

## College Writing I

ENG 180, section 22

Fall 2013 ~ Tuesdays/Thursdays 12:30-1:45 p.m.

Simpkins 315 (classroom) & 319 (writing lab)

Instructor: Ruby Nancy, B.A., M.P.A.

343 Simpkins Hall #B-2 / 309-298-2136

r-nancy@wiu.edu

Office Hours: Tuesdays 3-5 p.m.; and by appointment

*"I cannot separate my writing from any part of my life. It is all one." -- Gloria Anzaldúa*

### Course Description

For a complete list of the standard objectives for English 180, see the Writing Program's handout provided in .pdf form here: [http://www.wiu.edu/cas/english\\_and\\_journalism/writing.php](http://www.wiu.edu/cas/english_and_journalism/writing.php). This course will center on themes of social justice, examining the practice of writing as a powerful tool for societal and community change. In this course we will learn to write in ways that are rooted in personal values and our own experiences, seeking to move, convince, and motivate others. Together we will explore the craft of writing, both personal and academic, within the context of a world driven by images and new media. We will stress the process of writing: choosing and developing topics, drafting, editing and revising, proofreading and formatting. Readings will focus on issues of social justice, and on writing studies as a discipline.

Note: If you were force-enrolled in this course, you will need the permission of the instructor and the Director of Writing in order to drop. If you wish to drop this course you will need to speak with me first, and I will forward your request to the Director for consideration (permission is not granted automatically). Because you need permission to drop, you should begin the drop process early.

### Required Texts

Hacker, Diana. *A Pocket Style Manual with 2009 MLA Update*. 5<sup>th</sup> ed. New York: Bedford/St. Martin's, 2009.

Palmquist, Mike. *Joining the Conversation: Writing in College and Beyond*. 1<sup>st</sup> ed. New York: Bedford/St. Martin's, 2010.

WIU English Department. *Guide to English 180*. 1st ed. Southlake, TX: Fountainhead Press, 2013.

### Course Policies

#### *Attendance/Class Participation:*

Although I may provide background and context for our reading at the start of each class period, the course will rely upon your active participation and your own exploration of our texts. Because we will be doing a good deal of writing in class and because our class discussions depend upon everyone's thoughtful contributions, it is essential that you maintain regular attendance and that you come prepared to discuss the reading material each day. You are permitted five absences over the semester for this course: for each absence beyond five, your final grade will be lowered one full letter grade. I do not distinguish between excused and unexcused absences, so please plan accordingly. If you are going to be absent for more than one class period, you should alert me via email. In addition to the above policy, any absence will be detrimental to your class participation grade. Finally, tardiness (defined as arriving more than five minutes late to class) will negatively affect your class participation grade, so please arrive promptly to class. Likewise, leaving a class period early will count as a tardy or an

absence, depending how much of the class you miss. Four “tardies” will count as one absence. If you arrive more than fifteen minutes late to class, you will be counted absent.

Your class participation represents an important component of your final grade (100 points). You are expected to be a willing and thoughtful contributor to class discussion. As you do your reading for class, you should prepare questions and comments about the reading. In class you should be prepared to answer questions, both out loud and in writing, pose new questions, and solicit conversation from your peers. A healthy classroom environment is one in which each person is respected as a peer and feels comfortable expressing her or his opinion. I will not tolerate rude, disruptive, or inconsiderate behavior, which includes texting. Texting during class will result in a loss of participation points for the day; and I reserve the right to ask you to leave class for the day (and mark you as absent for that class period) if this or any other inconsiderate behavior is a problem. Please put cell phones on vibrate and stash them away for the duration of the class period.

### *Quizzes and In-Class Writing:*

In order to ensure that all assignments are read, I may begin any class period with a quiz. Quizzes are not designed to trick you—if you read and digest the reading assignments for the day, you will do fine on a quiz. Likewise, any other brief in-class writing assignments will not prove difficult for a prepared student. Quizzes and other in-class writing (scored from 0-5 points each) are an important part of your final grade (100 points). If you are absent, you may not make up an in-class assignment or quiz from that day.

### *Peer Review Workshops:*

You will participate in four formal peer review workshops during this class. You will be graded on your own draft as well as your comments on other students' drafts, and your peer review workshop grade contributes to your final grade in the course (100 points). Marked drafts and peer review worksheets will be turned in at the beginning of class at the next class session. If you are absent, peer review workshops can be made up for partial credit, but you must arrange this with me ahead of time.

