

# Western Illinois University

## Summer Music Institute

2018

### Camper Handbook



#### Week 1 - June 11-15, 2018

Rocky's Youth Music Day Camp

Steel Band Day Camp

#### Week 2 - June 17-22, 2018

Junior High Choir Camp

Senior High Choir Camp

Jazz Combo Camp

Live Streaming Camp

String Chamber Music Camp

#### Week 3 - June 24-29, 2018

Junior High Concert Band Camp

Senior High Concert Band Camp

Marching Band Leadership Camp

Dear Music Camper and Parents/Guardians:	3
<b>Paper(less) Work: All release forms can be found online.</b>	
<a href="http://www.wiu.edu/cofac/summermusicinstitute/registration_info.php">http://www.wiu.edu/cofac/summermusicinstitute/registration_info.php</a>	5
<b>What To Bring:</b>	7
Camp-specific Equipment:	7
Private Lessons:	7
Personal Items for Residential Camps	8
<b>Type of Campers:</b>	9
<b>Opening Day Arrival: Registration</b>	10
Roommates:	10
Available at Registration:	10
Meals:	11
T-Shirts:	11
Convocation/Meeting	11
Room Checkout and Clearance	11
<b>Auditions</b>	12
Audition Materials:	13
<b>General Conduct and Behavioral Expectations:</b>	14
Dress and Appearance Code:	14
Smoking, Alcoholic Beverages, and Illegal Substances:	15
Absences:	15
Curfew/Lights Out:	16
Medication:	16
Health Services:	16
Emergency Lights on Campus:	17
Cell Phones:	17
Vehicles and Parking:	17
Camp Pictures:	18
Recreation:	18
Evening Activities:	18
University Regulations:	18
WESTERN ILLINOIS UNIVERSITY MANDATES/POLICIES	20
<b>WIU CONTACT NUMBERS</b>	21
<b>Map and Directions:</b>	22
<b>Overnight Accommodations for Parents:</b>	23
<b>Restaurants/Dining:</b>	24
<b>Camp Checklist:</b>	25
<b>2018 Summer Music Institute Staff</b>	27

## **Dear Music Camper and Parents/Guardians:**

We are glad you have chosen to attend the Summer Music Institute at Western Illinois University! The primary purpose of our Summer Music Institute is to provide the best possible educational opportunity to young people for individual development in the knowledge, practice, and appreciation of the fine art of music in a nurturing musical environment.

Information included in this Camper Handbook is very important. Please print and read it carefully. Parents/guardians - go over the information with your son or daughter so he/she can be adequately prepared to attend the Summer Music Institute. We ask that parents/guardians keep a copy at home for reference. We wish to provide as much information about our camps as we can prior to a student arriving on campus. Additional camp information (opening day schedule, daily schedule, meal times & locations, rules & regulations, etc.) will be distributed to each camper upon arrival.

All fees must be paid by the first day of your camp session at registration, whether by scholarship or individual payment. This may be by cash, check, money order, or credit/debit card. For anyone who has paid their fees in full prior to arriving at camp, this will expedite going through registration and getting checked in. Please note, the fee for a private lesson, which is optional, must be paid directly to the teacher at the time of the lesson and is not included in the camp fees.

If you are a Resident Camper and staying on campus in the residence hall, everything in this brochure is important to you. If you are living off campus (Commuter), there will be a number of items that do not concern you. However, most of the information applies to everyone, and we urge you to read it carefully! If you have any further questions or concerns, please do not hesitate to contact us. See you soon!

Musically,

Dr. Mike Fansler, Director  
Summer Music Institute



**Paper(less) Work: All release forms can be found online.**

[http://www.wiu.edu/cofac/summermusicinstitute/registration\\_info.php](http://www.wiu.edu/cofac/summermusicinstitute/registration_info.php)

- **Medical Record and Authorization for Medical Treatment for Minor Child Form:**

The University requires that every minor child, unaccompanied by a parent and/or legal guardian, shall present to the University, medical release for treatment by a physician, to allow for medical treatment due to illness, accident, or injury. The form has been accepted and/or approved by Beu Health Center on campus and McDonough District Hospital. Summer Music Institute does not provide health, accident, eye care, or dental insurance.

