WESTERN ILLINOIS UNIVERSITY FACULTY SENATE
Regular Meeting, *10 September 2019*, 4:00 p.m.
Union Capitol Rooms/WIUQC Riverfront 205

A C T I O N M I N U T E S

SENATORS PRESENT: D. Banash, M. Bean, B. Bellott, J. Choi, S. Cordes, S. Czechowski, G. Delany- Barmann, R. Dimitrov, R. Filipink, J. Franken, D. Hunter, I. Lauer, T. Lough, M. Maskarinec, D. Oursler, B. Perabo, C. Pynes, J. Robinett, R. Sawhney, M. Stinnett, F. Tasdan, E. Taylor, K. Zbeeb (via teleconference)
Ex-officio: Billy Clow, Interim Provost; Heather McIlvaine-Newsad, Parliamentarian

SENATORS ABSENT: None

GUESTS: Ginny Boynton, Amy Carr, Buzz Hoon, Angela Lynn, Colton Markey, Sue Martinelli-Fernandez, Laila McCloud, Kristi Mindrup (via teleconference), Russ Morgan, Mark Mossman, Kat Myers, Lorette Oden, Renee Polubinsky, Polly Radosh

I. Consideration of Minutes

A. August 27, 2019

The second sentence of the final paragraph on page 6 states that "He [Senator Robinett] added that the Library Dean has remarked that it has become difficult to find faculty librarians to fill all the slots that they are requested to fill…" Senator Robinett stated that he did not make this statement and thought it was made by Chairperson Pynes; Chairperson Pynes said he also did not make this statement. Following the meeting, the Senate Recording Secretary confirmed by listening to the recording of the meeting that former Senate Nominating Committee Chair Ginny Boynton made this statement as well as the one prior to it, so the minutes will be changed to reflect that.

MINUTES APPROVED AS CORRECTED

II. Announcements

A. Provost's Report

Interim Provost Clow announced that today Faculty Senate will determine representation for the two dean searches. He expects these searches to move quickly. Interim Provost Clow also announced that the search for a permanent Chief Information Officer (CIO) for University Technology has also begun, although he does not know if the ad has been distributed yet. This will be an internal search.

Interim Provost Clow announced that the Provost's Travel Awards page is now live on the Provost's website. He said there is not a ton of money, but there is money in it to be requested. This year, after talking to chairs and others, Interim Provost Clow decided that, instead of releasing all of the available funds immediately, approximately three-fifths will be released now, and he will see how fast that money is awarded. Interim Provost Clow plans to release more funds sometime before or after Thanksgiving break in November, and save back some of the funds to release at the beginning of spring semester. He explained that in the past faculty needing to travel in the spring have been unable to obtain funding, so he hopes this plan will work a little better for those with later opportunities to present at conferences. He added that the dates may be modified in future depending on how this year's plan works, but he hopes that it will help.

Senator Franken remarked that because his conference occurs in the spring, he has been advised to apply as soon as he can for funding. He asked if he should instead wait to apply in the spring. Interim Provost Clow replied that if a faculty member knows they will need to travel, they can apply early; his concern is for those faculty who do not know in the fall if they will need travel funds in the spring. Senator Franken admitted that he will not know if his presentation has been accepted until the spring; Interim Provost Clow said this is why he is trying to hold some of the funds back.

Senator Sawhney remarked that there are certain clauses attached to the Provost's Travel Awards that are inhibiting; for example, the funds can only be used toward travel and not toward conference registration fees. He thinks these restrictions make the award less efficient; faculty may be able to use the award better if these clauses were not attached to it. Interim Provost Clow responded that when the changes to this year's awards were discussed, the clauses attached to them were not considered, so the previous ones were just carried forward. He agrees that these may need to be reconsidered further down the road. Senator Sawhney believes that if the funding was able to be used toward registration as well as travel, it would be a better use of the money.

Senator Oursler asked if the Interim Provost would release more money if applications were submitted to use all of the available fall funds. Interim Provost Clow replied that if all of the fall funding was spoken for by next week, he would still hold back some funds until the later dates. Senator Oursler asked if the Interim Provost would continue to hold back funds if a faculty member had an opportunity to travel to present later in the fall and the early fall funding was already distributed. He is concerned that this may be a problem if the available funds in the fall become quickly exhausted. Interim Provost Clow responded that this was already occurring, which is why the decision was made to try to spread the funding out so that those faculty who do not have their acceptances in the fall are not automatically out of luck. His hope is that it will give more faculty an opportunity to try for this funding.

Senator Dimitrov asked who is currently performing the duties of the University Technology CIO position; Interim Provost Clow replied that Rebecca Slater assumed the duties of Interim CIO shortly after the previous CIO, Steve Frazier, retired. Chairperson Pynes asked if this was about eight months ago; Interim Provost Clow replied he does not know.

Senator Robinett asked if the deans' searches are external; Interim Provost Clow replied that they will be. Senator Bellott asked why the CIO search will not also be external. Interim Provost Clow responded that it was decided that an internal search would be a reasonable way to go for the CIO position because there are a number of people already employed at WIU who would be qualified to apply for it.

B. Student Government Association Report
(Colton Markey, SGA President)

SGA held its first meeting last Tuesday and will hold its second meeting tonight. SGA tonight will consider a bill in support of gender-neutral Homecoming royalty instead of the traditional Homecoming king and queen.

SGA is working on setting dates for the Mayor's Round Table, an opportunity for students to be able to sit down with Macomb Mayor Mike Inman to ask questions or work out problems they have seen in the community. Mr. Markey hopes to be able to bring those dates back to Faculty Senate at its next meeting.

Mr. Markey told senators there are a number of committees throughout the campus on which students have the opportunity to serve. He asked faculty to reach out to him if they know of any students who would be interested in service.

