

Section 12 (9:30am-10:45am) meets T/Th in Simpkins 120

Instructor: Christy Wherley

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Phone: 309-298-2502

Office Hours: M 2pm to 3pm; WF 11am to 12pm; T/Th 9am to 9:30am & 10:45am to 11:45am; and by appointment

Required Materials:

Access to WesternOnline

Flash/Thumb drive

one 2-pocket folder

I also suggest:

a stapler, time, & a good dictionary

Course Goals and Objectives

The goal of English 100, Introduction to Writing, is to do more than just improve students' writing skills. Students enrolled in English 100 will get a preview of the writing knowledge they'll need to successfully complete Western's required writing courses and to do the writing expected in other classes.

Which means...? For this course, we will think critically about the way our writing impacts the world and the way the world impacts our writing, by

- reflecting on the writing processes you have employed in the past and identifying and practicing new ways of writing
- defining and identifying the different ways specific audiences think, read, and write
- defining community, with special emphasis on comparing and contrasting past communities with communities you are now entering.
- defining the various types and standards for writing

As we complete these goals and objectives, we will reflect on who we have been, who we are now, and who we can become as both students and citizens.

Course Policies

1. Class attendance is required. Missed class work cannot be made up. Each student is allowed four (4) "personal" days. These absences are worth five (5) points per day if they are not missed. However, ten (10) points will be deducted from your grade for each class period beyond the limit of four. It is important to note that these days are yours to use, as you desire, so you should use them wisely. As well, excessive, chronic, or persistent tardiness will affect your attendance. If you are more than ten (10) minutes late to class, you will be counted as absent. You will receive one warning (one excused tardy) before tardies become absences. (See Student Absence Clarification Policy, www.wiu.edu/policies/stuabsc.php)

- Sometimes issues arise that can negatively impact your performance in this class or any of your classes. The best way to deal with these issues is to contact your advisor, or for extended absences beyond your control, contact the Office of Student Development and Orientation at 298-1884, University Union—first floor. These resources are yours to use and will assist you in a variety of ways. Never be afraid to ask us all for help.

2. Participation is essential. This class will be based on collaborative learning: We will be doing a lot of reading, writing, and talking together in the classroom. You will need to participate to learn. Participation will also make the class more enjoyable for all of us. Plan to attend and participate.

3. Papers and assignments are due at the beginning of the period on the date due unless otherwise stated. I do not accept late papers unless you have made arrangements in advance of the due date. I do not accept work via email.

4. All final papers must be turned in in a 2-pocket folder and must be accompanied by any work produced in the writing process.

5. I strongly encourage you to show drafts of your work at all stages to the Writing Center or me and to revise often. I may suggest you to attend sessions in the Writing Center. The University Writing Center has four locations. The main center is located in Malpass Library on the 3rd floor. To make an appointment there, the phone number is 309-298-2815.

6. Papers receiving a U or lower may be rewritten *only* after consulting with me about the problems. I may recommend you meet with a Writing Center tutor for the rewrite. If you then chose not to do the revision, the original grade will be recorded. A rewritten paper is due no later than one week from the date it was originally returned to you.

7. There may be quizzes based on the daily assignments. I reserve the right to give "pop" quizzes on the material assigned for and/or discussed in class if it appears that students are not prepared for class or if they are not participating.

8. In accordance with University values and disability law, students with disabilities may request academic accommodations where there are aspects of a course that result in barriers to inclusion or accurate assessment of achievement. To file an official

request for disability-related accommodations, please contact the Disability Resource Center at [309-298-2512](tel:309-298-2512), disability@wiu.edu or in 143 Memorial Hall. Please notify the instructor as soon as possible to ensure that this course is accessible to you in a timely manner.

9. University values, Title IX, and other federal and state laws prohibit sex discrimination, including sexual assault/misconduct, dating/domestic violence, and stalking. If you, or someone you know, has been the victim of any of these offenses, we encourage you to report this to the Title IX Coordinator at 309-298-1977 or anonymously online at:

http://www.wiu.edu/equal_opportunity_and_access/request_form/index.php. If you disclose an incident to a faculty member, the faculty member must notify the Title IX Coordinator. The complete Title IX policy is available at: <http://www.wiu.edu/vpas/policies/titleIX.php>.

10. Academic dishonesty is not tolerated in this classroom or by this university. All students are responsible for abstaining from cheating as well as avoiding making it possible for others to cheat. Submitting another's work as your own constitutes plagiarism. To avoid the penalties of academic dishonesty, acknowledge all ideas/materials taken from another source. (See <http://www.wiu.edu/policies/acintegrity.php>)

- All work you produce for this course will be original work. Any student who cannot comply with the University's Academic Integrity Policy will be reported to the University and will fail the course, see Part III, sections A and B of the policy.

10. Inappropriate and disruptive behavior is unacceptable. If you choose to disregard these rules, you will receive only one warning, and then you will be removed from the class. Note that this includes the use of cell phones and/or iPods, etc. Talking with your friends at inappropriate times is also considered disruptive behavior. (See Disruptive student in Class Procedure, www.wiu.edu/policies/disrupst.php) All cell phones, ipods, mp3 players, etc. WILL BE turned off and put away prior to entering the classroom.