- **Waiver of Liability and Hold Harmless Agreement for Transportation in University-Owned Vehicles:**

For liability reasons, we will need a waiver signed by a parent or guardian if a camper needs to be transported in a University vehicle for health reasons due to distance, hot temperature, or inclement weather.

- **Name, Photo, and/or Video, Live Stream Release Form:**

This form allows us to use anyone's name or picture on the web or for future promotional purposes. If the form is not properly signed, a camper will not be allowed in his/her camp's photo.

- **Parent/Guardian Waiver:**

This form is only required if parents/guardians or someone authorized by parents/guardians is planning to take a camper off campus during a time that the individual would be our responsibility. For a resident camper, this covers all times from registration until departure; for a commuter, this is during the times specified. An identification card, with photo, may be required of an adult to whom a camper is released. For example, if a student is going to miss a night session due to a baseball game, use this form. **See Karla White in Salle 204 or any camp counselor.**

- **SMI Commuting Camper Form: If it applies**

A “Commuter” is a camper who is not staying in a residence hall during camp and will drive (or will be driven) to and from campus each day.

This form **MUST BE COMPLETED** by the parent/guardian of a camper who registers as a “Commuter” during the Summer Music Institute at Western Illinois University. Please refer to the SMI Camper Handbook for specific information regarding students who choose to commute.

# What To Bring:

- **Camp-specific Equipment:**

- Rocky's Youth Music and Steel Band - comfortable clothes and shoes to move in and a water bottle
- Concert Band, Jazz Combo, String Chamber Music Camp:
  - All instrumental campers need to bring their instruments with them, as well as any necessary accessories. If an instrument needs to be provided, please contact the camp administrators as soon as possible. Put your name on your case. Bring extra reeds, valve oil, mutes, etc. - enough to last through the entire camp.
  - Jazz percussionists and jazz rhythm will unload instruments in the parking lot south of Browne Hall and take to Room 130 in Browne Hall.
  - Concert Band percussionists should bring their own snare drums and snare drum sticks, plastic and yarn mallets, and timpani mallets.
- Marching Band Leadership Camp - Bring your fall show music and recordings, if possible, water bottle, sunscreen, hat, sunglasses.
- Choir Camps - N/A

- **Private Lessons:**

If a camper has indicated on his/her application that they wish to take a private lesson, the instructor will have been notified of this request. Campers can also sign up for a private lesson at registration or with their camp director; however, campers who indicated on his/her application that they wish to take a private lesson will take priority for scheduling. Each instructor will schedule the lessons and will inform each camper of the time and location.

It is the camper's responsibility to report to the lesson on time and pay the \$15.00 fee to the instructor. **This fee is NOT included in the camp fees.** A private lesson will be scheduled to occur one day during the week at recreation time in late afternoon. Please pay the instructor at the beginning of the lesson, so you don't forget at the end.

- **Personal Items for Residential Camps**

- Bring personal toiletry articles (toothbrush, toothpaste, soap, shampoo, towels, deodorant, sunscreen, etc.); comfortable informal clothing to wear most of the time; swimsuit, if desired, for recreation time; comfortable shoes; music/props, etc. needed for talent night; dress clothes for the concert. Pillow, pillowcase, blanket, and sheets are provided.
- **Essential** items are sunscreen and a water bottle, comfortable gym shoes, bring an extra blanket, jacket, rain gear, Band-Aids, and hangers.
- Spending money needs should be minimal. Most recreational activities are free. Twenty to thirty dollars should cover Dairy Queen, vending machines and fun buttons.

**A checklist is provided at the end of the handbook.**



## Type of Campers:

Day Campers - Day Campers (Rocky's Youth Music and Steel Band) will follow daily schedules for each camp. Campers are to be on time for camp and picked up promptly at the conclusion of camp.

Residential Campers – These students live on campus for the entirety of the camp. They eat all meals with the camp, and will be supervised by camp staff at all times. This experience is a great way to experience what college really feels like!