C. Other Announcements

1. A reception with cake, punch, and coffee will be held from 3:00-4:00 p.m. on Tuesday, September 24 in the Union Capitol Rooms (just prior to the Senate meeting at 4:00 p.m.) to recognize the 50th anniversary of the Faculty Senate. Former senators and Faculty Senate chairs, faculty, administrators, and other well-wishers are encouraged to attend.

2. Chairperson Pynes introduced two new senators whose first meeting was today. Todd Lough, Law Enforcement and Justice Administration, and David Banash, English, were elected to fill two one-year vacancies on Faculty Senate to represent the College of

Education and Human Services and the College of Arts and Sciences, respectively. Julia Albarracin, Political Science, was elected to fill the seat of Senator Dimitrov while he is on sabbatical during the spring semester.

3. The Faculty Senate Executive Committee has appointed Senator Marty Maskarinec to represent Faculty Senate on the new Enterprise Resource Planning (ERP) Steering Committee. The Steering Committee team will be responsible for governing the project, including setting priorities on the order in which modules are implemented, providing oversight in changes to budget and schedule, and approval of any changes to the existing system that will require use of resources that will negatively impact the project schedule. Chairperson Pynes stated that while the project is expected to take five to seven years, Senator Maskarinec was only asked to serve the two years remaining in his Senate term.

4. Senator Richard Filipink has been chosen to deliver the 17th annual John Hallwas Liberal Arts Lecture. His talk is entitled "'It Depends Who Writes the History, Henry': History's Role in the Liberal Arts and Creating an Educated Citizen." Dr. Filipink will present his lecture on the Quad Cities campus at 3:00 p.m. on September 11 in QC Complex, Room 2102 and on the Macomb campus on September 12 at 7:00 p.m. in the Union Grand Ballroom.

5. The University Personnel Committee vacancies have all been filled following recent elections. Barry McCrary, LEJA, will fill a one-year term for the College of Education and Human Services, and Bonny Mhlanga, LEJA, will fill the three-year seat for that college. Dave Hunter, Engineering Technology, will fill a three-year seat to represent the College of Business and Technology. Heather McIlvaine-Newsad, Sociology and Anthropology, will replace Robert Hironimus-Wendt during his Fall 2019 sabbatical.

III. Reports of Committees and Councils

A. Senate Nominating Committee (SNC)
(Jeremy Robinett, Chair)

1. Nominations to Fill Vacancies

SENATE COUNCILS AND COMMITTEES:

Council on Admission, Graduation, and Academic Standards (CAGAS)				
Josh Wroblewski, Theatre/Dance	replacing	Kitty Karn	2020	FA&C
Council on General Education (CGE)				
Sherry Lindquist, Art and Design	replacing	Keith Holz	Spring 2020 only	Humanities/ Fine Arts
Council for International Education (CIE)				
Tim Roberts, History	replacing	Ute Chamberlin	Fall 2019 only	A&S

UNIVERSITY COUNCILS AND COMMITTEES:

Honors Council				
Fetene Gebrewold, HS/SW	replacing	Abha Singh	2020	E&HS

There were no further nominations, and the slate of candidates was declared elected.

2. Proposed Updates to Senate Nominating Committee Policies and Procedures

Chairperson Pynes stated that the Senate Nominating Committee has cleared up some of the inaccuracies in its policies and procedures following changes to the Faculty Senate Bylaws clarifying the difference between committees and councils of the Senate. Senator Robinett added that another change was to update the list of General Education disciplines not

offering courses in categories I through IV and VI; this list is used when determining at-large representation on CGE, and Education now has a course in one of those categories so is no longer eligible to fill at-large seats.

Motion: To adopt the changes to the SNC policies and procedures (Filipink/Franken)

Senator Hunter asked if the statement "All chairs are automatically lifetime members of this committee if they wish to serve" under the BGS Advisory Committee section should be changed to "department chairs and school directors." Senator Dimitrov suggested that the statement is unnecessary and should be dropped entirely. Senator Filipink suggested that it might have been included to show that this is a BGS guideline rather than the SNC saying that all chairs are members. Senator Dimitrov's suggestion was adopted, and this statement will be removed. Chairperson Pynes noted that the second part of this section, that this committee has two-year rather than three-year terms, is important to retain for SNC purposes.

Senator Czechowski asked why the section on the SGA Council on Student Activities Funds states that "Because Music and Art receive funding from this council, SNC should avoid nomination of a Music or Art faculty member in order to avoid any conflict of interest." She wonders what funding Art receives from this council. Interim Provost Clow suspects this is outdated but will need to verify that. Chairperson Pynes stated that if this has changed, SNC can bring back the guidelines at the next meeting with that specification removed.

MOTION APPROVED AS AMENDED 23 YES – 0 NO – 0 AB

IV. Old Business

A. Social Responsibility Task Force – Call for Additional Volunteers

Chairperson Pynes recalled that two weeks ago three senators were elected to this task force. He reminded senators that Vice President Rives had asked for Faculty Senate to provide the names of three to five members, and noted that there are some senators who had served on the task force in the past and were unable to attend the last Senate meeting who might be interested in serving again.

Senator Cordes volunteered to serve on the task force. There were no further nominations from the Senate floor. Chairperson Pynes asked the Senate Nominating Committee to find one additional faculty representative for the task force. He suggested that it would be good to try to find a faculty member from WIUQC to serve.

B. Extension SCH from IRP

Chairperson Pynes reminded senators that this item was postponed three times last spring because the Senate had so much other business to attend to. He explained that the Executive Committee and others last spring looked into how student credit hour (SCH) production was reported; after a long discussion with a former Board of Trustees member, the Budget Director, and the Director of Institutional Research and Planning (IRP), data was pulled together to determine how much each campus costs in terms of money being brought in and going out from each location.

