

Job Title: Intern - Forestry (Bachelors)

VILLAGE OF SCHAUMBURG
Human Resources Department
101 Schaumburg Court
Schaumburg, IL 60193
<http://www.villageofschaumburg.com>

INVITES ONLINE APPLICATIONS FOR THE POSITION OF:

Intern - Forestry (Bachelors) with an online application deadline of 03/23/2014 - Deadline has been extended

SALARY RANGE: \$15.77 - \$22.87 dependent on qualifications

JOB SUMMARY:

Perform the essential functions of the Forestry Intern position under the supervision of the Engineering and Public Works Department. Conduct field inspections to determine if diseases, insects, or other natural or unnatural occurrences have affected trees in the village's urban forest. Answer requests from residents pertaining to tree health and care. Prepare written and verbal reports based on inspection data.

Position is for the summer months of 2014, typically based on a 40 hour work week.

ESSENTIAL FUNCTIONS:

Primary responsibility will be to conduct field inspections and documentation to determine if diseases, insects, or other natural or unnatural occurrences have affected trees in the village's urban forest. These inspections will include site meetings with property managers and owners. Monitor contractors performing tree maintenance activities in the village's parkways and other properties. Assists the Village Forester in implementing and documenting the village's EAB Management Plan. Perform other tasks and duties as assigned. Regular exposure to inclement weather conditions, standing water, mud, and temperature extremes for prolonged periods of time.

QUALIFICATIONS:

In process of obtaining a Bachelor's Degree in Forestry or a closely related field. Prerequisite educational course work includes undergraduate level forestry, horticulture or closely related field. Demonstrate a working knowledge of trees and insects and diseases that affect tree health and care. Extensive knowledge of tree identification, diseases, insects, and maintenance techniques used in managing an urban forest. Must possess a valid driver's license. Computer data base skills and general knowledge of Word and Excel are desirable. Candidates should be detail oriented, self-motivated, and possess superior organization and writing skills. Necessity to communicate effectively verbally and in writing. Regular requirement for site visits to developed properties.

BENEFITS:

Seasonal employees are not eligible for benefits.

SELECTION PROCESS:

Candidate screening process may consist of an application review, skills testing, employability assessment, interviews, reference checks, and other job-related testing or verifications. Chosen candidates will be subject to a background and criminal history investigation, and qualifying pre-employment medical examination and drug screen.