HORT. 393
SYLLABUS

HORTICULTURE 393: Greenhouse & Nursery Management

Spring, 2013
INSTRUCTOR: Dr. Marietta Loehrlein
OFFICE: 309 Knoblauch Hall
Office Hours: M, W 2-3:30, Th 2:30-3:30 PM, Or by appointment

3 credits
PHONE: 298-1089
e-mail: MM-Loehrlein@wiu.edu

Meeting Times and Location:
Tuesdays & Thursdays 3:30-4:45 PM
Knoblauch Hall 308

WesternOnline is used for some handouts and grade posting. Please access it using the WIU homepage and the drop down menu for Web Tools. You must login with your e-comm ID

Horticulture 383 is a greenhouse and nursery management course in which students will learn commercial production techniques of growing and selling plants.

Objectives:
Students will:
1) Identify and understand technology used in greenhouse and nursery production
2) Calculate the heating and cooling needs of a greenhouse
3) Visit greenhouse and nursery operations in the west-central Illinois region
4) Understand the major production methods for greenhouse and nursery crops

Texts:

Academic Integrity:
Students are expected to do their own work on assignments, quizzes, homework and exams, unless specifically instructed otherwise. The Western Illinois University Undergraduate Academic Dishonesty Policy is adhered to in this course, to protect the basic rights and responsibilities of all the members in it. The Provost’s policy on students’ rights and responsibilities may be viewed at http://wiu.edu/provost/students/. Please familiarize yourself with these policies.

DIGITAL DEVICES ARE NOT ALLOWED TO BE USED IN THE CLASSROOM
without the express advance permission of the instructor

Please turn off your cell phone ringers, remove head phones/ear buds, etc. and put them away upon entering the classroom. Text messaging is not permitted during class time.

I realize that on occasion conflicts arise with the class schedule. If this occurs, you are expected to discuss the situation with me before the class period you have to miss.
# HORTICULTURE 393: Greenhouse & Nursery Management

## Course Grade*

<table>
<thead>
<tr>
<th>No.</th>
<th>Type</th>
<th>Points</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Mid-term exams</td>
<td>100</td>
<td>300</td>
</tr>
<tr>
<td>2</td>
<td>Field trip evaluations</td>
<td>20</td>
<td>40</td>
</tr>
<tr>
<td>11</td>
<td>Quizzes</td>
<td>10-30</td>
<td>100-200</td>
</tr>
<tr>
<td>1</td>
<td>Final Exam</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td><strong>TOTAL (approx.)</strong></td>
<td></td>
<td><strong>640-740</strong></td>
<td></td>
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</tbody>
</table>

*subject to change at instructor’s discretion

## Final Grade:

- **A** = 93 - 100%
- **A-** = 90-92.9%
- **B+** = 88-89.9%
- **B** = 83 – 87.9%
- **B-** = 80-82.9%
- **C+** = 78-79.9%
- **C** = 73-77.9%
- **C-** = 70 – 72.9%
- **D+** = 68-69.9%
- **D** = 63 - 67.9%
- **D-** = 60-62.9
- **F** = ≤59.9%

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### ADA

In accordance with University policy and the Americans with Disabilities Act (ADA), academic accommodations may be made for any student who notifies the instructor of the need for an accommodation. You must obtain documentation of the need for an accommodation through Disability Support Services and provide it to the instructor. You MUST take the initiative to bring such needs to the instructor's attention, as he/she is not legally permitted to inquire about such particular needs of students. Students who may require special assistance in emergency evacuations (i.e. fire, tornado, etc.) should contact the instructor as to the most appropriate procedures to follow in such an emergency. Contact Disability Support Services at 298-2512 for additional services.

### Education Majors:

The changes within the state certification requirements, which go into effect immediately for all of those students who graduate in the spring 2012 and after, you are required to receive a grade of a "C" or better in this course in order to meet these new requirements. With the new university +/- grading system, receiving a "C-" or below will require you to retake this course or find a substitute course to meet School of Agriculture graduation requirements.
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PHONE: 298-1089
OFFICE: Knoblauch Hall 309

Spring, 13
MM-Loehrlein@wiu.edu

Expectations:
Students are expected to be prepared for each lecture topic; to actively participate in all hands-on activities; to complete assignments and examinations in the designated time.

Assignments:
Homework **MUST** be handed in during the class period on the due date. Points will be lost for late homework at a rate of 10% each day it is late, including the day it is due if a student skips class. Homework received after 1 week of the due date will receive a grade of “0”.

Course policies
- **Attendance is Important.** Each student will be allowed two excused absences during the semester, **with PRIOR permission of the instructor.** An excused absence indicates that the student has informed the instructor that they must miss class and that they have a viable reason for missing class. Any other absences will result in a deduction of 10 points each.
- **Missed quizzes, presentations, assignments, and exams are unacceptable.**
- **Presentations, papers, homework MUST be completed and handed in.** They are always due during the class period on the due date. **Anything later than the class period is considered late. Late papers will lose 10% for each day turned in late (including the day of class if you skip class that day).** Homework received after 1 week of the due date will receive a grade of “0”.
- **Homework MUST BE TYPED!!!!** Points may be deducted for misspelling, grammar, and lack of literature citations, where appropriate.
- **Your attendance during other student presentations is mandatory. There will be an automatic deduction of 10 points, regardless of other absences during the semester.**
- **I do not assign extra credit projects or homework, etc. Please DO NOT ask for extra credit.** There is opportunity for all students to earn their desired grade within the grading structure presented in the syllabus.
- There will be a chance to receive extra credit for helping with the Hort. CDE in April. This will be explained during Hort. Club meetings. If you cannot attend HortClub meetings and want to help with the CDE, please see the instructor.
- **I do not grade “on a curve”. Students are awarded the grade they earn.**
- **I do not** give grades other than those the student has earned, regardless of the implications for scholarships, internships, graduation, etc. **DO NOT EVEN ASK!!!!**
- It is the student’s responsibility to earn the grade they desire.

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