Chairperson Pynes explained that the Enrollment Reporting Rules "four budget system" was developed in 2015; prior to 2009, on the IRB website it shows that headcount and full-time equivalent (FTE) data was broken into three buckets – Macomb, Quad Cities, and Extension. This was changed and took effect in Fall 2009 to count Macomb, Macomb-Extension, Quad Cities, and Quad Cities Extension. Chairperson Pynes pointed out that there is an odd "Note" at the end of the Enrollment Reporting Rules: *"Note: Student credit hour production will follow the location of the course. If a student is enrolled in 3 hours Macomb On Campus, 3 hours Quad Cities On Campus, and 3 hours Quad Cities Extension, the credit hours will flow to all three of these enrollment locations."* Chairperson Pynes explained this is called the 602 Reporting Rules and is how Administrative Information Management Systems (AIMS) has coded this report. He stressed that the

line that matters the most states that ***"A student's total Extension hours will be in one Extension location (not split between Macomb Extension/Quad Cities Extension), depending upon the campus they are counted for their current academic career/degree."*** He explained that if a student took an additional fourth class that would normally fall under Macomb Extension, it would not be split into a fourth bucket where each SCH type would follow where it was offered but into two campus buckets and one Extension bucket based on the 602 Rule's "Note."

Chairperson Pynes requested through the Freedom of Information Act (FOIA) that the IRP Director provide the information in these reports for Faculty Senate. He stated that Table 1: Total SCH Production by Instructor Campus, Table 2: SCH Production by Instructor Campus – Extension Sections Only, and Table 3: Course Sections by Instructor Campus seem to show that Macomb campus SCH production of Extension is underreported and Quad Cities Extension is overreported, and ExCo wanted to know how much they were under- and overreported. He explained that one of the reasons this was important last year and continues to be important is because the University consistently evaluates programs, where money is being spent, and where money should be reinvested based on this information. He stressed that the University needs to know what programs and faculty are doing and where SCH production is occurring.

Chairperson Pynes stated that these tables were created to show various ways to understand the differences between SCH at the two campuses. He pointed out that Table 1 shows that 93 percent of SCH production in 2018 was generated by Macomb faculty and seven percent by Quad Cities faculty; Table 2 shows that 90 percent of Extension SCH was generated by Macomb-based faculty in 2018 and ten percent by WIUQC faculty; and Table 3 shows that 93 percent of the course sections in 2018 were offered by Macomb faculty and seven percent by Quad Cities faculty. Chairperson Pynes observed that Table 4: Direct Instructional Cost by Instructor Campus shows that 92 percent of the direct instructional cost was attributable to the Macomb campus and eight percent of the cost to WIUQC. Chairperson Pynes explained that Table 5: Headcount Enrollment by Campus (also known as the 602 Report) assigns 85 percent of headcount enrollment to Macomb and Macomb Extension and 15 percent to Quad Cities and Quad Cities Extension. He stated that Table 6: SCH Production by Campus (based on the 602 Report) assigns 90 percent of SCH production to Macomb/Macomb Extension and ten percent to Quad Cities/Quad Cities Extension, so there is a big difference between Tables 5 and 6.

Chairperson Pynes told senators that an addendum to the report shows that the total Extension SCH by 602 Report comes to an FY 18 total of 42,235, with Macomb receiving approximately 76 percent, and WIUQC receiving about 24 percent. He explained that the 602 Report funnels all Extension based on the students' degree program or how the student is classified (this is the effect of the rule with the note). He noted that if one uses the 90/10 breakdown that was shown in Table 2, the $42,235 total would break down to about 38,012 to Macomb and 4,224 to WIUQC, while if the 76/24 breakdown is used, WIUQC would receive 10,224. He believes this shows a difference of 6,001 SCH that has been over counted for the Quad Cities and under counted for the Macomb campus. He added that this is about 142 percent more than the Quad Cities faculty actually produced.

Chairperson Pynes asked senators to think about whether approximately 6,000 SCH in a year is a lot and whether it is something that Faculty Senate should be concerned about. He noted that the departments in FY18 that did not produce 6,000 SCH included Chemistry, Foreign Languages and Literatures, Geography, Geology, Liberal Arts and Sciences, Nursing, Political Science, Agriculture, Economics and Decision Sciences, Engineering Technology, and every department in the College of Fine Arts and Communication except for Communication, so 6,000 SCH is a lot. Chairperson Pynes told senators that in the opinion of the Executive Committee, SCH should track the faculty in this regard, which is impossible because of the one sentence in the Enrollment Reporting Rules that says that SCH is funneled according to the campus where the student is primarily located, even if the course is taken from a faculty member at the other campus.

Chairperson Pynes thinks this skews the numbers in a way that might make administrators and faculty think things are different than they are and make decisions that are not as prudent as they should be. He explained this is why ExCo has been trying to get a grip on articulating who is producing SCH, where it is coming from, and how things are being allocated because the Executive

Committee thinks this is important. He told senators that ExCo wants to know if Faculty Senate should ask for a change in the way SCH is calculated and who gets credit for it. He added that there is an Excel chart available with this information in the Faculty Senate shared Google Drive, and he will give the new senators access to it later today.

Senator Dimitrov asked what produced the discrepancy of 6,000 SCH. Chairperson Pynes responded it is caused by the last sentence of the Enrollment Reporting Rules under "Note." Senator Dimitrov asked if this section under "Note" is part of the programming that produced the report being discussed; Chairperson Pynes confirmed that it is. He related that he was unable to make the numbers work out no matter how he tried to reconstruct them, then he noticed a SCH production chart with only three buckets – Macomb, Quad Cities, and Extension – on the IRP website. He explained that the headcount and FTE data on the IRP website describe four buckets, and he is not sure why there are four buckets used for one report and three for another report. He added that all Extension flows together in the 602 report, which is supposed to map the four buckets, but instead of dividing the Extension SCH production up the way it does on campus, it funnels it in a unique way.