Supervised Commuter Campers – These students spend the entire day with the camp, but do not reside in the residence halls. Camp staff is responsible for supervision of these campers from the first activity that day (8:00 am) to the end of the evening activity (approximately 9:15-9:30pm). Parents are responsible for students before and after these times. Although these students are not required to attend the evening activity each evening, they are encouraged to. The cost of lunch and dinner is built into the cost of this option.

Unsupervised Commuter Campers – These students attend camp during the scheduled sessions in the morning, afternoon and evening based on the individual camp schedule. These students may leave campus for meals and recreation time. Unsupervised Campers MAY stay on campus for meals and recreation times, however, meals are not provided. It will be assumed that unsupervised commuting campers are the responsibility of the parents when not in sessions, including meal times. The goal of the Summer Music Institute is that we know where a student is at all times.

Items of note:

- Commuting Campers are expected to attend ALL rehearsals, sectionals, meetings, and evening convocations.
- Commuting Campers MUST check out with the assigned counselor before leaving camp.
- Parents are asked to pick up their student(s) as close to 9:30 PM as possible in the parking lot south of Browne Hall and to the west of COFAC Recital Hall, which is at the southwest corner of campus on Western Ave.
- If a camper will be driving him/herself to and from camp, a parking pass will be given to him/her at registration.

## Opening Day Arrival: Registration

- Please refer to the opening day schedule on the website for time and location of registration.
- At Olson Residence Hall you will register, pay fees (if applicable), and receive your room assignments. Rooms assignments are made prior to your arrival and cannot be changed. Two students are assigned to a room. And the cost of camp is based on double occupancy.
- Unload at Olson Residence Hall in the west drive; move your car after unloading to any unmetered university lot. Residential Camper fees include room, meals, and tuition. Supervised Commuter fees (\$65 deduction) includes all activities and lunch and dinner. Unsupervised Commuter fees (\$135 deduction) includes all activities and no meals.
- All Commuters are required to register at the same location as Resident Campers.

### **Roommates:**

- If you would like to specify a particular person with whom you would like to share a room, you must contact the Summer Music Institute office and request your roommate **at least a week prior** to the start of your camp. Otherwise, roommates will be pre-assigned to expedite the registration process and to avoid confusion for the residence hall staff.

### **Available at Registration:**

- **Room Access Card:** When checking in you will receive an access card along with a room key on a lanyard. If a key is lost, notify a Counselor first and he/she will report it to the Olson Residence Hall staff.  
If you lose your room card/key or fail to return it at the end of camp, **it is your responsibility to pay a \$50.00 replacement fee** to the Summer Music Institute staff before leaving campus.  
Room keys are used to operate the elevator and are designed to take students to their floor only. This keeps loors safe and secure.

- **Meals:**

All meals for Residential and Supervised Commuter Campers will be provided by SODEXO. These are included in the cost of camp for Residential and Supervised Commuter Campers. **Please notify the camp as soon as possible about any food allergies so we may accommodate your needs.** Unsupervised Campers may purchase meals at Burger King in the University Union, eat off campus, or bring a packed lunch. All Campers will be expected to be at activities on time after meals.

- **T-Shirts:**

Each student will receive a Summer Music Institute T-shirt. The cost of the shirt is included in the camp fees. Camp t-shirts will be worn for the camp picture. T-shirt sizes are requested through the registration.

## **Room Checkout and Clearance**

- Residential Campers will check out of their rooms by 8:00 am on the final day of camp. Luggage and other personal belongings will be secured until after the final concert. Parents may pick up campers' belongings before 8:00 am on the final day of camp or after the final concert.
- Following the final concert, campers are the responsibility of the parents/guardians.

# Auditions

Auditions take place after registration, as stated in your opening day schedule. See below for more information.

