

## **WIU Superintendent Licensure Program Including the EdS Candidate Acknowledgments**

Please review key components of the WIU superintendent licensure program. Then sign and date the form. The form should be returned to the Educational Leadership Program Coordinator before the first day of your first class.

I understand that:

- I must pass the Illinois TAP 400 (Basic Skills test) if I have not yet done so.
- I am responsible for enrolling in courses each semester using the STARS system.
- If I need to drop a course, I am responsible for dropping the course in accordance with university guidelines.
- Official university communication must utilize the WIU email system and that I will regularly check my WIU email.
- WIU’s student learning system (WesternOnline) will be utilized extensively by faculty to disseminate course information and for submission of assignments.
- I may need to take courses at my non-home location should I need to accelerate my movement through the program or if unforeseen circumstances interfere with my scheduled course rotation.
- I must pass the superintendent content test before being eligible for superintendent licensure.
- I must complete the State of Illinois’ required evaluation training (Teacher Evaluator training and Principal Evaluator training) before being able to evaluate staff in the State of Illinois.
- I will enroll in and participate in a minimum of two semesters of internship (EDL 655: Superintendent Internship I, 2 s.h. and EDL 656: Superintendent Internship II, 2 s.h.) with internship activities during one summer.
- I will need to purchase an account to upload field experiences and internship artifacts during in the superintendent program.
- I have read and understand the policy on the extension of the internship.
- I understand that I must achieve a “Meets the Standard” on each assessment in the internship in order to successfully complete the internship. If I fail to meets standard, I may at the discretion of the program, repeat the associated tasks.
- My WIU faculty internship supervisor will be assigned by the Educational Leadership Program’s graduate coordinator.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_