

COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 7 April 2022

Via Zoom, 3:30 p.m.

MINUTES

In Attendance via Zoom: S. Bennett, B. Birnbaum, C. Blankenship, P. Goodwin, H. Hemphill, J. McQuillan, F. Tasdan, K. Zellmann

Ex-Officio: S. Van Dyke, M. Mossman

Members Absent: C. Davis, H. Kamminga-Peck

Guests: L. Prosise, James Smith, David Lane, Marjorie Allison, Jeffrey Brown, Andrew Baker, Betsy Perabo, Richard Kurasz

- I. Consideration of Minutes
 - A. 10 March 2022
 1. Approved by acclamation
- II. Announcements
 - A. Bennett: As is typical, we get a big influx of things for our next CCPI meeting, there's already a list of proposals. It's deceptively small because College of Business and Tech is all in one file. We already have 14 items from Kinesiology, 7 things from accounting, computer sciences has 6 things, and Katrina Daytner sent me 17 things.
- III. Old Business
 - A. No old business
- IV. New Business
 - A. Curricular Request from the School of Music
 1. Request for Change in Course Description
 - a. MUS 387 – Jazz Arranging and Composition 1, 2 s.h.
 - i. **Motion to approve: Birnbaum: Second: Hemphill**
 - ii. Brown: The two requests for changes in course description are just to update and reflect a change in content, we have a new Director in Jazz Studies who reviewed the courses and suggested some changes in emphases in the descriptions.
 - iii. Hemphill: The shift in content is to the Great American songbook, correct?
 - iv. Brown: Correct.
 - v. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
 - b. MUS 487 – Jazz Arranging and Composition II, 2 s.h.
 - i. **Motion to approve: Hemphill: Second: Zellman**
 - ii. Hemphill: I assume this is associated with the changes in MUS 387?

- iii. Brown: That's right, we just wanted the language to be a little more reflective of the emphasis in the course.
 - iv. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
- 2. Request for Change in Credit Hours, Course Description, Prerequisite, and Repeatability
MUS 442 – Internship, 3-12 s.h.
 - i. **Motion to approve: Hemphill: Second: Zellman**
 - ii. Brown: Part of what drove this proposal was a desire to provide a pathway for international students, among others, to have internships that qualify for practical curricular training. Not exclusive to those students. Courtney also identified advantages for offering internships for 1-2 credit hours for shorter, more limited projects.
 - iii. Hemphill: Logically it makes sense to make it repeatable.
 - iv. Zellman: No concerns, it seems like great opportunities, but I wondered on the repeatability if there needs to be a limit?
 - i. Hemphill: I think it's 12
 - ii. Zellman: I just didn't know if that means there needs to be a limit, repeatable to 12.
 - iii. Prosise: I had the same question, I would normally put "3-12, repeatable to X," whatever the max is.
 - iv. Brown: That's logical, I doubt anyone would exceed 12.
 - v. Hemphill: So let's just make that explicit.
 - vi. Bennett: Linda, is that something you need added to the form?
 - vii. Prosise: Yes, in case we need to go back and reference this in the future.
 - viii. Bennett: I'll get that change in there.
 - v. Van Dyke: The last sentence, rationale, I just want to make sure you're still requiring 3 hours of the internship for the major.
 - i. Blankenship: Yes, definitely.
 - ii. Van Dyke: Do hours over that count for the major as well?
 - iii. Blankenship: They can qualify for electives, it's becoming more common for students to do multiple internships.
 - vi. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
- 3. Request for New Course
MUS 197 – American Country Music, 3 s.h.
 - a. **Motion to approve: Hemphill: Second: Birnbaum**
 - b. Brown: I think we've captured everything in the proposal, but this is an addition to our general education offerings, we have one in pop and one in rock, but nothing in country music.
 - c. Bennett: Has this already gone to CGE?