- **Junior-Senior High Jazz Camp, June 17:** Once you have unpacked in your room, please proceed to Browne Hall, Room 130. Auditions will be conducted from 1:30 p.m. until 3:00 p.m. Counselors will take attendance and monitor students during this time.
- **String Chamber Music Camp, June 17<sup>th</sup>:** Chamber groups will be decided before camp. After registration, meet in the Recital Hall (COFAC) at 3:45PM - per schedule.
- **Senior High and Junior High Vocal/Choral Camp, June 17:** Sunday, first day of camp, in COFAC Recital Hall, from 2:30 to 3:45 p.m., campers meet the staff, get acquainted with directors, and receive information for the week's activities.
- **Junior High and Senior High Concert Band Camp, June 24:** Once you have unpacked in your room, Senior High Concert Band students are to report for auditions Sallee Hall, Room 101. Auditions will be conducted from 2:00 p.m. until 3:45 p.m. Counselors will take attendance and monitor students during the audition times.

## **Audition Materials:**

- **Jazz Camp:** Material will be emailed to you after registration.
- **Concert Band Camp:** For auditions, all Concert Band campers will be required to perform two pieces of contrasting styles of their own choice, which they have prepared in advance of arrival at camp (solo, etude, study, etc.) - not memorized, no accompanist, and no judge's copy necessary. In addition, all band campers will need to perform certain scales from memory. Percussionist should prepare pieces on two contrasting instruments (i.e. snare drum and mallet percussion).
  - High School Band Campers will need to prepare the following scales: C, G, F, B-flat, E-flat, A-flat, D-flat, and a Chromatic Scale.\*
  - Junior High School Band Campers will need to prepare the following scales: C, G, F, B-flat, E-flat, and a Chromatic Scale. \*

\*The scales listed are in concert pitch. Each player who plays a transposing instrument will have to transpose the given scale. All scales listed are major scales and should be played for one or two octaves, depending upon the instrument. Chromatic scales should be played for the full playing range of the instrument.

- High School percussionists should prepare these rudiments: Single stroke roll, long roll, flam, drag, paradiddle, Flam Accent #1, Accent #2, and Ratamaque.
  - Junior High percussionists should prepare these rudiments: single stroke roll, long roll, flam, drag, and paradiddle.
- **String Chamber Music Camp:**
    - Campers are to send us a short video with the following:
      - One scale, any format
      - A few minutes of a solo piece

## General Conduct and Behavioral Expectations:

- The Western Illinois University Summer Music Institute has a tradition of excellent student cooperation and good, wholesome fun. The residence hall regulations will be explained to campers on registration day during the floor meeting on the first night of camp. Other than compliance with these, we expect regular and prompt session attendance and behavior that will bring credit to you, your home, and your school.
- A camper is expected to behave in an appropriate manner in order that he/she and fellow campers are able to receive the maximum benefit from his/her experience at the Summer Music Institute. Appropriate behavior includes but is not limited to: (a) participating in all activities to the best of his/her abilities, (b) showing respect for other students and staff members, (c) encouraging others to do their best in all activities, (d) helping to set a positive tone.
- Campers must all try to foster a positive and cooperative learning environment. If at any time you become aware that another individual is not behaving in the expected way, you should encourage the person to participate in a positive manner or tell a counselor or other staff member of his/her behavior.
- Anyone determined to be bullying another camper or, in any way, violating Summer Music Institute rules and regulations will be subject to disciplinary action. Such disciplinary actions may include the inability to participate in one or more activities, a call to the camper's family, and/or dismissal from camp with no reimbursement of the camp fees.

## Dress and Appearance Code:

- Campers are encouraged to comply with Summer Music Institute Dress and Appearance Code. Students attending the Summer Music Institute are not to attend camp sessions and/or enter University Buildings on campus wearing clothes which endanger their health and safety (e.g. not wearing shoes), endanger the health and/or safety of others (e.g. sharp objects), cause damage to property (e.g. studded fabrics), and/or disturb the orderly process of camp functions. This includes, but is not limited to: see-through clothing, bare midriff tops (no tummy showing), halter or strapless tops, tank tops with less than one inch straps, underwear worn as outerwear, spandex or other skintight clothing, beach apparel, and gang-related apparel or insignias. Clothing may not expose undergarments (e.g. short shorts and/or miniskirts; when arms are held down to side, shorts/skirt must be

fingertip length or longer). Campers are expressly prohibited from wearing any clothing bearing logos that are obscene, sexist, racist, or have double meanings. Campers are also expressly prohibited from wearing clothing bearing logos that advertise or promote in any way controlled/illegal substances, tobacco, or alcohol.

