

WESTERN ILLINOIS UNIVERSITY FACULTY SENATE

**Regular Meeting, 27 August 2019, 4:00 p.m.
Union Capitol Rooms/WIUQC Riverfront 205**

ACTION MINUTES

SENATORS PRESENT: M. Bean, B. Bellott, J. Choi, S. Czechowski, R. Dimitrov, R. Filipink, J. Franken, D. Hunter, I. Lauer, M. Maskarinec, D. Oursler, B. Perabo, C. Pynes, J. Robinett, R. Sawhney, M. Stinnett, F. Tasdan, E. Taylor, K. Zbeeb (via teleconference)

Ex-officio: Billy Clow, Interim Provost; Heather McIlvaine-Newsad, Parliamentarian

SENATORS ABSENT: S. Cordes, G. Delany- Barmann

GUESTS: Mark Bernards, Tom Blackford, Matt Blankenshp, Ginny Boynton, Amy Carr, Tom Cody, Anita Hardeman, Keith Holz, Buzz Hoon, Brian Locke, Angela Lynn, George Mangalaraj, Sue Martinelli-Fernandez, Nathan Miczo, Kristi Mindrup (via teleconference), Mark Mossman, Jill Myers, Kat Myers, Miguel Narvaez, Lorette Oden, Eric Sheffield, Danielle Surprenant

I. Consideration of Minutes

- A. April 23, 2019
- B. April 30, 2019
- C. May 21, 2019

APPROVED AS DISTRIBUTED

II. Announcements

A. Approvals from the President and Provost

1. Approvals from the President

- a. Merger of the Department of Curriculum and Instruction with the Department of Educational Studies to create a new School of Education

2. Approvals from the Provost

- a. Request for New Course
 - i. SPED 410, Senior Seminar in Special Education, 0 s.h.
- b. Request for Change of Major
 - i. Special Education

B. Provost's Report

Interim Provost Clow stated that he believes the kick-off to fall semester has been going great, and he feels a new energy, which he thinks is fabulous. He believes that everyone is recommitted and told senators that things feel different and somehow better. He warned, however, that the University still has issues to deal with, so this semester will be an opportunity to learn to do things in new ways in some instances and decide how to go forward and see what can be made better.

Interim Provost Clow announced that dean searches will be launched soon for the Colleges of Education and Human Services and Business and Technology. He told senators that a formal request

has been made to the Faculty Senate Chair to work to appoint faculty representatives from the colleges, per the Administrator Selection Procedures. He would like to see the search committee get moving fairly quickly.

Interim Provost Clow announced that the Testing Center has merged with the Center for Innovation in Teaching and Research (CITR). CITR has taken over the former University Technology administrative office in the basement of Malpass Library (Room 184) and will administer the Testing Center from their new site. Interim Provost Clow told senators that CITR has done a good job of arranging and decorating the space and has made it so that students can now schedule their tests online. He thinks CITR will do a great job handling this new duty.

Interim Provost Clow announced that a new policy developed by the Registrar's Office will be going forward to WIU leadership in the near future. He explained the Preferred First Name and Gender Identity Policy will allow students to tell the University what they want to be called. He added that the legal name and gender must still be on record, such as for health reasons, but it can be listed however the student wishes in most cases. Interim Provost Clow stated that WIU has been woefully behind on this initiative, and this is a great first step to move forward. He added that everyone at the University has so far been behind this, and he thinks it should move forward quickly. Senator Bellott asked if WIU has any formal policy on gender and sex; Interim Provost Clow responded that at this point the institution does not. He added that the new policy is modeled on that of other institutions. He thinks the new policy will have ample room to meet the needs of everyone. Senator Bellott asked if there will be some kind of training offered to faculty to help them understand the difference between gender and sex. He observed that one would think faculty would know the difference but he has found that sometimes they do not. He also thinks training should include the proper pronouns to use in class; for instance, sometimes faculty say "brother" or "sister" instead of the more inclusive term "siblings." Interim Provost Clow replied that training is not part of this policy but he can take that forward. He knows that there is some training offered currently in different areas.

Interim Provost Clow announced that the biennial Faculty Art Show is being held beginning with a reception today in the Art Gallery until 6:00 p.m. He noted that two senators, Senator Oursler and Senator Czechowski, have pieces in the exhibit.

