



Western Illinois University
College of Education and Human Services
Student Teaching Syllabus

Fall 2017

Program Office: **Teacher Education Program**

Program Coordinator: **Jacqlin Richmond**

Email: **J-Richmond@wiu.edu**

Program Office: Horrabin Hall 48 Telephone: 309-298-1281 Fax: 309-298-3386

Required Textbook: Wong, H. K., & Wong, R. T. (2002). The First Day of School (any ed.).
Mountain View, CA: Harry K. Wong Publications, Inc.

WIU Teacher and Professional Education Program Vision Statement

Our graduates will be empowered educational professionals deeply committed to continuous learning and the empowerment of all learners.

WIU Teacher and Professional Education Program Mission Statement

The WIU Teacher Education Program empowers candidates to become educational practitioners who engage in informed action that is grounded in knowledge and reflection; who are deeply committed to the highest standards of professional practice; who are able to adapt to emerging social, economic, and cultural landscapes; who are skilled in the use of technological tools that promote teaching and learning; and who are committed to empowering all learners.

Catalog Description

Student teaching is the process whereby a prospective teacher candidate demonstrates his/her competence as an effective beginning teacher. Each student teacher is expected to possess, or develop, the knowledge, skills, and dispositions needed to manage successfully a classroom teaching-learning situation.

Course Objectives

Upon completion of the student teaching experience, the teacher candidate will:

1. demonstrate competence in Illinois Professional Teaching Standards (a) teaching diverse students, (b) content area and pedagogical knowledge, (c) planning for differentiated instruction, (d) learning environment, (e) instructional delivery, (f) reading, writing, and oral communication, (g) assessment, (h) collaborative relationships, and (i) professionalism, leadership, and advocacy;

2. submit a Teacher Performance Assessment (edTPA) portfolio to Pearson Scoring.
3. demonstrate acceptable teaching behaviors by receiving at least an “acceptable” rating on the eight TEP dispositions (i.e., collaboration, honesty/integrity, respect, commitment to learning, emotional maturity, responsibility, fairness, and a belief that all students can learn) as evaluated by WIU and public school personnel.

The mentor teacher and university supervisor may determine when or where it is appropriate for the student teacher to communicate understanding of, rather than to display, any number of those behaviors.

Individual departments will provide assistance for completing the edTPA. Each student teacher will use his/her department as an edTPA completion resource.

There will be one (1) required student teaching seminar held during the semester on the Macomb Campus. Each department may request additional time for their majors to work on the edTPA.

Student Teaching Attendance

The student teacher will follow the school district calendar for attendance. Each student teacher must complete a minimum of 16 weeks (80 days) of student teaching. All missed days from a student teaching assignment, for any reason, will result in an extension of an equivalent number of days to the student teaching assignment.

Student teachers are expected to be in the classroom at least 30 minutes prior to the beginning of the building school day and to remain a minimum of 30 minutes after the dismissal of students in the building. Tardiness for the school day and other assigned activities will not be tolerated.

All absences must be professionally communicated with the WIU supervisor and mentor teacher following WIU student teaching guidelines and school guidelines for the student teaching placement. Failure to appropriately communicate an absence with the WIU supervisor and/or the mentor teacher may result in dismissal from the student teaching site.

Transportation

Transportation to and from the student teaching assignment location shall be the sole responsibility of the student teacher, and that valid auto insurance be carried providing at

least the limits of coverage statutorily required to legally operate any vehicle used in Illinois and all other jurisdictions in which the student teacher travels for said purposes.

Techniques of Supervision and Feedback (Used by All Mentor Teachers)

Classroom observations, weekly reflections, pre and/or post-observation conferences, consistent oral and written feedback, consultations between mentor teacher, building principal, and WIU supervisor, seminars, and other.

Removal or Reassignment of a Student Teacher

WIU will **always** honor a district and/or mentor teacher request to remove a student teacher from his/her assigned placement. The supervisor will make the decision to remove a student teacher from a location/site. Upon removal from a student teaching assignment, a determination will be made by the WIU supervisor, in consultation with the Field and Clinical Coordinator, the Department Chair of the candidate's program, the students' advisor, and the Associate Dean for Teacher Education, as to whether the student teacher will be reassigned to a different placement that semester, retake the student teaching experience in a later semester after completion of an individualized remediation plan, or change to a non-teaching major. When a student teacher is removed from a placement it is his/her responsibility to immediately contact Jacqlyn Richmond to determine the appropriate steps that need to occur. Appropriate steps will vary depending on when the removal occurs in the semester and the reason for the removal.

Evaluations

Midterm Evaluation/Disposition- The mentor teacher will complete a midterm evaluation of the student teacher. Each student teacher should also complete a midterm evaluation as a form of self-reflective assessment to be used for discussion. The midterm evaluation is based on the course objectives and will serve as the focus for the midterm conference. Also at the midterm time, the mentor teacher will complete a midterm disposition evaluation of the student teacher. Both forms will be sent to the WIU supervisor at the same time. Forms are available at wiu.edu/goteach.

Final Evaluation/Disposition- The mentor teacher will complete a two-part final evaluation of the student teacher. The final evaluation is based on the course objectives and includes a section for a written narrative. The information on the final evaluation will serve as the focus for the final conference. The final evaluation must be signed by the mentor teacher and the student teacher. It is then forwarded to the WIU supervisor to be used in the final determination of the student's grade. It is the student teacher's responsibility to establish an account with the Career Development Center office on campus so that he or she may post their resume and letters of recommendation for future employers to view.

Student teaching is graded Satisfactory (S), or Unsatisfactory (U). Only for exceptional circumstances will a grade of “Incomplete” be awarded. Student teachers are to satisfactorily complete the following:

1. Earn acceptable ratings on the Student Teaching Clinical Experience Final Evaluation form.
2. Submit edTPA portfolio to Pearson Scoring for evaluation.
3. Earn acceptable ratings on the Student Teaching Disposition Checklist.

Licensure

Clearance for licensure will be released to the Illinois State Board of Education when the degree is conferred and all applicable State exams are satisfied. Questions regarding licensure should be directed to the Licensure Office at 309-298-1434. The teacher candidate should establish his/her Educator Licensure Information System (ELIS) account at <http://isbe.net/ELIS/default.htm>

Other Resources

“In accordance with University policy and the Americans with Disabilities Act (ADA), academic accommodations may be made for any student who notifies the instructor of the need for an accommodation. It is imperative that you take the initiative to bring such needs to the instructor’s (supervisor’s) attention, as he/she is not legally permitted to inquire about such particular needs of students. Students who may require special assistance in emergency evaluation (i.e. fire, tornado, etc.) should contact the instructor as to the most appropriate procedures to follow in such an emergency. Contact Disability Support Services at 298-2515 for additional services.”

Web address for student rights and responsibilities (wiu.edu/provost/students)

Web address for Academic Integrity Policy (wiu.edu/policies/acintegrity.php)