

**USAID “Capacity Building in Southern Mexico”
Organizational Meeting
June 11-12th, 2007
Hotel Mision Queretaro Juriquilla**

Tentative Agenda

Sunday – June 10th

Dinner – meet in the Lobby of the hotel at 7:00p.m.

Monday – June 11th

8:00am

Breakfast

9:00am-2:00pm

Introductions

Session 1 - Complete Year 1 programming

Sabbaticals, Summer students, workshops, etc.

2:00p.m.

Comida

4:00pm – 8:00pm

8:00p.m.

Dinner

Session 2 - Begin Year 2 Programming

Sabbaticals, Summer students, workshops, etc.

Tuesday – June 12th

8:00a.m.

Breakfast

9:00am-2:00pm

Session 1 -

Project reporting
Expenditures, cost share, participants, record keeping

10:00am-11:00am

Session 2 –

Jennifer Sisane visit with partners

11:00am to 2:00p.m

Session 3 –

2:00pm
Comida

4:00pm – 8:00pm

Session 2 – Program evaluation

Jesus Montero – project evaluator