Senator Tasdan asked about the status of the departmental restructurings. Interim Provost Clow responded that departments wishing to move anything forward must go through the same process used last semester. He added that he is waiting to see what departments' wishes are.

C. Student Government Association Report – None

D. Other Announcements

1. IBHE Faculty Advisory Council White Pages and Informal Meeting Minutes

The WIU Representative to the Illinois Board of Higher Education (IBHE) Faculty Advisory Council (FAC), Amy Carr, provided senators with her notes from the IBHE FAC meetings of April, May, and June 2019; the IBHE FAC white paper recommendation in support of liberal arts and sciences programs (passed February 15); a white paper recommendation on program prioritization and consolidation (passed April 19); and a document summarizing the efforts of the IBHE FAC in general and including a statement on "This We Believe." Senator Perabo asked if Dr. Carr has a sense of whether the Governor or state legislature is interested in what the IBHE FAC has to say. Dr. Carr responded that the white papers were shared with the outgoing IBHE board members, but she has not heard if they will be shared at the first fall IBHE meeting in September. She stated that after the new Board sees them, the Faculty Advisory Council plans to send them out to the higher education working groups and others. She added that the IBHE FAC membership was asked not to send the white papers out until they went to the IBHE board members, which occurred in June.

Dr. Carr told senators that the Department of Education has called for public comments. She went through the documents prior to July 12 and commented on some of the items. She stated that a possible rule change at the federal level concerns creating new accrediting agencies, which might involve ways of gaining competency-based learning that could bypass faculty. She promised to keep Faculty Senate informed of this development.

2. Election notices have been emailed to full-time faculty regarding two fall vacancies on Faculty Senate and one spring vacancy. Two one-year terms need to be filled immediately for the College of Arts and Sciences and the College of Education and Human Services. There is also an opportunity for a faculty member in the Arts and Sciences to serve as a one-semester sabbatical replacement for Spring 2020. The deadline to submit petitions is Thursday, September 5 at 12:00 p.m. Election notices can be found at http://www.wiu.edu/faculty_senate/elections.php.
3. Election notices will also be sent out to solicit volunteers to serve on the University Personnel Committee to fill vacancies in the Colleges of Arts and Sciences (Fall 2019 only), Business and Technology (three-year term), and Education and Human Services (three-year term). Members must be tenured full professors. The deadline to submit petitions is Friday, September 6 at 12:00 p.m. Election notices can be found at http://www.wiu.edu/faculty_senate/elections.php.
4. Senator Richard Filipink has been chosen to deliver the 17th annual John Hallwas Liberal Arts Lecture. His talk is entitled “‘It Depends Who Writes the History, Henry’: History’s Role in the Liberal Arts and Creating an Educated Citizen.” Dr. Filipink will present his lecture on the Quad Cities campus at 3:00 p.m. on September 11 in QC Complex Room 2102 and on the Macomb campus on September 12 at 7:00 p.m. in the Union Grand Ballroom.

III. Reports of Committees and Councils

A. Council on Admission, Graduation and Academic Standards (CAGAS) (Mark Bernards, Chair, 2019-2020)

1. Annual Report (Rich Filipink, Chair, 2018-2019)

Dr. Bernards presented the report since Dr. Filipink had not yet arrived at the meeting. According to the report document, CAGAS last year heard one case of falsification of admission application and three appeals for exceptions to university policy on scheduling activities during final exam period, and approved two courses for S/U grading. CAGAS approved a limited blanket waiver to substitute MGT 474 for ATM 473 and denied a blanket waiver for the 30-hour residency requirement for former Argosy University students. CAGAS approved the elimination of UNIV 100 as a graduation requirement and a revised Policy for Dual Enrollment High School Students.

The CAGAS report indicates that there were 48 late withdrawals last year, 44 requests for overload, 22 program changes, 29 substitution waivers, 68 late registrations, 13 requests for New Start, 41 readmission appeals, two disruptive student hearings following removal from class, and no grade appeals or academic integrity appeals.

