COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 16 October 2014

**Algonquin Room - University Union - 3:30 p.m.**

# MINUTES

MEMBERS PRESENT: M. Bernards, R. Buchanan, P. Goodwin, A. Hardeman, G. Jelatis, H. Marchand, J. McNabb, K. Myers, L. Wolff, C. Zhao

**Ex-officio:** N. Parsons, D. Williams

MEMBERS ABSENT: None

GUESTS: Dale Adkins, Munia Cabal-Jimenez, Sue Hum-Musser, Bob Mann, Russ Morgan, Jill Myers, Lorette Oden, Linda Prosise, Karen Zellman

1. Consideration of Minutes

	1. 2 October 2014

**MINUTES APPROVED AS DISTRIBUTED**

1. Announcements

Chairperson Bernards announced that he received a request from the Department of Mathematics to move their curricular requests to the beginning of New Business so that their representative can leave for a conference. He asked if any CCPI members would object to reordering the agenda.

**NO OBJECTIONS**

1. Old Business – None
2. New Business

E. Curricular Requests from the Department of Mathematics *(Reordered)*

* + 1. Request for New Course
			1. MATH 260, Numeric, Algebraic, and Geometric Reasoning for Teaching and Learning, 4 s.h.

**Motion:** To approve MATH 260 (McNabb/Myers)

Mathematics professor Bob Mann informed CCPI that the state is requiring new standards for the elementary education program. He explained that six hours of MATH 106/206 will be replaced with the 4 s.h. MATH 260 course; one additional hour is also being added to the methods course, MATH 364.

Ms. Williams pointed out that MATH 106/206 together is considered to fulfill the General Education requirement. She asked if MATH 367, the other MATH course in the elementary education sequence, will now fulfill the Gen Ed requirement. Dr. Mann responded that this is correct; MATH 260 will not be requesting General Education designation. Ms. Williams asked if MATH 106 will be deleted; Dr. Mann responded that this semester will be the last time that MATH 106 will be offered.

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

* + 1. Request for Change in Title, Credit Hours, Course Description, and Prerequisites
			1. MATH 364, Teaching School Mathematics I, 3 s.h.

**Current:** Teaching School Mathematics I, 3 s.h.

A study of teaching strategies and current trends in Mathematics education as they apply to the elementary school Mathematics curriculum.

Prereq: MATH 206 or equivalent and permission of the College of Education and Human Services; full acceptance into the Teacher Education Program.

**Proposed:** Teaching Elementary School Mathematics, 4 s.h.

An examination of pedagogical mathematics content in elementary school (Grades 1-6), the development of lesson plans and assignments implementing national and state standards, and integration of technology in the mathematics classroom.

Prereq: MATH 260 (C grade or better) or equivalent and permission of the College of Education and Human Services; full acceptance into the Teacher Education Program.

**Motion:** To approve MATH 364 (Hardeman/Wolff)

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

A. Curricular Requests from the School of Law Enforcement and Justice Administration

1. Request for New Course

a. LEJA 307, Police Supervision, 3 s.h.

**Motion:** To approve LEJA 307 (Hardeman/Wolff)

Interim LEJA Chair Jill Myers explained that the course was developed in response to requests from students who do not plan to go on for their master’s in LEJA. She said students expressed a need for a police management class for those who want to work in the law enforcement field after obtaining their bachelor’s degree. She explained the course will address how to handle various situations that might be encountered by officers in the fields of corrections and policing from a supervisory point of view. Subject areas will include how to work with the media, responding to victims’ families, and appropriate handling of mistakes made by police personnel. The prerequisites for the course are basic LEJA classes, and LEJA 307 is an elective.

Dr. Marchand asked if LEJA has had any discussions with the departments of Social Work, Sociology and Anthropology, or Psychology. Dr. Myers responded that the course specifically addresses the law enforcement and correctional officers’ perspectives regarding how to handle in-house issues that may arise. She added that other issues which may fall under the realm of social work or related fields are referred out to appropriate professionals because police and correctional officers are not counselors. Dr. Marchand asked if there is any counseling involved; Dr. Myers confirmed that there is no counseling.

