**COAP Fall Meeting with the President**

Meeting Minutes

Tuesday, October 15, 2013; 10am

Wiu Union Capitol Rooms and QC Riverfront 218A

Attendees – Open meeting with COAP employees

1. **Welcome**
   1. Dana Moon, COAP President, welcomed all attendees
2. **Guest – Provost Ken Hawkinson on behalf of President Thomas**
   1. WIU is doing well, but still have budget challenges
      1. Received all money owed from state for FY13
      2. Have not received any FY14 monies yet. Owed $19.5 million in appropriated and $5.5 million MAP. State has set up a payment plan.
      3. Decrease in state support over the past several years. Appropriation has decreased 14%.
      4. Payroll remains steady and accounts for 85% of the total WIU budget. Negotiated increase of 4% for FY15 is under discussion with bargaining units.
      5. Veteran’s benefits are an un-funded mandate that provide free tuition and insurance to veterans seeking higher education.
      6. Cash Flow:
         1. Have to maintain a sizeable reserve (75 day reserve is $24 million).
      7. Enrollment/Retention
         1. Number of high school seniors is down 3%. Greater competition for those seniors.
         2. WIU enrollment declined 4% but other peer institutions saw higher decreases for the same time period.
         3. Gap is widening between financial aid available and what parents can pay. Lose a lot of students between freshman and sophomore year due to lack of ability to pay.
         4. Targeted recruiting for premiere programs (LEJA, Ag)
         5. Increased retention this year through mentoring programs. Working on a jobs program as well.
         6. ACT and GPA levels of students have increased.
         7. International recruiting is ongoing.
         8. Fundraising ($60 million). 2/3 will be used for scholarships.
      8. Intensive lobbing with legislature and government
         1. Meet on regular basis
   2. QUESTIONS from Audience
      1. Can you speak about the probability of furloughs/layoffs?
         1. Provost has heard no mention of furloughs
         2. More information will be shared at the October 29 budget meetings.
         3. Discussion of merging departments – inter-disciplinary teaching.
   3. Contact Dr. Thomas with any questions and concerns.
3. **Financial Report -** Balance as of 9/30 - $1,230.47
4. **Old Business**
   1. None
5. **New Business** 
   1. Employee of the Year
      1. Be thinking of people in your area that you would like to nominate.
   2. COAP Executive Board positions available for 2014-2015
      1. Vice President (3 year term)
      2. Secretary/Treasurer (1 year term)
      3. Academic Affairs (2 year term)
      4. Administrative Services (2 year term)
      5. Quad Cities (2 year term)
6. **Committee Reports**
   1. **Promotional Structure –** Pam Bowman stated that the committee has made progress and hopes to present a draft structure to the COAP Executive Board in November.
   2. **Professional Development –** Dustin VanSloten gave report.September session was given by John Meixner on “Doing More with Less.” Slated topics for upcoming events:
      1. *October 25:* “Getting Back to Basics” with Sheri Rich
7. **Announcements**
   1. Budget Presentations on October 29 @ 10am in Union Capitol Rooms with video conference to the Quad Cities campus and 3-4pm in Union Heritage Rooms with no connection to the Quad Cities campus.
   2. Need COAP members to email the current committees that they are serving on.
8. **Adjourn** – 10:35am