- i. Brown: We have prepared the document for CGE and I believe we included it when we sent it to you.
- ii. Bennett: It definitely has to go through them but it can't go to Senate until it's gone through both. The last Senate meeting is April 26, so as long as you get it to them for that agenda, it'll be good for next fall.
- d. Prosise: Just want to point out that even if this doesn't go through CGE before then, it can still be in the catalogue, just not for Gen Ed credit yet.
- e. Mossman: They actually meet right now. They have one more meeting; Rob Kelly is the chair.

f. Vote: Ayes: 8; Nays: 0; Abstain: 0

B. Curricular Request from the School of Agriculture

1. Request to Offer 475 Experimental Course

AGRI 475 – Pre-Veterinary Sciences: Clinical Skills, 3 s.h.

- a. Prosise: A CCPI review, not an approval.
 - i. Bennett: We'll vote on them, just in case.
- b. Baker: Two questions: is everything in the paper showing 3 credit hours instead of 2?
 - i. Prosise: The grey box says 3 hours, but the course identification after the signature says 2.
 - ii. Baker: We want 3. After talking with my adjunct faculty member about how she's formatting the course, she was thinking a T/Th course meeting for 75 minutes, 45 minutes of lecture and 30 minutes clinical lab. So after that discussion we thought it would be best offered as 3 s.h. The other thing is, can we still, on the prereqs, still have prereq of 275 plus permission of instructor?
 - iii. Prosise: Yes.
 - iv. Baker: Awesome, we may have some animal students who don't want 275 but want this class.
 - v. Prosise: So then you'll want OR permission of instructor. And you want AG275 with c- or better – include that in the prereqs, you want students to see that before they register. So it says AG275 with a c- or better OR permission of instructor.
 - vi. Baker: okay.
 - vii. Prosise: And I meant to search for what's most common in your school, I haven't done that, but I'll put it in with the same language.
- c. Baker: This course will allow our students, if they get into veterinarian school, will walk in knowing what they need to know. Also, can I add a second 275 course? Or do I need to do a 475?
 - i. Prosise: I think the limit is 2 275 courses, but I don't know if that's per year or per semester, and whether it matters if it's 275 or 475.

- ii. Baker: We're hoping to move our current 275 course into a permanent course next year, after that happens, we'll probably revert this one to 275.
- iii. Prosise: I'll keep looking for what happens in that case, but I don't think it'll affect this course.
- iv. Bennett: On the form, it does have a place for CCPI signature, so I won't sign it until we get the corrected form.
- d. McQuillan: When the teacher makes the actual syllabus, don't forget the Title IX statement, I see the other ones but not that one.
- e. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

C. Curricular Request from the Department of Psychology

1. Request for Change in Course Title and Description

PSY 223 – Research in Psychology I: Statistical Methods and Design, 4 s.h.

- a. **Motion to approve: Hemphill: Second: Zellman**
- b. Lane: For PSYCH 223, we are requesting a change in both title and description to remove reference to research design and experimental design, to reflect the way the course has been taught. It's the first of a 2-course sequence, this one focuses on statistics and the 323 is a research methodologies class.
- c. Hemphill: It seems like the other part of this is to acknowledge the focus on statistical packages.
 - i. Lane: Yes, that's a good point, which reflects the way the course is taught. Which is useful to them in future courses.
- d. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

2. Request for Change in Course Title, Description, and Prerequisite

PSY 452 – Advanced Social Psychology, 3 s.h.

- a. **Motion to approve: Birnbaum: Second: Hemphill**
- b. Lane: The goal is again to try and focus this class in a way that will make sense to students taking it. There is a gen ed course called 250 Human Social Behavior. In an attempt to differentiate this course, the instructor wants to focus on application, which is also why the prereq is being changed, so that students will take PSY 250 and then focus in, using social psychology in real world applications, so this is a very natural follow-up to the gen ed 250 course, and that it'll be interesting to a wide variety of students.
- c. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

D. Curricular Request from the Department of English

1. Request for Change in Credit Hours and Repeatability

ENG 409 – Independent Study, 1-3 s.h., repeatable to 3

- a. **Motion to approve: Hemphill: Second: Tasdan**
- b. Allison: It seems pretty easy to us – our advisor says we are out of step with the other departments when it comes to independent studies and allowing students to take the independent studies they need, so we're trying to standardize our practice.
- c. Hemphill: Can all 6 hours be applied to the major?

