Excellence in Scholarly/Professional Activities

The COFAC Awards were created to exemplify where someone has truly excelled in this category. **Please begin your narrative by briefly stating your philosophy in approaching scholarly/professional activities.** This should be followed by the contributions made in delivering on this philosophy. Individuals applying for Excellence in Scholarly/Professional Activities are requested to provide guidance on the significance of each activity that is being submitted. This guidance can include referral information regarding the degree of difficulty for publications, typical acceptance rates, prestige of the activity, etc. All articles and presentations must be completed during the evaluation period. It is not important to address each of the elements outlined below.

1. Contribution to intellectual environment locally, regionally, nationally, or internationally through excellence in research. Provide author order (if applicable), and tell what contributions the applicant made to the work.

2. Originality/creativity and significance of the research

3. Presentations, invited/refereed at conferences and professional meetings at local, state, national, or international forums

4. Professional research activity, such as grants (completed and funded), classroom research, contracts, patents and copyrights, computer software and/or adaptation, technology

5. Service furthering the interests of a professional organization related to the individual's area of professional expertise. Designate as university, regional, national, or international service.

6. Participation in the publication of a scholarly journal, serving as part of the editorial board.

7. Participation in other activities that may not have been addressed by the guidelines stated above.

8. For all activities, please specify whether the activity was course related, or if it was a compensated activity (either stipend, or release time). The committee will decide how compensated and uncompensated items compare.

9. Application includes stipulated appendix furnishing an outline of your application activities. Use major headings for each category followed by a summary of the activity and the associated dates in reverse chronological order
   Examples of appendices that will enhance your packet:
   - Demonstration of evidence
   - Citation of all documents included