### *Papers:*

Over the course of the semester, you will write four formal papers in response to specific prompts. Paper one, an analysis of a text (1,100-1,200 words), will be worth 50 points toward your final grade; paper two, an evaluation of an essay text or a speech (1,100-1,200 words), will be worth 100 points toward your final grade; paper three, a paper proposal (800-900 words), will be worth 100 points toward your final grade; paper four, a researched argument (1,500-1,600 words), will be worth 200 points toward your final grade. You will also submit three smaller written assignments, a literacy narrative, an article summary, and an annotated bibliography, each worth 50 points toward your final grade. With each paper assignment, I will hand out an assignment sheet to follow, which will detail the guidelines for that particular paper. Deviation from the guidelines will cause your grade to be lowered.

Late papers will be marked down one letter grade for each day late; essays more than three days late will receive an automatic F grade, and are not eligible for revision. If necessary, and if you provide me with 48 hours advance notice by email, you may request a single 24-hour extension on a deadline for one of the first three formal papers. [Note: this option for an extension may only be used once, and may not be used on Paper 4 or on any paper revision.]

I will not discuss paper grades on the day I return papers to the class. You must make an appointment with me to discuss a paper grade. For papers one, two, and three, any papers that receive a U grade must be revised. Revised papers are due one week from the date the original paper is returned and can receive no higher than a grade of C. Under no circumstances will I accept a revision later than one week following the due date. If you do not turn in a revision of a U paper by the deadline provided, your original paper grade will change from a U to an F. Please note that in order to pass this class, you must receive a C (73) or higher.

Papers will be submitted electronically on WesternOnline. Each assignment sheet will review how to submit the paper. If you are unsure about how to submit your paper, please speak with me well before the due date. Because you will submit papers electronically, you should make sure to save your work in several formats (on a hard drive, on a flash drive, by emailing the paper to yourself, by uploading to Google Docs or Dropbox). Technology problems are not an excuse for submitting a paper late. You will submit your papers as Word files (.doc or .docx); papers submitted in any other file format will be returned to you and considered late until re-submitted as a Word file.

You will have the option of revising one paper (from papers 1-3) for a new grade. [Papers which earned an F due to failure to revise a U paper on time are not eligible, nor are papers which received an F due to academic integrity violations.] You must submit the revision to me no later than Monday, November 18, at 11:59 p.m. Included with this revision must be a separate paragraph in which you explain what changes you made to the paper and why you think those changes make the paper better. Under no circumstances will I accept a revision after this date.

Academic integrity is an important part of our community at WIU; therefore, acts of plagiarism and cheating may result in failure for the course and referral for academic discipline. Detailed information on university policy related to academic integrity is available online: <http://www.wiu.edu/policies/acintegrity.php>.

*Writing Center:* The Writing Center is available to all students to assist with any aspect of the writing process. I encourage you to make use of this valuable resource.

*Individual Conferences:* Before Paper 1 and Paper 4 are each due, you will be required to attend a conference with me to discuss your paper. I will tell you ahead of time what to bring to each conference. Failure to attend any conference will be considered an absence, and if not rescheduled (and attended) within the week of the original date, will result in your grade on that paper being lowered by a full letter grade. As attending these conferences as scheduled is your responsibility, I will not make extraordinary efforts or revisions to my schedule to accommodate a rescheduled conference. During the rest of the semester, you are welcome to drop by during my office hours or schedule a conference.

*Final Exam:* You will need to keep all of your pre-writing, drafts, peer workshop materials, process writing, and graded papers over the course of the semester because you will need these to complete the final exam writing assignment. During the final exam period you will write a short reflection essay on your growth as a writer over the semester. An assignment sheet for this exam will be distributed during the semester. Your final exam will be worth 100 points of your final grade.

*Office Hours:* My regular office hours are listed above. At those times I will be in my office available to meet with you to discuss any aspect of the course. Please do not hesitate to drop by my office or to contact me to make an appointment to meet if you cannot meet during my regular office hours.

*Email:* The best way to get in touch with me outside of class is by email. Over email you can make appointments to meet with me, and you can ask questions related to the assignments. Please bear in mind that I will need at least a day to reply to emails. You are also responsible for checking your WIU email and Western Online accounts on a regular basis, since they will be my primary methods of communication with you outside of class.

