COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 31 March 2016

**Algonquin Room - University Union - 3:30 p.m.**

# M I N U T E S

MEMBERS PRESENT: R. Buchanan, M. Doh, J. Gates, D. Gravitt, A. Hanna, A. Hardeman, G. Jelatis, P. McGinty, K. Myers, S. Rosenthal, L. Wolff

**Ex-officio:** N. Parsons, D. Williams

MEMBERS ABSENT: None

GUESTS: Simon Cordery, Katrina Dayner, Magdelyn Helweg, Sue Hum-Musser, Kyle Mayborn, Rose McConnell, Linda Prosise, Sara Simonson, Sam Thompson

1. Consideration of Minutes

	1. 10 March 2016

**MINUTES APPROVED AS DISTRIBUTED**

1. Announcements

CCPI Chair Wolff, Vice Chair Hardeman, Associate Provost Parsons, and Ms. Prosise will hold a CCPI curriculum panel discussion at 3:30 Tuesday, April 5 in Horrabin Hall/WIUQC Complex Room 2203.

* 1. Approved New General Honors Course
		1. GH 299, Protecting Our Urban Forests: The Case of the Emerald Ash Borer, 1 s.h.
1. Old Business – None
2. New Business
	1. Curricular Requests from the Department of Curriculum and Instruction
		1. Request for Change in Credit Hour
			1. C&I 403, Middle Level Education, 4 s.h.

**Current:** 4 s.h.

**Proposed:** 3 s.h.

**Motion:** To approve C&I 403 (Hardeman/Buchanan)

Ms. Williams pointed out that any programs that include C&I 403 will also need to change the hours for their programs. Curriculum and Instruction Chair Sara Simonson responded that this course will only be used until spring 2017. Dr. Buchanan added that this is because Middle School licensure has been eliminated at the state level. Dr. Simonson explained that the extra semester hour was intended for field experiences, but that has evolved into one Friday field trip, which does not equal 1 s.h. Additionally, an adolescent development class in Educational Studies has taken over some of the content formerly taught in C&I 403.

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Biological Sciences
1. Requests for Multiple-Title Approval
	1. BOT 476, Special Topics, 3 s.h.

 **Motion:** To approve BOT 476 multiple title (Gravitt/Buchanan)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* 1. ZOOL 476, Special Topics, 3 s.h.

 **Motion:** To approve ZOOL 476 multiple title (Hardeman/Gravitt)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

1. Requests for Changes in Course Descriptions

* + - * 1. BOT 476, Special Topics, 3 s.h.

**Current:** Proposed courses which are under consideration as regular course offerings. See instructor for course description.

**Proposed:** This course explores a topic in botany of current interest. See course schedule for description.

 **Motion:** To approve BOT 476 course description (Gravitt/Buchanan)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* 1. ZOOL 476, Special Topics, 3 s.h.

**Current:** Proposed courses which are under consideration as regular course offerings. See instructor for course description.

**Proposed:** This course explores a topic in zoology of current interest. See course schedule for description.

 **Motion:** To approve ZOOL 476 course description (Gravitt/Myers)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of History
		1. Request for New Course
			1. HIST 323, The Crusades, 3 s.h.

 **Motion:** To approve HIST 323 (Buchanan/Hardeman)

 **Changes:**

* Italicize “Directed elective area II or III” in course description.
* Remove “military, political, social, economic, and cultural” from the third course objective and correct spelling of “policies” so that it reads, “Identify the principle factors that shaped the course of the conflicts and the policies of the major belligerent states.”
* Change the course objective “Appreciate how the conflicts resulted from and led to changes in Christianity and Islam” to “Evaluate how the conflicts…”

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Military History

 **Motion:** To approve Military History minor (Hardeman/Buchanan)

 **Changes:**

* Add s.h. to HIST 323
* Remove asterisk from HIST 381 because it is an existing course.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Chemistry

**Motion:** To reorder the agenda to consider CHEM 241 next (Hardeman/Buchanan)

**NO OBJECTIONS**

 2. Requests for New Courses **(Reordered)**

a. CHEM 241, Chemical Calculations, 2 s.h.

 **Motion:** To approve CHEM 241 (Gravitt/Buchanan)

Dr. McGinty asked why the course is 2 s.h. Chemistry Chair Rose McConnell responded that this course represents a step between CHEM 202 and CHEM 341; it is intended to fill in some techniques, calculations, and applications that are needed for upper-division courses. She added that the department does not want to overload majors with too many more semester hours and thought the material could be handled in a two-hour lecture.

 **MOTION APPROVED 11 YES – 0 NO – 0 AB**

* + 1. Requests for Changes in Prerequisites, Course Descriptions, and Credit Hours
			1. CHEM 341, Analytical Techniques, 3 s.h.