11. You have Rights and Responsibilities as a WIU Student: <http://www.wiu.edu/provost/students.php>

12. As a member of this writing class, you are eligible to participate in the Leland Essay Contest for cash prizes and publication of one your pieces. You will find rules, dates, etc. at http://www.wiu.edu/cas/english_and_journalism/writing/leland.php

Course Requirements

Units:

1. Why I Write: *to identify and to know*: Students will examine, identify, and define what it means to be a college student. This unit will include three paragraph pieces; one piece will be revised to become a letter. (3 separate paragraphs/approx 200 words each and a 1-page letter/approx 300 words)
2. Why I Write: *to understand and to respond*: Students will summarize and respond to an article. (2 pages/approx 600 words)
3. Why I Write: *to join a conversation*: Students will join a conversation addressing some issue, problem, or area of concern that reflects the students' interests, passion, or desire to "speak out." Each student will research their subject and select a specific genre for a chosen audience. (3 pages/approx 900 words)
4. Why I Write: *to reflect and to learn*: Students will reflect on the work they have done for this course as well as any writing you have completed this semester for other courses. This final assignment includes a self-evaluation (2 pages/approx 600 words) and a portfolio of selected coursework evidence.

Other Requirements:

1. Daily Work/Homework: Activities including readings, discussions, quizzes, drafts, in-class writings, peer review, homework assignments, etc. are a required part of the daily work for this course. **Note that in-class work cannot be made up due to absences.*
2. Conferences: Students are required to attend to scheduled conferences: a one-on-one session with the Instructor and a group workshop session.

NOTE: Students will be given assignment sheets as these projects become due; we will discuss each element at the appropriate time. Also note that evaluation criteria will be provided for each paper as well. There may be in-class writings due as pre-writing steps for each of the major papers. **In-Class work cannot be made up due to absences.** All papers must be in MLA format.

Grading

All assignments in this class will receive points that will be totaled at the end of the semester to calculate the final grade. ***A grade of at least a C is required to pass the course and earn credit for Eng 100***, and 75% of the points for this class are determined by the required writing assignments. Students will be given assignment sheets for these projects as well as corresponding evaluation criteria as they become due.

Final grades for the course will

be based on a point system:

A	520 – 484
A-	483 – 468
B+	467 – 452
B	451 – 432
B-	431 – 416
C+	415 – 400
C	399 – 380
U	379 – 312
F	311 – 0

Points are earned as follows:

Unit 1	100
Unit 2	100
Unit 3	120
Unit 4	75
DW/HW	<u>125</u>
	520

Final Notes: By remaining enrolled in this class, you agree to abide by the terms outlined here and in the information sheet. If you have a problem with any of the policies or practices in this syllabus, or if you are not prepared and eager to work hard, you should drop the class. ** This course requires the permission of the instructor and the Director of Writing in order to drop. If you wish to drop this course you will need to speak with me first, and I will forward your request to the Director for consideration (permission is not granted automatically). Because you need permission to drop, you should begin the drop process early.

Tentative Schedule

As we discover more about ourselves as individuals and writers, our focus and timeline for assignments may change. You will be made aware of these changes through your attendance and participation in the class. You should make it a point to check the syllabus weekly if you are unsure or have missed a class period. Your syllabus is your guide and contract for the course.

WK 1

Tuesday (8/23): Course Policies and Requirements

Thursday (8/25): **Begin Unit 1:** Discussion of Course and College Expectations

**Open registration ends on August 26th*

WK2

Tuesday (8/30): Readings/Activities; **Paragraph 1 due**

Thursday (9/1): Readings/Activities

**Last day of restricted schedule changes: September 2nd*

WK3

Tuesday (9/6): Readings/Activities; **Paragraph 2 due**

Thursday (9/8): Readings/Activities

WK4

Tuesday (9/13): **Unit 1: Letter assignment**—assessing the situation; **Paragraph 3 due**

Thursday (9/15): **Scheduled one-on-one conferences**

WK5

Tuesday (9/20): Letter writing/Revision

Thursday (9/22): Silent Peer Review; **rough drafts due**

WK6

Tuesday (9/27): Open Conferences

Thursday (9/29): **Unit 1 due; Begin Unit 2:** Discuss Critical Reading and Response

WK7

Tuesday (10/4): Reading/Discussion

Thursday (10/6): Summary Instruction/Drafting

WK8

Tuesday (10/11): Discussion/Analysis

Thursday (10/13): Response Instruction/Drafting

WK9

Tuesday (10/18): Peer Review; **rough drafts due**

Thursday (10/20): Open Conferences

WK10

Tuesday (10/25): **Unit 2 due; Begin Unit 3:** Model texts

Thursday (10/27): Model texts

WK11

Tuesday (11/1): Brainstorming Session

Thursday (11/3): Instruction

WK12

Tuesday (11/8): Instruction

Thursday (11/10): **Rough drafts due for Group Conferences**

WK13

Tuesday (11/15): **Scheduled Group Conferences**

Thursday (11/17): **Unit 3 due**

WK14

Monday (11/23) -- Friday (11/27): **No Class – Thanksgiving Break**

WK15

Tuesday (11/29): **Begin Unit 4:** Revision/Portfolio Work

Thursday (12/1): Revision/Portfolio Work

WK16

Tuesday (12/6): Portfolio Work

Thursday (12/8): Tying up loose ends

Finals Week (12/14 – 12/18): **Unit 4 due**