The CAGAS Chair received 42 reports of academic integrity incidents last year compared to 78 reports the previous year. Senator Lauer asked why the academic incident reports dropped almost in half. Dr. Bernards suspects it may be because they are not being reported by faculty. Senator Lauer wonders why faculty may not be filing as many reports and asked if CAGAS talked about this at all or found it interesting. Dr. Bernards responded that CAGAS did not discuss this. He thinks this is a good question, though, and that perhaps CAGAS

should provide more information in case faculty are not fully educated on the process. Senator Bellott remarked that all academic integrity incidents in his department were solved at the department level last year as opposed to going up, so maybe that is the case in other departments. Senator Lauer observed that there is a color-coding system that students can use to tell them if they have plagiarized, so perhaps that is helping there to be fewer incidents. Chairperson Pynes remarked that even if academic integrity incidents are solved at the department level, CAGAS is supposed to receive a report that this occurred. Senator Bellott asked who is to prepare the report – the department chair or the faculty member; Chairperson Pynes responded that it is the responsibility of the faculty member. He added that it is important that these types of incidents get reported because if a student has two incidents independent of one another it triggers an automatic review of that student. Senator Hunter remarked that it is disturbing if faculty are not checking University policy in regards to these cases since the policy is readily available online. Chairperson Pynes remarked that part of the problem could be that the current process does not allow faculty to submit the forms electronically; forms must be printed and filled out, then sent through campus mail to CAGAS. He noted that as other processes have become easier, this one has by comparison become less easy to perform. Senator Perabo suggested that CAGAS might want to issue a reminder to faculty about this process. She noted that she submitted two of the only 42 reports for the entire year, so a lot of faculty are not submitting them; Chairperson Pynes added that he submitted one of the 42 total reports as well.

Senator Dimitrov remarked that one of the bullet points under CAGAS’s recommendation to eliminate UNIV 100 as a graduation requirement is “Vacuum for FYE,” and he wonders what this means. Dr. Bernards responded that he asked the Registrar that same question because he did not prepare this report. His understanding is that when UNIV 100 was eliminated as a graduation requirement there were concepts or content that was covered in that course that were not explicitly covered in existing Y courses, and this content will now need to be covered by those Y courses. He added that there was some push-back to this in CAGAS’s discussions since those teaching existing Y courses do not necessarily want to add to their content.

NO OBJECTIONS TO CAGAS REPORT

B. Council on Campus Planning and Usage (CCPU)
(Tom Sadler, Chair, 2019-2020)

1. Annual Report (Erin Taylor, Chair, 2018-2019)

Chairperson Pynes pointed out that Senators Taylor and Robinett were council chairs last year and this year were elected to seats on Faculty Senate. Dr. Taylor reported that CCPU conducted a space needs survey last spring, the results of which were reported to Faculty Senate in March, and worked on a charge from the Executive Committee to update peer institutions. According to the report, “After much discussion spanning a number of meetings, the council concluded that a committee consisting of representatives from a variety of constituencies would be best positioned to create a methodology for choosing peer institutions and to use that methodology to update the current list of peers.”

NO OBJECTIONS TO CCPU REPORT

C. Council on Curricular Programs and Instruction (CCPI)
(Steve Bennett, Chair, 2019-2020)

1. Annual Report (Anita Hardeman, Chair, 2018-2019)

Dr. Hardeman reported that CCPI last year approved two new majors (Civil Engineering and Electrical Engineering), five new minors (Applied Mathematics, Sports Health and Wellness, Algorithms and Data Management, App Development, and Mental Health), and one new option (Environmental Geology). Additionally, according to the report, 37 new courses were approved last year and 58 changes to existing courses.

NO OBJECTIONS TO CCPI REPORT

D. Council on General Education (CGE)
(TBD, Chair, 2019-2020)

1. Annual Report (Keith Holz, Chair, 2018-2019)

Last year the Council completed its General Education Review Committee report, which was approved by Faculty Senate on June 4 and by President Thomas on October 25 following a meeting with the CGE Chair and ExCo. Dr. Holz told senators that Interim Associate Provost Mark Mossman brought issues before CGE related to policy changes for dual enrollment and the First Year Experience program last year. He added that CGE worked with implementation of its revised writing requirements for Gen Ed as well as the revised assessment of student learning that was put into place last year. The Council also responded to 48 transfer articulation requests throughout the year, 41 of which were approved.