**Current:** Prereq: CHEM 202

**Proposed:** Prereq: CHEM 202 (C grade or better)

Prereq or Coreq: CHEM 241 or permission of instructor

 **Motion:** To approve CHEM 341 (Hardeman/Gravitt)

Ms. Myers remarked that including CHEM 241 as a corequisite does not make it a stepping stone for CHEM 341. Dr. McConnell said 241 will extrapolate applications used in 341. Arts and Sciences Associate Dean Kyle Mayborn added that 241 should be thought of as more of a crutch than a stepping stone for 341. Ms. Myers observed that it seems as if students will be getting information on how to do the calculations in 241, but, if they are taking it as a corequisite, will at the same time be expected to do those calculations in 341. Dr. Mayborn explained that the information will be staggered so that calculations that students learn in the third week of 241 will be applied in the fourth week of 341, for example. Dr. Hardeman asked how likely it is that students would take the two courses simultaneously. Dr. McConnell responded that it is unlikely, but occasionally transfer students are ready for upper division courses but have some issues that need to be addressed, and including 241 as a corequisite would give them the opportunity to take 341 without waiting another semester. Dr. Hardeman suggested that rather than listing 241 as a corequisite, perhaps just the “permission of instructor” would enable those cases to be handled individually. Ms. Williams added that the Registrar’s office can only automatically program either a prerequisite or a corequisite, so the corequisite would not be able to be automatically enforced.

 **Changes:**

* Change proposed prerequisite to “CHEM 202 (C grade or better); CHEM 241 or permission of instructor.”
* Remove “As” at the beginning of the last paragraph under Rationale.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* + - 1. CHEM 421, Biochemistry, 4 s.h.

**Current:** Prereq: CHEM 330 or CHEM 332

**Proposed:** Prereq: CHEM 330 or CHEM 332

Prereq or Coreq: CHEM 241 or BIOL 330 or permission of instructor

 **Motion:** To approve CHEM 421 (Gravitt/Hardeman)

 **Changes:**

* Change prerequisite to “CHEM 330 or CHEM 332; CHEM 241 or BIOL 330 or permission of instructor.”
* Remove references to “corequisite” where they appear in the Rationale for Change.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* + - 1. CHEM 422, Advanced Biochemistry, 4 s.h.

**Current:** Prereq: CHEM 421

**Proposed:** Prereq: CHEM 421, BIOL 330

 **Motion:** To approve CHEM 422 (Gravitt/Hardeman)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* + - 1. CHEM 429, Biochemistry Topics, 3 s.h.

**Current:** 3 s.h.

Topics include current research including protein chemistry, enzyme kinetics and mechanisms, and methods used in biochemistry and molecular biology research. Students will apply the techniques to team research projects. Current techniques and state of the art instruments are used. *Writing Instruction in the Disciplines course. 1 hour lecture, 6 hours lab.*

Prereq: CHEM 421

**Proposed:** 2 s.h.

Selected topics in biochemistry which include topics in applications of biomacromolecules. Cannot be applied toward the Chemistry minor. *2 hours lecture.*

Prereq: CHEM 221 or CHEM 421 or permission of instructor

 **Motion:** To approve CHEM 429 (Myers/Hardeman)

Dr. Gravitt asked about removal of the WID designation. Dr. McConnell responded that there are two other WID courses that majors can opt to take. Ms. Myers asked why the prerequisites are a 200-level and a 400-level course. Dr. McConnell explained that Chemistry minors take CHEM 421 while Forensic Chemistry minors take CHEM 221, either of which would be sufficient prerequisites for CHEM 429. She added that CHEM 221 is a Biochemistry course for non-majors.

 **MOTION APPROVED 11 YES – 0 NO – 0 AB**

* + 1. Requests for New Courses **(Continued)**

b. CHEM 425, Biochemistry of Human Disease, 4 s.h.

 **Motion:** To approve CHEM 425 (Gravitt/Myers)

Associate Provost Parsons observed that the Relationship to Courses in Other Departments indicates “None,” but HS 410 is a human disease course. Dr. McConnell told CCPI she has obtained a letter of support from the Chair of Health Sciences and Social Work.

**Change:** Add reference to HS 410 in Relationship to Courses in Other Departments section.

**MOTION APPROVED WITH CHANGE 11 YES – 0 NO – 0 AB**

1. Requests for Changes of Minors

 a. Chemistry

 **Motion:** To approve Chemistry minor (Gravitt/Myers)

**Changes:** Add CHEM 463 to list of existing Directed Electives, indicate in proposed Directed Electives that it is being deleted, and reference its removal in Summary of Changes.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

 b. Forensic Chemistry

 **Motion:** To approve Forensic Chemistry minor (Gravitt/Hardeman)

**Change:** Add MICR 200, MICR 424, CHEM 485, and ZOOL 430 to list of Directed Electives.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

 4. Requests for Changes of Majors

 a. Chemistry (Option A – Chemistry)

 **Motion:** To approve Chemistry major (Option A) (Hardeman/Myers)

 **Changes:**

* Add MATH 231 to Other category and change total of MATH courses in this category to 12 s.h.
* Change total Other hours to 23-25 for both existing and proposed.
* Change total Minor hours to 16 in both columns.
* Change Total Hours to 134-136 for existing and 137-139 for proposed.
* Change Hours Required to Complete Program to 121-123 for proposed column.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

 b. Chemistry (Option B – Biochemistry)

 **Motion:** To approve Chemistry major (Option B) (Gravitt/Buchanan)

 **Changes:**

* Indicate in proposed column that CHEM 429 is being deleted from Special Courses.
* Change Total Hours to 137 in both columns.
* Change Hours Required to Complete Program to 121 in both columns.
* In Summary of Changes, indicate that CHEM 425 “is replacing” CHEM 429 (rather than “is substituted for”).

