The Women's Center's mission is to promote gender equity through education, support and advocacy, and to respond to issues affecting the status of female students, faculty and staff on campus, as well as women in the community and in society.

The Intern will report to the director of the Women's Center and work closely with the office manager, graduate assistants, student assistants and volunteers to address the needs of the women of Western and the surrounding communities as we seek to help women develop positive self-concepts and the skills and strategies needed to function effectively within society; increase awareness of the special needs and concerns of women at WIU and in the region; build a sense of community and identity among women; and increase awareness of the contributions women have made and are making to society; and provide men's outreach.

Responsibilities include:
The Intern will take on responsibility for at least one major project or area of responsibility; actively participate in weekly staff and volunteer meetings; provide staff development activities; serve as a liaison and conduct outreach with Women's Studies majors, minors and faculty, as well as students and faculty in other academic areas; assist with implementation of our annual programs; and other projects as they arise.

Semester-long projects:
1) Coordinate the REAL Women: Women as Researchers, Educators, Activists and Leaders presentation series and the REAL Women Celebration Luncheon (May 1, 2015)
2) Compile and edit our Women's Voices Journal publication
3) Assist with planning for and coordination of the Women's Center’s 30th Anniversary Celebration (to take place in March 2016)
4) Other (propose your own practicum experience)

Additional opportunities/responsibilities:
✓ Attend and actively participate in weekly WC staff and volunteer meetings
✓ Attend and help plan WC Staff Retreat (and possibly Multicultural Center Staff Retreat)
✓ Staff Women's Center table at New Student Registration – Student Services Fairs
✓ Assist with outreach programming in residence halls, sororities and fraternities, student organizations, etc.
✓ Assist with planning and implementation of WC sponsored activities and major events such as
✓ Help set-up planning timelines, files, budgets, etc. for Women’s Center major programs for 2015-2016

If you are interested in doing an Internship in the Women's Center, please call 309-298-2242 or email J-Cavicchia@wiu.edu to make an appointment to speak with Janine at your earliest convenience!

Please visit our website at wiu.edu/wc and “like” our facebook page for more information about our programs and resources.