COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

Thursday, 10 April 2014

**Algonquin Room - University Union - 3:30 p.m.**

# ACTION MINUTES

MEMBERS PRESENT: M. Bernards, J. Dallinger, P. Goodwin, H. Marchand, J. McNabb, B. Welch, L. Wolff, C. Zhao

**Ex-officio:** N. Parsons, D. Williams

MEMBERS ABSENT: R. Buchanan, J. Brown, B. Wehde

GUESTS: Craig Conrad, Julie Herbstrith, Martin Kral, Julie Lawless, Kim McClure, Jim McQuillan, Russ Morgan, Rob Porter, Linda Prosise, Karen Sears, Mohammad Siddiqi, Yong Tang, Sam Thompson, Scott Walker, Dan Yoder

1. Consideration of Minutes

	1. 27 March 2013

**MINUTES APPROVED AS DISTRIBUTED**

1. Approvals from the Provost
	1. Requests for New Courses
		1. EM 470, Comparative Emergency Management Systems, 3 s.h.
		2. EM 499, Independent Study in Emergency Management , 1-4 s.h., repeatable to 4 s.h.
	2. Request for New Minor
		1. Contemporary United States
	3. Requests for Changes of Majors
		1. Health Services Management
2. Announcements
	1. New Approved General Honors Courses
		1. ANTH 395/WS 395, Gender, Race and Environment, 3 s.h.
3. Old Business – None
4. New Business
	1. Curricular Requests from the Office of the Provost and Academic Vice President
		1. Request for Change in Course Description
			1. UNIV 390, Pre-Employment Preparation, 1 s.h.

**Current:** Graded S/U

**Proposed:** Graded A, B, C, D, F

**Motion:** To approve UNIV 390 (Dallinger/McNabb)

**Change:** Change proposed to simply “Graded” since there are more options for grades than those listed.

**MOTION APPROVED WITH CHANGE 8 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Psychology
		1. Request for New Course
			1. PSY 355, Psychology of Sexual Orientation, 3 s.h.

**Motion:** To approve PSY 355 (McNabb/Dallinger)

CCPI asked the Department of Psychology to provide the letter of support from the Department of Sociology and Anthropology that was specified in the request.

**Change:** Change abbreviated title to SEXUAL ORIENT.

**MOTION APPROVED WITH CHANGE AND LETTER OF SUPPORT**

**8 YES – 0 NO – 0 AB**

* + 1. Request for Change in Course Number and Prerequisites
			1. PSY 481, Fire-Related Human Behavior, 3 s.h.

**Current:** PSY 481

Prereq: Acceptance into the Open Learning Fire Service Program for in-service fire/safety personnel by the director of the School of Distance Learning, International Studies and Outreach, or permission of the instructor/chairperson

**Proposed:** PSY 488

FS 210 or permission of instructor/chairperson or acceptance into the National Fire Academy Certificate Program

**Motion:** To approve PSY 481 (McNabb/Wolff)

**Change:** Change proposed prerequisites to “FS 210 **and** permission of instructor/chairperson …” rather than “or”.

**MOTION APPROVED WITH CHANGE 8 YES – 0 NO – 0 AB**

* + 1. Request for New Option
			1. Forensic Psychology

**Motion:** To approve new option (Dallinger/McNabb)

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Law Enforcement and Justice Administration
		1. Request for Cross-Listing
			1. FS 488/PSY 488, Fire-Related Human Behavior, 3 s.h.

**Motion:** To approve cross-listing (Dallinger/McNabb)

**Change:** Change heading to FS/PSY 488 instead of 481.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Management and Marketing
		1. Request for New Course
			1. MGT 499, Management Knowledge Assessment, 0 s.h.

**Motion:** To approve MGT 499 (Dallinger/Bernards)

**Changes:** Remove prerequisite information from catalog description area, and indicate that this course is not required for the major because the change in major is not ready to come forward at this time.

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* + 1. Request for Change in Title, Number, Course Description, and Prerequisites
			1. MGT 465, Internship, 3-12 s.h.

**Current:** MGT 465, Internship

Work experience, on- and/or off-campus, in an organization involving on-the-job training in management-related areas. Intern will be supervised by a faculty coordinator and a supervisor in the organization. Reports of work experience are submitted to the coordinator. These hours cannot be applied toward meeting the requirements for a Management or a Human Resource Management major or minor.

Prereq: Junior standing, Management or Human Resource Management major or minor, and permission of department chairperson. Graded S/U only.

**Proposed:** MGT 400, Management Internship

Work experience in an organization involving training in management-related areas. Intern will be supervised by a faculty coordinator and a supervisor in the organization. Reports of work experience are submitted to the coordinator. These hours cannot be applied toward meeting the requirements for the Management minor. A maximum of 3 s.h. may be applied toward the requirements for the Management major.

Prereq: Management major or minor, junior standing, completion of MGT 349 with a C or higher, minimum 2.5 GPA, and written approval of department chairperson. Graded S/U only.

**Motion:** To approve MGT 465 (Dallinger/Wolff)

CAGAS has approved the 2.5 GPA requirement. Management and Marketing Chair Craig Conrad explained the changes are intended to bring the course in line with the department’s other internships.

