**COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION**

**Thursday, 9 March 2017**

**Horrabin Hall 1 – 3:30 p.m.**

**M I N U T E S**

**MEMBERS PRESENT:** J. Engel, D. Gravitt, A. Hardeman, A. Hyde, J. Lin, E. Mannion, P. McGinty, A. Valeva

Ex-officio: N. Parsons, D. Williams

**MEMBERS ABSENT:** M. Doh, K. Myers, M. Walsh

**GUESTS:** Courtney Blankenship, Katrina Daytner, Dennis DeVolder, Jennifer Jones, Kyle Mayborn, Rose McConnell, Jim McQuillan, Moises Molina, Linda Prosise, Aimee Shouse

1. Consideration of Minutes
	1. 23 February 2017

**MINUTES APPROVED AS DISTRIBUTED**

1. Announcements – None
2. Old Business
3. New Business
	1. Curricular Requests from the Department of Chemistry
		1. Request for Change of Major
			1. Forensic Chemistry

 **Motion:** To approve change of major (Gravitt/Lin)

Ms. Prosise observed that the request specifies CHEM 455 as a WID course but this has not yet been approved. Ms. Hamm stated that the WID request will be going to Faculty Senate at the same time as the change of major and can be considered first.

**Changes:**

* Indicate that LEJA 255 and 303 are 3 s.h.
* Change existing and proposed credit hours to 32-35, total hours to 143-146 existing and 141-144 proposed, and hours required to complete program to 127-130 existing and 125-128 proposed.

 **MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Nursing
		1. Request for Change of Major
			1. Nursing

This request was pulled from the agenda at the request of the School of Nursing.

* 1. Curricular Requests from the School of Music
		1. Requests for New Courses
			1. MUS 139, Band Instrument Maintenance and Repair, 1 s.h., repeatable to 2 s.h.

 **Motion:** To approve MUS 139 (Gravitt/Lin)

Associate Provost Parsons asked what would be the difference between semesters if a student took 1 s.h. in the fall and a second 1 s.h. in the spring. Music professor Moises Molina replied that MUS 139 is a skills-based course, so the difference would depend on the make-up of students each semester. He explained that students will work on different projects and can retake the course to gain a better understanding of the mechanics of various instruments. Dr. Engel remarked that he would assume the basis for grading would be for students to show progress throughout the semester in order to reach a certain level of repair.

Dr. Moline related that the course has been on the books for years, but was approved for deletion by a previous director because it had not been offered in some time. He stated that the School of Music has been asked to diversify its curricula, so it was thought that this course would be good to bring back because students studying Music Business, Education, and Performance could all benefit from it. It will also make WIU stand out because few schools of music have fully equipped repair facilities. Music professor Courtney Blankenship added that there is a shortage of people who are able to do instrument repair, so there will be employment opportunities for students with this skill.

 **MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. MUS 242, Music Industry Career Preparation, 1 s.h.

**Motion:** To approve MUS 242 (Gravitt/Hyde)

Ms. Blankenship explained that Music Business students are required to do an internship for their major and sometimes choose to do two or work in music business related jobs over the summer. She stated that the School of Music formerly prepared students to go out on interviews when they were seniors, but now they need this information earlier in the curriculum. She added that part of the subject area of the class is taken from MUS 441, which is being revised.

Dr. Engel questioned a sentence in the Student Needs to be Served section which states that “Offering a new course in the sophomore year would be a methodological approach.” It was decided that this sentence should be revised.

**Change:** Change “Offering a new course in the sophomore year would be a methodological approach,” to “Offering a new course in the sophomore year better serves the students.”

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + - 1. MUS 358, Practicum in Music Therapy II, 1 s.h.

**Motion:** To approve MUS 358 (Engel/Gravitt)

Ms. Prosise remarked that the School of Music can send a request to change MUS 258 and 458 to I and II, respectively, with a minor change form. Music professor Jennifer Jones stated that she will send that request forward once MUS 358 is approved.