*Disability Resource Center:* In accordance with University policy and the Americans with Disabilities Act (ADA), academic accommodations may be made for any student who notifies the instructor of the need for an accommodation. For the instructor to provide the proper accommodation(s) you must obtain documentation of the need for an accommodation through the Disability Resource Center and provide it to the instructor. It is imperative that you take the initiative to bring such needs to the instructor's attention, as she is not legally permitted to inquire about such particular needs of students. Students who may require special assistance in

emergency evacuations (i.e. fire, tornado, etc.) should contact the instructor as to the most appropriate procedures to follow in such an emergency. Contact Disability Resource Center at 298-2512 for additional services or see the DRC website: [http://www.wiu.edu/student\\_services/disability\\_resource\\_center/](http://www.wiu.edu/student_services/disability_resource_center/).

Please review your “Student Rights and Responsibilities” at <http://www.wiu.edu/provost/students> and see me if you have any questions.

### Grading System in Points

Class Participation:	100	A = 930-1000
Quizzes and In-Class Writing :	100	A- = 900-920
Drafting / Peer Review Workshops:	100	B+ = 880-890
		B = 830-870
Literacy Narrative:	50	B- = 800-820
Article Summary:	50	C+ = 780-790
Paper One/Analysis:	50	C = 730-770
Paper Two/Evaluation:	100	U = 600-720
Paper Three/Paper Proposal:	100	F = 599 or less
Annotated Bibliography:	50	
Paper Four/Researched Argument:	200	
Final Exam:	100	

### Course Schedule for ENG 180-22

This syllabus is subject to change. You are responsible for any changes made in class, sent over email, or posted on WesternOnline (WO).

**Classroom: Simpkins 315 / Writing Lab: Simpkins 319** (Note: we are meeting in a classroom OR in a writing lab, most often in the classroom on Tuesday and the lab on Thursday. Please check the schedule below, next to each class date, anytime you are uncertain of our meeting place for the day.)

Assigned readings from *Joining the Conversation* are labeled **JC**; reading assignments from *A Pocket Style Manual* are labeled **PSM**; assigned readings from *Guide to ENG 180* are labeled **Guide**.

**Bring JC, Guide, and PSM to all class sessions.**

Date	Due
Tues., Aug. 20: Simpkins 315	<b>Introduction to the course / Writing to Reflect</b> Read later today: Literacy Narrative Assignment Sheet (on WO) Due: <b>Student Survey</b> (submit through Western Online by 9:59 PM)
Thurs., Aug. 22: Simpkins 319 (August 23 is the last day of open registration)	<b>The Rhetorical Situation / Analyzing an Assignment</b> Read: JC 96-103 and 121-152; Guide 39-41, 44-46; Paper 1 Assignment Sheet (on WO) Due: <b>Literacy Narrative</b> (submit through Western Online by 11:59 PM)
Tues., Aug. 27: Simpkins 315	<b>Reading to Write / Evaluating What You Read</b> Read: JC 3-25, 28-32, and 50-65; Guide 1-11, 25-26, 32-33, and 41-44; journal article [TBD]; Article Summary Assignment Sheet (on WO)
Thurs., Aug. 29: Simpkins 319 (Aug. 30 is the last day of restricted reg. & drop without a “W”)	<b>Reading Like a Writer</b> Read: JC 66-73; Summary Assignment Sheet (on WO); Guide 75-77

