

EC-TIIS Workshop Participation

Continuing Professional Development Units (CPDU) Option

Continuing Professional Development Units (CPDUs) from the State of Illinois are available for each completed workshop. The number of units awarded has been determined by the number of hours required to complete each workshop. CPDUs may be earned by reviewing content in one or more EC-TIIS online workshops and completing the minimum requirements listed below. You will receive an Evidence of Completion certificate via e-mail that you can submit to your local professional development committee. If you teach outside of Illinois, you will need to check with your state Board of Education to see if Illinois CPDUs are honored in your state.

Number of contact hours available for reviewing workshop content:

Adaptations - 2 hours	Family Participation – 2 hours
Computer Environment – 1 hour	Math, Science, Social Studies – 3 hours
Curriculum Integration – 2 hours	Software Evaluation – 2 hours
Emergent Literacy – 3 hours	Technology Assessment – 2 hours
Expressive Arts – 3 hours	

If you would like to earn more contact hours, refer to *Requirements for Additional EC-TIIS Workshop Credit: Performance Indicators*. Hours can be earned according to work completed.

Once you review the desired number of EC-TIIS workshops, complete the following steps to receive CPDUs:

1. Complete **Post Assessment** from EC-TIIS *Progress Page* (click *Check My Progress* in upper right hand corner of any workshop page) for **each workshop** you have reviewed.
2. Answer **Exit Survey** questions from EC-TIIS *Progress Page* for **each workshop** you have reviewed.
3. Complete one **Workshop Evaluation** (click *Evaluate Workshop* in upper right corner of *Progress Page*). The form will ask which workshops you reviewed. Only one Evaluation needs to be completed.
4. Complete **CPDU Evaluation Form** from EC-TIIS *Progress Page* for each workshop completed. Send or fax form to EC-TIIS as indicated on form.
5. Receive e-mail from EC-TIIS staff confirming receipt of form and number of credits earned. Evidence of Completion Certificate will then be sent to you.
6. You may earn additional CPDUs at a later date by completing Performance Indicators or reviewing any workshops not previously completed. Send an e-mail message to Linda Robinson, L-Robinson1@wiu.edu requesting further credits.

Note: Each person requesting credit or a certificate must use his/her own e-mail address to Login and participate in EC-TIIS Workshops.