Dr. Goodwin stated that she is less concerned with counseling and more concerned with management and leadership. She asked if the Department of Management and Marketing would agree that there is no overlap with any of their courses. Dr. Myers responded that she does know of any Management course that deals with how to be an effective police sergeant or fire chief. Associate Provost Parsons observed that the skill set may be similar to leadership skills taught by Management. She added that one of the course objectives – “Evaluate and apply the performance evaluation process” – closely parallels skills taught in HRM 449. CCPI recommended that LEJA obtain a letter of support from the Chair of Management and Marketing. Dr. McNabb stated that she would like to see evidence of consultation between the two units before the request proceeds to Faculty Senate.

**Changes:**

* Add LEJA 307 to heading bar at top of request form.
* Change first sentence of the catalog description to read, “The purpose of the course is to ensure those going into law enforcement careers know what ~~to expect from~~ **is expected of** supervisors~~,~~ and to help prepare students for promotion.”
* Change first course objective to “Contrast and evaluate the supervisors’ **various** roles.
* Minor grammatical changes to course objectives.
* Change date of first offering to spring 2015.
* Obtain letter of support from Management and Marketing.

**Motion:** To table LEJA 307 until consultation occurs between LEJA and Management/Marketing (McNabb/Myers)

**MOTION TO TABLE APPROVED 10 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Foreign Languages and Literatures
		1. Requests for Changes in Titles and Course Descriptions

Foreign Languages and Literatures professor Munia Cabal-Jimenez explained that the department found that students were not being provided with a sufficient background in phonetics and pronunciation, as well as in the history, geography, and social descriptions of Spanish-speaking areas. She explained that the department wants teachers encountering Spanish-speaking populations to be more informed about their makeup. She added that the changes will also give the existing sequence a particular focus. Dr. Cabal-Jimenez stated that students do not need to take SPAN 401 in order to take SPAN 402. Dr. Zhao asked if there are any other Spanish linguistics courses offered by the department. Dr. Cabal-Jimenez responded there are not.

Dr. McNabb remarked that it seems odd to have a 400-level course be introductory and asked if that part of the title and course description could be eliminated or changed. Dr. Cabal-Jimenez explained that these courses will be the first ones that students take in linguistic analysis, which is a completely different perspective on how to conjugate verbs. She related that the same question arose at the college curriculum committee meeting, but it was pointed out that Mathematics also has an introductory course that is offered at the 400-level because it is the first time that students are exposed to that level of mathematical knowledge. Dr. Cabal-Jimenez believes that leaving “introduction” in the title and description reinforces that this is the first time this level of analysis is offered. Chairperson Bernards asked if this is different than the way linguistic analysis is offered at other institutions; Dr. Cabal-Jimenez replied that peer institutions also offer linguistic analysis for the first time at the 400-level.

* + - 1. SPAN 401, Modern Spanish Syntax, 3 s.h.

**Current:** Modern Spanish Syntax

A systematic study of the morphological and syntactical elements of Spanish with practice in application.

**Proposed:** Introduction to Spanish Linguistics

Introduction to the main concepts and methods of linguistic analysis, focusing on the Spanish sound system, social dynamics and dialectal variation.

**Motion:** To approve SPAN 401 (McNabb/Myers)

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

* + - 1. SPAN 402, Modern Spanish Syntax II, 3 s.h.

**Current:** Modern Spanish Syntax II

Continued systematic study of the morphological and syntactical elements of Spanish with practice in application.

**Proposed:** Introduction to Spanish Morphology and Syntax

Introduction to the systematic study of the morphological and syntactical elements of Spanish with practice in application.

**Motion:** To approve SPAN 402 (Marchand/Myers)

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Health Sciences and Social Work
		1. Request for Change of Major
			1. Social Work

**Motion:** To approve Social Work major (McNabb/Wolff)

Health Sciences and Social Work professor Karen Zellman explained that the department wishes to remove the requirement that students must complete a foreign language course, replacing it with the requirement that students must complete a foreign language course or an additional Gen Ed multicultural course. She explained that a previous Social Work chair believed that WIU would be adopting a University-wide foreign language requirement, but this stipulation has proven a big challenge for Social Work students. She told CCPI that most Social Work students transfer into Western, so taking a 4 s.h. foreign language class makes it almost impossible for them to complete the required coursework in two years. Dr. Zellman stated that advisors will continue to encourage students to take a foreign language and inform them of the advantages of being bilingual, but in many cases the requirement impedes rather than helps Social Work majors.