NO OBJECTIONS TO THE CGE REPORT

E. Council for Instructional Technology (CIT)
(TBD, Chair, 2019-2020)

1. Annual Report (Justin Ehrlich, Chair, 2018-2019)

Dr. Ehrlich has left the University, so CIT member George Mangalaraj presented Dr. Ehrlich's report on behalf of the Council. He told senators that CIT participated in the IT Governance process last year and conducted a survey of Wi-Fi availability on campus. Senator Lauer asked if the report describes what will now be the official relationship between IT Governance and the University Technology Advisory Group (uTAG); Dr. Mangalaraj confirmed it does. He added that the former IT Governance Alliances have now been disbanded; uTAG will be responsible for considering technology proposals going forward, and CIT will consider some of those proposals as well. Senator Lauer asked if there was an explanation as to why both councils will review the proposals. Dr. Mangalaraj explained that proposals that have a relationship to teaching will come to CIT, and uTAG will process other kinds of proposals, so CIT will have a voice and play a role in this process. He added that in the past CIT members served as liaisons on the various IT Alliances, but now CIT will participate in directly reviewing the proposals.

NO OBJECTIONS TO CIT REPORT

F. Council on Intercollegiate Athletics (CIA)
(TBD, Chair, 2019-2020)

1. Annual Report (Jeremy Robinett, Chair, 2018-2019)

Dr. Robinett told senators that last year was an excellent one for student athletics; the percentage of student-athletes earning a 3.0 GPA or higher (68%) was higher than the previous year. He related that at the Faculty Senate meeting of February 19, CIA was urged to include clarification regarding the Council's beliefs about students missing classes for athletic events in future student-athlete absence reports. CIA in response added a statement

indicating that the Council and Athletics recognize that student-athletes miss valuable information from professors' lectures, classroom discussions, and hands-on experience when missing class, which will be echoed in future as CIA moves forward.

NO OBJECTION TO CIA REPORT

G. Council for International Education (CIE)
(Miguel Narvaez, Chair, 2019-2020)

1. Annual Report (Yong Tang and Miguel Narvaez, Co-Chairs, 2018-2019)

Dr. Narvaez reported that CIE last year updated their bylaws to be more diversified, to emphasize internationalization of the University, and to reflect the charge regarding the Foreign Language-Global Issues (FLGI) requirement. CIE was given a charge by former Interim Provost Neumann, which was continued by Interim Provost Clow, to evaluate the FLGI requirement; this work is ongoing.

NO OBJECTIONS TO CIE REPORT

H. Council on Writing Instruction in the Disciplines (WID)
(Brian Locke, Chair, 2019-2020)

1. Annual Report (Nathan Miczo, Chair, 2018-2019)

Dr. Miczo reported that the WID Council is nearing the end of its University-wide review of existing Writing Instruction in the Disciplines courses, which has been ongoing for the past three to four years. He thinks the review should be able to be completed next year. Dr. Miczo explained that although WID is now a council rather than a committee, he referred to it as a committee throughout the report since the approval of council status occurred late in the year, so for the majority of last year WID was a committee.

NO OBJECTIONS TO THE WID COUNCIL REPORT

I. Senate Nominating Committee (SNC)
(Jeremy Robinett, Chair, 2019-2020)

1. Annual Report (Ginny Boynton, Chair, 2018-2019)

Dr. Boynton told senators that the data in the report was prepared by Faculty Senate Office Manager Annette Hamm. The report shows that SNC presented 146 faculty nominations to Faculty Senate last year for positions on Senate and University councils and committees, 26 more than the previous year. SNC also distributed the Faculty Interest Survey, to which 97 faculty members responded, 30 fewer than the previous year.

Dr. Boynton remarked that Faculty Senate may want to consider that the number of faculty has been shrinking but the number of faculty slots for service has not. He added that the Library Dean has remarked that it has become difficult to find faculty librarians to fill all the slots that they are requested to fill, so that may be something about which Faculty Senate should be aware. Chairperson Pynes agreed that the University has lost faculty in several departments; he noted that the total number of faculty is significantly smaller, and Library faculty have been reduced by more than half. He added that when there was a push several years ago to have librarians on most University committees, it could not be foreseen that there would be the shrinkage that WIU has experienced. He agrees there needs to be a conversation about representation on certain committees.