Tues., Sept. 3: Simpkins 315	<b>Summarizing</b> Read: JC 515-518; PSM 109-110; speech text [TBD]
Thurs., Sept. 5: Simpkins 319	<b>The Differences Among Summary, Analysis, and Evaluation</b> Read: JC 208-32 and 272-276 Due: <b>Article Summary</b> (submit through Western Online by 11:59 PM)
Tues., Sept. 10: Simpkins 315	<b>Writing an Analytical Essay / Developing a Thesis Statement</b> Read: JC 233-269 and 536-545; Paper 1 Assignment Sheet (on WO); Guide 77-82
Thurs., Sept. 12: Simpkins 319	<b>Academic Honesty / Organizing and Drafting / Documenting Sources</b> Read: JC 522-532, 548-569, and 592-594; PSM 107-117; Guide 50-67
Tues., Sept. 17 & Thurs., Sept. 19	Class will not meet this week. Instead, you are responsible for scheduling and attending an individual conference with me. Bring a typed, printed copy of your Paper 1 draft to the conference.
Tues., Sept. 24: Simpkins 315	<b>Revising and Editing / Mock Peer Review Workshop</b> Read: JC 632-642 Due: unmarked paper from another class (bring <u>three</u> printed copies to class)
Thurs., Sept. 26: Simpkins 319	<b>Peer Review Workshop</b> Read: Paper 2 Assignment Sheet Due: Complete, typed draft of Paper 1 (upload Word doc of draft to Google Docs or WO "MyFiles")
Fri., Sept. 27	<b>Final Draft of Paper 1</b> (submit through Western Online by 11:59 PM)
Tues., Oct. 1: Simpkins 315	<b>Evaluating / Writing an Evaluative Essay</b> Read: JC 306-334
Thurs., Oct. 3: Simpkins 319	<b>Writing an Evaluative Essay / Writing with Style</b> Read: JC 618-629; Guide 82-86; PSM 1-6
Tues., Oct. 8: Simpkins 315	<b>Peer Review Workshop</b> Due: Complete, typed draft of Paper 2 (bring <u>three</u> printed copies to class)
Thurs., Oct. 10: Simpkins 319	<b>Finding a Conversation / Writing to Inform</b> Read: JC 33-48 and 154-176
Fri., October 11	Due: <b>Final Draft of Paper 2</b> (submit through Western Online by 11:59 PM)
Tues., Oct. 15: Simpkins 315	<b>Defining a Problem</b> Read: JC 336-339 and 369-378; Guide 86-92; Paper 3 Assignment Sheet (on WO) and Paper 4 Assignment Sheet (on WO)
Thurs., Oct. 17: <b>Malpass Library</b> , second-floor classroom	<b>Library Day</b> Read: JC 460-475 and 480-506; Guide 27-32
Tues., Oct. 22: Simpkins 315	<b>Field Research / Taking Notes / Writing to Inform</b> Read: JC 177-205, 506-510, and 512-514
Thurs., Oct. 24: Simpkins 319 (Sun., Oct. 27: last day to drop a class; last day for total university withdrawal)	<b>Using Sources Effectively / Using a Citation System</b> Read: JC 572-594 and 647-685; PSM 121-158
Tues., Oct. 29: Simpkins 315	<b>Peer Review Workshop</b> Due: Complete, typed draft of Paper 3 (bring <u>three</u> printed copies to class)
Thurs., Oct. 31: Simpkins 319	<b>Annotated Bibliographies</b> Read: JC 476-477; Guide 92-97; Annotated Bibliography Assignment Sheet (on WO) and Paper 4 Assignment Sheet (on WO)
Fri., Nov. 1	Due: <b>Final Draft of Paper 3</b> (submit through Western Online by 11:59 PM)
Tues., Nov. 5: Simpkins 315	<b>Finding Solutions / Annotated Bibliographies Work Day</b> Read: JC 376-399 Bring: Sources and Notes
Thurs., Nov. 7: <b>Malpass</b>	<b>Library Day</b>

<b>Library</b> , second-floor classroom	Read:
Tues., Nov. 12: Simpkins 315	<b>Writing to Solve Problems</b> Read: JC 339-368; Guide 98-103 Due: <b>Annotated Bibliography</b> (submit through Western Online by 11:59 PM)
Thurs., Nov. 14: Simpkins 319	<b>Choosing Evidence / Peer Review Workshop</b> Read: JC 430-453; Guide 135-143 Due: Complete, typed draft of Paper 4 (bring <u>three</u> printed copies to class)
Tues., Nov. 19 & Thurs., Nov. 21	Conferences: Class will not meet this week. You are responsible for scheduling and attending an individual conference with me. Bring a typed, printed copy of your Paper 4 draft to the conference.
Mon., Nov. 25-Fri., Nov. 29	Thanksgiving Break: no classes meet this week.
Tues., Dec. 3: Simpkins 315	<b>Writing to Persuade / Designing Your Document</b> Read: JC 402-411, 596-616; Guide 119-124
Thurs., Dec. 5: Simpkins 319	Last Day of Class: <b>Writing the Reflective Essay on Your Writing</b> Read: Assignment Sheet for Reflective Essay on Your Writing (on WO)
Fri., Dec. 6	Due: <b>Final Draft of Paper 4</b> (submit through Western Online by 11:59 PM)
<b>Final Exam - Tuesday, Dec. 10, from 1:00-2:50 p.m.</b>	<b>Final Exam: Reflective Essay on Your Writing</b>