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + 1. Requests for Changes to Prerequisites, Credit Hours, Course Descriptions, Titles, and Repeatability
			1. MUS 441, Current Issues in Music Business, 2 s.h.

**Current:** A study of current issues in the music industry. Included will be in-depth research into the student’s area of interest and preparation for internship and employment.

 2 s.h.

**Proposed:** A study of current issues in the music industry. In-depth research into a student’s area of interest in preparation for employment will be included.

1 s.h.

**Motion:** To approve MUS 441 (Lin/Gravitt)

Dr. Gravitt asked if MUS 242, Music Industry Career Preparation, should be a prerequisite for MUS 441. Ms. Prosise pointed out that MUS 441 is being reduced to accommodate the new course MUS 242. Ms. Blankenship stated that students majoring in Music Business will take MUS 242 earlier in their careers but Music Business minors will not necessarily need to take 242 first. She added that Music Performance, Music Therapy, or other Music students could, if they want, take a different course preparing them for interviewing techniques in their specific fields, so she does not think it is necessarily to make MUS 242 a prerequisite for MUS 441.

**Changes:**

* Strike the final “option” in the sentence “Minors will be give the option to still take MUS 441 as a music business elective and MUS 242 will be added as an elective ~~option~~.”
* In the proposed course description, change “In-depth research into a student’s area of interest in preparation for employment will be included” to “In-depth research into **the** student’s area of interest…”

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* + - 1. MUS 457, Clinical Internship in Music Therapy, 4-12 s.h.

**Current:** Completion of all other undergraduate requirements for music therapy major including obtaining a C or better in MUS 151, 254, 255, 258 (2 hours required), 355, 451, 452, 453, 454, 455, and 458 (3 hours required)

**Proposed:** Completion of all other undergraduate requirements for music therapy major including obtaining a C or better in MUS 151, **158,** 254, 255, **258**, 355, **358 (2 hours required),** 451, 452, 453, 454, 455, and **458**

**Motion:** To approve MUS 457 (Hyde/Engel)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. MUS 458, Practicum in Music Therapy, 1-2 s.h., repeatable to 6 s.h.

**Current:** Practicum in Music Therapy, 1-2 s.h., repeatable to 6 s.h.

Supervised, individually led clinical experience in assessing, planning, intervening, measuring, evaluating, and documenting music therapy treatment in a variety of clinical settings. Discussion of clinical and professional topics in weekly seminar. 3 s.h. required in music therapy degree program with a C or better in order to be eligible for internship (MUS 457).

Prereq: MUS 166, 182, 184; MUS 255 and MUS 258 with a C or better

**Proposed:** Practicum in Music Therapy III, 1 s.h., repeatable to 3 s.h.

Supervised, individually led clinical experience in assessing, planning, intervening, measuring, evaluating, and documenting music therapy treatment in an assigned clinical setting. Discussion of clinical and professional topics in weekly seminar. 1 s.h. required in music therapy degree program with a C or better in order to be eligible for internship (MUS 457).

Prereq: MUS 166, 182, 184; 358 with a C or better; or instructor approval

**Motion:** To approve MUS 458 (Lin/Gravitt)

Ms. Prosise asked if instructor approval overwrites everything else if a student has not had any of the listed courses. Dr. Jones explained the reason the instructor approval is included is for transfer students; otherwise, transfer students would have to follow all of the prerequisite courses in order before being accepted into the course, and transfer students must sometimes take courses simultaneously.

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + 1. Request for Change of Minor
			1. Music Business

**Motion:** To approve change of minor (Lin/Engel)

**Change:** Add MUS 180, Fundamentals of Music, to Directed Electives.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + 1. Requests for Changes of Options
			1. Music Business

**Motion:** To approve Music Business change of option (Engel/Lin)

Dr. Gravitt asked if Directed Electives are counted in the major; Ms. Williams replied that they are not because the WARD report is not set up that way. Dr. Lin pointed out that now that CCPI is considering the 15 s.h. outside the discipline of comprehensive majors, this clarification makes more of a difference.

