

ENG 100

Welcome to Western's Writing Program. We recognize writing as influenced by complex intuitive, cognitive, rhetorical, social, and ecological processes that develop through social acquisition, training, and reflective practice. Our curriculum is built around five Guiding Principles: Language is social—and so is writing; Writing is work that involves play; Thinking, reading, and writing are intimately connected to each other and to identity; Writing concepts and practices are transferrable; Community is important to the process of writing. Please visit our [website](#) for more on our Guiding Principles.

Catalog Description

100 Introduction to Writing. (3) Introduction to writing as a social act with emphasis on developing flexible reading and writing processes for a range of genres. Required of students placed in the course during initial registration. Designated sections taught in computer labs. Not open to students who have completed ENG 180 or 280 with a grade of C or above. Graded A, A-, B+, B, B-, C+, C, or U.

Objectives

In English 100, students will be introduced to writing as a social activity with the goal of providing them with the knowledge and strategies that will help them develop as writers. Specifically focusing on Writing Processes, students in English 100 will:

- Practice a range of writing processes
 - Learn about invention, drafting, and revision strategies
 - Learn to give and receive feedback for revision
 - Learn the differences among revision, editing, and proofreading
 - Learn about grammar, mechanics, and usage conventions
 - Identify audience, purpose, and context for different writing tasks
 - Analyze how writing process choices impact a writer's development
 - Practice invention, drafting, and revision strategies
 - Practice working with others during invention, drafting, and revision
 - Practice writing to different audiences, for different purposes, and in different contexts
 - Practice grammar, mechanics, and usage conventions

- Read and respond to diverse texts
 - Inquire into the writing processes for creating different texts
 - Analyze readings to identify audience, purpose, and context
 - Learn to recognize patterns in grammar, mechanics, and usage conventions
 - Critically read and ask questions about texts in order to generate ideas for writing
 - Practice active reading and annotation skills
 - Respond to texts from multiple viewpoints
 - Paraphrase and summarize texts and put two or more texts in conversation with each other and with the student's own ideas

For more information on these objectives, please see [Western Writing Program Objectives](#).

Placement and Timely Completion

[If you elected to enroll in English 100](#) during orientation/registration, you must pass 100 before you are eligible for 180. Students who place themselves into English 100 are automatically blocked into taking the

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course. If you wish to withdraw from the course, you must have permission from the Writing Program Director, who can unblock students if their instructors certify in writing that those students have made a good faith effort to pass the class that semester. Once students are unblocked, they must still withdraw from the class on their own.

Computers in English 100

Even though many sections of 100 will not meet in computer classrooms, you will be required to write with a word processing program, use the Internet for research, and use E-mail and Western Online. Your student fees give you access to computer labs in various locations on campus.

University Writing Center

The University Writing Center offers students at any academic level collaborative, one-on-one consultation on writing projects from any discipline at any point in the writing process. For more information, visit the University Writing Center [website](#).

Grades

In English 100 you can earn a grade of A, A-, B+, B, B-, C+, C, or U. If you receive a U, you must repeat the course before registering for ENG 180. Instructors determine the grading scales used to assign grades; you must earn at least a 73 (C) in order to pass the class. The U grade reinforces our belief that writing is a process that requires considerable time and effort. We believe students who attempt to do the work but fail to meet our standards should not be penalized, but should be permitted to retake the course and continue to improve their writing abilities. You will earn no grade points or credits for a grade of U. However, the U grade is not a penalizing grade because it is not calculated in grade point average (GPA).

An I (incomplete) grade may be given only when you fail to complete course requirements due to documented circumstances beyond your control. The mere failure to complete an assignment does not justify the recording of an incomplete, unless illness or other emergency is the cause. Incomplete grades are given at the discretion of the instructor.

Academic Dishonesty

Dishonesty of any kind with respect to examinations, course assignments, alteration of records, or illegal possession of examinations is considered cheating. It is your responsibility not only to abstain from cheating but also to avoid making it possible for others to cheat. Any student who knowingly helps another student to cheat is as guilty of cheating as the student he or she assists. The submission of the work of someone else as one's own constitutes plagiarism. Academic honesty requires that ideas or materials taken from another source for use in a course paper or project be fully acknowledged. Multiple submissions, "when one intentionally or knowingly submits substantial portions of the same academic work (including oral reports) for credit more than once without the explicit authorization of both instructors," are also a violation of the [academic integrity policy](#).

Final Examinations

The final examination is considered one of a course's scheduled meeting periods. A course in which a final is not given must still meet during this time. Please see the WIU [final exam schedule](#).

Attendance

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The Department of English supports the right of individual faculty members to penalize you for attendance problems, provided the policy and penalties are described in the course syllabus.

This handout, along with your instructor's syllabus, has been prepared to help you understand what you'll be doing in your ENG 100 class. You should read both carefully, ask questions about any points you don't understand, and keep both for future reference.