

Petition Form

Western Illinois University

School of Graduate Studies

Date:

Name:

WIU ID No:

Field of study:

Select one from the list below:

- Degree plan – change
- Grade replacement
- Hold an assistantship with less than 3.0 GPA
- Late total university withdrawal (indicate semester)
- Remove from probationary status
- Request to change grade back to an I
- Waiver of 6-hour C rule
- Other (please be specific in rationale below)

Give full reason(s) for request: If petition is to be presented to the Graduate Council, student must provide rationale and documentation to support appeal. Additional documentation may be attached to this form.

Note: If petition is a request to change an F grade back to an incomplete, an extension date must be indicated within the request. The course instructor must also sign.

Instructor: _____

Student's signature: _____

Email address: _____

Current address: _____

Home address: _____

Students: Do Not Write Below This Line

Give full reason(s) for department/program recommendation: If petition is to be presented to the Graduate Council, department must provide rationale for recommendation. Additional documentation may be attached to this form.

Recommendation

Graduate Committee action: ___Approve ___Deny

Department Chair recommendation: ___Approve ___Deny

Signatures

Member/date: _____
(Should be someone other than department chairperson)

Chairperson/date: _____



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7-29-15

Final action by Graduate School: ___Approve ___Deny

Note (if any): _____

Signature/date: _____

Form will not be processed without signatures.