- A camper not in compliance with this Dress and Appearance Code will be asked to return to his/her dorm room or, if a commuter, sent home after parents/guardians have been notified, to change into more suitable clothing. If the Dress and Appearance Code is not complied with on a continuing basis, the parents/guardians will be contacted for resolution of the problem. Further discipline for violation of the Dress and Appearance Code (e.g. dismissal from camp with no reimbursement of camp fees) will be determined upon due process of contacting the parents and giving the camper an opportunity to comply with the Dress and Appearance Code of Summer Music Institute.
- Nice dress clothes will be worn for the final performances/concerts/recitals (except the Marching Band Leadership demonstration). Strapless and spaghetti-strap dresses/tops are not acceptable concert wear.

### **Smoking, Alcoholic Beverages, and Illegal Substances:**

- The possession or consumption of alcoholic beverages or any illegal substance is strictly prohibited. The use of tobacco in any form during camp is also prohibited. Violations will result in the immediate dismissal from camp and forfeiture of all fees.

### **Absences:**

- Attendance is taken at all classes, rehearsals, etc. Unexcused absences will be grounds for dismissal without reimbursement for camp fees. No camper is allowed to leave campus during the day without a signed Camp Release/Dismissal Form, which can be issued by the camp director, assistant director, or head counselor. The parent/guardian removing the student from class/rehearsal must provide photo identification.
- If a Commuter Camper (Supervised or Unsupervised) will not be attending a day of camp due to illness, camp staff must be notified. Please call Karla White in the Band office to report absence. (309) 298- 1505

## **Curfew/Lights Out:**

- Curfew/Lights Out will be determined by Camp Staff and announced at the evening activity each day.

## **Medication:**

- All prescribed and over-the-counter medications must be reported in to the Head Counselor at registration. Refrigeration will be available for perishable medications. No medications are to be kept in individual rooms without special permission from the Camp Director or Assistant Camp Director. All medications must be listed on the Medical Record and Authorization for Medical Treatment Form, including permission for camp staff to give medications such as ibuprofen, tylenol, antacid tablets, Benadryl, etc. as necessary.
- Our camp staff will distribute all prescription medication personally, and on time, to all applicable campers.

## **Health Services:**

- No student is permitted to remain in the residence hall after 8:15 a.m. unless he/she is ill and has received special permission from the Head Counselor; sick call is from 8:00 to 8:15 a.m. Report to the lobby area of your residence floor. A counselor **must** be present on the residence hall floor at all times whenever a camper is confined to his/her room when not feeling well.
- On a fee-for-service basis, services for the treatment of health problems are available either through the Beu Health Center on campus or the local medical community. Services available at Beu Health Center include examination and consultation by a healthcare provider, laboratory, x-ray, and pharmacy. Payment must be made at the time of service or insurance information provided for billing purposes. Bills not covered by insurance will become the responsibility of the parents. When Beu Health Center is closed overnight, a camper will be transported to the local ER for medical attention.



## **Emergency Lights on Campus:**

- Blue emergency lights with call boxes underneath are present throughout campus. Residential and Supervised Commuter Campers are not to be alone on campus during the evening hours; however, Unsupervised Commuter Campers are encouraged to call Public Safety at (309) 298-1949 in the event they feel uncomfortable walking alone during evening hours. They will send an escort will be sent to assist the camper.

## **Cell Phones:**

- Cell phones are to be used during free time only (meal times, recreation time, following the evening convocation and before lights out). There is to be no talking after lights out unless special permission is given by the Head Counselor. At all other times (during rehearsals, sectionals, lessons, and convocations), campers are to leave cell phones switched off. Western Illinois University will assume no responsibility for the loss or damage of a cell phone.