- i. Allison: Yes.
 - d. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
- E. Curricular Request from the Department of Liberal Arts and Sciences
 - 1. Request for Change in Course Title and Description
 - LAS 498 – Individual Studies, 1-3 s.h.
 - a. **Motion to approve: Hemphill: Second: Zellman**
 - b. Perabo: We're looking to do a pretty substantial change in the major to incorporate options instead of emphases, specifically to add an African American studies option and paving the way for future options such as Latinx. To set this up, we need to revise the core, adding 2 courses to meet the proportionality between options and core, which are this Individual Studies course and the new one coming up shortly.
 - c. Van Dyke: Not having individual studies is setting a precedent – other 498 courses are either called Individual Study or Individual Studies. If we do this now, it might allow other departments to change the title.
 - i. McQuillan: We could change the course number as well and not worry about that?
 - ii. Bennett: I didn't realize that 498s were always like that.
 - iii. Prosise: It's a reserved number, the courses that are currently in the catalogue are either Individual Study, Individual Studies, or Individualized Studies. It's a dangerous precedent to change the title to Interdisciplinary; it's possible to have it in the title. There is some flexibility but the question is how much flexibility is there.
 - iv. Bennett: Which is more preferable, to keep the title or the number?
 - i. Perabo: I think we'd like to keep the title if it means we can keep the description. And if we can keep Experiential Study. We just want it to go through with the description, I'm less concerned about the title – we can explain it to the students.
 - ii. Hemphill: Is it important to keep the course number?
 - iii. Perabo: We never use this course and the description is similar to what we were looking for, no one takes it, so we're not concerned with taking this course number.
 - iv. Hemphill: Is there another course number in LAS available?
 - v. Prosise: Probably, LAS doesn't use a lot of course numbers.
 - vi. Perabo: IF we change a course number that slows things down because it would be a new course.

- vii. Bennett: Yes, so that's something to do down the road, but for right now, if you're okay keeping the course description, and allow Individual to remain in the title.
 - 1. Perabo: That would be fine.
 - viii. Hemphill: And change the abbreviation, too.
 - ix. Prosise: Individual Studies and Experiential Learning?
 - 1. Perabo: Yes, if that's acceptable.
 - 2. Prosise: Yeah, the main concern is losing Individual and changing it to Interdisciplinary.
 - 3. Bennett: Is that your concern, Sadie? Would that be alright?
 - 4. VanDyke: Yes.
 - v. Bennett: So it's just the change in the title and the abbreviated title before I can forward this on.
 - d. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
- 2. Request for New Course
 - LAS 395 – Evidence, Truth, and Action, 3 s.h.
 - a. **Motion to approve: Hemphill: Second: Zellman**
 - b. Perabo: In our current LAS core, we have two courses, 195 and 495 capstone, and we've wanted an intermediate research and professionalization class – this course focuses on different kinds of interdisciplinary research methods within the humanities and social sciences.
 - c. Prosise: In the redistribution of teaching load, you indicate “see email from Allison,” was that in the packet?
 - i. Perabo: I had a packet of emails that included that email. She verifies who will be developing and teaching the course.
 - d. **Vote: Ayes: 8; Nays: 0; Abstain: 0**
- 3. Request for Change of Major
 - Bachelor of Liberal Arts & Sciences
 - a. **Motion to approve: Zellman: Second: Birnbaum**
 - b. Perabo: This is, as I said, we're looking to change our current emphasis structure to an option structure and adding these two courses to our initial core, so we'll have a 4-course core and 2 options and paired minors.
 - c. Prosise: Just a few quibbles and request to change the format. The LAS 498 instead of Interdisciplinary should be Individual, and move “in the liberal arts and sciences” to correspond with the other request. And I'd like to add option/emphasis courses, what you have for directed electives can go in the existing column. In the proposed have Options AAS or Paired Minors, so that's 0-3, and then the directed elective, those are the ones that students actually

have a choice in. The paired minors emphasis, there are 33-48. I think the main thing is for what's proposed to have that in there consistently. The AAS option I believe will have 30 hours, it looks like?

