



WESTERN
ILLINOIS
UNIVERSITY

SCHOLARSHIP DISBURSEMENT FORM

***** COMPLETE FOR EACH SCHOLARSHIP NAME AND/OR ACCOUNT NUMBER *****

Name of Scholarship: _____ (as it should appear in the banquet program)

Foundation Account #: 8 _____ (incomplete without this #)

Academic Department: _____

Academic College: _____

Today's Date: _____

Completed by: _____ (contact person for questions)

Instructions:

1. Enter the year of the scholarship for each term an award will be made.
2. Enter student name and WIU ID#.
3. Enter dollar amount of award for appropriate semester(s). Leave box blank for semesters not making award.
4. Enter A or EFT:

*A means the scholarship will be applied to the student's university account (bill).

*EFT means the scholarship will be sent to the bank account the student has designated with the university via direct deposit. If direct deposit has not been established, only then will a check will be cut for the student.

Expect a delay in disbursement to the student if a check must be cut. Departments can no longer request a check.

<u>Student Name</u>	<u>WIU ID #</u>	<u>Fall</u> <u>20__</u> <u>Award Amt.</u>	<u>Spring</u> <u>20__</u> <u>Award Amt.</u>	<u>Summer</u> <u>20__</u> <u>Award Amt.</u>	<u>A or</u> <u>EFT*</u>
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	\$ _____	_____

Please submit the completed form to the Scholarship Office in Sherman Hall, Room 308
or by e-mail to SC-Office@wiu.edu.