## **Vehicles and Parking:**

- Automobiles for student use during camp are not allowed for Residential Campers. Students attending the camp are not to drive or ride in cars while attending camp. No Residential Camper may ride in a Commuter Camper's vehicle. Violation of this regulation will result in the immediate dismissal from camp and forfeiture of all fees.
- Residential Campers driving to campus will be required to park their cars in a designated lot and to check their car keys with the Head Counselor for the duration of the camp session. A Residential Camper will be given a visitor's parking permit at registration. Parking location will be designated by the counseling staff.
- Commuters are to drive only to and from the campus and to park their cars in the parking lot south of Browne Hall and to the west of COFAC Recital Hall. Commuter Campers will receive a parking permit at registration; parking location will be designated by the counseling staff.
- Officers will be ticketing for illegal parking during our camps, including improper display of the parking permit. A ticket for illegal parking will be the camper's responsibility (approximately \$42.00).

- Following the conclusion of the evening convocation, Commuting Campers will be escorted to the parking lot to be picked up by their parents or to leave in their vehicles if they drive.

### **Camp Pictures:**

- A group picture will be taken at each camp (day and time to be announced). And a color picture will be provided for each camper at no additional cost. Students will wear their camp t-shirts for the group picture. If the Name, Photo, and/or Video Release Form has not been properly signed and returned, a camper will not be allowed to be included in his/her camp photo.

### **Recreation:**

- Activities may include basketball, swimming, volleyball, softball, ultimate frisbee, scavenger hunts, and other various activities. Please bring your own equipment if desired, as recreation time allows for various activities. We will furnish some equipment during the regular afternoon recreational period.
- Students will travel to the University Recreation Center to swim one day during the week. This day will be announced in a timely manner. All students wishing to swim during camp must bring a swimsuit and towel. No t-shirts or shorts will be permitted for swimming in the pool.

### **Evening Activities:**

- Evening activities for the week will include but are not limited to, camper talent show, movie night, staff/faculty recital, Dairy Queen trip, and game night.

### **University Regulations:**

- University regulations include but are not limited to the following in University buildings and on University property:

- In extreme situations, male and female guests may share floors (*floors at Olson Residence Hall will be gender specific for Summer Music Institute*) but have separate bathroom facilities. (Parents/guardians, please note - Summer Music Institute assigns counselor rooms to be interspersed among the camper rooms - female counselors with female campers, and male counselors with male campers. Any camper found to be in the room or on the floor of the opposite sex will be immediately dismissed from camp without reimbursement of camp fees.)
  - All individuals will abide by Illinois law, federal law and University regulations regarding smoking, intoxicants, narcotics and drugs.
  - Firearms, weapons, ammunition, fireworks, explosives, and highly flammable materials are not allowed within any University facility or on the grounds. (No candles or incense will be allowed.)
  - Animals are not allowed in any location in the residence halls or dining rooms.
  - Parking in the service or fire lanes adjacent to any University facility is not allowed.
  - Tampering with the fire system or fire-fighting equipment is not allowed.
  - Gambling or solicitation in any form is not permitted.
- The University may exercise the following rights:
    - To enter any room for inspection, repair, or emergency.
    - To reassign rooms within a University facility, after timely notification, in order to accomplish necessary repairs and renovation to the building.
    - To revoke the campus privilege including residency in or utilization of any of its building or any occupant whose conduct, solely in the University's opinion, becomes injurious or potentially injurious to the academic community.
- For any damages resulting from participant utilization of the facilities and services provided by the University, the charge will be the responsibility of the individual. The University retains the right to require any participant to leave the University premises if the University feels that circumstances require it. The University assumes no responsibility for loss or theft of personal property, or damage to personal property of any participant or individual. The University assumes no liability whatsoever for any property placed in University buildings on University properties.

