

COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 24 February 2022

Via Zoom, 3:30 p.m.

MINUTES

In Attendance via Zoom: S. Bennett, B. Birnbaum, C. Blankenship, P. Goodwin, H. Hemphill, H. Kamminga-Peck, J. McQuillan, F. Tasdan, K. Zellmann

Ex-Officio: S. Van Dyke, M. Mossman

Members Absent: C. Davis

Guests: L. Prorise, K. Daytner, Gordon Rands

- I. Consideration of Minutes
 - A. 10 February 2022
 1. Approved by acclamation
- II. Announcements
 - A. Bennett: Faculty Senate meeting on 2/22/2022 cancelled. Items like the old business from the Physics major still need to move through, hopefully at the next meeting.
 - B. Bennett: Our agenda has shrunk: item B, Kinesiology has been pulled. In the last 48 hours, Linda and Sadie looked through these closely and found some real issues from changing the hours. Recommendations have been made and it'll come back up this semester. Thank you to Linda and Sadie for doing that, a perfect example of how CCPI can work well. They'll be creating new courses rather than trying to change the hours of existing hours.
- III. Old Business
 - A. No old business
- IV. New Business
 - A. Curricular Request from the School of Management and Marketing
 1. Request for New Minor Sustainable Business
 - a. **Motion to approve: Hemphill: Second: Birnbaum**
 - b. Rands: This minor proposal is one that has been in the works for some time. At this point, with the Committee for Institutional Distinctiveness calling for the possibility for new minors – one was suggested in green economics – we felt this proposal was necessary. The logic behind this is not to attempt to train sustainability specialists, rather to fill the need that all companies have for employees that have some understanding of sustainability and especially how it affects their functional areas. The reason for the design of this with all 47 possible directed electives is to make

- it possible for and attractive to someone from any college or major, to show that it applies to them, and to demonstrate the need for this kind of expertise in employees. The four core courses are in environmental economics, in managing organizations for environmental sustainability, and two courses giving background in environmental studies and issues. Then students will have the opportunity to take courses that relate to their major to help make that connection. Students can also propose an independent study in sustainability within their discipline; those can be approved by advisors as substitutes, rather than making the list of 47 even longer. We do want to make sure it has to do with sustainability.
- c. Hemphill: Noticing that MGMT 483 has a prereq or permission of instructor, and looking at a number of these courses, they have prereqs, is that going to be an issue? Or will most of the students already have these prereqs?
 - i. Rands: Some of those prereqs are core courses in their respective disciplines, but yes, some students will need to take those prereqs as well, unless their experience is sufficient for permission of instructor. For students outside of the business core, there is a hidden prereq that we will try to call to their attention, but MGMT 349 is a widely taken course. For all the other students, the prereqs for other courses, I don't anticipate that anyone other than Comp Sci students would take those comp sci directed electives and thus dealing with the prereqs, so they shouldn't have any other hidden prereqs. Businesses need people who are functional specialists but see the relationship and see how they can contribute to organizational sustainability
 - d. Prosise: I have a few things to point out. In the directed electives, you say a minimum of 6 hours, but you do have a course that's only 2 hours – should that be a minimum of 5 hours, or would they need a third class?
 - i. Rands: I could live with a minimum of 5. I don't see that being a problem. That wasn't raised at CBT.
 - ii. Prosise: The minimum required hours for a minor is 16, and that would make this a minimum of 17 hours for the minor. I've been trying to get rid of ranges in the catalogue, so instead of 6-8, can we say 5 and the student can take more if they want to?
 - iii. Rands: Yes, we can make that change.
 - e. Prosise: On the next page, you've listed GH 302 Economics of Sustainable Food, but that's only one off-print of GH 302. What I would suggest is leaving that off this list and if they offer Econ of Sustainable Food, you could have the advisor substitute it. If we list GH 302, it suggests all GH 302 courses are applicable.

- i. Rands: I had added that at the suggestion of Jessica Lynn and Tom Sadler, but I understand the logic.
 - ii. Prosise: Sadie, it shouldn't be a problem for an advisor to ask you to count it in the minor?
 - iii. Van Dyke: No, it shouldn't.
- f. Prosise: Horticulture 387 Advanced Sustainable Landscape Design – that course doesn't exist. I would guess they're bringing it forward as a new course?
 - i. Rands: That came from the department chair.
 - ii. Prosise: But we can't include it in the list until it's been added. Once he does, if he does, you can send me a minor change form to add it to the list of directed electives.
 - iii. Hemphill: It's not in deep freeze?
 - iv. Prosise: No, I couldn't find any record of this course existing.
 - v. Rands: I apologize, I thought I double-checked all of these.
- g. Van Dyke: Is this minor limited only to business and tech majors?
 - i. Rands: No, but probably a non-business and tech major looking at the prereqs for a number of courses, unless they already have a management minor or something, might lean toward taking the environmental studies minor instead rather than going through the loads of hidden prereqs at that point.
- h. McQuillan: There's a HORT 384 and 386, sustainable landscape construction and management, but no 387.
 - i. Rands: It sounds like both of those would be appropriate, but it's probably not appropriate to add them without going through the CBT committee. Let's remove it and I'll take it back to the CBT curriculum committee to add those and do a minor change form.
- i. Prosise: Whether it's limited to business students – we could put a note in the catalogue that students outside of this area might have to take additional prereqs. There's something in the catalogue similar to set a precedent, I can email it to you, but I think that might be the way to go to help them make an informed decision.
- j. Bennett: So two changes, removal of GH302 and removal of HORT 387.
 - i. Prosise: And directed electives will be 5 s.h. and total will be 17.

k. Vote: Ayes: 8; Nays: 0; Abstain: 0

- B. Bennett: Rescheduling of March 31st CCPI Meeting – coincides with the formal inauguration of our new President. Since a lot of deans, chairs, and other faculty might be attending, it might be a good idea to reschedule.
- 1. Prosise: Maybe we could go the week before or the week after?
 - 2. Bennett: We'll reschedule March 31 to April 7 in an effort to spread out the agenda items that are likely to accumulate during April.

V. Provost's Report

A. Mossman: Hoyet is on the large strategic planning steering committee; we've been working for basically the entire year on revising the strategic plan, and have made significant progress in the last 3 weeks. The general consensus is that it feels more in-tune with reality and more connected to our university's operation. I've been surprised at how positive the committee has been, and the individual working groups. It's all working simultaneously now; the technical writers are going in and editing it, clarifying the revision, that will go back to the steering committee, and sometime in late March/April there will be a tour of every shared governance group at Western. There will be a request for a meeting before June with CCPI; the entire university should have input on it.

VI. Motion to adjourn: Hemphill; Second: Tasdan

A. Meeting adjourned 4:04 p.m.

**NEXT MEETING – THURSDAY, March 10, 2022
Via Zoom**