

ENG 100

Welcome to Western's Writing Program. We recognize writing as influenced by complex intuitive, cognitive, rhetorical, social, and ecological processes that develop through social acquisition, training, and reflective practice. Our curriculum is built around five Guiding Principles: Language is social—and so is writing; Writing is work that involves play; Thinking, reading, and writing are intimately connected to each other and to identity; Writing concepts and practices are transferrable; Community is important to the process of writing. Please visit our [website](#) for more on our Guiding Principles.

Catalog Description

100 Introduction to Writing. (3) Introduction to writing as a social act with emphasis on developing flexible reading and writing processes for a range of genres. Required of students placed in the course during initial registration. Designated sections taught in computer labs. Not open to students who have completed ENG 180 or 280 with a grade of C or above. Graded A, A-, B+, B, B-, C+, C, or U.

Course Goals and Objectives

English 100 provide you with a preview of the writing knowledge you'll need to successfully complete Western's required writing courses and to do the writing expected of you in other classes.

Writing Processes

- You will consider the writing processes you have employed in the past and will identify and practice new invention, drafting, revision, and editing strategies.

Discourse Communities

- You will recognize the role community plays in shaping reading and writing processes and describe how community expectations inform your choices as readers and writers.

Rhetorics

- You will define and identify elements of the rhetorical situation (exigence, audience, and context) and learn strategies for analyzing rhetorical situations, with emphasis on audience analysis as a tool for invention.

Genres

- You will define genre as a typified response to a recurring situation with emphasis on acquiring flexible writing and revising processes for working with varying genres.

Critical Thinking, Reading, and Research

- You will consider the reading and critical thinking processes you have employed in the past and will identify and practice new reading and critical thinking processes in order to explore a range of genres and to examine how writers use research as part of their writing.

For more information on these objectives, please see [Western Writing Program Objectives](#).

Placement and Timely Completion

If you were placed in English 100 during orientation/registration, you must pass 100 before you are eligible for 180. For information on appealing your placement, please see [writing placement](#). Students who are placed into English 100 are automatically blocked into taking the course. The Director can unblock students if their instructors certify in writing that those students have made a good faith effort to pass the class that semester. Once students are unblocked, they must still withdraw from the class on their own.

Computers in English 100

Even though many sections of 100 will not meet in computer classrooms, you will be required to write with a word processing program, use the Internet for research, and use E-mail and Western Online. Your student fees give you access to computer labs in various locations on campus.

University Writing Center

The University Writing Center offers students at any academic level collaborative, one-on-one consultation on writing projects from any discipline at any point in the writing process. For more information, visit the [University Writing Center website](#).

Grades

In English 100 you can earn a grade of A, A-, B+, B, B-, C+, C, or U. If you receive a U, you must repeat the course before registering for ENG 180. Instructors determine the grading scales used to assign grades; you must earn at least a 73 (C) in order to pass the class. The U grade reinforces our belief that writing is a process that requires considerable time and effort. We believe students who attempt to do the work but fail to meet our standards should not be penalized, but should be permitted to retake the course and continue to improve their writing abilities. You will earn no grade points or credits for a grade of U. However, the U grade is not a penalizing grade because it is not calculated in grade point average (GPA).

An I (incomplete) grade may be given only when you fail to complete course requirements due to documented circumstances beyond your control. The mere failure to complete an assignment does not justify the recording of an incomplete, unless illness or other emergency is the cause. Incomplete grades are given at the discretion of the instructor.

Academic Dishonesty

Dishonesty of any kind with respect to examinations, course assignments, alteration of records, or illegal possession of examinations is considered cheating. It is your responsibility not only to abstain from cheating but also to avoid making it possible for others to cheat. Any student who knowingly helps another student to cheat is as guilty of cheating as the student he or she assists. The submission of the work of someone else as one's own constitutes plagiarism. Academic honesty requires that ideas or materials taken from another source for use in a course paper or project be fully acknowledged. Multiple submissions, "when one intentionally or knowingly submits substantial portions of the same academic work (including oral reports) for credit more than once without the explicit authorization of both instructors," are also a violation of the [academic integrity policy](#).

Final Examinations

The final examination is considered one of a course's scheduled meeting periods. A course in which a final is not given must still meet during this time. Please see the WIU [final exam schedule](#).

Attendance

The Department of English supports the right of individual faculty members to penalize you for attendance problems, provided the policy and penalties are described in the course syllabus.

This handout, along with your instructor's syllabus, has been prepared to help you understand what you'll be doing in your ENG 100 class. You should read both carefully, ask questions about any points you don't understand, and keep both for future reference.