## **WESTERN ILLINOIS UNIVERSITY MANDATES/POLICIES**

- Policy on Services for Students With Disabilities: Western Illinois University complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990. According to Section 504, "no otherwise qualified handicapped individual in the United States...shall, solely by reason of his (or her) handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. For other details of the Policy on Services for Students with Disabilities, please go to this web site - <http://www.wiu.edu/policies/disability.php>
- Western Illinois University complies fully with all applicable federal and state nondiscrimination laws, orders, and regulations, the University is committed to providing equal opportunity and an educational and work environment for its students, faculty, and staff that is free from discrimination based on sex, race, color, sexual orientation, gender identity and gender expression, religion, age, marital status, national origin, disability, or veteran status. Further, the University is committed to a comprehensive Affirmative Action program that ensures access and equity in educational programs, activities, and employment. The Equal Opportunity & Access Office is responsible for administering and monitoring Western Illinois University's Equal Opportunity/Affirmative Action policies and procedures. Inquiries about or complaints alleging violation of the policies should be directed to Andrea Henderson, Director of Equal Opportunity & Access, 309/298-1977, [AD-Henderson@wiu.edu](mailto:AD-Henderson@wiu.edu). The Director also serves as the Coordinator for Title IX of the Educational Amendments of 1972 and its implementing regulations, and the Americans with Disabilities Act (ADA).

# WIU CONTACT NUMBERS

Office of Public Safety • Mowbray Hall

(309) 298-1949

Summer Music Institute Office

Sallee Hall, Room 202/204

(309) 298-1505 (weekdays, 8-12 & 1-4:30 p.m.)

School of Music Office • Browne Hall, Room 122

(309) 298-1544 or (309) 298-1087 (weekdays)

Olson Residence Hall Information Desk

(Residence Hall for Summer Music Institute)

(309) 298-3500

University Union Information Desk – (309) 298-1941

Campus Switchboard – (309) 298-1414

## ***MAIL***

Have your mail sent to:

“Camper’s Name”

c/o Summer Music Institute

Western Illinois University

1 University Circle

Macomb, IL 61455

For package deliveries by UPS, Fed Ex, etc., please add

Sallee Hall, Room 202 to the address.

## Map and Directions:

Directions to Western Illinois University-Macomb campus

[http://www.wiu.edu/explore\\_wiu/location.php](http://www.wiu.edu/explore_wiu/location.php)

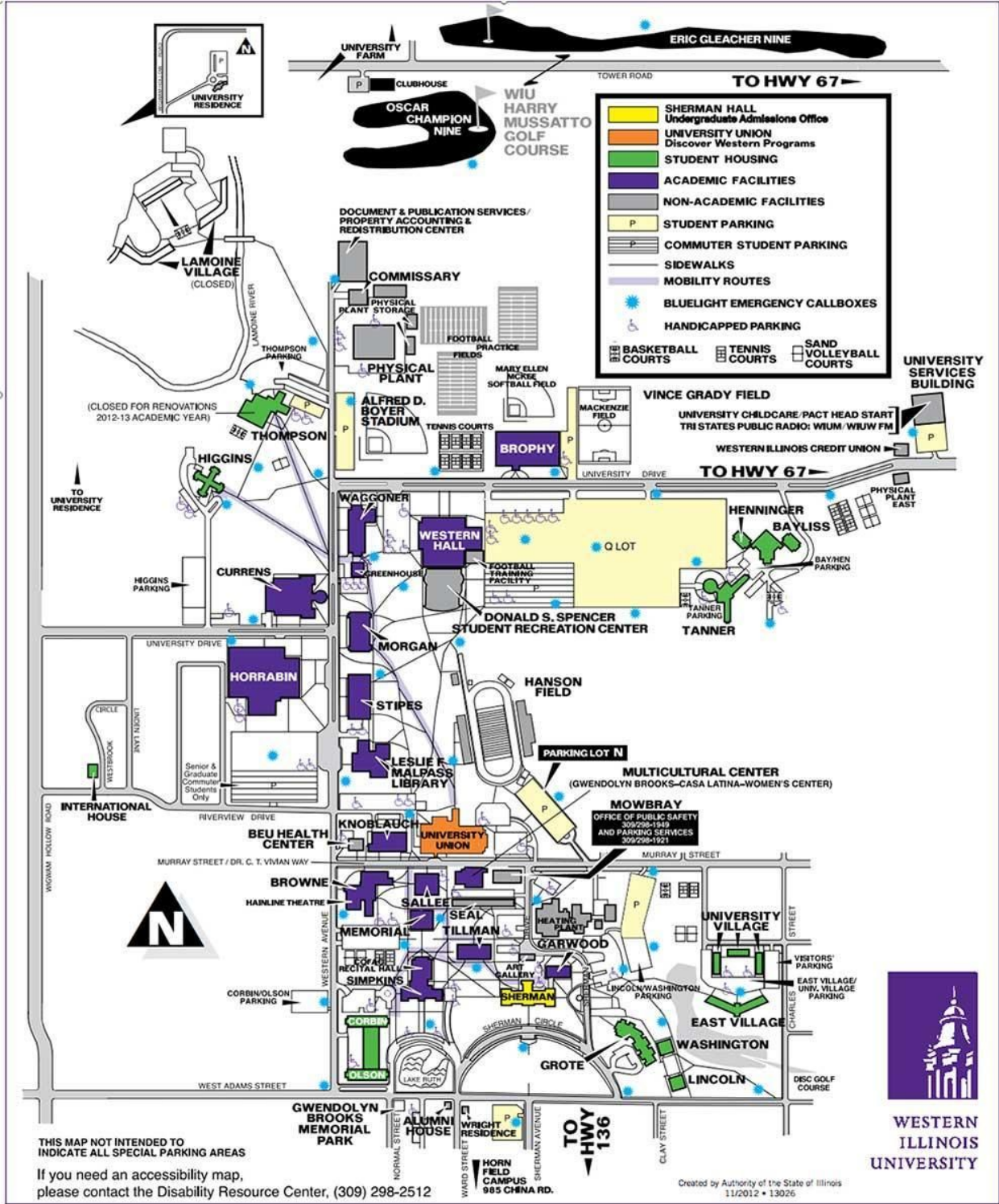
For COFAC Recital Hall Directions and Parking, go to

