

Western Illinois University

School of Music



WESTERN
ILLINOIS
UNIVERSITY

Position Title: Graduate Assistant in Orchestral Ensembles
Rank: Teaching Support Assistant (2/3 TSA)

Availability: To begin Fall 2020

Reports to: School of Music Graduate Coordinator and Director of Orchestral Activities

Terms of Employment:

- 8-month contract, covering Fall and Spring semesters of the academic year
- Renewable for a second year of study
- 13 hours per week of duties as assigned by the Director of Orchestral Activities

Compensation:

- \$629/month, 8-month contract = \$5032 per academic year (\$2516/semester)
- Full tuition waiver for all graduate credits (not including fees)
- Tuition waiver for summer courses
- Total benefit to student: \$12,000/year (US domestic tuition); \$15,000/year (international tuition)

Position Description: Duties include assisting the Director of Orchestral Activities with development of instructional materials, preparation for orchestra concerts and tours, maintenance of the orchestral library, and regular office hours.

Qualifications:

- Must be accepted as a full-time, degree-seeking student in a WIU School of Music graduate program
- Must be enrolled in a minimum of 9 semester hours of graduate study
- Maintain GPA of at least 3.00; first-semester graduate students must also have an undergraduate GPA of at least 3.00
- Bachelor of Music or Bachelor of Arts in Music degree required
- Evidence of skills and demonstrated background in use of MS Word and MS Excel; organizational and management skills are required; experience performing an orchestral instrument preferred.

Application Process and Deadline:

- Visit [WIU Orchestras](#) and the [School of Music Graduate Program](#) for admission requirements and program descriptions
- Contact [Dr. Richard Hughey](#), Director of Orchestral Activities, and [Dr. Anita Hardeman](#), School of Music Graduate Coordinator
- Complete the online [WIU Graduate Application](#)

Please submit all required application materials by **January 31, 2020**. Review of applications will begin on this date and continue until the position is filled.