Senator Dimitrov asked when WIU first began using four-bucket reports. Chairperson Pynes thought the reports began using this system in Spring 2015, but Registrar Angela Lynn stated that it began in Fall 2009. Chairperson Pynes confirmed that date is correct, adding that these reports use the 2015 update. He added that [the 2009 date] is why he used the last ten years of IRP data. He stated that in 2015 the SCH production for Macomb was 36,143 while Quad Cities SCH production was 2,720, but WIUQC was credited for 6,470 even though their faculty only produced 2,720 – a 238 percent difference in 2015, and even larger differences in previous years. He added that the last three years have been more consistent, with WIUQC producing about 4,000 SCH, so it has been more indicative and has stabilized, but WIUQC has still been credited for about 6,000 more SCH than one would expect.

Senator Maskarinec observed that according to the Student Credit Hour Production by Campus 602 Report, Quad Cities Extension had 10,224 SCH in FY 18. He asked if what Chairperson Pynes is saying is that this is about 6,000 more than it should be; Chairperson Pynes confirmed this is correct. Senator Maskarinec asked if Quad Cities Extension production is less than half of what is being reported on this chart; Chairperson Pynes confirmed this is correct. Chairperson Pynes stressed that these are not his numbers but were generated by Institutional Research and Planning. He explained that one can use Table 2: SCH Production by Instruction Campus – Extension Only, which shows that 90 percent of the extension SCH was generated by Macomb faculty and 10 percent by Quad Cities faculty, and divide those percentages with the total Extension SCH data in the 602 Report to get the correct numbers.

Registrar Lynn asked to provide some historical context for the three-bucket and four-bucket systems. She explained that when SCH is divided into three buckets, it is specific to how the courses are coded; Macomb, Quad Cities, and Extension (which includes online, sponsored credit, or off-site areas) all have specific codes that are used to count the credit hours of students enrolled in those courses. She added this is solely based on how the courses are coded and how many students are in those courses; one Macomb course with one student enrolled in it would be 3 SCH. Registrar Lynn explained that in 2009 WIU started seeing an increase in online courses, and students began taking a mixture of courses. She recalls the thought was that if students took a majority of their courses online, they were counted as Extension, even if they were also taking some Macomb or Quad Cities classes in person. She explained that each semester the bucket that students fall into depend on what they are primarily enrolled in that semester. She added that because of the mix of enrollments for students, the four-bucket system was created to show whether a student was primarily Macomb-Extension or Quad Cites-Extension; Macomb On Campus is the default if a student is entirely online or in case of a tie.

Registrar Lynn explained that because a student can only be placed in one bucket for headcount, it can be problematic for SCH, as Chairperson Pynes pointed out, because this depends on how the student's classes are coded. She stated that if a student happens to be enrolled in a majority of Extension courses, which many are nowadays, the determination of which bucket that student falls into is determined by the student's history of face-to-face enrollment in the past, which decides

whether the student is Macomb-Extension or Quad Cities-Extension. She explained that, for example, if a student had taken several face-to-face classes at WIUQC in the past but this semester takes 6 s.h. of online courses and one face-to-face class in Macomb, the student will fall into the Quad Cities-Extension bucket because the majority of the student's classes are online and there is a history of a majority Quad Cities face-to-face classes. Chairperson Pynes asked if the credit would go to the Quad Cities even if the online courses are taught by a Macomb faculty member; Registrar Lynn confirmed that they would. She added that the faculty location is not in any way part of the calculation; this determination is entirely driven by or based on the classes in which the student has been enrolled. Senator Hunter asked why faculty location is not considered; Registrar Lynn replied that it is primarily because these are two separate issues. She explained that everything feeds from the student enrollment information – what bucket they fall into, where the SCH goes, and other considerations – so basically to change this method would involve a change of how the University considers SCH production as a whole.

Chairperson Pynes agrees that it makes sense to assign a student to a campus for headcount purposes; this is not the problem. He stated that the problem begins when one starts to decouple students from their SCH location by tracing campuses but not Extension sources. He stated that if WIU was one campus with faculty in one location, this would not be an issue, but the current system has four different buckets to which productivity can be assigned. He explained it is not "assigning where a student is a student" that is the problem; the problem occurs when using the 602 Report for assigning "where the student is a student" and using it to assign SCH production to a campus. Chairperson Pynes believes the alternative way to report this is to assign SCH to where the faculty member is located, which is why he asked IRP to produce Table 2. He pointed out that a Macomb faculty member might teach a course with a majority of Quad Cities students enrolled but be teaching in a program that is in danger of being eliminated because there is not enough SCH being assigned to Macomb. He added that part of the problem is not understanding where SCH production is going and how it works.

Senator Zbeeb agrees that the SCH production should be counted based on the instructor because that person is doing the work and should be credited for it. He noted that if 6,000 SCH should not have been counted for the Quad Cities campus, he wonders if the same is true for Quad Cities instructors whose online SCH was counted for the Macomb campus. He believes the entire system is unfair and goes beyond counting SCH for the Quad Cities even though students are taking Macomb classes. Senator Zbeeb thinks assigning SCH by instructor would provide a better understanding of the productivity of the two campuses more than does the location of the students. He pointed out that Table 2 gives a clear indication of the 90/10 breakdown of SCH by instructor campus, and that is a better presentation and looks more reflective to production of the Quad Cities campus. He does not believe that when a Quad Cities instructor teaches an online class it should only be counted for Macomb because that instructor, wherever their location, is putting in the effort to teach the class. He pointed out that online courses are increasing fast, and he does not think it is fair to count SCH based on the student but would support counting it based on the instructor. Chairperson Pynes stated that he and Senator Zbeeb agree on this point. He explained that to come up with the figure of 6,000 overcounted SCH, Chairperson Pynes took the total SCH Extension according to the 602 Report (42,000) and, instead of dividing it by the Macomb percentage and the Quad Cities percentage, he used the Table 2 percentages; thus, 90 percent for Macomb comes to 38,012 and ten percent for WIUQC comes to 4,224. Chairperson Pynes agrees with Senator Zbeeb that instructors should get credit for the students they are teaching.