Ms. Blankenship explained that in the case of the Music Business option, the Directed Electives are very directed; it was set up so that students could get a minor in Marketing without taking additional courses if they take a specific set of Directed Electives. Ms. Williams reiterated that this option has historically been interpreted so that the Directed Electives are outside the major. After further discussion, CCPI decided that the issue could be resolved by listing an a) and b) under the Other Requirements section and removing the specific reference to “directed electives”.

Dr. Lin pointed out that every course that is counted toward the major (core, option, and ensemble courses) is a Music course, while non-music courses are only counted outside the major. Chairperson Hardeman pointed out that while the courses may all have the MUS prefix, they represent different disciplines, such as Music Theory, Music History, and Music Business. She added that as a music historian, she would be unable to teach music business; she could teach an introductory class in music theory but would not be considered an expert in that field. Chairperson Hardeman pointed out that CCPI has stated that one way to differentiate disciplines is by different faculty requirements or creative or scholarly output; for example, Music Business is an industry-based discipline that applies business practices, while Music Therapy has the practical aspect of working with clients and applying principles of psychology as well as doing research and publishing in the field. Music Education is a discipline that teaches music, while Applied Music is a discipline which includes smaller disciplines of violin, piano, and performance. Chairperson Hardeman added that of the four Music professors at the CCPI meeting, two have Ph.D.s in different fields, one has a masters, and one a DMA.

Dr. Lin expressed concern about dumping so many courses into the Other category, stating that she is not sure it fits with the spirit of the comprehensive major. She added that it appears there is a loophole whereby students do not have to have several classes count toward their major GPAs, a situation which was also in evidence in the Forensic Chemistry major. Dr. Lin observed that while the degree is Music Business, all of the Business courses are outside of the major. Ms. Blankenship pointed out that the program includes intentional Music Business courses in the Option Courses. Chairperson Hardeman stated that, going forward, the School of Music should think about whether the spirit of Music Business would be better served by including Business courses in the GPA. She added that CCPI is not formally recommending this because the comprehensive major is currently under review; if a change is made to definitions following the current review, CCPI will request that existing programs not be required to comply to changes in requirements until they request to revise their majors.

**Change:** Under 3. Other Requirements, list a) and b). Under b) the introductory statement should start with “A grouping approved by advisor…”

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + - 1. Music Therapy

**Motion:** To approve Music Therapy change of option (Hardeman/Mannion)

**Changes:**

* Specify that for MUS 258 at least 1 s.h. is required.
* Specify that for MUS 457 at least 4 s.h. is required.
* Correct the statement about ensembles so that it is specific to this option.
* Add MUS 116 to the list of Guitar courses.
* Add the prefix to BIOL 204.

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from Liberal Arts and Sciences
		1. Request for Change in Title and Description
			1. AAS 100, Survey of African American Studies I, 3 s.h.

**Current:** Survey of African American Studies I

A survey of the history of Black people up to 1864 including the “Cradle of Civilization,” the ancient empires of West Africa, the slave trade, and the Caribbean; also includes African and African American literature, art, and music.

**Proposed:** Introduction to African American Studies

A survey of the history of Black people including the “Cradle of Civilization,” the ancient empires of West Africa, the slave trade, and the Caribbean. It also includes African and African American literature, art, and music.

**Motion:** To approve AAS 100 (Hyde/Mannion)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + 1. Request for Change of Minor
			1. African American Studies

**Motion:** To approve change of minor (Hardeman/Engel)

**Changes:**

* Indicate that AAS 251 is 3 s.h.
* Remove asterisk beside AAS 100 because it is not a new course.