NO OBJECTIONS TO SNC REPORT

2. Nominations to Fill Vacancies

SENATE COUNCILS AND COMMITTEES:

Council on Admission, Graduation, and Academic Standards (CAGAS)

Emily Shupe, Kinesiology	replacing	Chase Catalano	2020	E&HS
Megan Owens, RPTA	replacing	Algerian Hart	2021	E&HS

Council on Campus Planning and Usage (CCPU)

Cindy Piletic, RPTA	replacing	Katherine Pawelko	2021	E&HS
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Council on General Education (CGE)

Gordon Pettit, Math/Philosophy	replacing	Marjorie Allison	Fall 2019 only	Humanities
Seongchan Kim, Engineering Tech	replacing	Joyce Runquist	Fall 2019 only	At-large
Andrea Alveshire, Soc/Anth	replacing	H. McIlvaine-Newsad	2022	Soc Sciences

Council for Instructional Technology (CIT)

Binto George, Computer Sciences	replacing	Justin Ehrlich	2020	B&T
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Council on Intercollegiate Athletics (CIA)

Tim Piper, Kinesiology	replacing	Jennifer Zdroik	2020	E&HS
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UNIVERSITY COUNCILS AND COMMITTEES:

Bachelor of General Studies (BGS) Advisory Committee

Brian Bellott, Chemistry	replacing	Casey LaFrance	Fall 2019 only	A&S
Brent Payne, Engineering Tech	replacing	Joyce Runquist	Fall 2019 only	B&T

Bureau of Cultural Affairs (BCA)

Davison Bideshi, Soc/Anth	replacing	Katherine Pawelko	2020	At-large
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Center for Innovation in Teaching and Research (CITR) Advisory Committee

George Mangalaraj, Computer Sci	replacing	Mandeep Singh	2021	B&T
Jennifer McGarry, Accounting/Finance	replacing	Vitaly Brazhkin	2021	WIUQC

Distinguished Faculty Lecturer Selection Committee

Eric Mansfield, Education	replacing	Katherine Pawelko	2020	E&HS
Bill Howard, Art	replacing	Jeff Brown	2021	FA&C

Diversity Council

Merrill Cole, English	replacing	JoAnn Morgan	2021	At-large
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Equal Opportunity and Access Internship Selection Committee

Phil Entzinger, LEJA	replacing	Chuck Malone	2021	At-large
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Honorary Degrees (Committee on)

Ricardo Sepulveda-Rodriguez, Music	replacing	Chase Catalano	2020	At-large
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Honors Council

Young Gin Choi, RPTA	replacing	Katherine Pawelko	2020	E&HS
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Intellectual Property Oversight Committee

John Determan, Chemistry	replacing	Chuck Malone	2020	At-large
Dave Hunter, Engineering Tech	replacing	Dave Hunter	2022	At-large

Interdisciplinary Studies Degree Program Advisory Committee

Dinesh Ekanayake, Math/Philosophy replacing Marjorie Allison Fall 2019 only At-large

Internet Technology Advisory Committee

Mei Wen, Health Sciences/Soc Wrk replacing Emily Sartini 2021 E&HS

Radiation Safety Committee

Mark Boley, Physics replacing Denise Gravitt Fall 2019 only At-large

Student Laureate Selection Committee

Damon McArthur, Art/Design replacing John McMurtery 2021 FA&C

University Benefits Committee

Phil Entzinger, LEJA replacing Katharine Pawelko 2022 At-large

University Technology Advisory Group (UTAG)

Steve Bennett, EAGIS replacing Jose Fernandez 2020 A&S

Brian Stone, Engineering Tech replacing Joyce Runquist Fall 2019 only B&T

Western Courier/Western Illinois Magazine Publications Board

Richard Ness, Broadcasting/Jour replacing Yong Tang 2020 At-large

There were no further nominations, and the slate of candidates was declared elected.

IV. Old Business – None

V. New Business

- A. Election of Senators to serve on Budget Transparency Committee (BTC)
(three senators, one each from B&T, E&HS, and FA&C, to serve two-year terms)

Chairperson Pynes stated that this committee is made up of senators and reports to Faculty Senate. He explained it was created to try to alleviate trying to get the Budget Director to come to Senate meetings to answer budgetary questions, to provide analysis of the budget independent of University Professionals of Illinois, and to have a broader understanding of the budget on behalf of faculty.