Senator Delany-Barmann pointed out that it is also important where SCH gets reported for sponsored credit courses. She stated that when a department is being considered under the Academic Program Elimination Review (APER) process, it becomes important to be able to count those courses as well. Chairperson Pynes stated that this could be a problem when using the 602 Report rather than attaching SCH production to faculty. Senator Delany-Barmann is teaching three online courses currently and told senators the majority of her students are located elsewhere rather than in Macomb. She also teaches physically outside of the Macomb campus at WIUQC, so she thinks there are a lot of moving parts to be considered. She thanked Chairperson Pynes for putting so much work into the data analysis. Chairperson Pynes stated that it was a bizarre experiment because the University has a lot of different reporting requirements. He related that working with the three-bucket report is easy

because all of the Extension is thrown together, but headcount has to be identified in some way. Chairperson Pynes thinks the way headcount is reported out makes sense and noted that there is a cascading set of rules; he thinks the problem occurs when an attempt is made to determine an FTE equivalent by using the headcount assignment rules for the SCH production rules. He believes that any effort to give credit to the appropriate faculty groups while still using the 602 Report as a reporting mechanism is going to be skewed.

Senator Oursler, who served on the APER Committee, related that during that process many faculty wanted to understand where their SCH was going and what they were responsible for, but that was not a responsibility of the APER Committee to determine. He agrees that it seems something needs to be resolved, especially with the large discrepancy between the two campuses. Chairperson Pynes observed that Macomb teaches more Extension courses because 90 percent of the faculty are on the Macomb campus, but the "Note" in the Enrollment Reporting Rules skews everything.

Senator Maskarinec asked if there has ever been a case where the administration was considering eliminating a program *on a campus* rather than in its entirety. He understands that perhaps this data could be used in that way if it was not skewed, but he thinks programs have always been eliminated by major, not by major on campus. Chairperson Pynes explained that his point was not about the APER process and not only about program elimination and cuts but also about the process of reinvestment in programs and determining support going forward. He stated that if one considers that Macomb has shrunk to 85 percent of WIU's faculty and WIUQC has 15 percent of the faculty, looking at students rather than where SCH is produced matters. He believes there are several different ways of looking at this data, but when the administration says that the University is going to reinvest it is important to ask how they know this reinvestment will be successful, how much money was spent in these areas in the first place, and how much these areas have been generating. He believes that if it is unknown how much SCH production a particular campus, faculty, program, or subgroup is producing, it's a problem.

Senator Maskarinec does not necessarily agree with the four-bucket system; once a course is classified as Extension and a student does not physically have to come to campus to take it, he does not think it maters where the SCH is going campus-wise. Senator Maskarinec thinks Extension should be considered a third campus; then it can be seen if Extension is growing, and it does not matter which faculty are teaching it or where. He thinks that in this way one could determine if the Extension campus is the one that is growing, and whether WIU needs to devote more resources to it. Chairperson Pynes observed that the change to the reporting buckets was made in 2009, when WIU was trying to get money for the Riverfront Campus. He stated that part of the impetus for this change was an accounting adjustment to show more SCH production for the Quad Cities to get that campus built, and that is not a secret. Senator Maskarinec pointed out that this uses numbers for students who are not on campus to make an argument that there needs to be more buildings on that campus. Senator Franken pointed out that the numbers could be making a case for more faculty rather than more buildings.

Senator Perabo definitely thinks the University should keep track of Extension to determine the resources to devote to online courses, but she thinks this is a separate issue. She thinks there is a clear argument to be made that headcount follows student while SCH follows faculty. She asked if this is the argument that is being made. Chairperson Pynes replied that headcount attribution follows student based on a cascading set of rules, but SCH production should track faculty. She asked if this is, in a simplified fashion, what Chairperson Pynes is suggesting that Faculty Senate might support. Chairperson Pynes affirmed this is correct, adding that he does not think there are any WIU faculty at this point that only teach Extension courses. Senator Perabo asked if there are any objections to having SCH follow faculty or any principled reason to not make this change. Chairperson Pynes replied he has only been told that WIU has not done this before. He stated that such a change would require IRP to determine best practices and would involve the generating of internal versus external reports, but he thinks understanding how this process works is important. He has not been given a reason why WIU cannot make this change. Senator Franken suggested that one reason it may be hard to make the change now is if it is too costly to do so. Chairperson Pynes replied that just because something is hard does not mean it should not be changed to be done in the appropriate way. Senator Maskarinec added that in the world of computer science that reason is a non-starter; this can be done,

and the University can do it. Senator Franken agrees that if one is considering online versus face-to-face courses, the credit hour production should go to the faculty so that it is known which departments are providing a return on investment.

Senator Dimitrov asked if the rules for program elimination follow the 602 Report; Chairperson Pynes replied this issue was not brought up by the Executive Committee because of APER but because of a lack of understanding the process. Senator Dimitrov believes that whatever rules are adopted should not be changed because of program elimination consideration. He observed that the last sentence of the "Note" – "A student's total Extension hours will be in one Extension location (not split between Macomb Extension/Quad Cities Extension), depending upon the campus they are counted for their current academic career/degree" – seems to speak to the process that the Registrar described about using the student's history of classwork. He wonders how a student would be classified if the student took Extension courses for the first and second year at WIU and transferred to another university for the third year. Registrar Lynn replied that determination of the first semester of classes is based on the indicator the student puts down when applying to WIU in terms of which campus the student had planned to attend because the Registrar's office has nothing else to go on. She explained that after the first semester, there will be a history of enrollment. She stated that if a student said that they would be a Quad Cities student on their application but then took nothing but Extension courses, that student would look like a Quad Cities student for the fall semester; in spring semester, if the student does not have a history of face-to-face classes, they would flip to Macomb-Extension because that is the tie-breaker/default. She added that if the small group creating these rules in order to determine programming had any idea that they would create these problems, they would have wordsmithed them much better. Senator Dimitrov asked if the small group that determined these rules was from the Registrar's Office. Registrar Lynn replied that the group involved in making the change to the four-bucket system included her office, IRP, AIMS (who actually do the programming), WIUQC (Assistant Provost Kristi Mindrup), and the Provost's Office.