<http://www.wiu.edu/cofac/recitalhall/directions.php>

A Macomb City Map can be found at <https://cityofmacomb.com/city-map/>

# Camp Checklist:

- \_\_\_ Medical Record and Authorization for Medical Treatment Form (required)
- \_\_\_ Name, Photo, and/or Video Release Form (required)
- \_\_\_ Release/Dismissal Form for anyone who may wish to leave campus during a camp session
- \_\_\_ Commuting Camper Release/Dismissal Form (required for Commuter Campers)
- \_\_\_ Waiver of Liability and Hold Harmless Agreement for Transportation in University-Owned Vehicles
- \_\_\_ Comfortable Shoes, Sunscreen, Waterbottle
- \_\_\_ Pencils/music/instrument/instrument accessories
- \_\_\_ \$15.00 for private lesson (optional)
- \_\_\_ Toiletries (toothbrush & toothpaste, soap, shampoo, deodorant, etc.)
- \_\_\_ Comfortable clothes for rehearsals and activities
- \_\_\_ Extra blanket
- \_\_\_ Rain Gear
- \_\_\_ Nice Clothes for concert
- \_\_\_ Spending money (vending machine snacks, Dairy Queen, Fun Buttons, etc.)



THIS MAP NOT INTENDED TO INDICATE ALL SPECIAL PARKING AREAS  
 If you need an accessibility map, please contact the Disability Resource Center, (309) 298-2512



WESTERN ILLINOIS UNIVERSITY

Created by Authority of the State of Illinois  
 11/2012 • 13026



## **2018 Summer Music Institute Staff**

Dr. Mike Fansler – Camp Director

Karla White – Office Administrator

Nick Grimberg – Assistant Camp Director

Maddie Thielsen and Tyler Gutherie – Head Counselors

Counselors:

Michelle Bingheim

Elizabeth Briney

Chase Dunaway

Camber Flick

Crispin Fornoff

Lisa Hallen

Lane Harmon

Darrien Lillard

Sophie Walker

Social Media Coordinator - Eric Linke

Many of the camp staff members have been campers at the WIU Summer Music Institute in the past. We look forward to working with and helping this summer's campers learn to be better musicians from their experience at WIU Summer Music Institute.

See you soon!

