**COUNCIL FOR INSTRUCTIONAL TECHNOLOGY**

**Wednesday, August 28st, 2013**

**1:00-2:00 PM, ST 501**

**Minutes**

Members Present: Virginia Diehl, Justin Ehrlich, Kimberly Hartweg, Bree McEwan, Terry Smith, Sharon Stevens, Anna Valeva, Bruce Walters.

Meeting was called to order at 1:05 p.m. by Chair Anna Valeva.

1. **Administration:**
2. **Approval of minutes from the meeting on Aug. 21st, 2013.**
	1. Minutes were amended by Virginia Diehl and were motioned for approval, seconded by Bree McEwan. The minutes were approved unanimously.
3. **Announcement: Barry Witten has resigned from the council due to scheduling conflict second semester in a row.**
4. **Finalizing the CIT recommendations on the:**
	1. **Information Technology Governance Proposal – Draft.**

Steve Rock suggested to either remove students from the marketing and administrative alliances or add an equal number of faculty members to those two committees.

CIT members suggestions:

Divide up CIT among all three alliances and to make the Registrar as ex officio. Additionally, research, along with education, should be the responsibility of the education alliance.

The members would like to see the alliance have members that have an interest or knowledge of IT.

* 1. **Information Technology Strategic Plan 2013-2018 – Draft.**

**CIT Member suggestions:**

Members suggested adding an action plan to have surplus infrastructure dedicated to innovation. For instance, provide the capabilities for online-only degrees including the registration process.

Action plan 4 should have the wording changed from: “Western Illinois University should continue to develop and improve its technological resources that, when used by faculty in effective and innovative

ways, have a direct impact on student scholarly achievement.” to

“Western Illinois University should continue to develop and improve its technological resources that, when used by faculty in effective and innovative ways, have a direct impact on **FACULTY AND** student scholarly achievement.”

Explicitly add research to action plan 4.5.

Instead of sandbox, provide more support for a technology research center either university wide or college – model it off the technology center in the College of Education and Human Services.

Add a new action item, 4.8, to explicitly address faculty research.

7.2: Explicitly add research to instruction.

Further discussion of the IT proposals will continue during the next CIT meeting scheduled for September 4th.

The meeting adjourned at 2:00 p.m.

Next meeting: Wednesday, September 4th, at 1:00 p.m., ST 501.

Minutes respectfully submitted by: Justin Ehrlich