

COEHS Faculty Professional Travel Awards

The travel awards competition is open to all COEHS faculty who present at a professional conference. Award recipients will receive a maximum of \$750 to cover *unreimbursed* travel expenses. Faculty may request support for presentations that occur within the current fiscal year, July 1 through June 30. Requests are limited to presentations for which one has not previously received College faculty travel award support. Applicants must submit a single presentation for consideration. Awards are not transferable to other persons or to other conferences. Preference will be given to full-time tenured/tenure-track faculty. Funding decisions will be made by the Dean. Awards are contingent upon availability of funds.

To be considered for an award, the applicant must provide the following:

- an abstract of the presentation
- official documentation showing the applicant's presentation/role at the conference (e.g. official email notice / letter of acceptance, conference agenda, program, etc.)
- a description of the relative importance/prestige of this particular conference to the applicant's discipline
- a description of the relative importance/prestige of the particular session type (e.g., invited, keynote, workshop, paper presentation, poster, symposium, etc.) to the applicant's discipline
- a statement regarding plans for or the possibility of publication of this presentation
- a statement indicating the degree to which the research presented directly informs one's teaching and/or the preparation of practitioners
- a statement indicating the extent to which the research presented is the result of collaborative research efforts involving colleagues and/or students, and
- a one-page summary of recent research activity extracted from the curriculum vita that clearly reveals the connection between one's academic preparation, research endeavors, and the current presentation.

Complete applications should be submitted to the COEHS Dean's Office. Incomplete applications will not be considered.

COEHS Faculty Professional Travel Awards Application

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| Name: _____ |
| Department: _____ |
| APPLICANTS MUST SUBMIT A SINGLE PRESENTATION FOR CONSIDERATION Multiple presentations will not be considered for this award |
| Conference Title: _____ |
| Conference Location: _____ |
| Conference Dates: _____ |
| Conference Type: _____ State _____ Regional _____ National _____ International |
| Title of Presentation: |
| Indicate that the following items are included and submit them in the following order: |
| <ul style="list-style-type: none"><input type="checkbox"/> Completed application form (this page), including applicant and department chair signatures<input type="checkbox"/> An abstract of the presentation<input type="checkbox"/> Official documentation showing the applicant's presentation/role at the conference<input type="checkbox"/> A statement from the applicant describing the relative importance/prestige of this particular conference to the applicant's discipline<input type="checkbox"/> A statement from the applicant describing the relative importance/prestige of the particular session type (e.g., invited, keynote, workshop, paper presentation, poster, symposium, etc.) to the applicant's discipline<input type="checkbox"/> A statement from the applicant describing plans for/possibility of publication of this presentation<input type="checkbox"/> A statement indicating the degree to which the research presented directly informs one's teaching and/or the preparation of practitioners<input type="checkbox"/> A statement indicating the degree to which the research presented is the result of collaborative research efforts, and<input type="checkbox"/> A one-page summary of recent research activity extracted from the curriculum vita that clearly reveals the connection between one's academic preparation, research endeavors, and the current presentation. |
| Applicant Signature: |
| Department Chair Signature: |