

Council on Campus Planning and Usage (CCPU)
Friday, February 7, 2014
Chicago Room, University Union
2:30 – 3:30 p.m.

Minutes

Present: Scott Coker, Ray Diez, Brett Eberhardt, Jeff Laurent (Chair/Recorder), Brian Stone, Bill Thompson

1. Review Minutes of December Meeting

The minutes for the December meeting were reviewed. Ray moved and Scott seconded that the minutes be accepted as filed. Motion was approved.

2. Old Business

• *Texting While Driving on Campus*

The Faculty Senate is pursuing this topic now. CCPU considers its input into the process completed.

• *Landscape Liaison*

Roger Viadero's (Institute of Environmental Studies) name was forwarded to the Chair of the Faculty Senate. If Roger is unavailable, Mark Bernards's (Agriculture) name will be submitted.

• *Intentional Spaces*

CCPU revisited the topic of intentional spaces on campus. These spaces would be available to individuals who have a need for privacy. Previous discussions have included the possibility of using the lactation rooms on campus. CCPU will review the request form for use of the lactation rooms to see whether they could be adapted. If using the lactation rooms was a possibility, discussion turned to how availability would be communicated. Because the lactation rooms are in several classroom buildings, availability might be limited. CCPU discussed whether the library and union should be the first buildings where space is identified, because these buildings are open longer during the day.

CCPU discussed the utility of surveying potential users. The genesis of the charge from the Faculty Senate involved an interrupted prayer session of a Muslim student. It would be useful to gather information about times that this constituency might use such intentional spaces.

3. Reports

• *Facilities Management*

Scott reported that the Grand Entry is completed except for some final landscaping that will be done in the spring. There is LED wall wash lighting as part of the Grand Entry. There is some talk about using different lighting schemes for special dates. Bill

suggested that perhaps students in theatre/lighting design classes might be involved in developing lighting schemes.

Facilities Management (FM) is in the midst of a space planning and utilization study. The hope is to complete this study in May, so that it can be used when developing the capital request list. FM is working with the Registrar to determine the scheduling/use of the labs and classrooms across campus. The Registrar's space database has approximately 3000 entries. This process will also help prioritize funding for improvements as monies become available. As part of the process a science programming update is being done for the request for a new science building, which is high on the wish list for the Macomb campus.

The basketball floor at Western Hall is near the end of its usefulness. The design process for replacing the floor is occurring. The goal is to replace the floor this summer.

The renovations of the University Union are on schedule.

The Sustainability Committee has been revived through the efforts of Amy Mossman and Scott, who will act as co-chairs. Scott will provide CCPU with a copy of the letter sent to President Thomas and the charge for the committee. This committee will explore ways to increase sustainability efforts across campus, building on activities like Recyclemania.

Scott was asked about snow removal procedures on campus. These procedures are distributed to the campus and also are available on the webpage, including a map of priority routes (http://www.wiu.edu/vpas/fm/snow_ice.php).

4. New Business

- *Invitation to Attend Faculty Senate Meeting*

CCPU members are welcome at the Faculty Senate meeting on February 18 where Joe Rives and Scott will be presenting the master plan facilities report and answering questions from senators and the audience. Scott noted that the meeting has been rescheduled for March 4.

- *Tours of Campus Facilities*

Those members of CCPU who were able to tour the University Union renovations in December enjoyed that activity. Scott indicated he would be happy to arrange tours of other campus facilities for CCPU members. Bill suggested that Scott offer a similar tour of the Union renovations to Faculty Senate members. Scott will make the arrangements. CCPU members will also be invited to tour the Union. Scott noted substantial progress since the tour in December.

- Ideas*

The Chair encouraged members of the committee to generate ideas for the Master Plan Implementation Team (MPIT). MPIT is looking for ideas to improve campus. The more ideas generate, the better.

On a related note, Brian suggested exploring gathering spaces on campus, perhaps gazebo, where students could congregate.

Bill suggested that CCPU consider proposing a “photograph the campus” competition as a way to promote and familiarize people with all that WIU has to offer.

- Transition*

The Chair introduced the topic of the transition to next year’s committee. The past couple of years, there has been an informal policy that new committee members not be assigned the responsibility of recorder/secretary or chair, that a second year member be voted/assigned responsibility of recorder/secretary, and that a third year member be voted/assigned responsibility of chair. Also, for the past 3 years, meetings have been the first Friday of each month to accommodate the schedules of Brett and Jeff. Both of these members will be rotating off CCPU, which opens up the possibility of scheduling meetings on a different date and at a different time. The selection of the recorder/secretary and chair is probably best done at the April meeting, because the May meeting is the last day of classes, a busy time of the semester.