Associate Provost Parsons asked how the major fulfills the foreign language-global issues graduation requirement. Dr. Zellman responded that a Global Issues course, Social Justice and Diversity, is one of the major’s core courses.

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Biological Sciences
		1. Request for New Option
			1. Environmental Biology

Biological Sciences professor Sue Hum-Musser explained that students are now expected to have a broader range of options beyond a Zoology, Botany, or Microbiology background; with the new option, students would complete a basic core, then select from sections that would allow for a wider range of experiences. She stated that the Environmental Biology option would train students for field jobs, such as with the Illinois Department of Natural Resources; the proposed option would also support the new Environmental Sciences Ph.D. program. Chairperson Bernards asked if all students at WIU were surveyed about interest in the program. Dr. Hum-Musser replied that the initial survey was sent to all WIU students initially, and a second survey was sent to only Biology majors.

**Motion:** To approve the Environmental Biology option (McNabb/Myers)

**Changes:**

* Change BIOL 451 to BOT 451.
* Change title of BIOL 479 to Tropical Biodiversity.
* In Other section, change MATH 133 to 4-6 s.h. and change total hours for that section to 22-37.
* Change Total Proposed Hours to 132-157 and Hours Required to Complete Program to 120-141

**MOTION APPROVED WITH CHANGES 10 YES – 0 NO – 0 AB**

F. Curricular Requests from the Department of Recreation, Park and Tourism Administration

1. Request for Change in Credit Hour

a. RPTA 478, Great Smoky Mountains Outdoor Recreation Consortium, 2 s.h.

**Current:** 2 s.h.

**Proposed:** 3 s.h.

**Motion:** To approve RPTA 478 (McNabb/Wolff)

College of Education and Human Services Associate Dean Dale Adkins stated that the consortium is a partnership of about five universities across the country. Dr. Adkins explained that as the course has evolved over the years, the demand for what students are expected to do prior to, during, and after returning from their trip far exceeds the current semester hours. He added that the department decided to parallel what other institutions are requiring for credit hours.

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

G. Curricular Requests from the Department of Art

1. Requests for New Courses

a. ARTH 387, A History of Modern Design, 3 s.h.

**Motion:** To approve ARTH 387 (Marchand/Hardeman)

Dr. McNabb informed CCPI members that she showed the proposal to the Chair of History and he voiced some concerns about a course with “history” in the title and the nomenclature of a substructure of history, namely “social history,” in the course description. She said that the History Chair would like to request a consultation with the Department of Art about this course before it is considered by CCPI. Kat Myers, who is a professor in the Department of Art, stated that she does not think there would be any objection to removing “social” from the course description if necessary.

**Motion:** To table ARTH 387 pending a consultation with History (McNabb/Zhao)

**MOTION TO TABLE APPROVED 9 YES – 0 NO – 1 AB**

* + - 1. ARTS 446, Advanced Digital Art Photography, 3 s.h.

**Motion:** To approve ARTS 446 (Buchanen/McNabb)

Dr. Zhao asked why five class hours per week are required for a 3 s.h. class. Ms. Myers explained that all art studio classes require two sessions of 2.5 hours each; Associate Provost Parsons added that art studio classes need the extra time for prior set up and, afterward, cleanup of art materials.

**MOTION APPROVED 10 YES – 0 NO – 0 AB**

* + 1. Request for Change of Option
			1. Art

**Motion:** To approve Art option (Wolff/Buchanen)

**Changes:**

* Change ARTS 416 to 3 s.h.
* Change proposed Option Courses: Special Courses section to 4 s.h.

**MOTION APPROVED WITH CHANGES 10 YES – 0 NO – 0 AB**

VI. Provost’s Report – None

**Motion:** To adjourn (McNabb)

The Council adjourned at 4:21 p.m.

 Kat Myers, CCPI Secretary

 Annette Hamm, Faculty Senate Office Manager and Recording Secretary