

**Minutes**  
**Council on General Education**  
**November 19, 2009**  
**3:30 p.m. Algonquin Room, University Union**

Members: Diana Allen, Steve Bennett, Amy Brock, David Casagrande, Diana Allen, Steve Bennett, Amy Brock, David Casagrande, Sean Cordes, Judi Dallinger, John Hemingway, Doug Huff, John Miller, Diane Sandage, Jim Schmidt, Cynthia Struthers, Jess White.  
Guest: Charles Wright, Art

**I. Approval of minutes from the last meeting**

The minutes were approved.

**II. Consideration of ARTH 284: History of Non-Western Art for inclusion in the Humanities and Fine Arts Category of the University General Education Curriculum**

Some questions were raised regarding the proposed course proposal, including, Does the information in section B of the course proposal meet all of the criteria for Gen Ed requirements in this study area? The committee felt the proposal needs to be clarified in this area, but it was also acknowledged that this can be confusing because the form only lists one item.

In addition the proposal needs a check mark for teacher education option as it is a requirement of art education major. Also, if multicultural listing is desired, the multicultural component needs to be fully addressed. This description would need to tie together the issues of underrepresentation and social justice to course description. It would also need to address the assessment of critical thinking in the multicultural area as well. (Note: This course has yet to be approved by CCPI so our approval of this course would be contingent on it approval by that committee.)

The committee also discussed the form itself. A question about the extent of addressing Gen Ed requirements in the course proposal was raised, to wit, Does the course need to meet all criteria (points a-g in this case) of the Gen Ed requirements? It was clarified that all proposals must do this. Also, regarding the form, Judi Dallinger noted that at least 3 areas were needed for assessment purposes, (page 59 of the undergraduate catalog). In short, the form needs to be adjusted to have Part A reflect that at least 3 of 6 must assessment goals must be stated, and that Part C needs to address all points of the relevant category. It was also discussed that we need to have a way to track/mark each one of the new courses to make sure we evaluate the 3 assessment points stated. The committee will determine clarification regarding changes to the form by the last meeting December 10<sup>th</sup> meeting

**III. Update on the Spring 2010 Gen. Ed. Writing Survey**

David Casagrande spoke about this issue. The existing survey was passed out for approval, but does not include additional questions. We also need to check on the issue of informed consent to see if we need to get IRB approval every 12 months.

#### **IV. Update on General Education Assessment**

A discussion was held about the need for a mechanism for following up on assessment criteria for new course. Plans to modify the letter used existing courses and to get the President's approval for these changes was part of this issue. Jim Schmidt noted we could use the end of year list from Vicki Nicholson to identify the new courses. We also need to figure out which classes may have been missed in the fall list, particularly new classes. Judi will bring in spreadsheet so the committee as a whole can see the assigned goals. The idea was raised to keep track of all approved classes and review at year's end. In fall we would then look at goals that are assigned to each. We will establish a time frame to inform departments which 2 of 3 goals were selected for assessment.

Because the assessment plan is officially implemented and underway, a process outline for tracking the steps of the plan throughout the year will be looked at based on the original plan. On February 4<sup>th</sup> we will look at the plan so all members can become familiar with it, and develop the process from there.

#### **V. Other**

Sean Cordes talked about storing documents at the library archives in hard copy and using the ecom space for Gen Ed to store digital copies. We would need to password protect this space so committee members have access.

David Casagrande talked about FLGI Gen Ed courses. These need to be fully approved as Gen Ed courses. History is an example of one department that has done this already.

As a result of the Provost's visit to the theatre and dance department, he is considering getting more dance courses back in Gen Ed. There is no moratorium on this as was thought. The category these would fall in is open to discussion/interpretation. For example, Would these be fine arts course?

**Next Meeting: 3:30 p.m., Thursday, December 10, 2009, Algonquin Room**

**Csc:11/20/2009**