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from School of Computer Sciences
		1. Requests for New Courses
			1. CSEC 330, Cyber-Physical Systems, 3 s.h.

**Motion:** To approve CSEC 330 (Engel/Mannion)

Ms. Prosise asked if all NET prefixes will be changed to CSEC upon approval of the requests; Computer Sciences professor Jim McQuillan confirmed this is correct. Ms. Prosise stated that this can be accomplished by the School submitting a minor change form to her office.

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. CSEC 345, Secure Coding and Design, 3 s.h.

**Motion:** To approve CSEC 345 (Gravitt/Engel)

Computer Sciences Director Dennis DeVolder told CCPI that NET courses will be phased out as the three to four students in the current Network Technologies emphasis graduate. He explained that Computer Science students want Cyber Security rather than Network Technologies, so there is no reason to retain it.

**Changes:**

* Change last sentence to “…stack smashing, ~~and~~ code injection, I/O, pointers, runtime protection strategies, **and** dynamic memory management.”
* In Course Objectives, change “avoid” to “identify” and remove “to be able to” at the front of each objective.

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* + - 1. CSEC 490, Penetration Testing and Ethical Hacking, 3 s.h.

**Motion:** To approve CSEC 490 (Gravitt/Mannion)

Ms. Prosise pointed out that there is a NET 490 in deep freeze, so Computer Sciences should find a new course number for CSEC 490 or they will have to change it if NET 490 ever comes out of deep freeze. Dr. McQuillan suggested CSEC 490 be changed to 489; Ms. Prosise will confirm that this number is available.

Computer Sciences was asked what is considered to be “ethical hacking.” Dr. McQuillan responded that this is when permission is given to hack into a system so that vulnerabilities can be identified and fixed.

**Change:** Change CSEC 490 to CSEC 489 where it appears in the document.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + - 1. CSEC 494, Topics in Cyber Security, 3 s.h.

**Motion:** To approve CSEC 494 (Gravitt/Hardeman)

Dr. Gravitt asked what the difference is between a topics and a seminar course. Dr. DeVolder responded that in a seminar the expectation is that numerous things will be discussed, while in a topics course there is one topic selected for discussion by whomever is assigned to teach the course, and the topic is generally one of interest to the professor.

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + 1. Request for Cross-Listing
			1. CS 395/CSEC 395, Computer Privacy and Security, 3 s.h.

**Motion:** To approve cross-listing (Gravitt/Engel)

Dr. McQuillan told CCPI that the School has a UNIX class that is cross-listed, CS 371/NET 371; it is the same course taught in the same room with the same teacher, and students can register for one or the other depending on their major. He added that computer privacy and security are vital parts of both the CS and CSEC programs, so it makes sense to cross-list this course.

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + 1. Requests for Changes in Prefixes, Course Descriptions, Titles, and Prerequisites
			1. NET 495, Network Technologies Internship, 1-12 s.h., repeatable to 12 s.h.

**Current:** NET 495, Network Technologies Internship

 Prereq: Network Technologies major, 15 s.h. of Network Technologies courses, and written permission of School director

**Proposed:** CSEC 495, Cyber Security Internship

Prereq:Cyber Security major, 15 s.h. of Cyber Security courses, and written permission of School director.

**Motion:** To approve NET 495 (Gravitt/Engel)

**Change:** Change abbreviated title to CYBERSEC INTERN.

**MOTION APPROVED WITH CHANGE 8 YES – 0 NO – 0 AB**

* + - 1. NET 497, Senior Honors Project, 3-6 s.h., repeatable to 6 s.h.

**Current:** NET 497

Provides a project option within the Network Technologies Honors program. Project directed by a faculty member in the School of Computer Sciences.

 Prereq: Senior NET Honors Program participant or consent of the School of Computer Sciences

**Proposed:** CSEC 497

Provides a project option within the Cyber Security Honors program. Project directed by a faculty member in the School of Computer Sciences.

