: Fountainhead Press, 2013.

## Course Policies

### 1. Attendance/Class Participation:

1a. Although I may provide background and context for our reading at the start of each class period, the course will rely upon your active participation and your own exploration of our texts. Because we will be doing a good deal of writing in class and because our class discussions depend upon everyone's thoughtful contributions, it is essential that you maintain regular attendance and that you come prepared to discuss the reading material each day. You are permitted five absences over the semester for this course: for each absence beyond five, your final grade will be lowered one full letter grade. I do not distinguish between excused and unexcused absences, so please plan accordingly. If you are going to be absent for more than one class period, you should alert me via email in advance. In addition to the above policy, any absence will be detrimental to your class participation grade. Finally, tardiness [defined as arriving more than five minutes late to class] will negatively affect your class participation grade, so please arrive promptly to class. Four tardies will count as one absence. If you arrive more than fifteen minutes late to class, you will be counted absent.

1b. Your class participation grade is worth 10% (100 points) of your final grade. You are expected to be a willing and thoughtful contributor to class discussion. As you do your reading for class, you should prepare questions and comments about the reading. In class you should be prepared to answer questions, both out loud and in writing, pose new questions, and solicit conversation from your peers. A healthy classroom environment is one in which each person feels comfortable expressing his or her opinion. I will not tolerate rude, disruptive, or inconsiderate behavior, which includes texting. Please put cell phones on vibrate and stash them away during class. Your class participation grade will be lowered if your participation is disruptive to the classroom climate as well as if you do not participate at all. In addition, I will give 5 extra credit points if you sign and return the classroom behavior contract. If you agree to the terms, sign and return the contract to me, then you will receive the extra credit. Any poor behavior during class will result in you losing participation points. If you choose to not sign the contract then you will still lose points for poor behavior and will not receive the extra credit points.

2. *Quizzes*: In order to ensure that all assignments are read, I will begin most classes with quizzes. Quizzes are not designed to trick you—if you read and digest the assigned reading you will do fine on the quiz. Quizzes will always have five questions and will be graded from 1-5, corresponding to F-A. Quizzes are worth 10% (100 points) of your final grade. If you are absent you may not make up a quiz. However, you may earn extra credit points by working with a tutor in the writing center on any of the four major papers and having them email me the report disclosing what you worked on during your session. [See #5, Writing Center, below].

3. *Peer Review Workshops*: You will participate in four formal peer review workshops during this class. Peer review workshops and drafts will account for 10% (100 points) of your final grade. You will be graded on your active participation during workshops, your own draft as well as your comments on other students' drafts. Drafts and peer review worksheets will be turned in

at the beginning of class on the class period after the paper is due. If you are absent, peer review workshops can be made up for partial credit, but you must arrange this with me in advance.

4. *Conferences*: Before papers one and four, you will be required to attend a conference with me to discuss your paper. I will tell you ahead of time what to bring to each conference. Failure to attend any conference will be considered an absence. During the rest of the semester, you are welcome to drop by during my office hours or schedule a conference.

5. *Writing Center*: The Writing Center is available to all students to assist with any aspect of the writing process. I encourage you to make use of this valuable resource and will offer 5 extra credit points for each of the four main papers when you participate in a tutoring session at the writing center and have them email me a report detailing what you worked on. My email is: TJ-juhasz@wiu.edu

6. *Papers*:

6a. Over the course of the semester, you will write four formal papers in response to specific prompts.

- Paper one, an **analysis of a text** (1,100-1,200 words), will be worth 10% (100 points) of your final grade;
- Paper two, an **evaluation of a text** (1,100-1,200 words), will be worth 10% (100 points) of your final grade;
- Paper three, a **problem proposal** (800-900 words), will be worth 10% (100 points) of your final grade;
- Paper four, a **researched argument** (1,500-1,600 words), will be worth 20% (200 points) of your final grade.

You will also submit **three** smaller written assignments, each worth 5% (or 50 points) of your final grade.

- **1. Diagnostic essay** [Literacy Narrative]
- **2. Article summary**
- **3. Annotated bibliography**

With each paper assignment, I will hand out a format sheet to follow that details the guidelines for that particular paper. Deviation from the guidelines will cause your grade to be lowered. Late papers will be marked down one letter grade for each day late. Essays more than 7 days late will receive a "0." I will not discuss paper grades on the day I return papers to the class. You must make an appointment with me to discuss a paper grade. For papers one, two, and three, papers that receive a U grade must be revised. Revised papers are due one week from the date the original paper is returned and can receive no higher than a grade of C. Under no circumstances will I accept a late revision. If you do not turn in a revision by the deadline provided, your original paper grade will change from a U to an F.

6b. Papers will be submitted electronically on WesternOnline. Each format sheet will review how to submit the paper. If you are unsure about how to submit your paper, please speak with me well before the due date. Because you will submit papers electronically, you should make sure to save your work in several formats (on a hard drive, on a flash drive, by emailing the paper to

yourself, by uploading to Google Docs or Dropbox). Technology problems are not an excuse for submitting a paper late. You will submit your papers as Word files (.doc or .docx); papers submitted in any other file format will be returned to you and considered late until re-submitted as a Word file.

