

## College of Business and Technology College Workload Equivalents (CWEs)

2007-2011

*The professional obligation of an employee in Unit A consists of both assigned and unassigned duties and activities. The professional obligation of an associate faculty member consists of assigned teaching/primary duties. Assigned duties will receive academic credit equivalent (ACE) units and will be recorded on an assignment of duties form. Unassigned duties and activities are considered research and service.*

**Summer Session Compensation.** An employee shall receive one month's salary for an assignment of three academic credit equivalents (ACEs) for summer teaching. Three ACEs (or four, in the case of a four semester hour course) shall be considered a full load for summer teaching, and shall be compensated with one-month salary. Additional ACEs earned during the summer will be compensated at the uniform rate of \$1,500 per ACE.

**Special Assignments.** The College may award 1-6 ACEs per semester for special assignments related to College-sponsored teaching, research or service initiatives, including the development and implementation of grant proposals; program/curriculum review and development; and accreditation.

**Professional Development.** The College may award 1-6 ACEs per semester for Unit B faculty members who are actively pursuing terminal degrees that will enable them to meet the educational requirements for a Unit A position in the College of Business and Technology. To qualify, the faculty member must have an approved professional development plan that provides the rationale, plan, budget, and commitments on the part of the faculty member. Approved professional development plans will be funded from foundation accounts.

**Professional Society Leadership and Journal Editorships.** 1-3 ACEs may be awarded for serving as an Officer in a Professional Organization should released time be required by the sponsoring society with prior approval from the Dean. 1-3 ACEs may be awarded for serving as an Editor of a Professional Journal should released time be required by the sponsoring society with prior approval from the Dean.