

## Council for International Education

### Minutes for April 2nd, 2014

Present: Bhavneet Walia, Samit Chakravorti, Miriam Brabham, Linda Zellmer, Emily Gorlewski, Gary Schmidt, Richard Hughey, Davison Bideshi (arrived after vote on CSTM 440)

Guest: Denise Gravitt, Engineering Technology

(1) New course:

a. CSTM 440: GI designation for an Engineering Technology course

Samit suggested including a week-by-week schedule with the syllabus

Samit said the course does not need to fulfill four objectives, so one can be taken off, but this is not necessary

Samit suggested an edit on the proposal about the objectives. Denise took this down and will change it.

Linda moves to vote to approve pending recommended changes; Samit seconds; all vote to approve. Denise will forward amended proposal/syllabus to Annette.

(2) Approval of minutes from March 19<sup>th</sup> meeting

Samit moves to approve; Miriam seconds; all vote to approve.

(3) Updates:

a. HIST course was approved by Faculty Senate

b. Goals of CIE assigned by Faculty Senate

1. From Annette:

*Per your request, here are the CIE's duties and membership as defined in the Faculty Senate Bylaws. If CIE wished to revise their bylaws (and that hasn't been done since 2004), they can submit the revision to the Faculty Senate where it would require two readings. This section doesn't refer to FLGI or GI courses specifically because this was not normalized at that time, so CIE may wish to consider updating at least the "International" wording.*

*Membership:*

*The Council for International Education shall consist of thirteen members (eleven voting) including nine faculty members (two from each college and one from the Library) appointed by the Faculty Senate, two students (one study abroad student and one international student), and two ex-officio members from the Center for International Studies. Preference will be given to faculty with international education or experience.*

*Duties:*

a. *To recommend initial approval of all International courses and curricula.*

b. *To recommend approval of all significant changes in the International component requirements for individual courses and curricula.*

- c. *To conduct periodic reviews of all International courses to assure compliance with the principles and practices of the International graduation requirement.*
- d. *To maintain a list of all current instructors of International courses.*
- e. *To monitor course enrollment in International courses.*
- f. *To work with and through the Center for International Studies to promote International course, curricula, and academic activities on campus.*
- g. *To serve as consultants to faculty and Faculty Senate.*
- h. *To perform such other duties as designated by the Faculty Senate. (Added 4-6-04)*

Bhavneet will double check with Steve Rock as to whether CIE is reviewing courses or actually assessing student learning.

- c. SOC440: received and approved.
- (4) Updating the policy and procedure form.  
Bhavneet is working on draft and will send this as soon as some things are cleared up with Faculty Senate.
- (5) Question: Are we requesting assessment plans to be submitted along with new courses proposals or do we want them to teach the course couple times and then submit assessment plan?

We need to figure out if Faculty Senate wants us to do assessment of student learning before we decide whether we require this.

Samit moved to adjourn; Richard seconded.