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

 c. Chemistry (Option C – Pharmacy)

 **Motion:** To approve Chemistry major (Option C) (Hardeman/Myers)

Chairperson Wolff informed CCPI members that Chemistry was notified before the meeting that their proposal had too many hours; they responded, in part, by eliminating their Directed Electives.

 **Changes:**

* Indicate that Directed Electives have been deleted or put “None” in the proposed column.
* Indicate by a pound sign (#) that STAT 171 is a Gen Ed course.
* Change the number of hours that can count toward both Gen Ed and another category to 15 in both existing and proposed columns.
* Change Hours Required to Complete Program to 131 in existing column and 128 in proposed column.
* In Summary of Changes, indicate that CHEM 425 “is replacing” CHEM 429 (rather than “is substituted for”).

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of English
		1. Requests for Changes in Course Title, Division, Description, Prerequisites, and Credit Hours
			1. ENG 383, Public and Persuasive Writing, 3 s.h.

**Current:** ENG 383, Public and Persuasive Writing

Reading, analyzing, and writing texts from various public, persuasive discourses; political rhetoric, legal discourse, media presentations, and/or other texts.

Prereq: ENG 180 and 280, or permission of instructor

**Proposed:** ENG 281, Writing and Social Action

This course explores writing as social action and engages students in writing persuasively for public settings. Students will analyze and produce collaborative print and digital texts created for social action.

Prereq: None

 **Motion:** To approve ENG 383 (Gravitt/Myers)

**MOTION APPROVED 11 YES – 0 NO – 0 AB**

* + - 1. ENG 481, Issues in Writing Studies, 3 s.h.

**Current:** 3 s.h.

**Proposed:** 4 s.h.

 **Motion:** To approve ENG 481 (Gravitt/Hardeman)

Chairperson Wolff asked if the course would be repeatable once the semester hours are increased; English professor Magdelyn Helweg responded that it will not.

**Change:** Add “repeatable for different topics to 6” to existing semester hours and to title bar.

**MOTION APPROVED WITH CHANGE 11 YES – 0 NO – 0 AB**

* + 1. Request for Change of Minor
			1. Professional Writing

 **Motion:** To approve Professional Writing minor (Gravitt/Myers)

**Change:** Change ENG 491 in proposed Directed Electives to 1-12 s.h., repeatable to 12 s.h. Include a note immediately below explaining that only 3 s.h. can apply to the minor.

Chairperson Wolff suggested the department include an email showing that they have notified the Chair of Broadcasting and Journalism that five Journalism courses are being deleted from the minor.

**MOTION APPROVED WITH CHANGE AND EMAIL TO BROADCASTING/JOURNALISM 11 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. English

 **Motion:** To approve English major (Hardeman/Gravitt)

 **Changes:**

* Remove reference to Teacher Education students from University General Education section.
* Change ENG 376 in Core Courses to 1 s.h.
* Change 4. Open Electives heading to 4. Department Electives.
* Change 5. Other heading to 5. Minor.
* Add a row 6. for Open Electives with 0-4 s.h. in both columns.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Geography
		1. Request for New Course
			1. GEOG 309, GIS Data Integration, 3 s.h.

 **Motion:** To approve GEOG 309 (Gravitt/Hardeman)

 **Changes:**

* Change abbreviated title to GIS DATA INTEGR.
* In second sentence of catalog description, change “It builds up a GIS ‘data’ foundation for future GIS specialists,” to “It strengthens the GIS ‘data’ foundation…”
* In the third course objective, specify that students will use GIS data from scratch “for map analysis.”

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. Geography

 **Motion:** To approve Geography major (Gravitt/Buchanan)

Ms. Prosise remarked that there should be no choices of courses in the Core. Geography is proposing GEOG 120 or 121 as an addition to the Core; CCPI recommended that this be moved to new Section D. of Directed Electives. Ms. Prosise remarked that GEOG 100 or 110 was grandfathered in because it existed before the decision was made to disallow choices in the Core, but she would like to see this changed to a Directed Elective as well at some point.

 **Changes:**

* Move GEOG 120 or 121 from proposed Core Courses to new Section D. of Directed Electives, bringing Total Directed Electives to 20-28 s.h. in both existing and proposed columns.
* Change proposed Core Courses to 14 s.h.
* Change Total Hours to 120-124 in both columns.

**MOTION APPROVED WITH CHANGES 11 YES – 0 NO – 0 AB**

V. Provost’s Report – None

**Motion:** To adjourn (Hardeman)

The Council adjourned at 4:29 p.m.

 Kat Myers, CCPI Secretary

 Annette Hamm, Faculty Senate Office Manager and Recording Secretary