



The Vita & The Resume: How-to & Workshop October 23

Graduate and undergraduate English & Journalism students who are considering graduate school or academic employment should maintain a curriculum vita. Those considering other fields should keep a resume.

Amy Patrick and Bradley Dilger will host two presentations to discuss these highly conventionalized genres. All are welcome.

- ✓ Why keep a vita or resume?
- ✓ What things should be included?
- ✓ Who should I select as references?
- ✓ Do I need to start attending conferences and publishing?
- ✓ How can I use a word processor to format my vita or resume?
- ✓ What should I do with my vita or resume when it's done?

How-to: Simpkins 119, 5:30pm

Learn the parts of a vita or resume, conventions, and best practices. We'll provide handouts and take your questions.

Workshop: Simpkins 309, 6:30pm

Bring your vita or resume on USB drive or floppy disk, and work on it in a computer classroom, with help from Amy and Bradley.

Please attend one or both sessions!



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