**COAP Executive Board**

April 11, 2013 at 10:30 am

HH 60 and QC Riverfront 218A

Meeting is being held at QC Campus

1. **Approval of minutes**
2. **Cabinet Update - Julie**
3. **Financial Report – as of April 1, 2013 $1,093.97**
4. **New Employees -March**

Dana Vizdal, Center for International Studies

1. **Old Business**
2. Employee of the Year – Selection
3. Publicity options, facebook, web site,
4. **New Business**
5. UTech division representative
6. **Committee Reports**
7. **Announcements**
8. **Meeting Schedule – Second Thursday of the month at 10:30 am** 
   1. April 11 at QC campus, select EOY
   2. \*\*May 7- Meeting with the President, 10 am Capital Rooms and QC 111
   3. May 9

\*indicates different meeting time/days