Chairperson Pynes asked if every Extension course that an Engineering student would take, since Engineering is only housed at WIUQC, would be credited to the Quad Cities. Registrar Lynn replied that the system does not look at the degree program but at the classes. Chairperson Pynes asked, in this case, what the reference to a student's "current academic career/degree" means in the last sentence of the "Note." Registrar Lynn replied that is where she thinks the wordsmithing should have been different, but it was meant to refer to a student's history of enrollment because if the student were to go on to become a WIU graduate student, everything would be redone.

Senator Cordes pointed out that talking about physical campuses in Macomb and the Quad Cities is different than talking about the online environment, but online classes actually cost as much as physical courses when such elements as course creation, technology, tech support, and marketing and promotion are factored in. He thinks it is almost impossible to say that taking a course online costs less than it does face-to-face. He considers the online environment to be a digital building when such considerations as subject matter experts and cyber security come into play. He would caution against comparing apples and oranges in the case of face-to-face and online classes because the cost of online education can be more than it is face-to-face.

Senator Filipink asked if the pending change in WIU's computer system would impact this in any way, or if this is an opportunity to make such a change because the computer system is planned to be changed. Interim Provost Clow responded that the ERP computer system change will take five to seven years. He stated that if such a change were to occur within the next couple of years, it would probably be changed in the current computer system because the two systems will run side-by-side for awhile. Overall, he does not think that this consideration will matter.

Senator Zbeeb thinks there are many things that do not make sense in the Enrollment Reporting Rules. One that he particularly questioned is the third rule, stating that "If a student has Macomb and Quad Cities On Campus hours only (no Extension), majority rules for On Campus determination and ties go to Macomb." Chairperson Pynes explained that this rule simply applies when determining where the student goes to school, but the footnote specifies that the SCH would go to the Quad Cities campus. Senator Zbeeb asked if this would also change the student headcount; Chairperson Pynes replied that it does, adding that this means that the student is counted as a Macomb student if there is

a tie in in-person classwork, but the Quad Cities would get credit for the SCH production. Senator Zbeeb cannot understand why, if a student were taking 6 s.h. at WIUQC and 6 s.h. on the Macomb campus, all of the hours should go to Macomb. He thinks this goes back to the question of instructor SCH or student SCH. He pointed out that in some cases online classes also involve students attending an in-person classroom, so there are on-campus expenses that one of the campuses will assume while the other campus is benefitting from the SCH. He could support the instructor-based SCH rule if a course is strictly online and entirely using the internet, but he thinks if a class uses the facility there is a cost, not only for the instructor, but also for the facility. Senator Zbeeb is not sure how a fair system could be developed that would account for this. Chairperson Pynes is not sure which of the Enrollment Reporting Rules this would change. He pointed out that generally there are only ties between campuses early in a student's academic career; once students have more SCH production at one campus or another, they fall into that particular bucket. Senator Zbeeb explained that his comments were in response to Senator Perabo's question regarding whether anyone has objected to the instructor SCH rule. He thinks that it seems fair if the course is entirely online and does not use any campus facilities, but using a classroom costs money, such as in the form of the coordinator and other expenses that do not occur when offering a purely online class from an instructor's desktop or laptop at home. Senator Franken said he imagines online courses have a pretty high fixed cost and are scalable from that point. He thinks it would probably be worthwhile to continue to keep track of Extension, but the three-bucket system would seem to be easier to add up.

Senator Oursler related that when the APER Committee spoke to faculty they found that a lot of them do not seem to understand of how SCH is counted, so there were often conversations about which numbers are counted where. He said this occurred across programs and became very confusing. He related that particular problems occurred when faculty were teaching in multiple areas. Senator Dimitrov remarked the whole point is the efficiency of programs in terms of expenses and revenue, and this is very difficult to determine. He noted that while online classes may cost more to the institution, they may cost less for students who may not have to pay for housing and other living expenses. He remarked that this may shift the cost from the students to the University, but in return this may increase enrollment. He does not think that a simple determination can be made; he can see that the problem is very complicated and should probably be discussed for a very long time, but the issue is not simply profitability of each program. Chairperson Pynes pointed out that the Executive Committee did not put together this report to talk about profitability but to assign SCH for faculty, particularly when the University is talking about cutting and reinvesting.

In response to Senator Zbeeb's remarks about courses which are offered entirely online, Senator Delany-Barmann remarked that she is still required to have office hours when teaching an online class so still must use the physical facilities of one of the campuses. Senator Hunter asked why there are so many tie-breakers; with computing as advanced as it is and with SCH being a production-based system, he does not understand why SCH for a student with 3 s.h. in Macomb, 3 s.h. at WIUQC, and 3 s.h. in Extension cannot have those hours broken into three different buckets. Chairperson Pynes replied that SCH can be broken into equal buckets except when a student also takes Extension courses; he added that AIMS is very short handed right now to be able to address this. Senator Filipink asked if the intention is to move something today on this issue. Chairperson Pynes replied that currently this is a discussion item; ExCo wanted to see how senators feel about this. He suggested that senators could make a motion or they could ask ExCo to create a proposal to bring back to a future Senate meeting.

Senator Sawhney remarked that he teaches online courses from his home where he uses his own computer and internet. He is not sure of the cost but it seems that the marginal cost of an online course is very low. Senator Cordes pointed out that instructors have to use Western Online for online courses, which accrues a cost to the University. He thinks this is a similar question to how much each campus costs, and ExCo has tried to break that out by using the Budget Office's figure of 8 percent SCH beomg produced by WIUQC and 92 percent by Macomb, which was used to divide out everything in that same way. He is not sure how the cost of Online Extension courses should be calculated. Senator Sawhney remarked that resources are allocated based on the credit hours generated, but he has seen programs eliminated which seemed to have a beautiful future but did not have enough credit hours. Chairperson Pynes remarked that the University has a hard time figuring out where its money is going and what is productive.