**Change:** Change proposed prerequisite so that the course requirement (MGT 349 with a C or higher) is listed first, and remove “completion of”.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + 1. Request for Change in Course Description
			1. SCM 400, Supply Chain Management Internship, 3 s.h.

**Current:** Integrates transportation and Supply Chain Management theories with application to actual business practice. All internships are supervised by a faculty coordinator and an executive in the business firm. For maximum credit, position must be full time for 16 weeks. Proportional credit available for shorter internships. These hours cannot be applied toward meeting the requirements for a Supply Chain Management minor.

**Proposed:** Integrates Supply Chain Management theories with application to actual business practice. All internships are supervised by a faculty coordinator and an executive in the business firm. A maximum of 3 s.h. can be applied toward meeting the requirements for a Supply Chain Management major or minor.

**Motion:** To approve SCM 400 (Dallinger/McNabb)

**Change:** Change heading to specify 1-12 s.h., repeatable to 12 s.h.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + 1. Request for Change of Minor
			1. Human Resource Management

**Motion:** To approve change of minor (Dallinger/McNabb)

Chairperson Welch stated that this is a good example of a change of minor and suggested featuring it on the CCPI website with other examples of request forms.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of English and Journalism
		1. Request for New Course
			1. JOUR 440, Digital Media Skills for Journalists and Public Relations Practitioners, 3 s.h.

**Motion:** To approve JOUR 440 (Dallinger/McNabb)

English and Journalism Chair Mark Mossman provided CCPI members with a letter of support from the Chair of Broadcasting.

**Changes:**

* Change class hours per week to 3 and lab hours to 0.
* Change “understand” in the course objectives to “demonstrate.”
* Change “Manage their work” in course objectives to “Create a digital portfolio of their work.”
* Change first course objective in the last section to “Evaluate visualized data …”

**MOTION APPROVED WITH CHANGES 7 YES – 0 NO – 0 AB**

* + 1. Request for Change of Number and Course Description
			1. ENG 380, Writing for the Humanities and Social Sciences, 3 s.h.

**Current:** Writing for the Humanities and Social Sciences

Reading, analyzing, and writing discipline-specific texts; students will write about content from their major fields. Writing Instruction in the Disciplines (WID) course. BGS online writing course.

**Proposed:** Introduction to Professional Writing

Focus on the roles disciplinary structures play in reading and writing. Topics will include rhetorical genre theory, writing research, audience analysis, and the craft of writing. Writing Instruction in the Disciplines (WID) course. BGS online writing course.

**Motion:** To approve ENG 380 (McNabb/Wolff)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Computer Sciences
		1. Request for New Course
			1. CS 343, Physical Computing, 3 s.h.

**Motion:** To approve CS 343 (Dallinger/Bernards)

**Change:** Change prerequisites to read, “Grade of C- or better in one of the following: CS 114, 214, 225, 448.”

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* + 1. Request for Change in Catalog Description
			1. CS 460, Artificial Intelligence Methods, 3 s.h.

**Current:** Survey of major AI applications areas. Introduction to basic techniques in automatic problem solving, pattern recognition, natural language processing robotics.

**Proposed:** An introduction to the main principles and methods of artificial intelligence. Solving problems by searching, knowledge and reasoning; machine learning; current AI applications. Programming paradigms relevant to AI will be explored.

**Motion:** To approve CS 460 (Dallinger/McNabb)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Information Technology

**Motion:** To approve new minor (Wolff/McNabb)

When asked who would take this minor, Computer Sciences professor Jim McQuillan explained that the school’s Computer Science, Information Systems, and Network Technologies majors often go years before realizing they want to do something else, and this minor would give them a taste of everything available and let them explore various topics within their discipline.

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Recreation, Park and Tourism Administration
		1. Request for New Minor
			1. Fisheries

**Motion:** To approve new minor (Dallinger/Wolff)

RPTA professor Rob Porter explained the minor is intended to be interdisciplinary in nature; Biology was unable to get the request through the Arts and Sciences curriculum channels in time and asked that RPTA bring it forward and continue working on making it interdisciplinary.

**Change:** Remove the duplicative BIOL 452 from list of directed electives.

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Geography
		1. Requests for New Courses
			1. GEOG 209, GIS Data Acquisition, 3 s.h.

**Motion:** To approve GEOG 209 (McNabb/Bernards)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. GEOG 251, Principles of Urban and Regional Planning, 3 s.h.

**Motion:** To approve GEOG 251 (Dallinger/McNabb)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. GEOG 352, Planning Applications, 3 s.h.

**Motion:** To approve GEOG 352 (Dallinger/Bernards)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

* + - 1. GEOG 457, Historic Preservation Planning, 3 s.h.

**Motion:** To approve GEOG 457 (Wolff/ McNabb)

**MOTION APPROVED 7 YES – 0 NO – 0 AB**

VI. Provost’s Report

Associate Provost Parsons reported that the vice presidents will give their budget presentations beginning at 9 a.m. Thursday, April 17 in the Capitol Rooms. Each vice president will provide a summary of accomplishments from the past year, and the Provost will reveal what he is proposing for departments and colleges under Academic Affairs. The schedule for presentations will be posted on the WIU homepage.

**Motion:** To adjourn (McNabb)

The Council adjourned at 4:23 p.m.

 Mark Bernards, CCPI Secretary

 Annette Hamm, Faculty Senate Office Manager and Recording Secretary