- i. Perabo: 33. 1 required, and then 10.
- ii. Prosise: The 1 required is not a directed elective because students don't have a choice. So 30 of directed electives. In the paired minors, it gets a little sticky because minors vary – so that one would be 32. So a range of 30-32 in the directed electives proposed. And after saying that I want to point out that I've been trying to get rid of the ranges in the catalogue because they are confusing, but the way this is written, I think for directed electives it should read 2-3, but I think it'll be clear. But under other, for minor, instead of 16-18, I propose leaving that at 16, because that's what's required and more is okay.
- iii. Perabo: I'll revise this and run it by you.
- iv. Prosise: In the summary of changes, you say the peace corps will be temporarily discontinued, it can be suspended for up to 5 years. Once this is approved, I'll send out a notification that it has been suspended.
 - i. Perabo: There's no one in it right now.

d. VanDyke: On the LAS 498, it has the symbol for a new course but it's not a new course – can we remove it?

i. Perabo: Okay.

e. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

4. Request for New Option

a. African American Studies

i. **Motion to approve: Hemphill: Second: Zellman**

- ii. Perabo: We're leaving it very open, as you see, we only have one required course for intro and that's because it needs to be flexible in the short term because there are currently only 14 possible courses. We anticipate hiring, so we want to leave it flexible to fit the expertise of whoever is hired.
- iii. Hemphill: What are the projected number of students?
 - i. Perabo: We're projecting 5 in the first year and 5 additional every year after that, up to 5 years, based on previous enrollments and interest.
 - ii. Hemphill: And peer institutions.
- iv. McQuillan: Correction in the title and stuff for 498, like the last one.
- v. Prosise: I believe, in the feasibility study, there's a request to hire faculty, so I want to specify that approving this as a new option does not indicate that new hires are approved. This feasibility study was approved on Feb. 25 and I

haven't forwarded that email to you. And they didn't have to do one for Paired Minors since it already exists.

- vi. Prosise: I'd also like to see some changes to the format – I'd recommend the number 3 be just the intro course, then 4 Directed electives, 5 open electives, then number 6. Open electives will be 2, if we eliminate the range. And I also want to confirm that a student who is in this option will not be allowed to complete an AAS minor.

- i. Perabo: Yes.

- ii. Prosise: Will you please add a note after the requirements table to say that this option is not open to students with an AAS minor.

- vii. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

- b. Paired Minors

- i. **Motion to approve: Hemphill: Second: Zellman**

- ii. Perabo: This is the form that our majors currently take, the only thing we're doing is adding the two core requirements.

- iii. Prosise: In number 3 option courses, change to directed electives because the students have a choice. And then paired minor #1 and #2, make those both 16. And do you want to use the same list that's in the catalogue or review and add some new minors to it?

- i. Perabo: My assumption is that whatever minor is currently available, do we need to list them here?

- ii. Prosise: Sadie suggested saying "See accepted minors in course catalogue," but I'm really just asking so I know how to put it in next year's catalogue.

- iii. Perabo: Yeah, that works. These are minors that are in the LAS.

- iv. Prosise: Currently what it says is (read from catalogue) but there is a specific list, one is minors in the humanities, 2 is natural sciences and mathematics, 3 is social sciences, and 4 is interdisciplinary minors in CAS. I don't think we need to add all this to the form.

- iv. Prosise: For open electives, let's just make that 3 and the minor, make that 16 since that is the minimum requirement. And then the same issues with LAS 498.

- v. **Vote: Ayes: 8; Nays: 0; Abstain: 0**

V. Provost's Report

- A. Mossman: I encourage everyone to go to the Assessment Accreditation Strategic Planning website to check out the strategic plan; we've made significant progress on revising the plan, it's more sophisticated and more connected to our day-to-day lives. It's not quite done but it's close and we're moving through governance groups with a goal to meet with everyone. We had a big win with our HLC

Accreditation last year and this will be another positive step in setting up collaborative environments to get a lot of work done.

VI. Motion to adjourn: Hemphill; Second: Zellman

A. Meeting adjourned 4:32 p.m.

NEXT MEETING – THURSDAY, April 14, 2022
Via Zoom