Senator Czechowski remarked that last January ExCo put together a Quad Cities cost study report, and many people were unhappy because of the loss of resources for WIUQC. She related that Senator Zbeeb asked about SCH production, thinking that it would show stronger for WIUQC, but in actuality the SCH in the current report supports the report from January. She thinks the question is, moving forward, where should the University put its money and invest. Chairperson Pynes clarified that the January report was a WIU Income-Expense Comparison and was not specific to the Quad Cities. Senator Czechowski stated that the current report was done to further that January report and to think about where programs have been cut and where the University should invest in the future. She thinks the administration should be thinking about whether a campus should only be receiving 8 percent of total funds and how to best reinvest.

Chairperson Pynes suggested that if Faculty Senate wants to think about this some more they can ask IRP, the Registrar's Office, and the Interim Provost, who always comes to Executive Committee meetings, to come to some resolution and bring back to ExCo what they find out. Senator Robinett asked if someone familiar with the new ERP computer system should also be invited to this meeting with the Executive Committee. Chairperson Pynes replied that Senator Maskarinec has agreed to the large task of serving on the steering committee for the new ERP system as Faculty Senate's representative.

Senator Zbeeb asked, since the WIU Income-Expense Comparison was discussed by the Budget Transparency Committee last spring, whether the current reports should also be referred to that committee. Chairperson Pynes suggested that since the Registrar's Office and IRP are intimately involved in these reports, he thinks they should come to an Executive Committee meeting first, after which the reports may be referred to the Budget Transparency Committee. He thinks there may be some extenuating circumstances that may need to be considered.

Senator Oursler remarked that the University uses SCH similar to Gross Domestic Product (GDP); it is a number that WIU uses like a scorecard. He suggested that this body could have a conversation about what should be on WIU's scorecard. He thinks that SCH should be a part of that, but there are other things that would also be valuable and which could help determine the health of programs, colleges, or the University as a whole. Chairperson Pynes suggested that this might be a good task for an ad hoc committee, but he would like to see SCH get figured out first.

V. New Business

A. Dean's Search Committee Process for Faculty Representation from the Colleges

1. Election of Senator from the College of Business and Technology

Motion: To nominate Senator Hunter (Sawhney). Senator Hunter accepted the nomination. There were no further nominations, and Senator Hunter was declared elected to the search committee.

2. Election of Senator from the College of Education and Human Services

Motion: To nominate Senator Robinett (Lough). Senator Robinett accepted. Chairperson Pynes suggested that Senator Robinett may be very busy chairing the Senate Nominating Committee. Senator Robinett withdrew his acceptance.

Motion: To nominate Senator Delany-Barmann (Robinett). Senator Delany-Barmann accepted. There were no further nominations, and Senator Delany-Barmann was elected to the search committee.

3. College of Business and Technology Process

According to the Administrator Selection Procedures, "Six faculty from the departments shall be elected by, or shall be selected by, procedures established by the Faculty Senate."

The Executive Committee suggested a process for the College of Business and Technology whereby the senator who was elected would serve as his department's representative as well, and the other six departments/schools in the College would elect faculty representatives.

NO OBJECTIONS

4. College of Education and Human Services Process

Since the College of Education and Human Services has six departments/schools, ExCo suggested that they each be asked to elect a faculty representative to the search committee.

NO OBJECTIONS

Chairperson Pynes told senators that he would give chairs/directors in the two colleges deadlines to complete their elections.

B. Proposal for Ad Hoc Committee to Identify WIU's Peer Institutions

Chairperson Pynes related that the Senate Council on Campus Planning and Usage was originally charged to determine peer institutions for the University, but they thought this charge was too big for them and instead proposed a model for this process. The Executive Committee used this model to propose an ad hoc committee to "be charged with the task of formalizing a methodology to identify peer institutions and using that methodology to update the current list of WIU peers." According to the charge "The end product of the committee, in addition to an updated list of peer institutions, will be a methodology for identifying peer institutions that may be used now and in the future."

Chairperson Pynes related that Acting President Abraham, when he met with the Executive Committee, suggested the name of a Professor of Economics at Youngstown State that worked on their peer evaluation process. Chairperson Pynes spoke to the professor, who sent an R code that he used for this work. Chairperson Pynes gave the R code to Senator Tasdan to review.

Senator Sawhney thinks the College of Business and Technology went through a similar process some time ago and may have some good information. Chairperson Pynes asked if the College has its own peer group list; Senator Sawhney confirmed that they do. Chairperson Pynes related that Vice President Joe Rives worked on identifying the current peer groups for the University about a decade ago.

Senator Tasdan asked if the intent is to set up the committee right now. Chairperson Pynes responded that the Senate will need to vote on creating the committee and can then decide on the membership. Senator Tasdan said he would like to nominate Beth Hansen from Mathematics and Philosophy to be on the ad hoc committee. Chairperson Pynes remarked that usually the Senate Nominating Committee is asked to make nominations to ad hoc committees, but since Dr. Hansen has an extensive knowledge regarding R coding and has volunteered to serve, he agrees that she would be good to have on the committee.

Senator Robinett stated that with recent conversations about investment in the local communities of the Quad Cities and Macomb, he wonders if it would make sense to have them involved. He remarked that Mayor Inman always says that "As WIU goes, so goes Macomb." Senator Lauer responded that this process is solely to identify like institutions. He added that currently WIU has four lists of peer groups, and this process is intended to create an updated list of institutions that are most like WIU. Chairperson Pynes said the original intention was to use Carnegie classifications, but Acting President Abraham suggested that student makeup matters more and that there are other factors that should be considered beyond WIU's Carnegie classification. He stated that the YSU Economics professor shared a model that uses information from the Integrated Postsecondary Education Data System (IPEDS) which will allow the committee to use more student-centered data. He thinks this will allow the committee to find institutions that serve students similar to WIU's, not just students that live in places like Macomb.