Senator Perabo, who chaired the Committee last year, related that Senator Delany-Barmann, who could not be present at today's meeting, expressed a willingness to serve another term representing the College of Education and Human Services, and Senator Zbeeb expressed willingness to represent the College of Business and Technology again. Senator Lauer has volunteered to represent ExCo this year. There were no more volunteers for these vacancies, and Senators Delany-Barmann, Zbeeb, and Lauer were declared elected. Senator Oursler volunteered to fill the remaining vacancy representing the College of Fine Arts and Communication and was elected to that position.

- B. Election of Committee on Provost and Presidential Performance (CPPP)
(five senators, to include one Executive Committee member, to serve one-year terms)

Chairperson Pynes observed that the CPPP bylaws are poorly written in the section which states that "...there will be no committee composed or survey distributed in the first year of a given person's appointment to the position of Provost or President." He believes that Faculty Senate is in a unique position this year where CPPP can think about the purpose and function of the Committee as well as the President and Provost surveys in general. He related that the Executive Committee would like to see the Committee composed this year, even though the bylaws say it should not be composed during a year when there will be no surveys. Chairperson Pynes told senators that ExCo can in two weeks

bring a rewrite of this section for senators to consider approving after a first and second reading, or Faculty Senate can agree to compose the committee now and fix the bylaws later. He added that ExCo thinks CPPP can do some good work this year.

Senator Czechowski agreed to represent the Executive Committee on CPPP this year. Senators Tasdan and Stinnett volunteered to serve. Senator Dimitrov asked if CPPP's work would be completed during the fall semester since he is on sabbatical in spring 2020; Chairperson Pynes responded that it depends on what the Committee does, but Senator Dimitrov could be replaced if needed when he goes on sabbatical. Senator Dimitrov volunteered to serve. Senator Czechowski nominated Senator Taylor, who agreed to serve. There were no other nominations, and the slate of candidates was declared elected.

Chairperson Pynes promised that ExCo would bring forward a bylaw change to clean up the language.

- C. Election of Senators to Serve on Provost's Advisory Council
(one senator to serve a two-year term and one senator to serve for spring semester only)

Senators Maskarinec and Bean volunteered to fill the two-year seat; paper ballots were distributed, counted by the Parliamentarian and Recording Secretary, and Senator Bean was elected. Senators Filipink and Sawhney volunteered to replace Senator Dimitrov on the Council during the spring semester. An election by paper ballot resulted in Senator Sawhney winning that election.

- D. Election of Senators to Serve on Social Responsibility Task Force
(up to five senators to serve one-year terms)

Chairperson Pynes told senators there will be additional faculty serving on this task force, and he would ideally like for two to three senators to volunteer. Chairperson Pynes has served on the task force three of the past four years and volunteered to serve on it again this year. He related that the task force has worked on many things through the years; a decade ago it created the current peer institution list. He added that this year Higher Learning Commission accreditation will be one of the main issues with which the task force will be engaged. Senators Robinett and Bellott volunteered to serve. Since Senator Cordes was unable to attend today's meeting and has served on the task force in the past, this item will be brought back to Faculty Senate at the next meeting to see if he also wishes to serve.

- E. Election of Senator to Student Learning Assessment Committee (SLAC)
(one senator to serve a one-year term)

Senator Bellott volunteered to serve on this committee. There were no further volunteers.

- F. For the Good of the Body

Senator Stinnett observed that faculty have given back two percent of their salaries, and the April 23 minutes on p. 12 states that President Thomas planned to talk to administrators about doing this as well. She asked Interim Provost Clow if there have been any discussions among the administration about sharing this sacrifice. Interim Provost Clow responded that some vice presidents in permanent positions took the cuts, and there are more discussions occurring currently with individuals below that level.

Dr. Boynton asked if there is any information about the presidential search. Chairperson Pynes responded that this will be determined at the October Board of Trustees meeting. Interim Provost Clow stated that this is all that he knows as well, adding that many people would like to know the answer to this question.

Motion: To adjourn (Bellott)

The Faculty Senate adjourned at 4:55 p.m.

Susan Czechowski, Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary