

Vita worksheet

Use this page in conjunction with “Résumés and Curriculum Vitae,” available from the English & Journalism web site: <http://www.wiu.edu/english/profdev/>

<i>Contact information</i>	
<i>Education</i>	
<i>Work experience</i>	
<i>Teaching experience & interests</i>	
<i>Publications</i>	
<i>Conference presentations</i>	

Vita worksheet, continued

<i>Relevant coursework</i>	
<i>Awards</i>	
<i>Professional service & experience</i>	
<i>Skills</i>	
<i>Professional affiliations</i>	
<i>Community service</i>	
<i>References</i>	