Sample Internship Plan: Teaching Writing

- The intern will be added as an "instructor" to the instructor’s online Eng 381 course.
- The intern will attend all class meetings of the instructor’s face-to-face GH101 course.

For Eng 381 the intern is expected to do the following:

- participate in 3-5 required online student discussions by posting responses to their responses
- parallel grade 2-3 assignments for 5 students (intern will meet with instructor to discuss his/her evaluation of the students, how to use track changes to write comments, etc.; instructor will still be the actual evaluator for student papers)
- craft responses to some of the email questions the instructor receives from students (the intern won't actually send his/her responses, but will talk with the instructor about responding to students’ personal and technical questions in an online course)
- develop a web resources page for students that includes links to helpful, relevant sites

For GH101 the intern is expected to do the following:

- attend each class meeting
- parallel grade 2-3 assignments for 5 students (intern will meet with instructor to discuss his/her evaluation of the students; instructor will still be the actual evaluator for student papers)
- present material on some aspect of writing 3 times during the semester (the intern will develop a lesson plan and rationale for each lesson)

In addition, the intern will do the following:

- keep a teaching journal with a minimum of weekly entries (observations, reflections, questions)
- meet with the instructor weekly
- develop a teaching philosophy
- read and write responses weekly or biweekly to theoretical and practical readings in composition/writing studies theory