Senator Banash has heard a lot of talk about aspirational peer institutions – what WIU would like to look like – and the communities might have more invested in that area. He thinks an aspirational peer institution might, for instance, have a great town and gown relationship and help the communities of the two campuses understand how they can play a role and what that role might be, as well as helping WIU understand its relationship with its communities. Senator Banash thinks this may be a different question than just the straight peer comparison that is being proposed and may even be a question for a different committee.

Senator Stinnett asked if determining new peer institutions is just something that happens every once in awhile. Chairperson Pynes responded the current list was created 11 years ago, and last year the Executive Committee observed that the University may not resemble these peers any more because our enrollment has shrunk so significantly. He pointed out that the Civil Service Employees' Council has its own peer institution list. He added that, although there are currently separately lists for WIU-Macomb and WIU-Quad Cities, Acting President Abraham told ExCo that WIU is one university with two campuses, so he thinks there should be one list for the institution that is more reflective of the students that we serve. Chairperson Pynes thinks there are a lot of things for this ad hoc committee to have conversations about. He added that Vice President Rives did the yeoman's work 11 years ago, but he thinks it is time to have a lot of minds looking at this.

College of Arts and Sciences Dean Sue Martinelli-Fernandez related that the original peers list was begun when the University was going into contract negotiations in 2007, when Al Goldfarb was President and Joe Rallo was Provost. She said there were meetings with the deans and various constituencies in order to develop lists of peer institutions; University Professionals of Illinois (UPI) had a group, the administration had a group, and there were aspirational groups. Dean Martinelli-Fernandez agrees that these lists are very much outdated, especially when the colleges were going through an exercise last year in possible reorganization; she had to task a couple of individuals in her college to try to find institutions to compare to for the reorganization process. She wants to go on record as confirming that the current lists are very old and keep being recycled, so this process really needs to be done.

Senator Cordes asked how campus benchmark institutions will be considered for WIUQC. Chairperson Pynes replied this is a question for the ad hoc committee, adding that Faculty Senate does not have to solve all of these problems on the floor. Senator Sawhney thinks that benchmarking for WIU peer institutions is too big and should instead be done at the college level because every college at WIU is so different from the others. He thinks it would be a better exercise for the committee to look at the smaller level rather than develop one big list of WIU peer institutions. He does not think benchmarking makes sense at a university level when the college goals and student bodies are so different. Chairperson Pynes pointed out that every university is a collection of colleges that are radically different. Senator Sawhney thinks benchmarking would make more sense when comparing department to department at the college level. Chairperson Pynes observed there is nothing about what is being proposed to prevent colleges from doing that process themselves; each college has committees that could do that on their own. He thinks the University needs a list for benchmark institutions as well as, ideally, for aspirational institutions. He is not opposed to colleges doing their part, but he thinks Faculty Senate has a broader goal. Senator Sawhney stated that if the process was done at the college level, it would be easier to aggregate from there for some kind of strategy rather than to start from the strategy of vetting entire institutions because there are so many differences. Chairperson Pynes asked Senator Sawhney to imagine looking at Rensselaer Polytechnic Institute as a peer because they have an Engineering school and so does WIU, although they are nothing alike. He said he is not opposed, however, to having Senator Sawhney's suggestion be part of what the ad hoc committee considers.

Senator Dimitrov suggested that, while he agrees that a list of peer institutions is absolutely needed for some purposes, once the needs have been identified the list of peer institutions is no longer necessary. He surmises that someone might make the argument that WIU should be compared to one institution while someone else might argue that we should be compared to others, but he wonders why WIU needs to have peer institutions and in what areas. Chairperson Pynes replied that this is a point that a philosopher like himself is sympathetic to. He stated that substantive reasons, such as determining the reasons why identifying peers is necessary, do appeal to administrators; that is not

how authorities work – they require a list – thus, WIU has to have a list of peers. Senator Dimitrov stated that his specific question is what particular reasons does WIU need a list of peer institutions. Senator Filipink responded that the list is important for the Higher Learning Commission accreditation process. Senator Dimitrov agrees that is a good reason. Senator Hunter related that he attended a conference many years ago with the Provost of Western Carolina University who told him that WIU was one of their peer institutions and that they were striving to reach the salary levels of WIU, so in this case WIU was their aspirational institution. Senator Oursler said another reason for developing a list of peer institutions is that they provide an identity of what our institution is and what it is not and allows WIU to understand, as a group, why we are different than others; they are our peers, they are not the same. Senator Cordes remarked that the list of peer groups was used during the First Year Experience review process last year to see where WIU's program fit, what our peers were doing, and how WIU's program might look in the future. Chairperson Pynes stated that it is not necessary to provide all the reasons why the University needs a list of peer groups; Faculty Senate is creating a committee to make that list.

Senator Filipink pointed out that the ad hoc committee membership proposed by ExCo is 15 members, not 14, so that typo will be corrected on the documentation.

Motion: To adopt the ad hoc committee proposal with the correction (Filipink/Franken)

MOTION APPROVED 23 YES – 0 NO – 0 AB

C. Proposed Change to Senate Bylaws Article VI.C.1.b.: Committee on Provost and Presidential Performance

1. First Reading

Senators received the proposed change to the bylaws to allow for a committee to be composed in a year where a survey is not distributed and will vote on it at the next Senate meeting.

D. Proposed Changes to Senate Bylaws Article VII: Rules Governing Committees and Councils of the Senate

1. First Reading

The proposed bylaws change, which updates rules specific to Senate councils and committees now that the two groups have been differentiated, will be voted on at the next Senate meeting.

E. For the Good of the Body – None

Motion: To adjourn (Bellott)

The Faculty Senate adjourned at 5:40 p.m.

Susan Czechowski, Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary