Summer School Committee

Meeting Minutes March 8, 2013

11:00 AM - Waggoner Hall, 115

Present: Ellen Ehrgott (chair), Saisudha Mallur, Richard LaFlam, Kishor Kapale,

Absent: Jill Myers, Renee Polubinsky, Richard Gabbei, Alice Melkumian

Minutes were approved for the February 15th meeting.

The committee briefly discussed the results of the advisor’s survey that closed on March 22nd. There were 23 respondents of the possible 62 that received the survey. Several questions had less than 50% response. Later it was explained in the survey that some participants did not respond because their answer varied dependent on whether the students were freshmen and sophomores or juniors and seniors.

Discussion of the meeting was focused on changes to the draft of the student survey. Ellen wrote the comments and will submit the draft to the committee members before the next meeting.

In addition, drafts of the faculty survey will be exchanged through email before the next meeting with the hope that both surveys will be ready to submit to IRB in early April.

Kishor and Saisudha agreed to begin filling out the paperwork for the IRB approval and will forward it to Ellen to submit it to Office of Sponsored Projects.

Meeting adjourned at 11:45 AM.

Next Meeting: Friday, March 29th at 11am, Waggoner Hall, 115.

Respectfully submitted by Ellen Ehrgott in absence of the Secretary, Alice Melkumian