

Excellence in University/Community Service

The COFAC Awards were created to exemplify where someone has truly excelled in this category. Service includes, but is not limited to, professional appearances, performances, consulting, serving on committees, and participating in recruitment and placement of students.

Please begin your narrative by briefly stating your philosophy for university/community service. This should be followed by the contributions made in delivering on this philosophy. It is not important to address each of the elements outlined below.

1. Sustained meritorious service rendered to the department, college, university, national and/or international communities. Please delineate your compensated service contributions.
2. Service rendered to governmental and non-governmental organizations.
3. The primary criterion should be one of significant contribution/impact. There should be substantial evidence that a nominee's service activities have had a significant, positive effect. Indicate whether the impact was regional, state or international.
4. Service activities characterized by a continuous commitment to service activities over a period of time as opposed to a one-time major involvement
5. Participation in other activities that may not have been addressed by the guidelines stated above
6. For all activities, please specify whether the activity was course related, or if it was a compensated activity (either stipend, or release time). The committee will decide how compensated and uncompensated items compare.
8. Application includes stipulated appendix furnishing an outline of your application activities. Use major headings for each category followed by a summary of the activity and the associated dates in reverse chronological order
Examples of appendices that will enhance your packet:
 - Demonstration of evidence
 - Citation of all documents included