6c. *Revision:* You will have the option of revising one paper (from Papers 1-3) for a new grade. You must submit the revision to me on the day of our final exam. Included with this revision must be a separate paragraph in which you explain what changes you made to the paper and why you think those changes make the paper better. Under no circumstances will I accept a late revision.

6d. You will need to keep all of your pre-writing, drafts, peer workshop materials, process writing, and graded papers over the course of the semester because you will need these to complete the final exam writing assignment.

6e. Academic integrity is an important part of our community at WIU; therefore, acts of plagiarism and cheating may result in failure for the course and referral for academic discipline: <http://www.wiu.edu/policies/acintegrity.php>.

7. *Final Exam:* During the final exam period you will write a short reflection essay on your growth as a writer over the semester. An assignment sheet for this exam will be distributed during the semester. Your final exam will be worth 5% (50 points) of your final grade.

8. *Office Hour:* My regular office hour is listed above. At that time I will be in my office available to meet with you to discuss any aspect of the course. Please do not hesitate to drop by my office or to contact me to make an appointment to meet if you cannot meet during my regular office hours.

9. *Email:* The best way to get in touch with me outside of class is by email. Over email you can make appointments to meet with me and you can ask questions related to the assignments. Please bear in mind that I will need at least a day to reply to emails. You are also responsible for checking your WIU email and Western Online accounts on a regular basis, since they will be my primary methods of communication with you outside of class.

10. *Disability Resource Center:* In accordance with University policy and the Americans with Disabilities Act (ADA), academic accommodations may be made for any student who notifies the instructor of the need for an accommodation. For the instructor to provide the proper accommodation(s) you must obtain documentation of the need for an accommodation through the Disability Resource Center and provide it to the instructor. It is imperative that you take the initiative to bring such needs to the instructor's attention, as he/she is not legally permitted to inquire about such particular needs of students. Students who may require special assistance in emergency evacuations (i.e. fire, tornado, etc.) should contact the instructor as to the most appropriate procedures to follow in such an emergency. Contact Disability Resource Center at 298-2512 for additional services or see the DRC website: [http://www.wiu.edu/student\\_services/disability\\_resource\\_center/](http://www.wiu.edu/student_services/disability_resource_center/).

Please review your “Student Rights and Responsibilities” at <http://www.wiu.edu/provost/students> and see me if you have any questions.

<b>Grading</b>		
Class Participation:	100	A: 930-1000; A-: 900-929;
Quizzes:	100	B+: 880-899; B: 830-879;
Drafts and Peer Review Workshops:	100	B-: 800-829; C+: 780-799;
Diagnostic Essay: Literacy Narrative	50	C: 730-779; U: 600-729;
Paper One: Analysis	100	F: <600
Paper Two: Evaluation	100	
Paper Three: Problem Proposal	100	
Paper Four: Researched Argument	200	
Summary:	50	
Annotated Bibliography:	50	
Final Exam:	50	

"Please note that in order to pass this class, you must receive a C (73) or higher."

### Syllabus

This syllabus is subject to change. You are responsible for any changes made in class, sent over email, or posted on Western Online (WO).

Class: 324 Lab: 321 (Note which room we are in next to the date)

Readings from *Joining the Conversation* will be labeled JC; readings from *A Pocket Style Manual* will be labeled PSM; readings from *Guide to ENG 180* will be labeled Guide. Bring JC, Guide, and PSM to all class meetings.

<b>Date</b>	<b>Due</b>
Tues., Aug. 20: Class 324	Introduction to the course and Writing to Reflect Read: JC 96-103 and 121-152; Literacy Narrative Assignment Sheet (on WO); In the Guide review page x, “Top Ten Ways to Succeed in ENG 180”; and pages 39-41 and 71-75 Due:
Thurs., Aug. 22: Lab 321 (August 23 is the last day of open registration)	The Rhetorical Situation and Analyzing an Assignment Read: JC 3-25 and 28-32; Guide 1-11, 25-26, 32-33 and 41-44 Due:
Fri., Aug. 23: Online	Due: <b>Literacy Narrative by 11:59pm submitted on WO</b>
Tues., Aug. 27: Class 324	Reading to Write and Evaluating What You Read Read: JC 50-65; Summary Assignment Sheet (on WO); “After a

