**COAP Spring Meeting with the President**

Meeting Minutes

Thursday, May 12, 2016; 10am

Wiu Union Capitol Rooms and QC Riverfront

Attendees – Open meeting with COAP employees

1. **Welcome**
	1. Teresa Koltzenburg, COAP President, welcomed all attendees
2. **Guest – President Dr. Jack Thomas**
	1. Stop Gap Funding – 30% state appropriation, $5.8 million MAP. Additional senate bill to get 30% more state appropriation. Would bring up to 60% for the year.
	2. At some point this summer, WIU may have to use restricted funds for campus expenses.
	3. Continuing on with announced layoffs and hope is to call some of those laid off back at some point.
	4. Crisis of confidence is effecting enrollment at all state institutions. Enrollment is projected to be down.
	5. There were 1,900 graduates this past weekend in 7 ceremonies. WIU continues to graduate students.
	6. **QUESTIONS/COMMENTS from Audience**
		1. If nothing changes by 7/1, will there be more furloughs?
			1. Yes, it is likely and administration is discussing options currently.
		2. Have the APEC committee recommendations been released yet?
			1. Provost has not received the recommendations yet.
	7. Contact Dr. Thomas with any questions, concerns and suggestions.
3. **Financial Report -** Balance as of 4/30 - $1,866.15
4. **Old Business**
	1. Spring 2016 Professional Development Scholarship winner
		1. Michelle Howe – Career Development Center was recipient.
5. **New Business**
	1. Fall 2016 Professional Development scholarship applications
		1. Due August 31. Reminders will be emailed in early August.
	2. Employee of the Year
		1. 5 nominations – Jessica Butcher, Paul Plagenz, Tracy Scott, Dawn Sweet, Darcie Shinberger.
		2. Tracy Scott was selected as the recipient of the 2016 award.
	3. COAP Executive Board positions available for 2016-2017
		1. Vice President (3 year term)
		2. Secretary/Treasurer (1 year term)
		3. Academic Services (2 year term)
		4. Administrative Services (2 year term)
		5. WIU – Quad Cities (2 year term)
	4. Introduction of 2015-2016 Executive Committee
6. **Adjourn** (John Biernbaum, Amanda Shoemaker)