Summer School Committee

Meeting Minutes-May 8, 2013

11:00 AM Library 6th Floor, Mary Lou Kent Room

Members Present: Ellen Ehrgott(Chair), Richard LaFlamm, Saisudha Mallur, Renee Plubinsky, Kishor Kapale, Jill Myers, Alice Melkumian, Rich Gabbei

New Members Present: Amy Burke, Tammy Werner, Rene Noppe

Introductions of all members were conducted.

Minutes approved with corrections from March 29, and April 19, 2013.

Discussion was initiated on the Student and Faculty Surveys for 2013. The results were not available due to the additional procedures added since previous survey in 2012. A chart for the procedures will be provided to the next Chair to inform committee of process for submitting for IRB approval and administrative approval to conduct an online survey.

Nominations for new officers for the 2013-2014 academic year were requested. Alice Melkumian nominated herself as secretary with Richard LaFlamm seconding the nomination. Ellen Ehrgott nominated Jill Myers as Chair with Rich Gabbei seconding the nomination. Both nominations were accepted unanimously.

Adjourned at 11:50

Next meeting to be established by new Chair in August 2013.

Respectfully submitted by Ellen Ehrgott.