

Placement/Timeline for Clinical Experience (Student Teaching)

One Year in Advance

- Meet with students as a group to review application process.
- Discuss with students placement procedures and guidelines.
- Coordinator and/or University Supervisors meet with individual students to discuss application information and placement location requests.
(9 months out)

Coordinator Sends Applications to University Supervisors. (8 months out)

University Supervisors Review Applications and group them according to where students identify they would like to reside while student teaching.
(7-8 months out)

Students are Matched to Schools using following the guidelines.

- **University Supervisors make the placements.**
- **Students do not make their own placements.**
- **Parents do not make placements for their children.**
- **Students are not placed in the district where they attended school.**
- It is the goal of the University for students to drive no more than 1 hour to the student teaching sites.
- Requests for regions will be considered if supervisors' loads allow.
- GPA's are very important for placement consideration in some regions.

Mentor Teacher Qualifications

Required

- Has successfully taught in the public schools for 3+ years.
- Recommended by the building administrator.
- Has appropriate certification and coursework for the required student teaching placement and is fully qualified.

Preferred

- Has a master teaching certificate.
- Is on tenure track for the district.
- Has a master's degree.

Applications and Transcripts are delivered to the schools.
(7-8 months out)

Wait-Wait-Wait

University Supervisors Resubmit Application to other districts if students are rejected.
(5-6 months out)

Wait-Wait-Wait

Supervisors Meet with Students on Campus to identify their specific placements the semester before student teaching.
(3-4 months out)