

UNIVERSITY PERSONNEL COMMITTEE

NOTICE OF ELECTION OF FACULTY MEMBERS

FALL 2021 VACANCY

College of Business and Technology

According to the 2010-2017 UPI/WIU Collective Bargaining Agreement, there shall be a University Personnel Committee (UPC) elected by the eligible faculty members of the Bargaining Unit. The nomination and election procedure shall be determined by the Faculty Senate. The following committee structure and nomination and election procedures have been established:

I. Committee Structure

- A. The Committee shall consist of **nine (9) tenured full professors**.
- B. There is to be **one member** representing Bargaining Unit A employees in University Libraries, the Counseling Center, and the Illinois Institute for Rural Affairs.
- C. There are to be **two members** elected by and from each of the four academic colleges: Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication.
- D. Staggered terms shall be for three years. The Faculty Senate shall conduct the election.
- E. The role of faculty personnel committees in retention, tenure, and promotion is to provide written recommendations. The Departmental Personnel Committee (DPC) recommends to department chairs, while the College Personnel Committee (CPC) recommends to deans in cases where there are any negative recommendations. The University Personnel Committee (UPC) recommends to the Academic Vice President in cases where there are any negative recommendations.

II. Nominations and Election Procedures

- A. **Only tenured, full professors may serve on the UPC.**
- B. Only members of **Bargaining Unit A** (tenured or tenure-track faculty) may **SIGN** petitions or **VOTE** for a candidate. Department chairs are **not** eligible to sign petitions or to vote in UPC elections.
- C. An eligible faculty member may sign petitions and may vote only for candidates

seeking nomination and election as a representative of the faculty member's College. Eligible faculty in University Libraries, the Counseling Center, and the Illinois Institute for Rural Affairs may sign petitions and may vote only for candidates seeking nomination and election as a representative of University Libraries/Counseling Center/Illinois Institute for Rural Affairs Bargaining Unit A employees.

D. Nominations and elections are to take place as specified in the Constitution and Bylaws of the Faculty Senate under the procedures established for the election of members to the Faculty Senate. **Fifteen** signatures of eligible faculty are required on nominating petitions for election to the College positions; **three** signatures of eligible faculty are required on petitions for the position designated for University Libraries/Counseling Center/Illinois Institute for Rural Affairs Bargaining Unit A employees.

E. The following timetable for nominations and elections has been set:

1. Nominating petitions must reach the Faculty Senate Office, #323 Stipes Hall, no later than **12:00 p.m. on Friday, September 24, 2021.**
2. Final date for withdrawal of petitions is **12:00 p.m. on Monday, September 27, 2021.**
3. Ballots will be mailed electronically to members of the Bargaining Unit on **Monday September 27, 2021.**
4. The deadline to cast a ballot is no later than **12:00 p.m. on Friday, October 8, 2021.**
5. Election of members to the University Personnel Committee is by plurality. In the case of a tie vote, a run-off election will take place.
6. If only one person is certified to be nominated for any seat on the University Personnel Committee, that person will be declared elected.

III. The following position on the University Personnel Committee, is to be filled in the fall for a three-year term:

One (1) 3-year term, College of Business and Technology

Please direct any questions regarding the election to Ilon Lauer, Faculty Senate Office, #323 Stipes Hall, 298-1589 or via email to MI-Lauer@wiu.edu.

**NOMINATION OF CANDIDATE
FOR THE UNIVERSITY PERSONNEL COMMITTEE
(ONLY TENURED, FULL PROFESSORS MAY SERVE)**

TO: FACULTY SENATE EXECUTIVE COMMITTEE, 323 Stipes Hall

We, the undersigned, nominate _____ as a representative from:

(CHECK ONE ONLY): The College of Business and Technology

Please Note: Only members of Bargaining Unit A may sign petitions for UPC candidates.

Please Print Name Clearly	Signature	Department
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

I ACCEPT THE ABOVE NOMINATION FOR THE UNIVERSITY PERSONNEL COMMITTEE.

Signature of Nominee

Department, Rank, and Years of Service

Fifteen signatures of Unit A faculty are required for all nominees from the:

College of Arts & Sciences
College of Business & Technology
College of Education & Human Services
College of Fine Arts & Communication

Three signatures of Unit A faculty are required for all nominees from:

Resource Professionals (Faculty in University Libraries, Illinois Institute for Rural Affairs,
Counseling Center)

Only members of Bargaining Unit A may sign nominating petitions or vote for candidates for the University Personnel Committee. Members of Bargaining Unit A may vote only for those faculty nominated to represent his or her college or administrative unit.

Only tenured, full professors may serve on the UPC .