	Death, a Question: Are Students Hard-Wired for Hazing?" ( Can be found on WO under "Readings" or "Summary") Due:
*Thurs., Aug. 29: Lab 321 (Aug. 30 is the last day of restricted reg. & drop w/t a "W")	Reading Like a Writer and Summarizing Read: JC 66-73, 515-518; Guide 75-77; "After a Death, a Question: Are Students Hard-Wired for Hazing?" ( Can be found on WO under "Readings" or "Summary") Due:
Tues., Sept. 3: Class 324	The Differences Among Summary, Analysis, and Evaluation Read: JC 208-232 and 272-276; PSM 109-110 Due:
Thurs., Sept. 5: Lab 321	Read: "The Language of Ethics" (Can be found on WO under additional readings) Due: <b>Summary submitted by 11:59pm on WO</b>
Tues., Sept. 10: Class 324	Writing an Analytical Essay and Developing a Thesis Statement Read: JC 233-269 and 536-545; Review Paper 1 Assignment Sheet (on WO); Guide 77-82 Due:
Thurs., Sept. 12: Lab 321	Academic Honesty, Organizing and Drafting, and Documenting Sources Read: JC 522-532, 548-569, and 592-594; PSM 107-117; Guide 50-67 Due:
Tues., Sept. 17: Class 324	Class Cancelled for Conferences: Bring a typed, printed copy of your Paper 1 draft
Thurs., Sept. 19: Lab 321	Revising and Editing Read: JC 632-642; Additional Reading TBD (WO) Due:
Tues., Sept. 24: Class 324	Class Cancelled for Conferences: Bring a typed, printed copy of your Paper 1 draft
Thurs., Sept. 26: Lab 321	Mock Peer Review Workshop and Peer Review Workshop #1 Due: Complete, typed <b>draft</b> of Paper 1 (bring paper copy to class)
Fri, Sept. 27: Online	<b>Final Draft of Paper 1 submitted by 11:59pm on WO</b>
Tues., Oct. 1: Class 324	Evaluating and Writing an Evaluative Essay Read: JC 306-334; Paper 2 Assignment Sheet (on WO) Due:
Thurs., Oct. 3: Lab 321	Writing an Evaluative Essay and Writing with Style Read: JC 618-629; Guide 82-86; PSM 1-6 Due:
Tues., Oct. 8: Class 324	Peer Review Workshop #2 Due: Complete, typed <b>draft</b> of Paper 2 (bring paper copy to class)
Thurs., Oct. 10: Lab 321	Finding a Conversation and Writing to Inform

	Read: JC 33-48 and 154-176
Fri., Oct. 11: Online	Due: <b>Final Draft of Paper 2 submitted by 11:59pm on WO</b>
Tues., Oct. 15: Class 324	Defining a Problem Read: JC 336-339 and 369-378; Guide 86-92; Paper 3 Assignment Sheet (on WO) Due:
Thurs., Oct. 17: Lab 321	Field Research, Taking Notes, and Writing to Inform Read: JC 177-205, 506-510, and 512-514 Due:
Tues., Oct. 22: Library	Library Day Read: JC 460-475 and 480-506; Guide 27-32 Due:
Thurs., Oct. 24: Lab 321 (Sun., Oct. 27: last day to drop a class; last day for total university withdrawal)	Using Sources Effectively and Using a Citation System Read: JC 572-594 and 647-685; PSM 121-158 Due:
Tues., Oct. 29: Class 324	Annotated Bibliographies Read: JC 476-477; Guide 92-97; Annotated Bibliography Assignment Sheet (on WO); Paper 4 Assignment Sheet (on WO) Due:
Thurs., Oct. 31: Lab 321	Peer Review Workshop #3 (online editing tips) Due: Complete, typed <b>draft</b> of Paper 3 (bring paper copy and access to digital copy via Google docs, zip drive or email)
Fri., Nov. 1: Online	Due: <b>Final Draft of Paper 3 submitted by 11:59pm on WO</b>
Tues., Nov. 5: Library 2 <sup>nd</sup> Floor Classroom	Library Day and Annotated Bibliographies Work Day Read: Due:
Thurs., Nov. 7: Lab 321	Finding Solutions and Annotated Bibliographies Work Day Read: JC 376-399; Review paper 4 Assignment Sheet (on WO) Bring: Sources and Notes
Fri., Nov. 8: Online	Due: <b>Annotated Bibliography submitted by 11:59pm on WO</b>
Tues., Nov. 12: Class 324	Writing to Solve Problems Read: JC 339-368; Guide 98-103;
Thurs., Nov. 14: Lab	Writing to Persuade and Choosing Evidence Read: JC 402-411 and 430-453; Guide 119-124 Due:
Tues., Nov. 19: Class 324	Class Canceled for Conferences: Bring a typed, printed copy of your Paper 4 draft
Thurs., Nov. 21: Lab 321	Class Canceled for Conferences: Bring a typed, printed copy of your Paper 4 draft

Mon., Nov. 25- Fri., Nov. 29	Thanksgiving Break: No Class
Tues., Dec. 3: Class 324	Designing Your Document and Peer Review Workshop #4 Read: JC 596-616 Due: Complete <b>draft</b> of Paper 4 (bring paper copy to class)
Thurs., Dec. 5: Lab 321	Last Day of Class: Writing the Reflective Essay on Your Writing Read: Assignment Sheet for Reflective Essay on Your Writing (on WO)
Fri., Dec. 6: Online	Due: <b>Final Draft of Paper 4 submitted by 11:59pm on WO</b>
Final Exam: Lab 321 Thursday, Dec. 12, 10 AM	Reflective Essay on Your Writing