Prereq: Senior CSEC Honors Program participant or consent of the School of Computer Sciences

**Motion:** To approve NET 497 (Gravitt/Engel)

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + - 1. NET 499, Independent Study, 1-3 s.h., repeatable to 6 s.h., 3 s.h. per semester

**Current:** NET 499

Individual study or research in the area of Network Technologies under the supervision of a School faculty member. Project report required.

**Proposed:** CSEC 499

Individual study or research in the area of Cyber Security under the supervision of a School faculty member. Project report required.

**Motion:** To approve NET 499 (Valeva/Mannion)

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. Network Technologies

**Motion:** To approve change of major (Gravitt/Engel)

Ms. Williams asked if students can take both STAT 171 and 276 if desired; Dr. McQuillan replied that they cannot. Dr. Valeva pointed out that they are very different courses. Dr. McQuillan explained that the changes will give students the flexibility of increasing mathematics beyond what Network Technologies students were doing.

Chairperson Hardeman asked if the change of major form is sufficient to change the Bachelor of Science in Network Technologies major to a Bachelor of Science in Cyber Security. Dr. McQuillan explained that Computer Sciences is deleting the Network Technologies emphasis, so with this change the major would have no emphases. He explained that now that the Cyber Security emphasis has been offered for two years, there are no students registering for the Network Technologies emphasis; with this proposal, the Cyber Security emphasis would become the new Cyber Security major. Dr. McQuillan added that it doesn’t make sense to offer courses just for the few students who have yet to graduate in the Network Technologies emphasis, so some courses that are offered very rarely will be deleted.

Associate Provost Parsons asked if the school plans to change the Classification of Instructional Programs (CIP) code. Dr. McQuillan replied that Interim Provost Neumann told him she thinks that this would not constitute a significant change. Ms. Prosise confirmed that the Illinois Board of Higher Education will likely consider this a reasonable and moderate extension of the existing major.

**Changes:**

* Correct the title and semester hours of NET 499 to Independent Study, 1-3 s.h., repeatable to 6 s.h.
* Add CS 320 to the list of Cyber Security courses on p. 3
* Directed NET electives on p. 3 should be 6 s.h.
* Remove “if STAT 171 is not chosen” from STAT 276 in the proposed Other category.
* Remove extraneous commas and periods in the chart.

**MOTION APPROVED WITH CHANGES 8 YES – 0 NO – 0 AB**

* 1. Consideration of Draft Report from CCPI Review of Comprehensive Majors and Academic Terms

CCPI had been provided with the first draft report prior to the meeting and had provided Chairperson Hardeman with some suggestions for changes via email. Chairperson Hardeman stated that the discussion of the changes to Music was a first foray into testing how changes to the definitions of academic terms might work out in future meetings.

CCPI primarily discussed whether directed electives and the 15 s.h. of courses outside the major discipline should be considered part of the major and counted for GPA. Typically, the 15 s.h. outside the major discipline has fallen in the Other category, which is not counted for GPA, while directed electives have typically been counted as part of the major. CCPI members and Interim Dean of the College of Arts and Sciences Kyle Mayborn discussed at length concerns about whether the proposed changes might be a burden on students, the purpose of the Other category, how CCPI would implement requiring 15 s.h. of courses outside the major discipline within the hours counted for the comprehensive major, and other topics related to the proposals in the draft report.

CCPI decided to ask the Senate Executive Committee for an extension of one more meeting to present their report. At the March 30 CCPI meeting, members will discuss only the 15 s.h. requirement outside the major discipline and how it should be handled. Chairperson Hardeman will make further changes to the report based on feedback received during today’s discussion and will distribute the second draft to members prior to March 30.

V. Provost’s Report – None

**Motion:** To adjourn (Gravitt)

The Council adjourned at 5:53 p.m.

 Patrick McGinty, CCPI Secretary

 Annette Hamm, Faculty Senate Office Manager and Recording Secretary